

FINANCE EXTERNAL CIRCULAR NOTICE NO. 12 OF 2020

Ministry of Finance
P.O. Box 395
Maseru 100

11th November 2020

FIN/EXPDT/S.1 (2020/21)

TO: ALL PRINCIPAL SECRETARIES
ALL HEADS OF DEPARTMENTS
CLERK TO THE SENATE
CLERK TO THE NATIONAL ASSEMBLY
SENIOR PRIVATE SECRETARY TO HIS MAJESTY
AUDITOR GENERAL
OMBUDSMAN
INDEPENDENT ELECTORAL COMMISSION
SECRETARY TO THE PUBLIC SERVICE COMMISSION
DCEO DIRECTOR GENERAL
JUDICIARY SERVICES

COPY: GOVERNMENT SECRETARY
ATTORNEY GENERAL
SENIOR PRIVATE SECRETARY TO THE PRIME MINISTER
SECRETARY TO THE TEACHING SERVICE COMMISSION
NATIONAL AIDS COMMISSION
DISTRICT COUNCIL SECRETARIES
ACCOUNTANT GENERAL

BUDGET CALL CIRCULAR 2021/2022 - 2023/2024 BUDGET ESTIMATES

PART I

- 1.1** The Ministry of Finance as mandated by section 112(1) of the Constitution has commenced budget process preparation for the Financial Years 2021/22-2023/24. In this regard, Chief Accounting Officers are requested to submit to the Ministry of Finance estimates of revenue and expenditure for the Financial Year 2020/2021 and projections of revenue and expenditure for 2021/2022 and 2022/2023 in accordance with the ceilings in Appendices 1 and 2. The estimates must be submitted to the office of the Budget Controller by **11th December 2020**. The full calendar is covered in paragraph 1.4.
- 1.2** Ministries are urged to strictly adhere to the given budget ceilings for both Recurrent and Capital expenditure estimates. (See Appendices 1 and 2 respectively).
- 1.3** Ministries are also urged to find innovative ways of increasing domestic revenue and to improve on the existing revenue channels.
- 1.4** It is important that the deadlines for submissions and budget discussions are observed to enable delivery of the budget to Cabinet and Parliament on schedule as proposed below.