

MEMORANDUM

DTS No. 0022111011

To: LORIJANE D. SACOTE, Provincial Director, DTI-ADN
JOSE T. BARON, JR., Provincial Director, DTI-ADS
ARNOLD D. FAELNAR, Provincial Director, DTI-SDN
ROMEL M. ORIBE, Provincial Director, DTI-SDS
ELMER M. NATAD, Provincial Director, DTI-PDI

From: **GAY A. TIDALGO**
Regional Director, DTI Caraga

Date: 10 November 2022

Subject: **DTI Caraga Preventive Maintenance Schedule 2022**

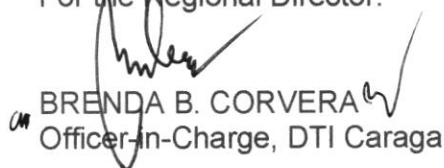
As part of our objective to provide IT support to DTI Caraga Provincial Offices, a preventive maintenance is scheduled to be conducted this month of November as follows:

Office	Schedule
Agusan del Sur	November 15, 2022
Surigao del Sur	November 16, 2022
Agusan del Norte	November 18, 2022
Surigao del Norte	November 21, 2022
Province of Dinagat Islands	November 22, 2022

We request for your assistance to our IT personnel who will do the maintenance in your respective offices.

For your information.

For the Regional Director:


BRENDA B. CORVERA
Officer-in-Charge, DTI Caraga

REGION 13 (Caraga)