

Instructions for Enrollment and Examination

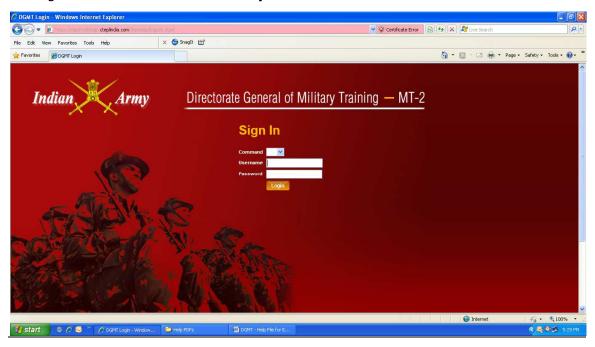
Online Examination System for Promotion Examination – Part B & Part D & Territorial Army INDIAN ARMY

Instructions for Enrollment and Examinations

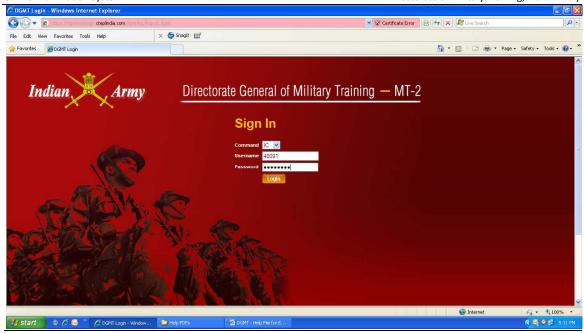
Candidate Enrollment

Role: Candidate

1. Login to On-line Examination System



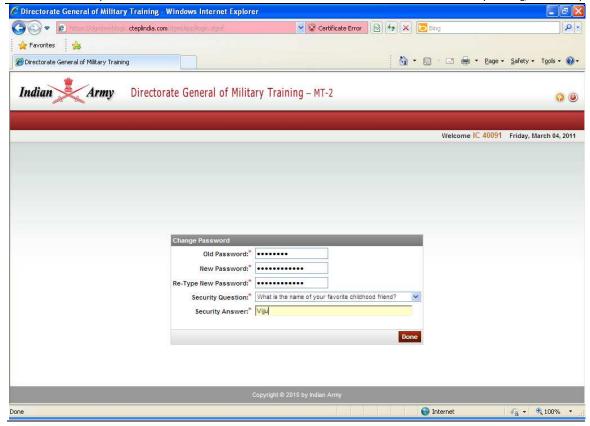
- 2. Select Command in command drop down
- 3. Enter IC No
- 4. Enter your date of birth (DOB) for Password (In the ddmmyyyy format for example: for Nov 4th 1967, the password would be 04111967)



- 5. Click on **Login** button
- 6. Enter Old password
- 7. Enter New Password
- 8. Re-type New Password

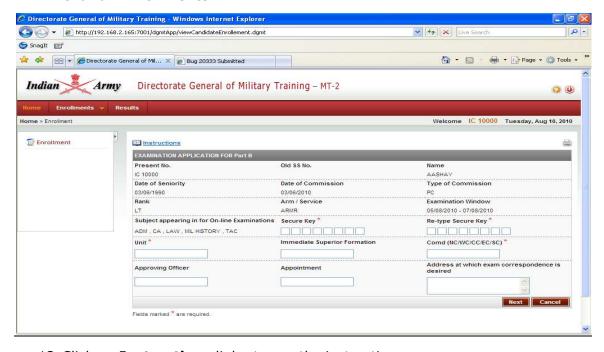
(Note: New Password should not be same as current Password)

