

Administrative Agreement Between the General Administration and the British Isles Regional Organizing Committee

The following text shall be the agreement between the BIROC and the General Administration and shall be included in the Manual of Policies and Procedures. This agreement may be varied by consent of the GEB and the BIROC.

- The GST will mail, via international air mail, each year's General Referendum directly to ROC members in good standing no later than October 15. The GST will notify the General Executive Board (GEB) and the ROC that the ballots have been mailed.
- The GST will send membership supplies and delegate rigging to the ROC and branches at no charge. Membership supplies will include dues cards, membership buttons, IWW Constitutions, and "One Big Union" pamphlets. Membership supplies should, as far as possible, have information relevant to the British Isles.
- Once per month, each Branch and Delegate will submit detailed reports of dues collected to the ROC, sending a copy to General Headquarters (GHQ). The Branch will remit funds due to the ROC with its report. The Delegate will remit all dues collected to the ROC. The reports will be in a format mutually acceptable to all parties, and may be submitted by email or post. The dues information on the Delegate Reports will be promptly entered into the Membership Databases of the ROC and GHQ. The Branch and ROC will be invoiced in US dollars using the exchange rate in effect at the time GHQ receives the report.

- Distribution of dues collected will be as follows in Pounds Sterling/Pence:

Dues	Rate	Branch	GHQ	ROC
Sub-Min	£1.00	25p	50p	25p
Min	£1.10	55p	37p	18p
Reg	£3.30	£1.65	£1.10	55p
Max	£8.25	£3.85	£3.30	£1.10

- The Branches will remit payment to the ROC and GHQ at least once every three months. Payment will be remitted in US funds.
- ROC members will return their ballots to the ROC, which will form a ballot committee as provided for in the constitution.
- As provided by the constitution, the ROC will issue branch charters and elect ROC officers by an annual ballot.
- As provided by the constitution, delegate credentials will be issued by the GST, and ROC delegates are required to file a Delegate Clearance form with the GST once per year. The GST will issue the ROC blank delegate credentials and the ROC will report to the GST when it has assigned one to a member.
- New members shall submit a Membership Application to the ROC for approval. Once approved, the ROC will send a copy of the application to GHQ. The new member's details will be promptly entered into the ROC and GHQ Membership Databases.

This agreement will be included as part of the BIROC constitution. It will be reviewed by the ROC and its GEB representative every 12 months for fairness and effectiveness.