Instructions for Enrollment and Examination

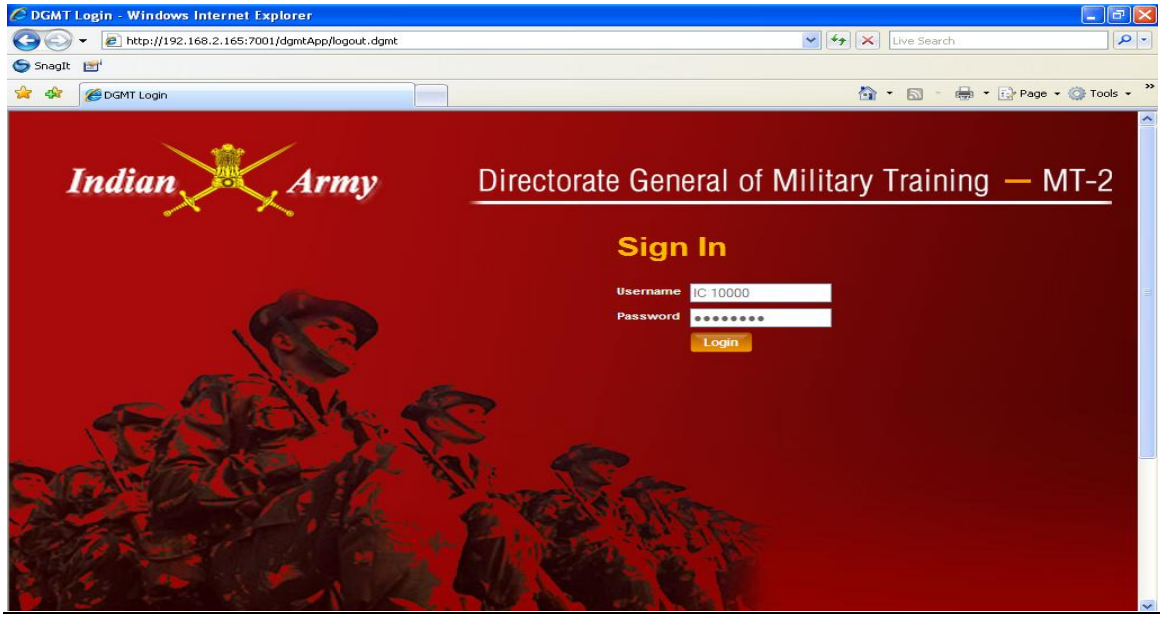
Online Examination System for Promotion Examination – Part B & Part D & Territorial Army
INDIAN ARMY