- 9. Select Security Question
- 10. Enter Security Answer

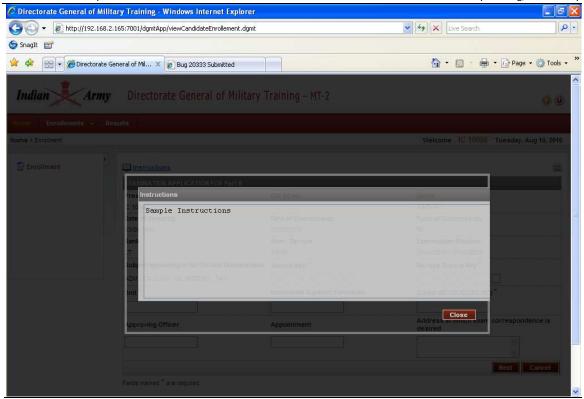


11. Click on Done

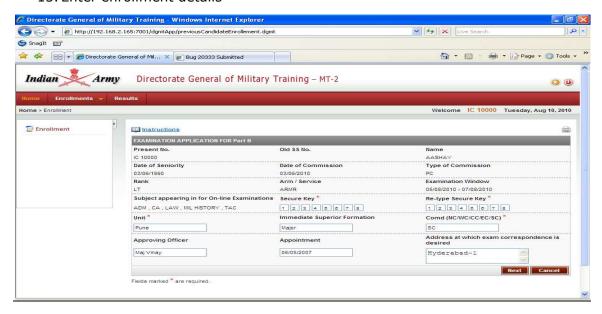
12. Click on Enrollments



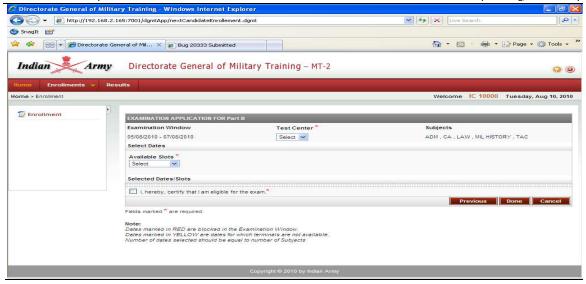
13. Click on **Instructions** link , to see the instructions



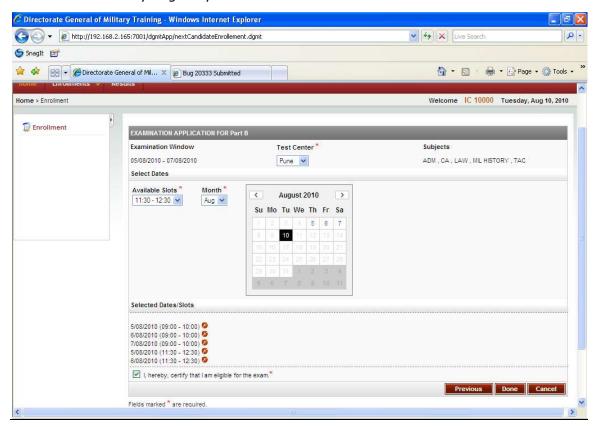
- 14. Click on Close will navigate user back to enrollment page
- 15. Enter enrollment details



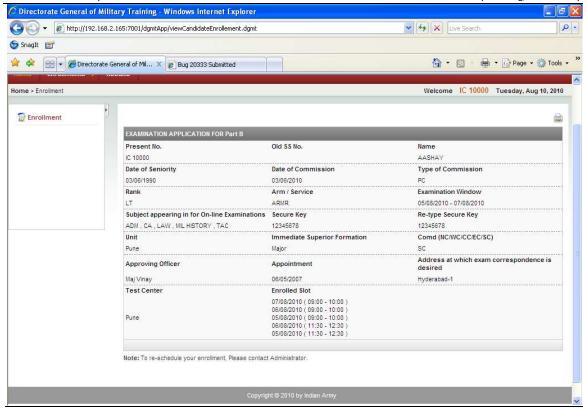
16. Click on Next



- 17. Select Test Center
- 18. Select Month, Dates and Slots
- 19. Select Certify eligibility



- 20. Click Done
- 21. System will display candidate enrollment details in non-editable format



