

Department of Trade and Industry - Caraga Region
OFFICE OF THE REGIONAL DIRECTOR'S ROUTING SLIP

Document Control No

010

DATE: 10-17-2023

SUBJECT: CBPO - Invitation to a Coordination
meeting

FOR :

☐ ARD/PDs/OICs

☐ ARD Corvera

☐ PD Sacote / ADN

☐ PD Baron / ADS

☐ PD Faelnar / SDN

☐ PD Oribe / SDS

☐ PD Natad/PDI

☐ RO Division Chiefs

☒ DC, SDD

☐ DC, CPD

☐ DC, IDD

☐ DC, FAD

☐ MSSD

☐ RD's Secretary

Others:

Attn: _____

PLEASE :

☐ URGENT: for immediate action/ response

☒ Take appropriate action (see additional notes below, if any)

☐ Assess and submit written recommendations.

☐ Represent the RD in this meeting/ activity

☐ Attend this meeting/activity or send representative.

☐ Prepare reply.

☐ See me on this matter.

☐ Provide w/ talking points or draft message

☐ For review.

☐ For information/reference.

☐ For comments/ advice.

☐ For compliance.

☐ For file.

☐ Calendar

Other remarks:


GAY A. TIDALGO, CESO IV
Regional Director



Republic of the Philippines
CITY GOVERNMENT OF BUTUAN
CITY BUSINESS PERMIT AND LICENSING OFFICE
City Hall Bldg., J.P. Rosales Ave., Doongan, Butuan City

October 17, 2023

GAY A. TIDALGO, CESO IV

Regional Director

Department of Trade and Industry (DTI)-Caraga

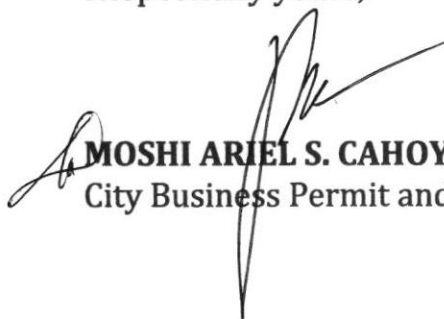
Dear RD Tidalgo:

Greetings!

We would like to respectfully invite you or your representative to a **coordination meeting on October 20, 2023, 1:00 o'clock in the afternoon at the City Library Office, J. Rosales Avenue, Barangay Doongan, Butuan City** to discuss about the coming 2024 Business One-Stop Shop (BOSS) – Renewal of Business Permit on January 2, 2024.

We are anticipating your attendance to the said meeting. Thank you.

Respectfully yours,



MOSHI ARIEL S. CAHOY

City Business Permit and Licensing Officer