

SPECIAL ORDER No. SO 2023-12-04

Series of 2023

SUBJECT: AUTHORITY

This is to authorize the following DTI Staff whose names are written below to attend the **Level 2 Assessment** on December 19, 2023 at AldoFarm, Brgy. De Oro, Butuan City.

NAME	POSITION	AREA OF ASSIGNMENT	INCLUSIVE DATES OF TRAVEL
Gay A. Tidalgo	Regional Director	Regional Office	December 19, 2023
Brenda B. Corvera	Assistant Regional Director	Regional Office	
Cristina R. Tan	Admin. Officer V (Management Audit Analyst)	Regional Office	
Jade P. Bacadon	Planning Officer III	Regional Office	
Mike Ariel P. Plaza	Information Officer III	Regional Office	
Ana Roselyn C. Lagas	Admin. Officer III (Records Officer)	Regional Office	
Abegail L. Quino-Cala	Secretary II	Regional Office	
Rey B. Acabo	Administrative Aide IV	Regional Office	
Kenneth Ray U. Ngo	MSSD Technical Staff	Regional Office	
Chamaine B. Arellano	ASA - Communications	Regional Office	
Baby Jane Perang	GIP	Regional Office	
Liezl Jean Lacaran	GIP	Regional Office	
Jasmin B. Faelnar	CTIDS	Regional Office	
Lyza D. Trapal	STIDS	Regional Office	
Joselito B. Paler	STIDS-CARP	Regional Office	
Fritzie Rose G. Ilagan	STIDS	Regional Office	
Avelino A. Curato Jr.	TIDS	Regional Office	
Niel John B. Dapat	TIDS	Regional Office	
Eden D. Burnea	TIDS	Regional Office	
Gresa D. Balbuena	Admin. Aide VI	Regional Office	
Loida C. Gumahin	TIDA-NC	Regional Office	
Efren J. Tuba-on	IT Assistant	Regional Office	
Nichol May E. Fortun	NC Technical Staff	Regional Office	
Carol Anne Pulido	OTOP Technical Staff	Regional Office	
Jan Kenneth Patete	PPG Technical Staff	Regional Office	
Rasjon Kaye Sajulga	GIP	Regional Office	
John Voltaire S. Ancla	CAO	Regional Office	

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Julieta B. Ogoy	Admin. Officer V (Budget)	Regional Office	December 19, 2023
Marry Ann L. Pascual	Admin. Officer V (HRMO)	Regional Office	
Charlie C. Dechos	Accountant III	Regional Office	
Ella Radiel F. Yonson	Admin. Officer III (Supply Officer)	Regional Office	
Riechelle S. Lumongsod	Admin. Asst. III (Senior Bookkeeper)	Regional Office	
Regine Mae O. Bitco	Accountant II	Regional Office	
Vence Bryan P. Arocha	Admin. Aide VI	Regional Office	
Ernesto O. Jamero	Utility Worker	Regional Office	
Norman Jhon G. Butalon	IT Programmer	Regional Office	
Monah Love Abellano	HR Technical Staff	Regional Office	
Jozrich Sheen B. Cabalan	RAPID FMA	Regional Office	
Jocyglin V. Decamotan	ASA-Cash/RAPID	Regional Office	
Joshua Rey N. Barriga	SPU Technical Staff	Regional Office	
William Paul G. Jamero	ASA - Utility	Regional Office	
Jay M. Orillos	ASA - Canvasser	Regional Office	
Roel J. Decamotan	ASA - Driver	Regional Office	
Niceas Paje	ASA - Utility	Regional Office	
Anajoylyn A. Tan	ASA-COA	Regional Office	
Ailie Jay Sumatra	GIP		
Lovelie Joy Lacaran	GIP	Regional Office	
Charlon Gem Daan	GIP	Regional Office	
Jeramie J. Enciso	Accounting Staff	Regional Office	December 19, 2023
Marson Jan S. Dolendo	CTIDS	Regional Office	
Gemma L. Clarin	SupTIDS	Regional Office	
Freedcarmariam D. Gonzaga	STIDS	Regional Office	
Dennis D. Solis	TIDS	Regional Office	
Chona Marie G. Inres	STIDS	Regional Office	
Banawe B. Corvera	TIDS	Regional Office	
Ryan Kim P. Magsigay	TIDS	Regional Office	
Royelen B. Taala	Admin. Aide VI	Regional Office	
Roland A. Ignacio	RAPID RPC	Regional Office	
Hannah Rose M. Tado	RAPID Marketing Coordinator	Regional Office	
Karl Lawrence A. Gonzalez	RAPID RITA	Regional Office	