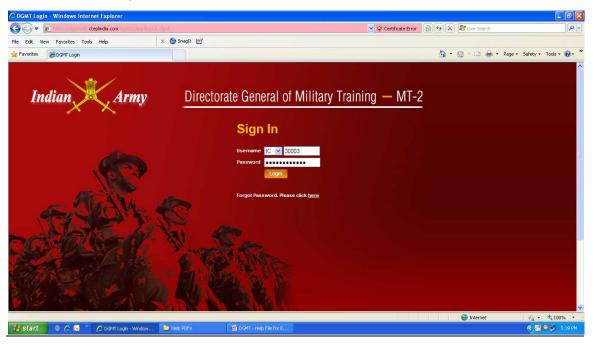
Candidate taking examination from Test center server

Role: Candidate

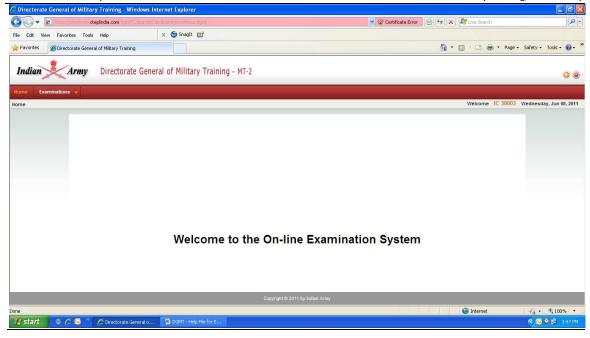
1. Login to On-line Examination System



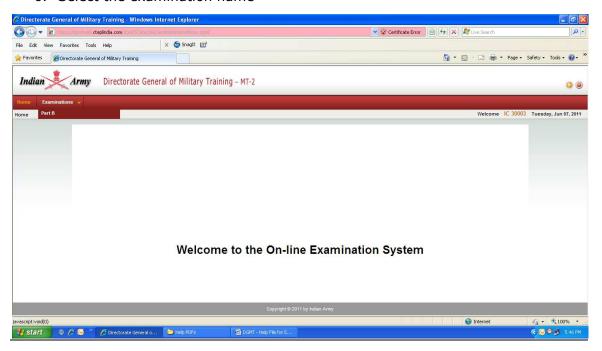
- 2. Enter IC No & Password
- 3. Click on Login button



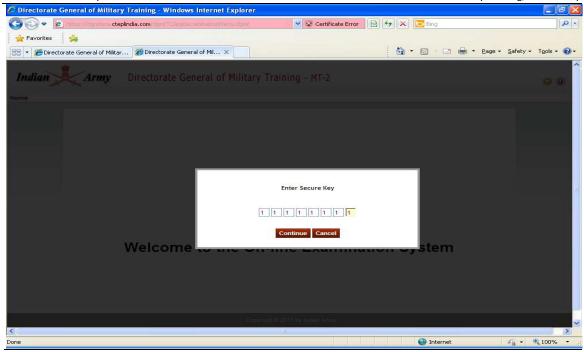
4. System will navigate user to Home page



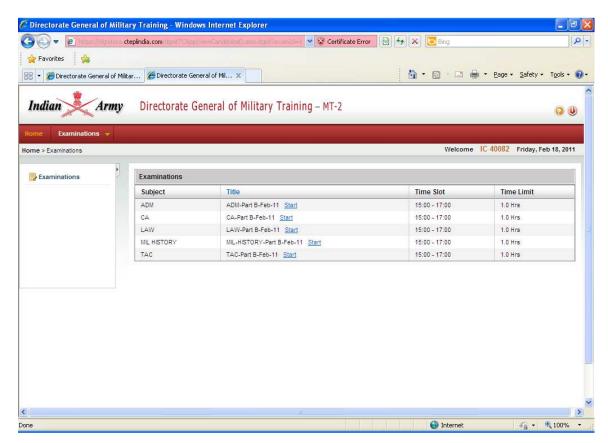
- 5. Keep cursor on **Examinations** tab
- 6. Select the examination name