1. Instructions for Enrollment and Examinations

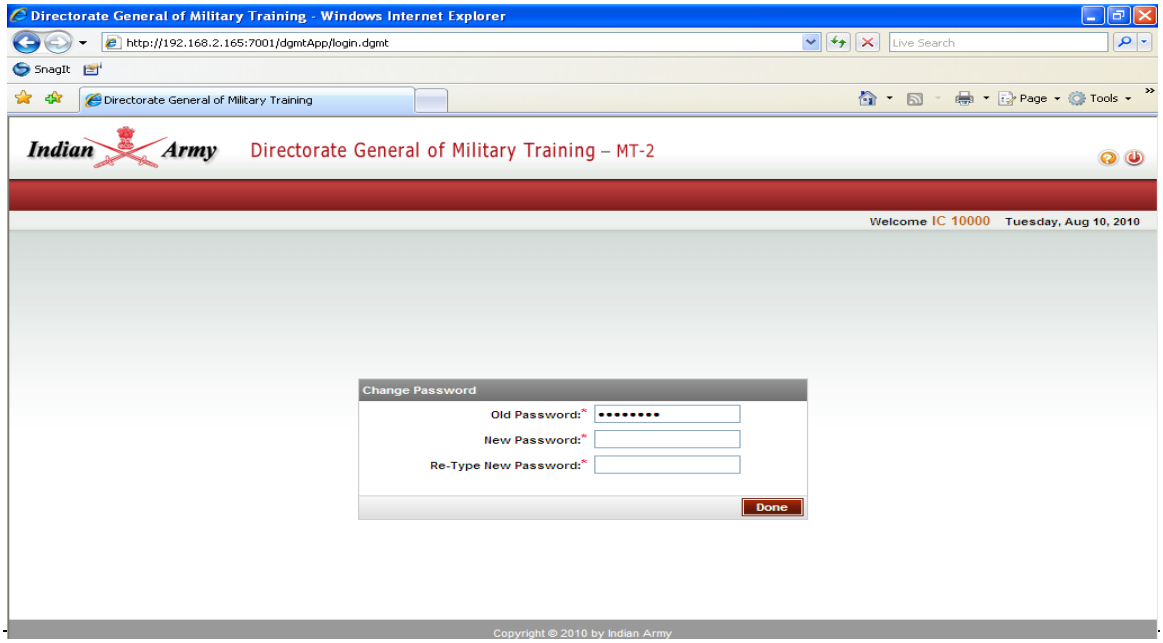
1.1 Candidate Enrollment

Role: Candidate

1. Login to **On-line Examination System**
2. Enter IC No as Username
3. Enter DOB as Password

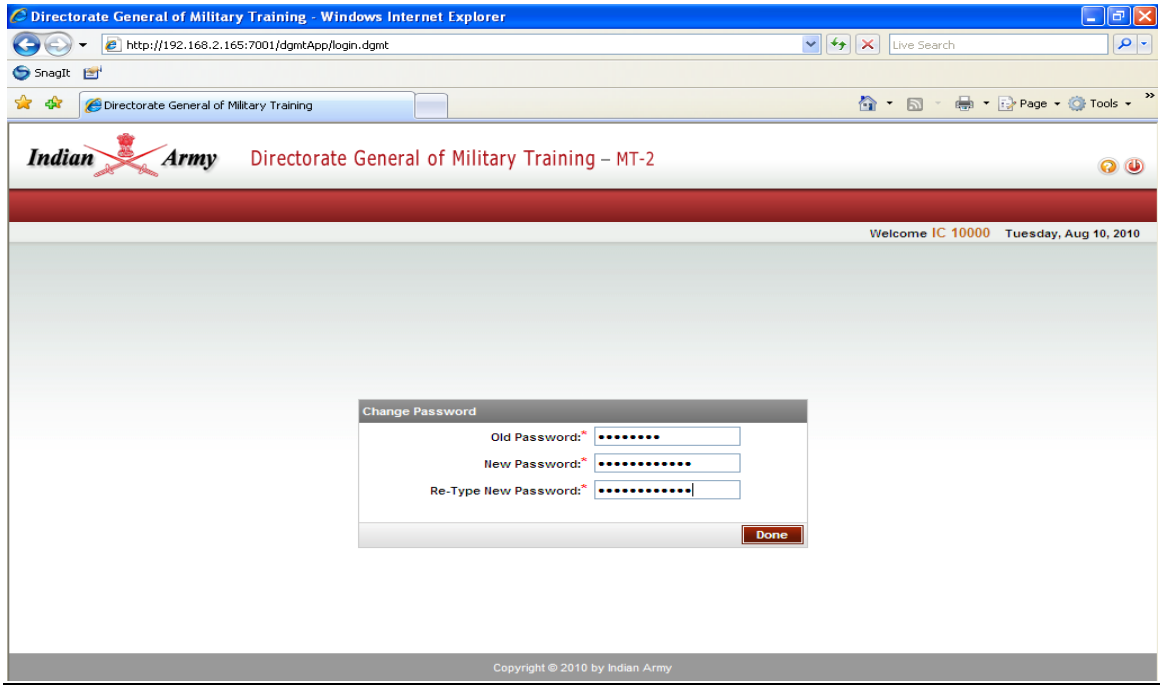


4. Click on **Login** button

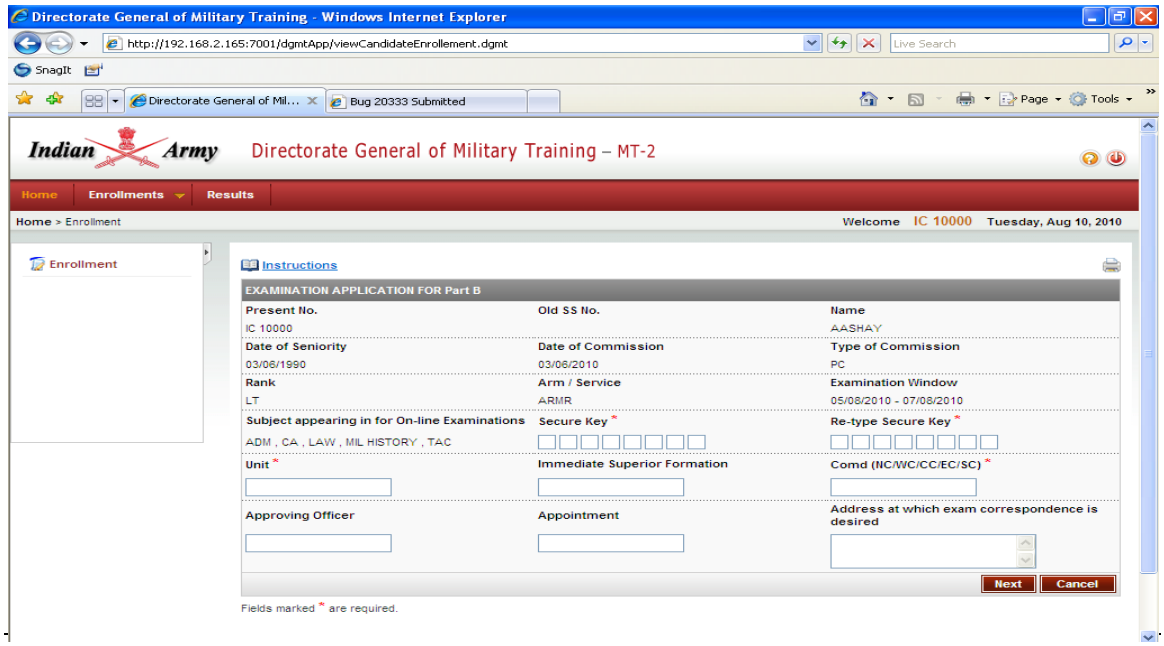


5. Enter New Password
6. Re-type New Password

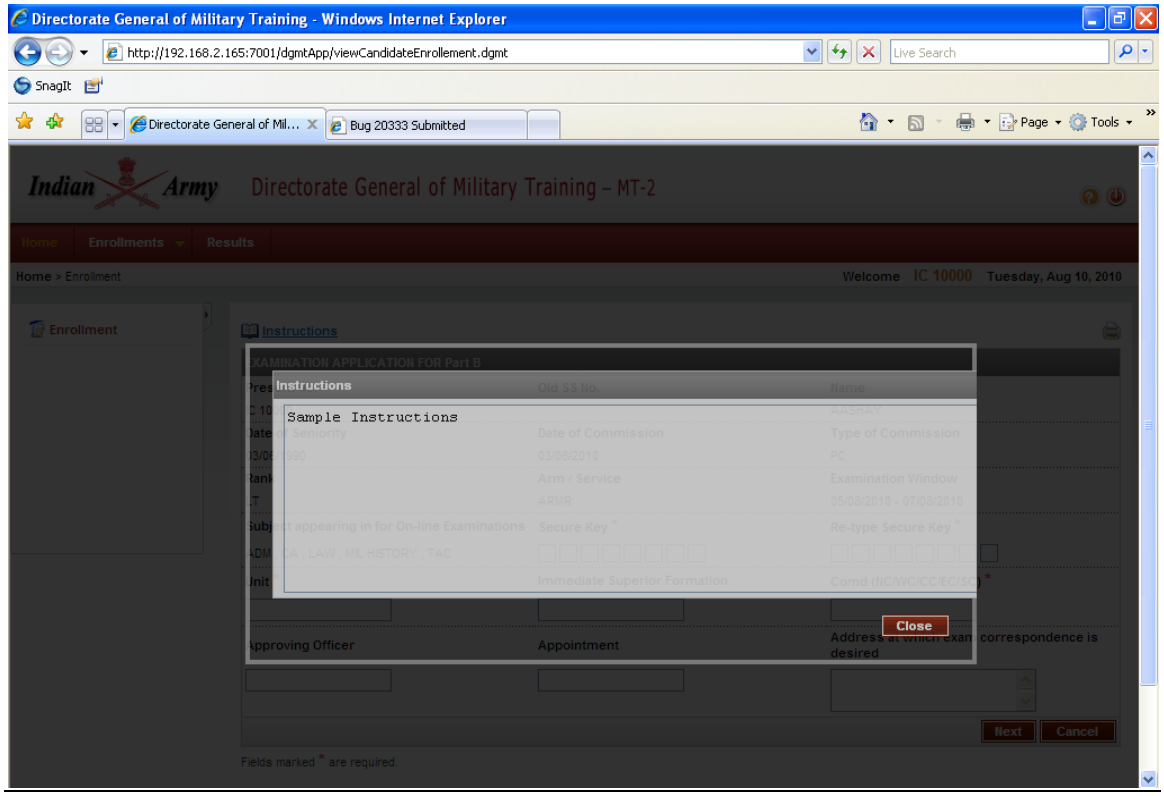
   (Note: New Password should not be same as current Password)