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Ann Mae Carmen Jongko	SSF Technical Staff	Regional Office	
Alfred Val Bangod	CFIDP Technical Staff	Regional Office	
Reynolds C. Gulde	RAPID - Driver	Regional Office	
Roslan Missiona	GIP	Regional Office	
Wilborn Mercado	GIP	Regional Office	
Kurt Chino A. Montero	CTIDS	Regional Office	
Carmela Guibone	Attorney III	Regional Office	December 19, 2023
Ralph O. Gorgonio	TIDS	Regional Office	
Maria Nunila L. Estareja	TIDS	Regional Office	
Maribel P. Timogan	Admin. Aide VI	Regional Office	
Laurence Gulde	GIP	Regional Office	
Schannie Gwyneth Claros	OJT	Regional Office	
Lea Garay	IPO	Regional Office	

Issued this 15th day of December 2023 at DTI Regional Office, Butuan City

Recommending Approval:


JOHN VOLTAIRE S. ANCLA *q*
Chief Administrative Officer

Approved by:


GAY A. TIDALGO, CESO IV
Regional Director

Memorandum Order No. TD 2023-12-10
Series of 2023

Date: December 12, 2023

TRAVEL ORDER

- A. The following official or personnel are hereby directed to the places indicated opposite their respective names:

Name Designation/Official Station	Inclusive Dates of Travel	Destination
Gay A. Tidalgo Brenda B. Corvera Cristina R. Tan Jade P. Bacadon Mike Ariel P. Plaza Ana Roselyn C. Lagas Abegail L. Quino-Cala Rey B. Acabo Kenneth Ray U. Ngo Chamaine B. Arellano Baby Jane Perang Liezl Jean Lacaran Jasmin B. Faelnar Lyza D. Trapal Joselito B. Paler Fritzie Rose G. Ilagan Avelino A. Curato Jr. Niel John B. Dapat Eden D. Burnea Gresa D. Balbuena Loida C. Gumahin Efren J. Tuba-on Nichol May E. Fortun Carol Anne Pulido Jan Kenneth Patete Rasjon Kaye Sajulga John Voltaire S. Ancla Julieta B. Ogoy Marry Ann L. Pascual Charlie C. Dechos Ella Radriel F. Yonson Riechelle S. Lumongsod Regine Mae O. Bitco Vence Bryan P. Arocha Ernesto O. Jamero Norman Jhon G. Butalon Monah Love Abellano Jozrich Sheen B. Cabalan Jocyclin V. Decamotan Joshua Rey N. Barriga William Paul G. Jamero Jay M. Orillos Roel J. Decamotan Niceas Paje	December 19, 2023	AldoFarm, Brgy. De Oro, Butuan City

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Anajoylyn A. Tan Ailie Jay Sumatra Lovelie Joy Lacaran Charlon Gem Daan Jeramie J. Enciso Marson Jan S. Dolendo Gemma L. Clarin Freedcarmariam D. Gonzaga Dennis D. Solis Chona Marie G. Inres Banawe B. Corvera Ryan Kim P. Magsigay Royelen B. Taala Roland A. Ignacio Hannah Rose M. Tado Karl Lawrence A. Gonzalez Ann Mae Carmen Jongko Alfred Val Bangod Reynolds C. Gulde Roslan Missiona Wilborn Mercado Kurt Chino A. Montero Carmela Guibone Ralph O. Gorgonio Maria Nunila L. Estareja Maribel P. Timogan Laurence Gulde Schannie Gwyneth Claros Lea Garay		
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B. Purpose of the Travel. The official or personnel are directed to travel for the purpose of attending the Level 2 Assessment.