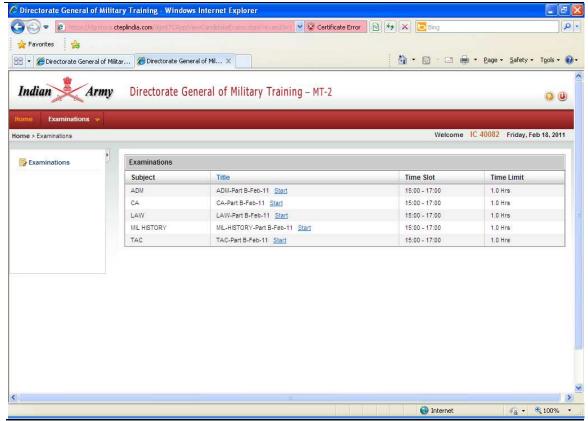
7. Enter **Secure Key**



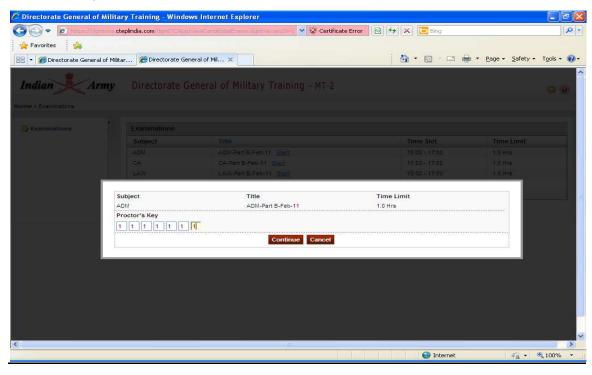
8. Click on continue button



9. Click on Start link



10.Enter Proctor Key (Proctor receives key from OLE Administrator before the exam)

