Organization of the asilomar site – last updated 01/29/13

All folders are contained within public\_html

/asil99/ thru /asil13/: contain year specific site information for years 1999 thru 2013. (all folders are arranged in the same fashion)

/autkit/: contains information specific to author kit issues

/webpage/: contains the webpages for the site main page

File index.html: links to the three files contained in subfolder /webpage/ which generate the site the opening page

**/asil13/ folder**

* Gen\_info.htm: contains general information on POC and deadlines for the 2013 conference
* Org\_com.htm: contains links to Tech program committee listing and conference steering committee
* Paper\_submission.htm: contains paper submission guidelines and links to the CMS website for paper submissions.
* Practicalities.htm: contains links to tech conference registration forms and link to online tech conference registration site, conference hotel registration forms and general housing information, directions information
* StCom13.doc and StCom13.pdf: lists current Steering Committee membership (only the pdf is uploaded on nthe website site for access)
* StudentPaperContest.htm: contains student paper contest submission guidelines, procedures and deadlines.
* Taclist.htm: contains listing of 2013 TAC committee.

/asil13/ subfolder

/prog13/ to contain technical program specific information

* Prog13Intro.htm: main page for technical program related information
* OverallSchedule.pdf: overall schedule for the technical program
* call13.pdf: call for papers
* AuthorList.pdf: author list from the back of the program booklet
* AdvProgram.pdf (several versions which will in a one-column and two-column formats)
* StudentPaperContestFinalists.pdf: list finalists for student paper contest
* StudentsPaperContestResults: contains winners and list of judges for the contest.
* TechProgramOnly.pdf: lists the tech program info w/o the front matter included.
* 2013\_BoA: to contain the final book of abstracts.

**/autkit/:** contains yearly instruction for final paper submission formatting guidelines

instructXXXX.html, where XXXX represents the year number in question: contains final paper preparation guidelines, copyright form link, link to the CMS upload website, paper presentation format information, web posting of final paper

latex.htm: contains latex macros

page\_limit.htm: paper limit information

paper\_format.htm: lists mnemonic convention used for paper numbering in the program

poster.htm: lists dimensions of poster board

sample\_manuscript.pdf: lists dimensions. Font sizes, etc. for paper

SSC-CopyrightAg.doc (.pdf): SSC copyright form

Web-pprs.htm: discusses copyright issues and intent to transfer asilomar copyright to ieee after publication.

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**/const\_info/**: includes (kind) of constant/permanent information

Includes files which describe the asilomar conference site, housing types, local attractions,

Directions.htm: lists direction information from airports

InviteLetterInstr.htm: lists instructions to get an invitation letter for visa issuance purposes.

PastConfList.htm: gives links to previous year conference information (MUST BE KEPT LIVE on site)

FAQ.htm: includes frequency asked questions regarding the conference (MUST BE KEPT UP TO DATE)

/webpage/

Files used to generate the site opening page are:

WelcomeMain.htm: bottom right frame

NavBar2.htm: left frame

Banner.html: contains top banner. (must keep the logos !!!)

**Instructions to access the asilomar webpage**

I currently use WS\_FTP. Works quite well Please select the file transfer software which you want to use and we will reimburse your expenses(keep receipt and submit to treasurer) (WS\_FTP Professional appears quite good, don’t know whether it is well suited for apple though).

Available at <http://www.ipswitchft.com/>

To access conference website:

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| --- | --- |
| Website address | www.asilomarssc.org |
| ftp access: |  |
| Pw: |  |
| emchair@asilomarssc.org | Pw: |