



OFFICE 365 ACCOUNT APPLICATION FORM

User Information			
Name:	ELLA RADIEL F. YONSON		
Emp ID No:		Birthdate:	08/31/1989 Gender: FEMALE
Position:	AOIII (Supply Officer II)		
Employment Status	Regular		
Office/Bureau:	DTI Cagaya		
Division:	FINANCE AND ADMINISTRATIVE DIVISION		
Office Address:	4TH FLOOR PLAZA CORPORATE CENTER, JC AQUINO AVE, BUTUAN CITY		
Office Phone:		Mobile Phone:	09093108972 Fax No.:
Applicants Signature			
Date:	01/03/2023		

User's Primary Device Information:			
Please provide information on the machine that will be used in this Account			
Computer Type: <small>(Server/Desktop/Notebook)</small>	DESKTOP	CPU Type: <small>(Intel i7, i5, i3 or lower)</small>	AMD Ryzen 5
Memory Capacity:	8 GB	Hard Disk Capacity:	500 GB
Operating System:	Windows 10	MS Office Version	
User's Other Device:			
	Brand	Operating System <small>(e.g. Android, Windows Phone, IOS, Others)</small>	
Mobile Phone	MIAMI Redmi	Android	
Tablet			
Other			

Approval:	
Approved by:	JOAN VOLTAIRE S. ANCLA
Signature Approving Director/Chief	
Date:	1/4/2023

SPACE FOR MIS USE:	
Approved Email / Login Account:	
Display Name:	
Initial Password:	
Email Account	
Process by:	
Date Processed:	
Remarks:	