7. Click on **Done**
8. Click on **Enrollments**

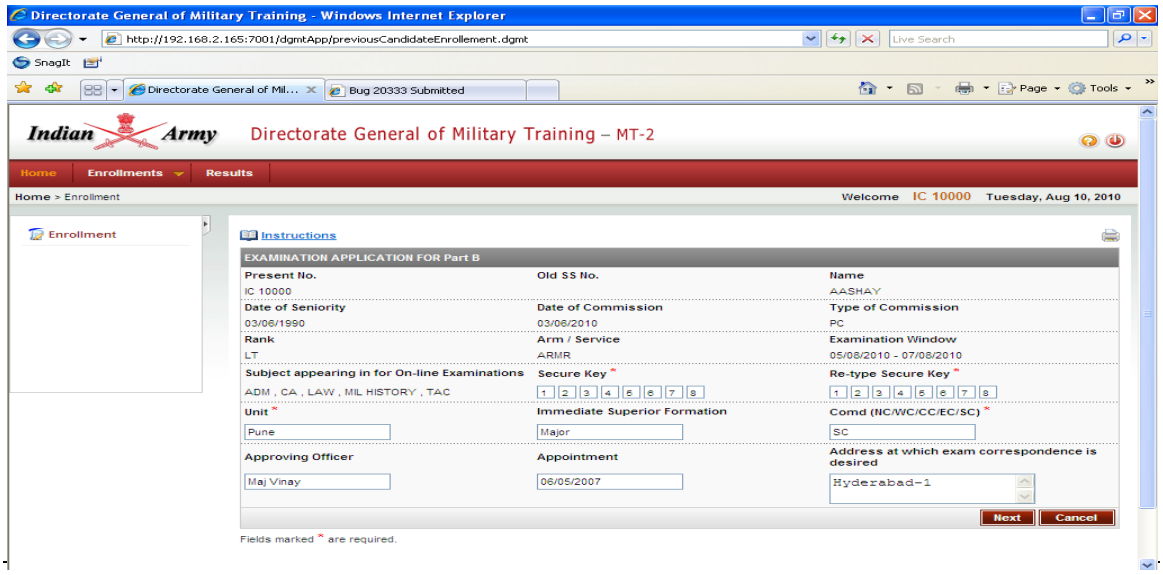


9. Click on **Instructions** link , to see the instructions

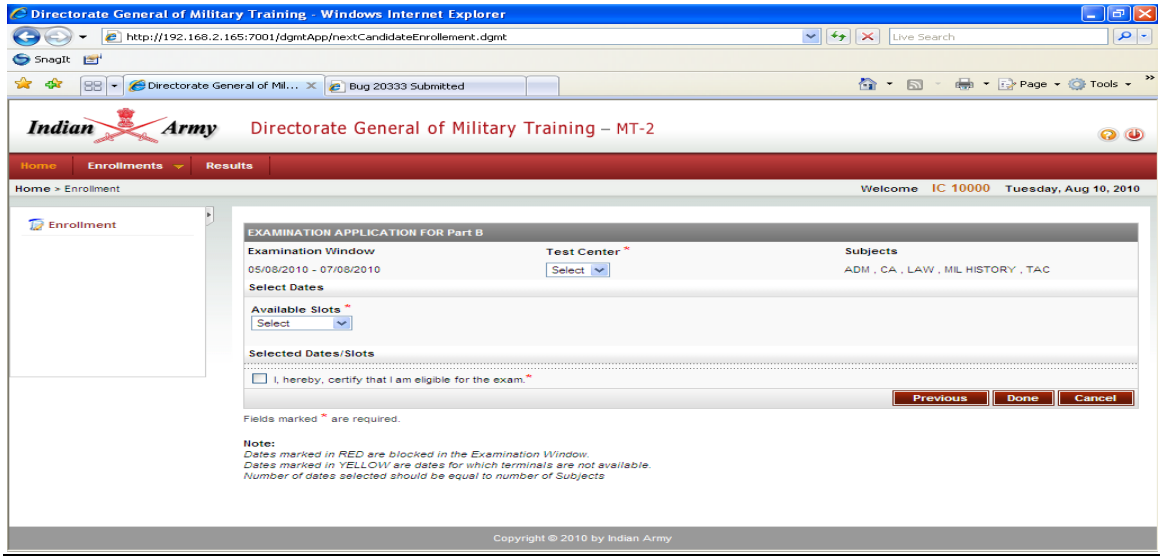


10. Click on Close will navigate user back to enrollment page

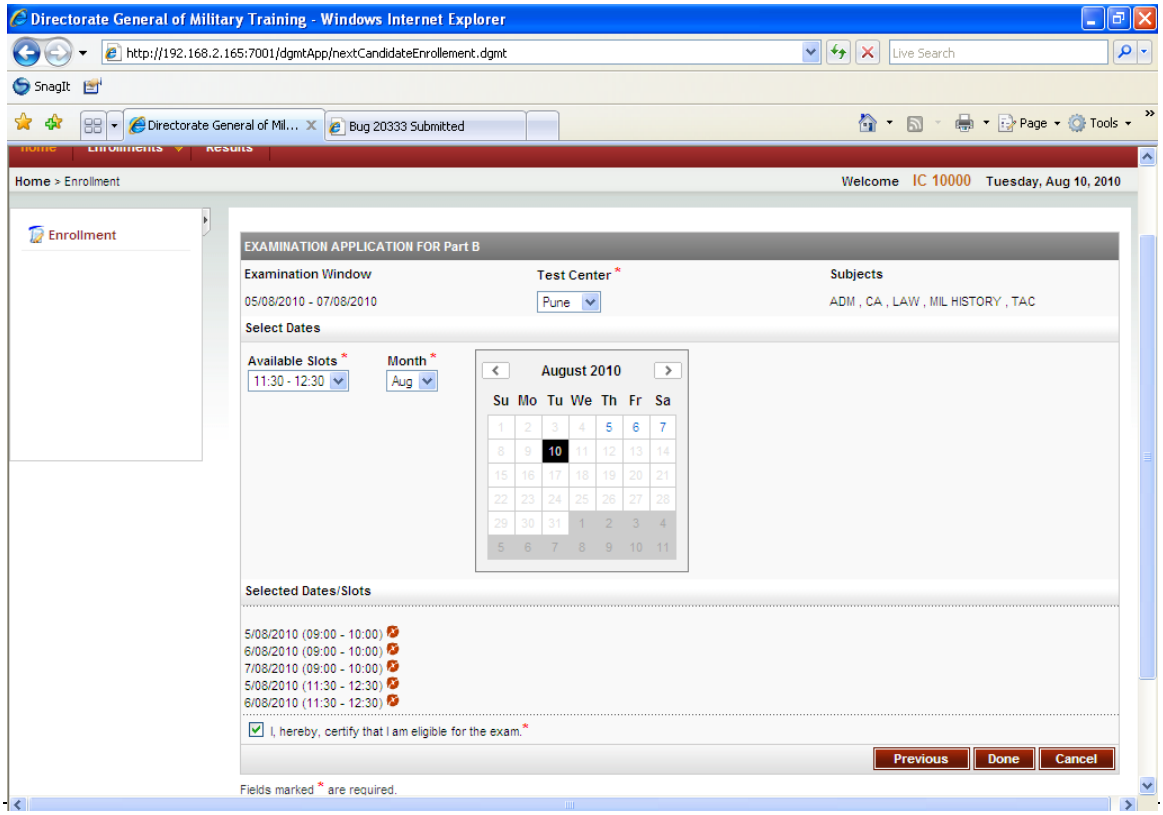
11. Enter enrollment details