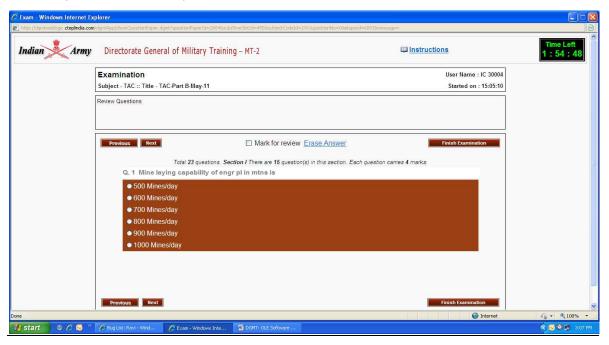


11. Click on continue button

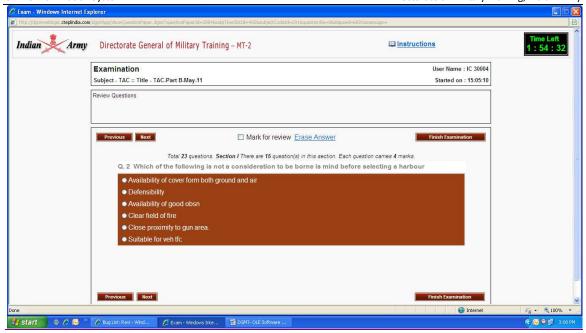
12. Click on Start Examination button



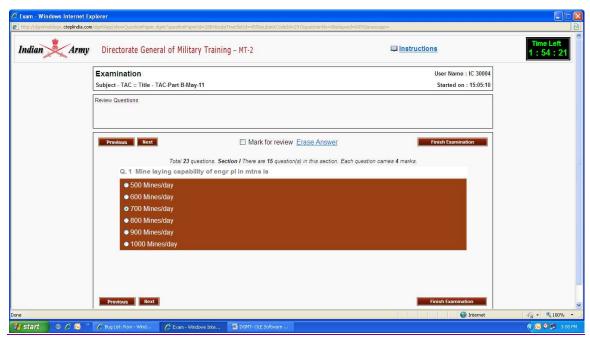
13. System will serve questions



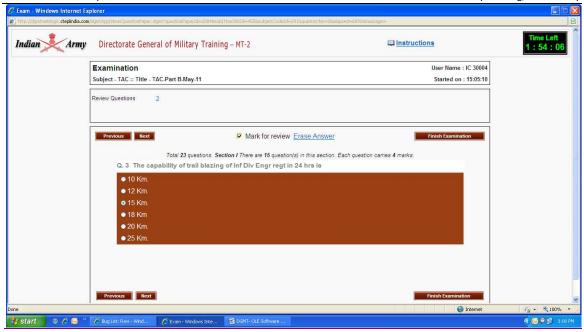
14. Click **Next** to navigate to next question



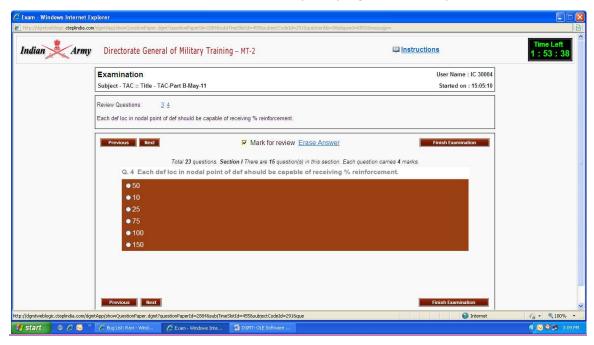
15. Click **Previous** to go to previous question



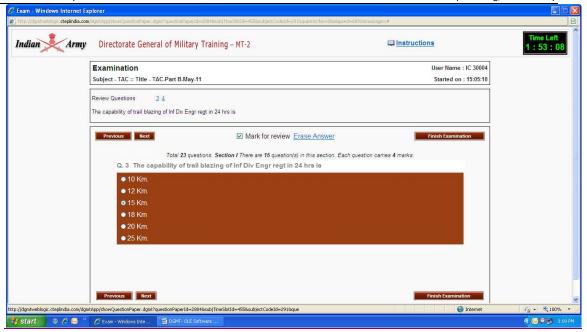
- 16. Mark a question for review, if required
- 17. Review questions will appear with a link



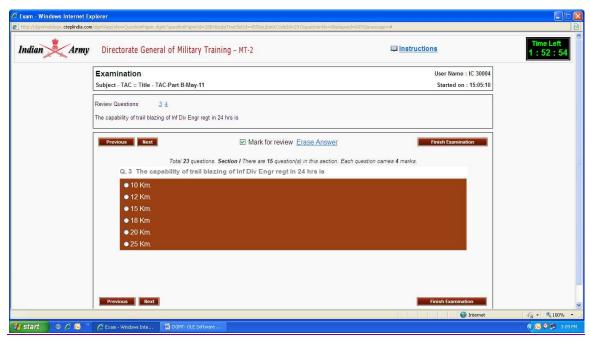
18. View Questions marked for review by keeping the mouse pointer



19. Clicking on review question link will navigate user to that question.



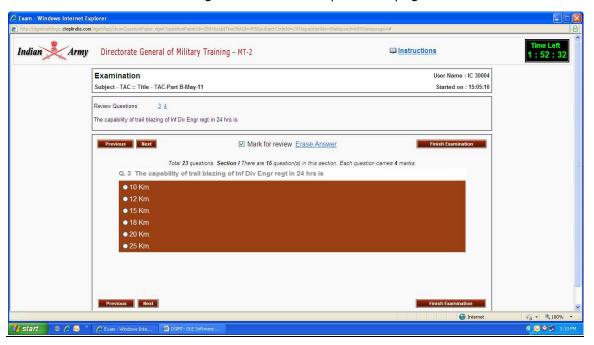
20. Clicking on Erase Answer link will erase the selected options



