

THE REPUBLIC OF RWANDA

Kigali, 13 OCT 2016

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MINISTRY OF FINANCE AND ECONOMIC PLANNING

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To: Local Government Chief Budget Manager (All)

Re: The First Planning and Budgeting Call Circular for the 2017/2018 Fiscal Year

A. Introduction

In accordance with article 26 of Law N° 12/2013/OL of 12/09/2013 on State Finances and Property related to the Planning and Budgeting Calendar as well as the Ministerial Order relating to Financial Regulations N° 001/16/10/TC of 26/01/2016, I have the pleasure to communicate to you the following information to guide you in the planning and budgeting process for the 2017/18 Fiscal Year.

The 2017/18 first planning and budgeting call circular is not a request for budget submissions but rather a request for information to facilitate proper planning and prioritization nationwide. Information requested should be submitted to MINECOFIN by **21st November 2016**.

B. Improving Planning across Government for better Delivery of EDPRS2

Districts adherence to the 2016/17 planning reforms was appreciated though continuous improvements are needed for the planning process to better inform budget prioritization. To this end the following shall be the guiding principles and processes for the 2017/18 planning and budget cycle:

a) Citizen Participation and Engagement

- The Citizen Report card showed that LG priorities have not been sufficiently identified in the past through a **participatory planning approach**. Districts are therefore requested to consult with Sector and Cell levels on the draft list of new projects to be proposed for funding in the FY 2017/2018 and beyond.
- The planning participatory approach should involve **both administrative layers** (Executive Committee and the Council) at all administrative levels (from village up to district). Possible community participation in the project implementation