12. Click on Next

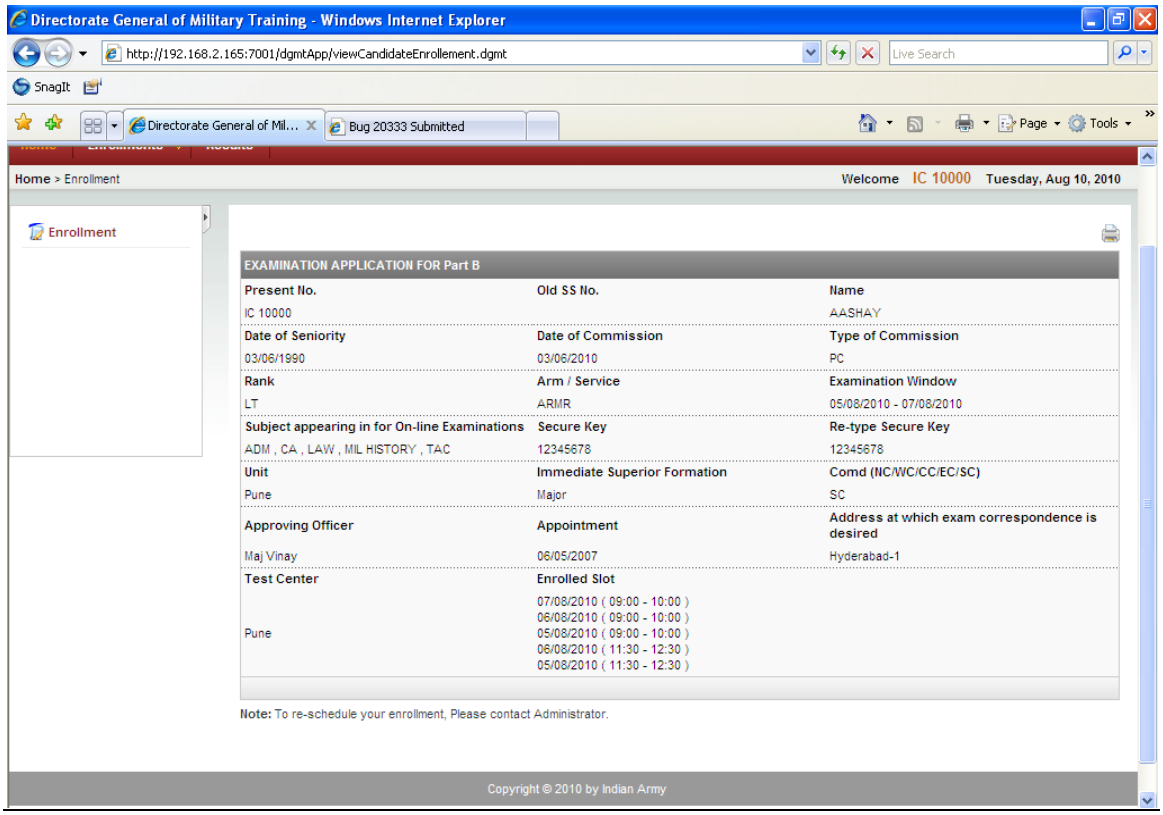


13. Select **Test Center**
14. Select **Month**, **Dates** and **Slots**
15. Select Certify eligibility



16. Click **Done**

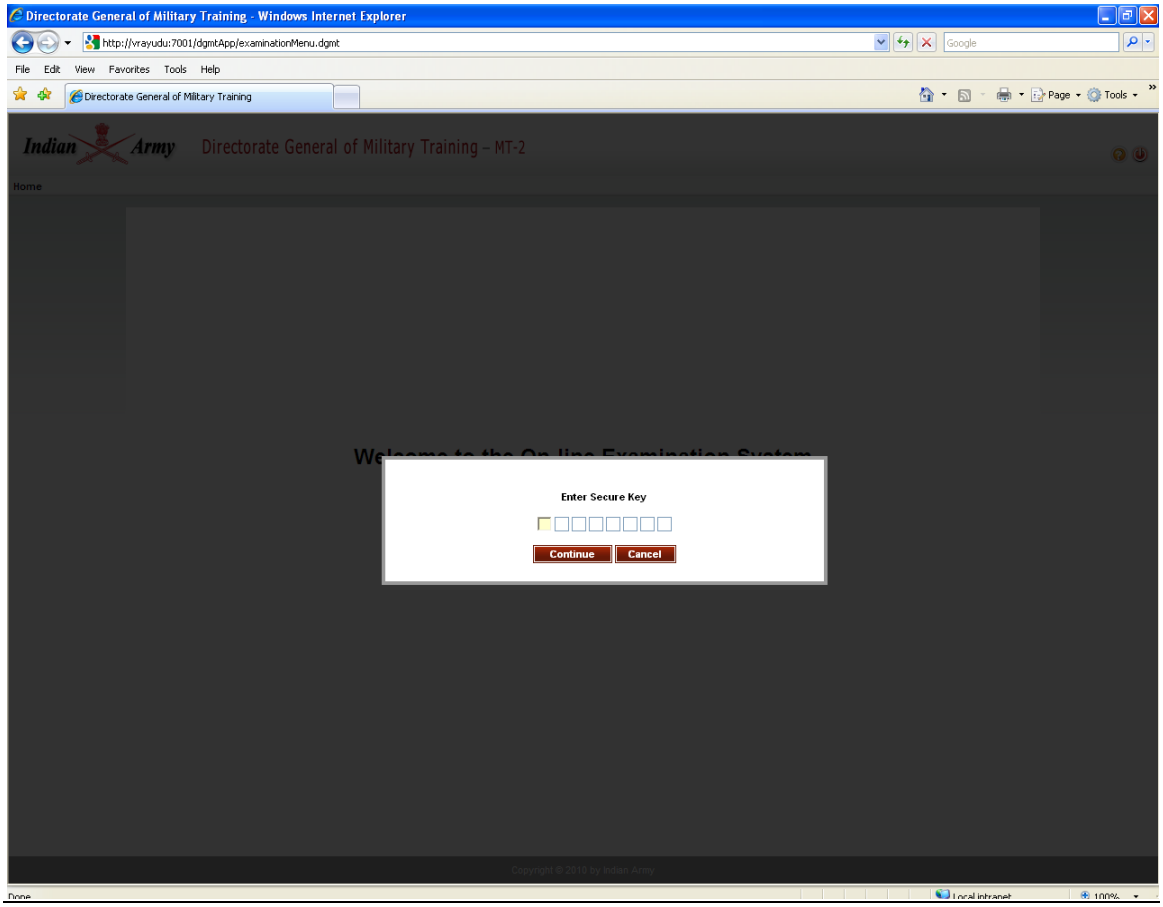
17. System will display candidate enrollment details in non-editable format