The allowable travel expenses based on Executive Order No. 77, s. 2019 and Department Order No. 23 - 55, s. 2023 is hereby authorized subject to availability of fund, and pertinent accounting, auditing, and procurement rules and regulations. The allowable travel expenses shall be charged to the appropriation of _____.

Funds Available:

JULIETA B. OGOY
Budget Officer

Recommending Approval

JOHN VOLTAIRE S. ANCLA
Chief Administrative Officer

Approved:

GAY A. TIDALGO, CESO IV
Regional Director

Date of Approval: _____

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CERTIFICATE OF APPEARANCE

This is to certify that the following DTI staff from DTI-Caraga Regional Office appeared on December 19, 2023, to participate in the Level 2 Assessment at AldoFarm, Brgy. De Oro, Butuan City.

NAME	Designation
Gay A. Tidalgo	Regional Director
Brenda B. Corvera	Assistant Regional Director
Cristina R. Tan	Admin. Officer V (Management Audit Analyst)
Jade P. Bacadon	Planning Officer III
Mike Ariel P. Plaza	Information Officer III
Ana Roselyn C. Lagas	Admin. Officer III (Records Officer)
Abegail L. Quino-Cala	Secretary II
Rey B. Acabo	Administrative Aide IV
Kenneth Ray U. Ngo	MSSD Technical Staff
Chamaïne B. Arellano	ASA - Communications
Baby Jane Perang	GIP
Liezl Jean Lacaran	GIP
Jasmin B. Faelnar	CTIDS
Lyza D. Trapal	STIDS
Joselito B. Palar	STIDS-CARP
Fritzie Rose G. Ilagan	STIDS
Avelino A. Curato Jr.	TIDS
Niel John B. Dapat	TIDS
Eden D. Burnea	TIDS
Gresa D. Balbuena	Admin. Aide VI
Loida C. Gumahin	TIDA-NC
Efren J. Tuba-on	IT Assistant
Nichol May E. Fortun	NC Technical Staff
Carol Anne Pulido	OTOP Technical Staff
Jan Kenneth Patete	PPG Technical Staff
Rasjon Kaye Sajulga	GIP
John Voltaire S. Ancla	CAO
Julieta B. Ogoy	Admin. Officer V (Budget)
Marry Ann L. Pascual	Admin. Officer V (HRMO)
Charlie C. Dechos	Accountant III
Ella Radiel F. Yonson	Admin. Officer III (Supply Officer)
Riechelle S. Lumongsod	Admin. Asst. III (Senior Bookkeeper)
Regine Mae O. Bitco	Accountant II

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Ernesto O. Jamero	Utility Worker
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Jozrich Sheen B. Cabalan	RAPID FMA
Jocyglin V. Decamotan	ASA-Cash/RAPID
Joshua Rey N. Barriga	SPU Technical Staff
William Paul G. Jamero	ASA - Utility
Jay M. Orillos	ASA - Canvasser
Roel J. Decamotan	ASA - Driver
Niceas Paje	ASA - Utility
Anajoylyn A. Tan	ASA-COA
Ailie Jay Sumatra	GIP
Lovelie Joy Lacaran	GIP
Charlon Gem Daan	GIP
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Ryan Kim P. Magsigay	TIDS
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Roland A. Ignacio	RAPID RPC
Hannah Rose M. Tado	RAPID Marketing Coordinator
Karl Lawrence A. Gonzalez	RAPID RITA
Ann Mae Carmen Jongko	SSF Technical Staff
Alfred Val Bangod	CFIDP Technical Staff
Reynolds C. Gulde	RAPID - Driver
Roslan Missiona	GIP
Wilborn Mercado	GIP
Kurt Chino A. Montero	CTIDS
Carmela Guibone	Attorney III
Ralph O. Gorgonio	TIDS
Maria Nunila L. Estareja	TIDS

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Maribel P. Timogan	Admin. Aide VI
Laurence Gulde	GIP
Schannie Gwyneth Claros	OJT
Lea Garay	IPO
Arabelle Libay	DREAMCO

Given this 19th day of December 2023 at AldoFarm, Brgy. De Oro, Butuan City.

Approved by:


GAY A. TIDALGO, CESO IV
Regional Director, DTI-Caraga