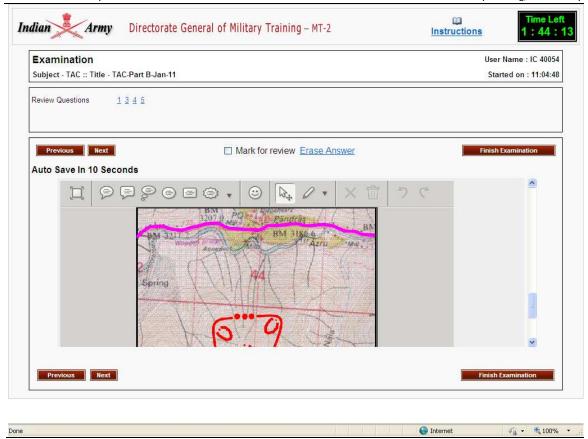
21. Click on Instructions link will open the instructions page



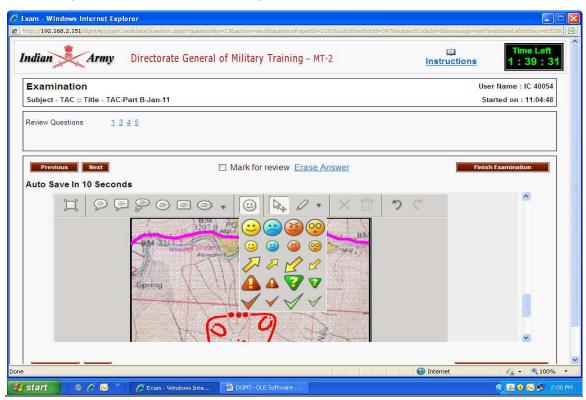
22. Click on close will navigate user back to questions page



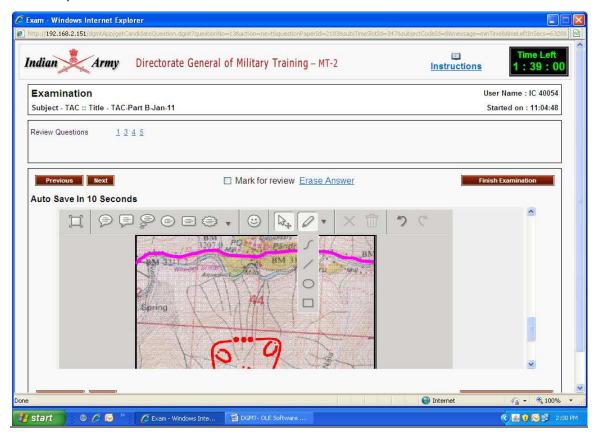
23. Image question in examination paper



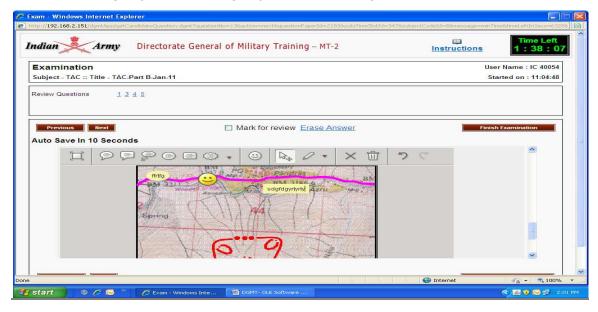
24. Objects on the interactive image editor