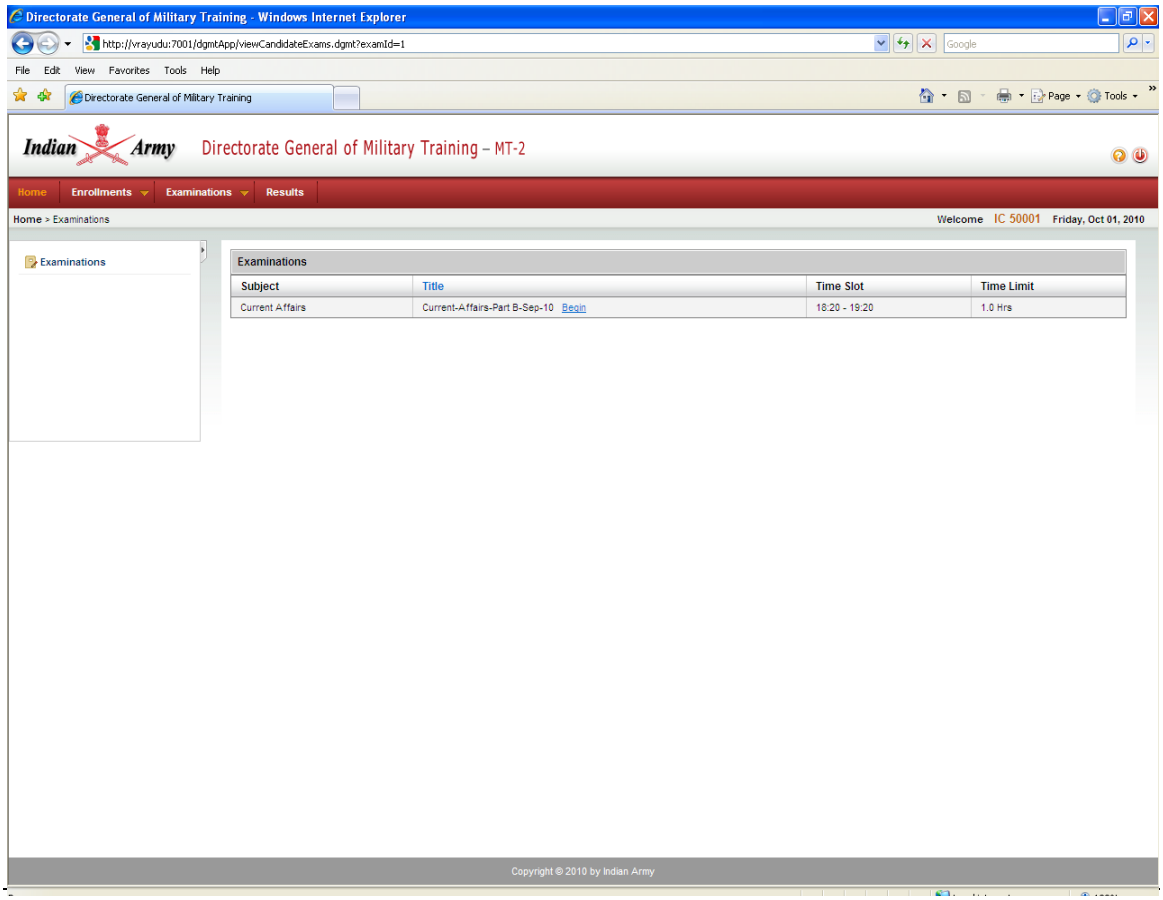
1.2 Candidate Examination

Role: Candidate

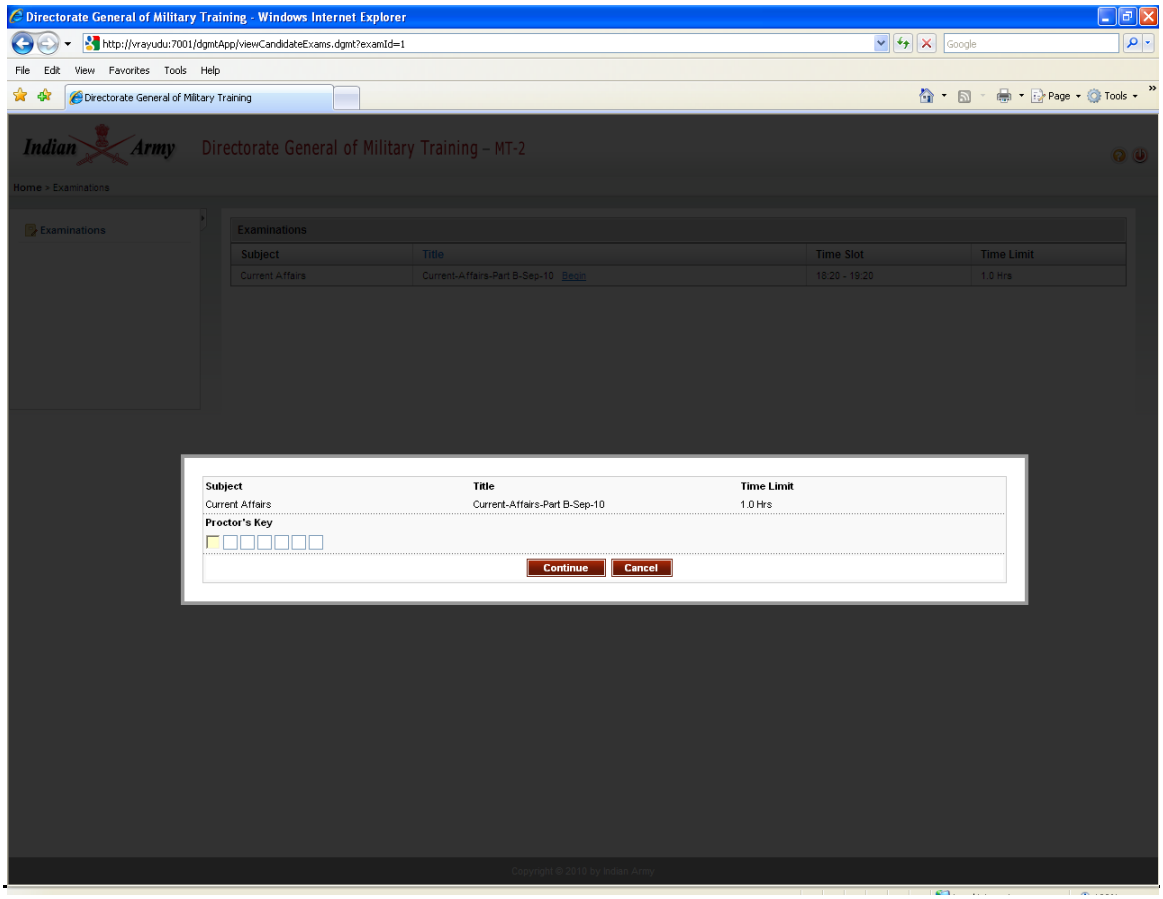
1. Login to **On-line Examination System**
2. Click on **Examinations** tab
3. Select an examination
4. Enter **Secure Key**



