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## **Appendix – AI Usage Disclosure**

### **AI Platform Used:**

- OpenAI ChatGPT
- Julius (internal AI assistant)

### **AI Model Version:**

- ChatGPT (GPT-4, July 2024 version)
- Julius (J – default (free version))

### **Exact Prompts Used (Julius): used for analytics**

I have uploaded the following files for you to use: Operations Specialist Assessment.pdf

Hi Julius. Please take the following document and work through the three scenarios listed and then provide the solutions requested in the deliverables summary.

### **Exact Prompts Used (ChatGPT): used to tone and polish**

I have uploaded the following files for you to use: Operations Specialist Assessment Response Julius.pdf

- “Please help polish and refine responses to a case study assessment for an Operations Specialist role.”
- "Let’s start with Scenario 1. Here's the executive summary—can you help revise and structure it more professionally?"
- "Please improve clarity, tone, and logic in the detailed analysis and key calculations."
- Prompts followed this structure for all three scenarios, covering executive summaries, analysis, solutions, timelines, risk matrices, and success metrics.

### **Knowledge Background Provided to AI:**

- Context from the original assessment document, including prompts, scenario descriptions, and original AI-generated draft content from Julius.
- I also provided additional clarification and direction during the refinement process (e.g., tone preferences, target audience, formatting expectations).

**How AI Output Was Modified:**

- The initial draft was generated using Julius. This version served as a baseline for structure and content direction.
- I then collaborated with ChatGPT to significantly revise the response, improving flow, professional tone, analytical depth, and alignment with the company's assessment rubric.
- I reviewed, edited, and made additional changes to tailor the final response to the needs of the Operations Specialist role and to ensure clarity and coherence.