



OFFICE 365 ACCOUNT APPLICATION FORM

User Information					
Name:	Jezabel E. Tapales				
Position:	TIDS-CARP				
Employment Status	Contractual				
Office/Bureau:	Department of Trade and Industry- Surigao del Norte				
Office Address:	2 nd Flr. Simtoco Bldg., Surigao City, Surigao del Norte				
Office Phone:	(086)826 2373	Mobile Phone:	09055636354	Fax No.	(086)826 2373
Applicants Signature					
Date:	09/25/2023				

User's Primary Device Information: <small>Please provide information on the machine that will be used in this Account</small>			
Computer Type: (Server/Desktop/Notebook)	Laptop	CPU Type: (Intel i7, i5, i3 or lower)	11th Gen Intel(R) Core(TM) i5-1135G7 @ 2.40GHz 2.42 GHz
Memory Capacity:	16.0 GB	Hard Disk Capacity:	1TB
Operating System:	64 bit-O.S.	MS Office Version	Windows 11 Pro
User's Other Device:			
	Brand	Operating System (e.g. Android, Windows Phone, iOS, Others)	
Mobile Phone	Samsung Galaxy A31	Android	
Tablet			
Other			

Approval:	
Approved by:	
Signature Approving Director/Chief	PD ARNOLD D. FAELNAR
Date:	9/25/2023

SPACE FOR MIS USE:	
Display Name:	
Email Account :	
Initial Password:	
Process by:	
Date Processed:	
Remarks:	



OFFICE 365 ACCOUNT APPLICATION FORM

User Information					
Name:	Dolly N. Rosal				
Position:	Trade Industry Development Specialist				
Employment Status	Regular				
Office/Bureau:	Department of Trade and Industry- Surigao del Norte				
Office Address:	2 nd Flr. Simtoco Bldg., Surigao City, Surigao del Norte				
Office Phone:	(086)826 2373	Mobile Phone:	09126329272	Fax No.	(086)826 2373
Applicants Signature					
Date:	9/21/23				

User's Primary Device Information: <small>Please provide information on the machine that will be used in this Account</small>			
Computer Type: (Server/Desktop/Notebook)	Desktop	CPU Type: (Intel i7, i5, i3 or lower)	11th Gen Intel(R) Core(TM) i5-11400 @ 2.60GHz 2.59 GHz
Memory Capacity:	8.00 GB	Hard Disk Capacity:	237 GB
Operating System:	64-bit operating system, x64-based processor	MS Office Version	MS Windows7
User's Other Device:			
	Brand	Operating System (e.g. Android, Windows Phone, iOS, Others)	
Mobile Phone	Samsung Galaxy A31	Android	
Tablet			
Other			

Approval:		
Approved by:		
Signature Approving Director/Chief	PD ARNOLD D. FAELNAR	
Date:	9/21/23	

SPACE FOR MIS USE:	
Display Name:	
Email Account :	
Initial Password:	
Process by:	
Date Processed:	
Remarks:	