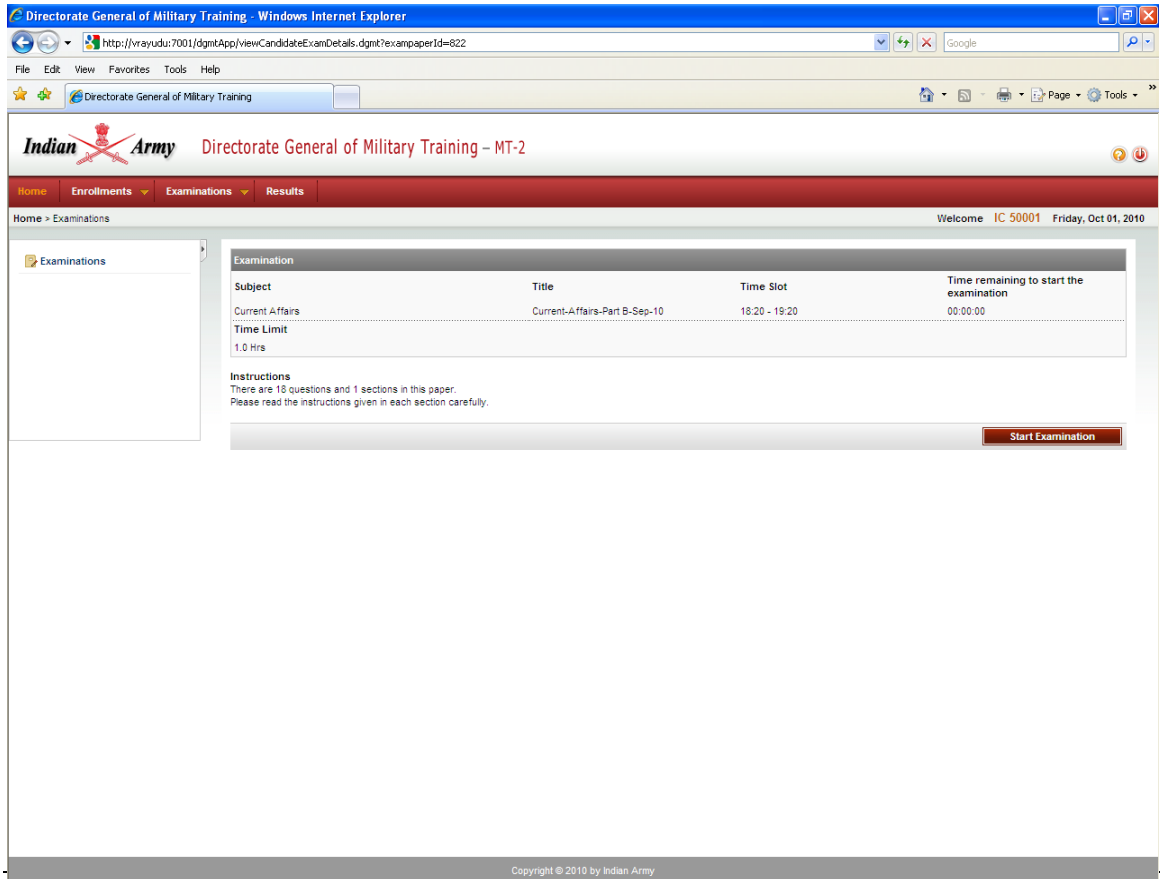
5. Click **Continue**



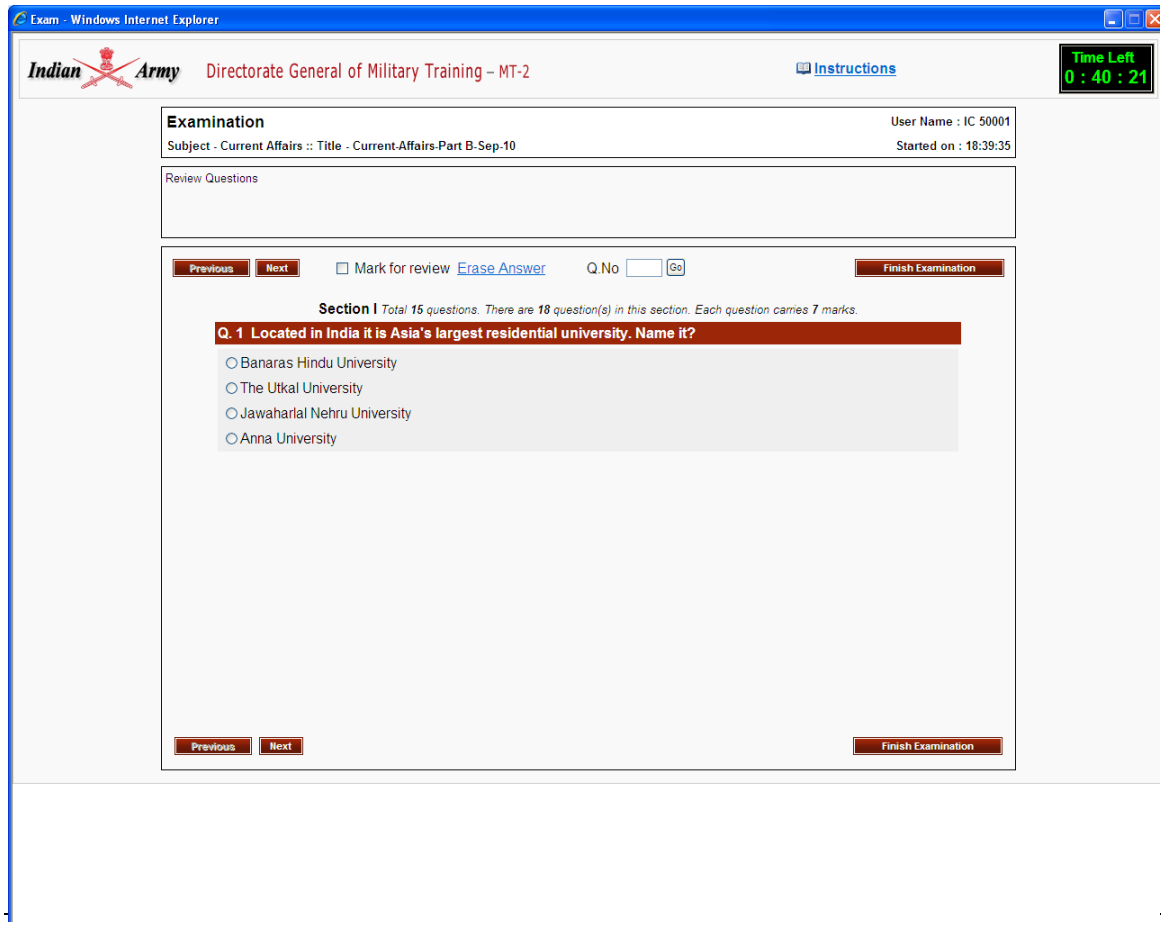
6. Click on **Begin link**
7. Enter Proctor Key (Proctor receives key from OLE Administrator before the exam)



