




ABIGAIL ADEWOYIN

Medway 

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OBJECTIVE

I am a hardworking individual with strong motivation and initiative. I have previous experience in IT, admin and customer-facing roles. I can take on responsibility and present my enthusiasm for any task at hand.



EDUCATION

A-Levels | St. John Fisher Catholic School

09/2015 – 07/2017

Philosophy & Ethics (A); Sociology (A); English Language & Literature (B)

LLB Law with Criminology | University of Birmingham

10/2017 – 06/2020

Results: pending



EXPERIENCE

Club Host | Code Club

10/2019 – 02/2020

Assist in tutoring small groups of children aged 9-13, making animations, games and websites in Python, Scratch and HTML/CSS.

IT Support Assistant | Peace & Love Assembly

06/2014 – 09/2017

Aid the technician in conducting tasks such as preparing data spreadsheets, graphs and required documents, provide technical assistance and carry out standard PC maintenance to maintain efficiency.

Secretary | Speak Out

08/2018 – 07/2019

- Take care of society admin
- Arrange meetings, book rooms and venues
- Create an agenda and keep minutes of meetings
- Organise AGM (Annual General Meeting)



SKILLS

- MS Office
- Adaptability
- Scheduling
- Calendar Management
- Customer service

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