



**II Year B.Com. (DCC) Examination, March/April 2021
(2014-15 and Onwards)**

COMMERCE

2.7 : Computer Fundamentals

Time : 3 Hours

Max. Marks : 100

Instruction : Answer should be written completely in English.

SECTION – A

1. Answer any ten of the following. Each question carries 2 marks. **(10×2=20)**
- a) List any four input devices.
 - b) What is the use of mouse ?
 - c) What is E-payment ?
 - d) Give the meaning of LAN.
 - e) What is spreadsheet ?
 - f) Distinguish between internet and intranet.
 - g) Distinguish between RAM and ROM.
 - h) State main elements of CPU.
 - i) Mention main font styles available in MS Word.
 - j) What is the use of undo option in MS excel ?
 - k) How do you create a file in MS power point ?
 - l) Give the meaning of Binary numbers.

SECTION – B

Answer any four of the following. Each question carries 8 marks. **(4×8=32)**

- 2. What is computer virus ? Explain its types.
- 3. Give a brief note on editing in word.
- 4. Write short notes on E-Mail sending.
- 5. Give a brief note on computer memory.
- 6. Write the options available on right mouse click in word.

P.T.O.



SECTION – C

Answer **any three** of the following. **Each** question carries **16** marks. **(3x16=48)**

7. Explain the recent trends in computer applications.
8. Explain the main menu items in excel.
9. Give a brief note on Hardware and Software.
10. Give an overview of MS word in computer.
11. Briefly explain various E-commerce models.