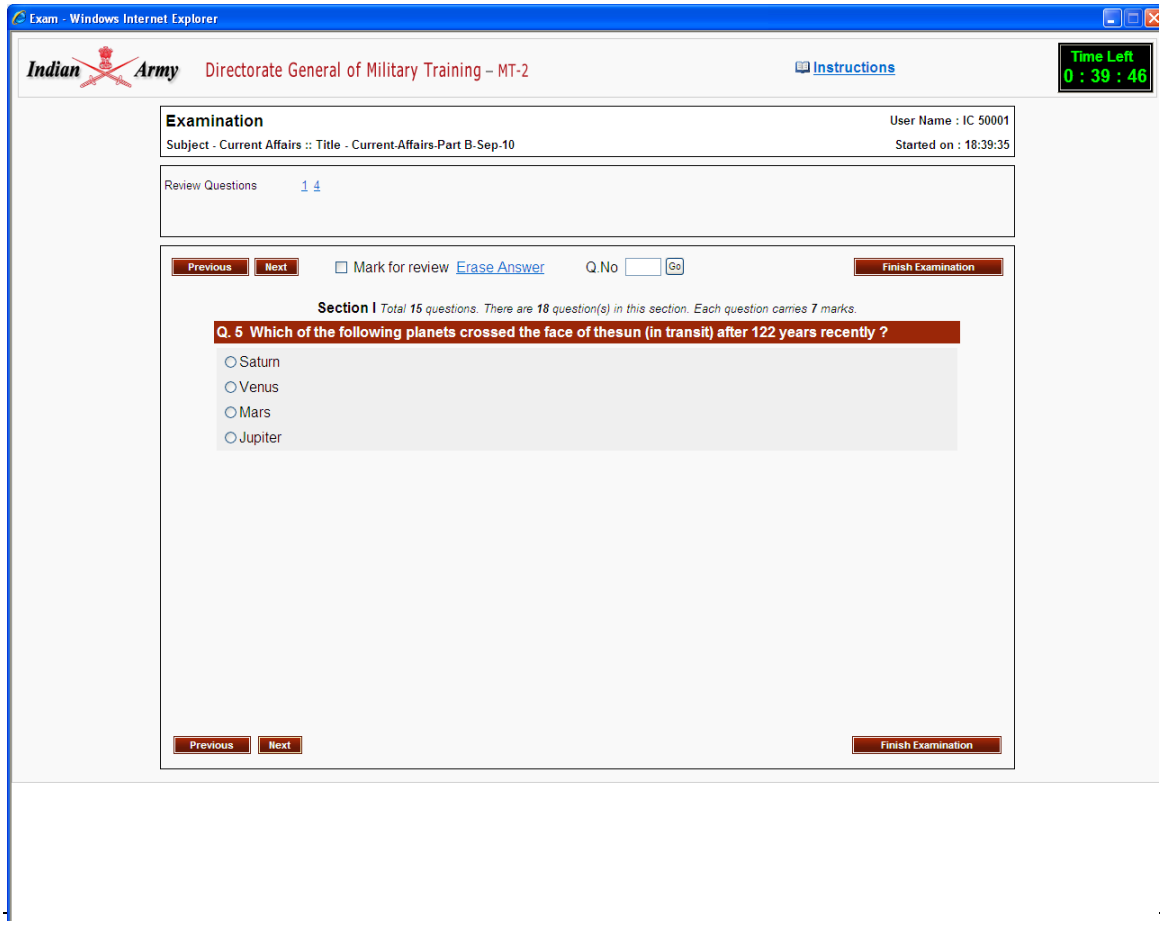
8. Click on Continue



9. Click on Start Examination button
10. System will serve questions

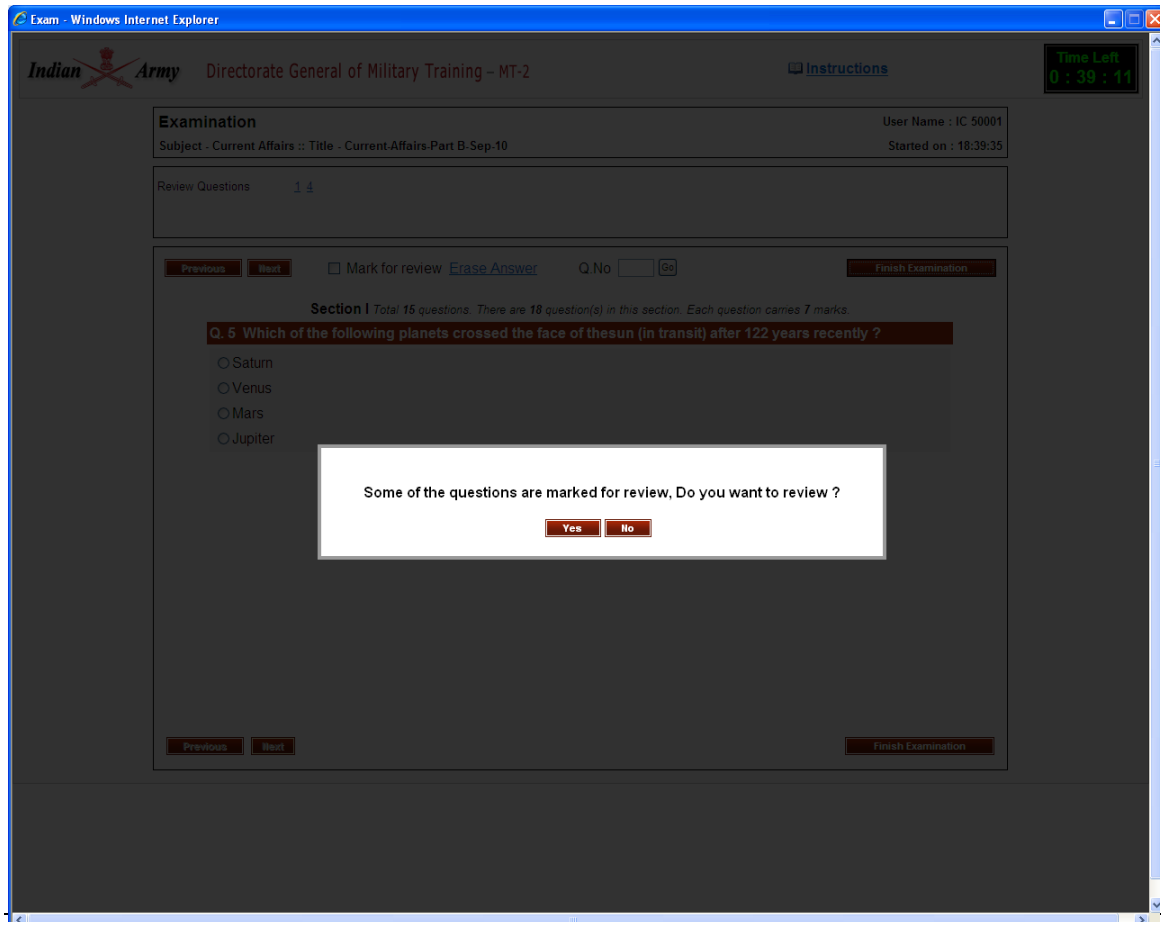


11. Click **Next** to navigate to next question

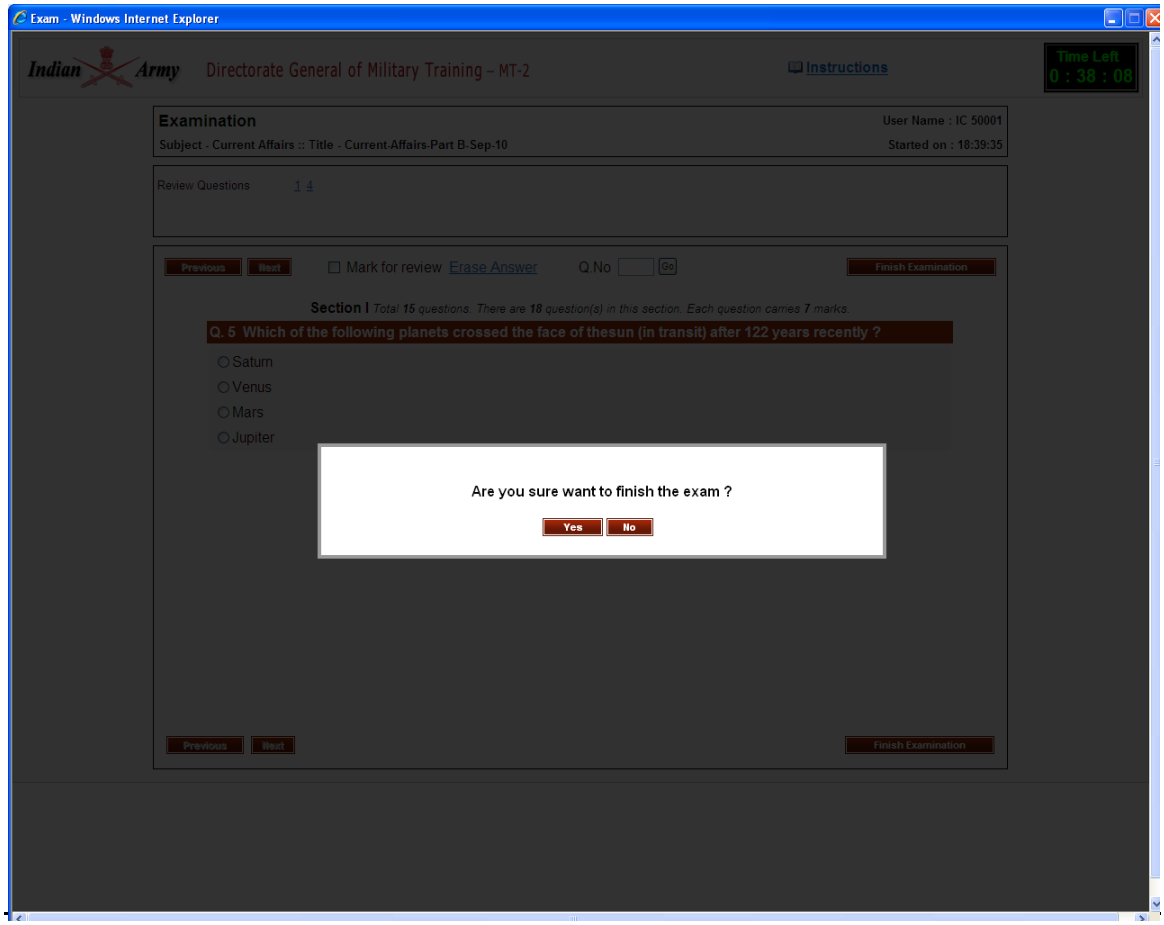


- Mark a question for review, if required
- Review questions will appear with a link