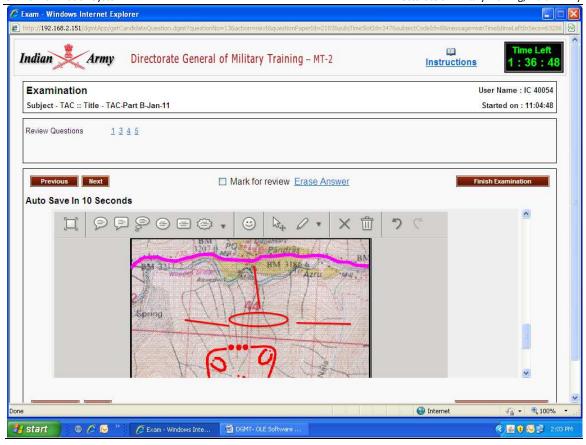
Pencil options



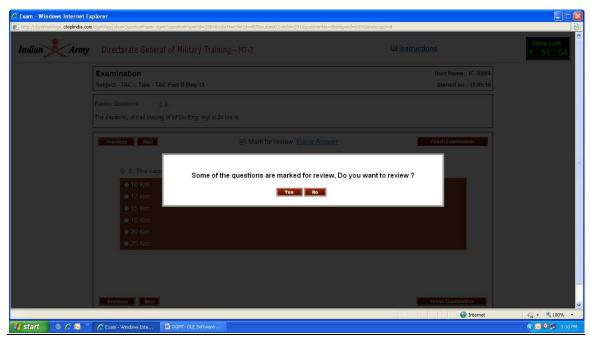
25. Selecting objects will bring objects on the image



26. Drawing options on interactive image editor

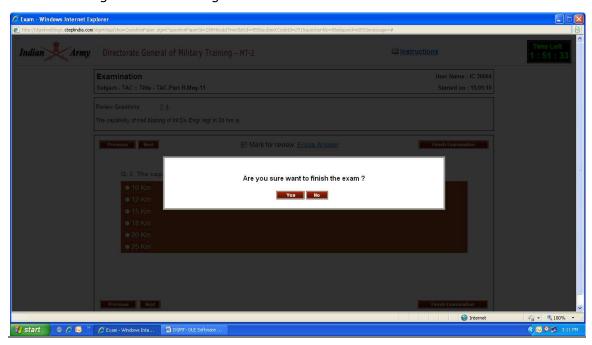


27. Some of the questions are marked for review and user Clicks on Finish examination

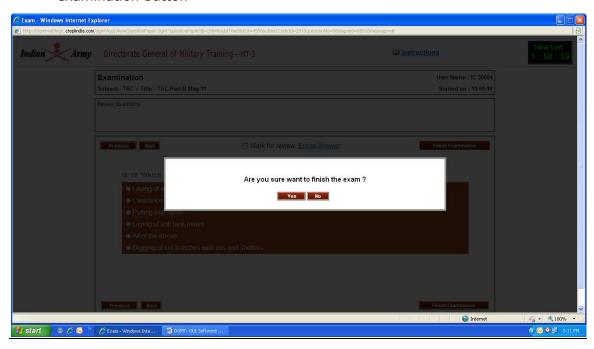


28. Clicking on yes will navigate user back to examination paper

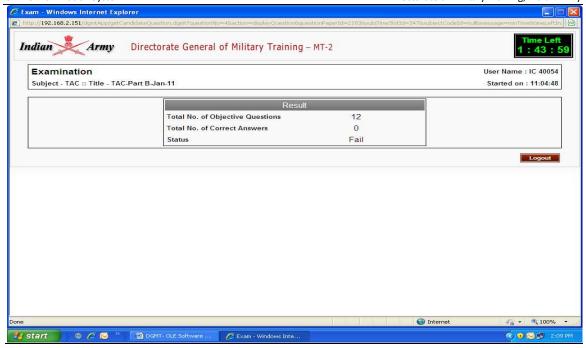
29. Clicking on No will navigate user



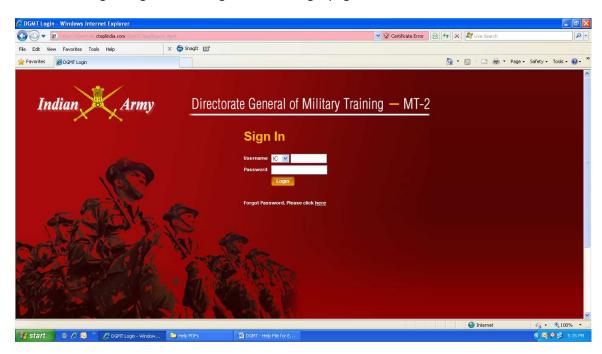
- 30. Clicking on Yes will finish the examination
- 31. Clicking on No will navigate user back to Examination paper
- 32. Questions are not marked for review and candidate clicks on Finish examination button



