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## **6.170 Team Contract**

### **Expected level of achievement and effort for each team member:**

- To get an A on this project.
- Well-implemented product that showcases everything we've learned in this class.
- Each team member should put in a good amount of effort while distributing the work evenly.
- Attend all planned meetings.
- Minimize the number of all-nighters.

### **Personal goals for each team member:**

- Learn how to integrate external APIs into our app.
- Make a webapp with a pleasant front-end experience.
- Make an app that people will want to use.
- Use our knowledge of concepts and data models to fully develop our ideas before starting the implementation.
- Learn to use plugins and libraries that will make our lives easier.

### **Frequency, length and location of team meetings:**

- We'll meet twice weekly on our own (not including mentor meetings) at 3:30 pm on Tuesday and 11 am on Fridays, both located at the student center.
- Each of these meetings can last up to an hour, being cut short if necessary.
- We will also have other unscheduled meetings as needed which will vary in length.

### **How quality of work will be maintained:**

- We will attempt to adhere to Google's Javascript Style Guide.  
(<https://google.github.io/styleguide/javascriptguide.xml>)
- Function specifications will be written where necessary.
- Robust testing suites will be implemented where necessary.
- All code should be reviewed by at least one team member other than the one who authored it.
- We will attempt to make good use of git by making commits often and maintaining a good workflow.

### **How tasks will be assigned, and what to do if deadlines are missed:**

- During the biweekly team meetings, we will discuss any progress that has been made and evaluate what needs to happen next.

- These upcoming tasks will be divided among the group members based on their preferences, abilities, and current workload.
- Ideally, each team member will get experience working on each area of the application.
- We will use a group page on Trello to stay organized.
- If deadlines are missed, we must assess what went wrong and take action to prevent it from happening again.
- If one team member is missing deadlines or not completing assigned tasks without good reason, this will be discussed by the team and brought to 6.170 staff if the problem persists.
- If a team member misses a planned meeting with no good reason (as deemed by the other team members), then that person must buy everyone Chinese food, including drinks.

**How decisions will be made and disagreements resolved:**

- Decisions will be made through team discussion, and agreed upon before proceeding.
- Major decisions will not be made without input from each team member.
- Disagreements will be resolved based on the majority vote after discussing the issue at hand.