- View Questions marked for review by clicking the link provided

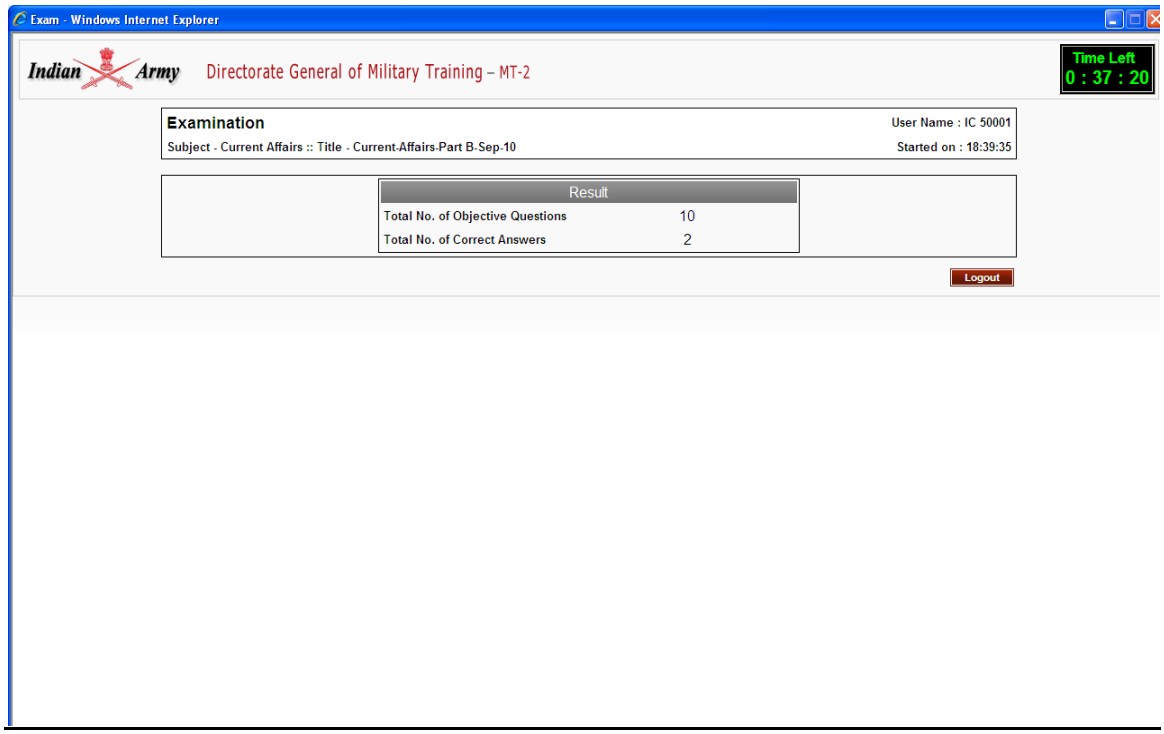
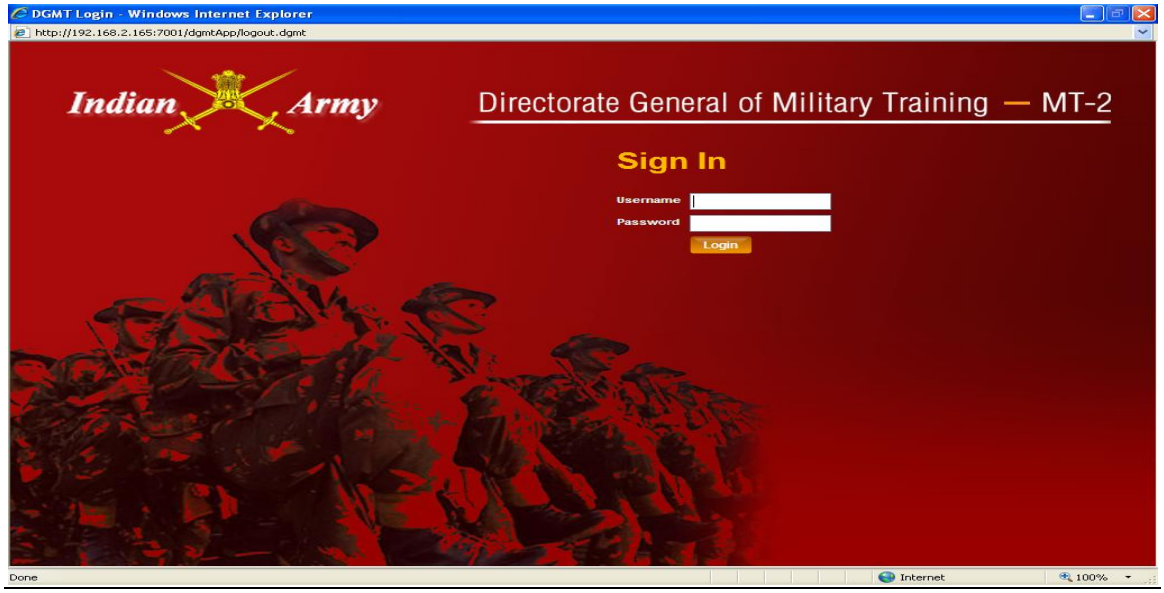
12. Click Finish Examination button to finish examination



13. Click on Yes to review the marked question, No to Submit the questions



14. Click on Yes to Submit the exam



15. Click on Logout, will navigate user to sign in screen