33. Click on Yes will navigate user to logout page and displays the status of examination

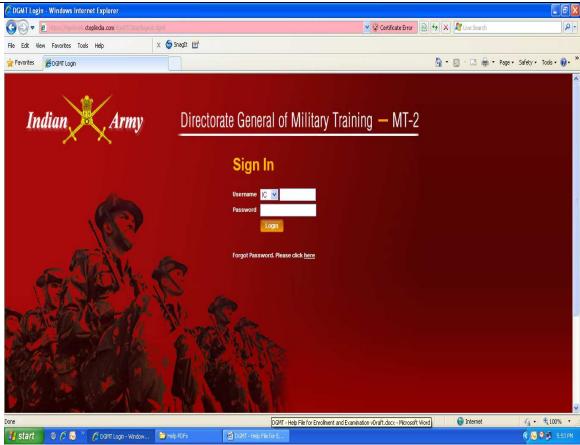


34. Clicking on logout will navigate user to Login page

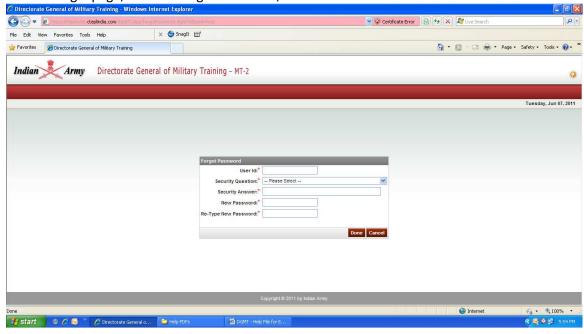


Password Reset

1. Access the Test center application URL

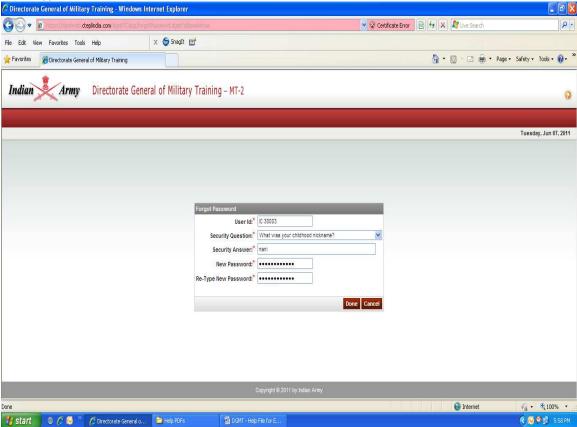


2. In the Login page, Click on Forgot Password, Please click here link

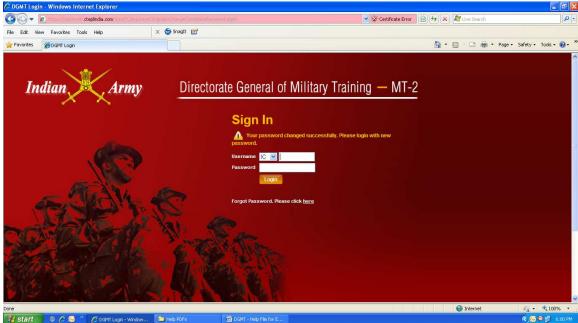


- 3. Enter Valid User Id
- 4. Select the security question (User should select the same question which he has selected at the time of change password in central server)

- 5. Enter the security Answer (User should enter the same answer which he has entered at the time of change password in central server)
- 6. Enter New Password
- 7. Re-type New Password



- 8. Click On Done button
- 9. System will navigate user to login page and it will show the successful password change message



Online Examination System	Directorate of Military Training, Indian Army