

## SCHEDULE A

### PREPARATION OF THE 2017/2018 BUDGET

LINE	DEADLINE	SUBJECT	OUTPUT	ACTION BY
<b>1</b>	01 Jun – 22 July 2016	Preparation of Draft Budget Strategy Paper for Pitso's (Popular version).	Draft Budget Strategy Paper	Economic and Financial Policy Division (EFPD)
<b>2</b>	24 Jun 2016	Release of updated Medium Term Fiscal Framework forecasts for revenues and expenditures.	MTFF forecasts	EFPD
<b>3</b>	27 Jun – 1 July 2016	Assessment of Baseline Budget Projections (Internal)	Baseline Projections	DBD
<b>4</b>	11 – 15 July 2016	Bilateral meetings with line ministries on Baseline budget projections for both Recurrent and Development budget	i) Draft ITA report ii) Baseline Projections	DBD & MDAs
<b>5</b>	12 July 2016	Receipt of Transport Establishment Review Committee (TERC) and Manpower requirements for 2017/18	i) TERC and ii) Manpower Requirements	i) Ministry of Transport and Communications ii) DPSM
<b>6</b>	22 July 2016	Call Circular released on Pitso Schedule	Savingram	EFPD
<b>7</b>	22 July 2016	Setting of Medium Term Budget (MTBF) ceilings, Budget Options Paper (BOP) & Budget Preparation Guidelines	i) BOP ii) MTBF Ceilings iii) Guidelines	DBD / EFPD
<b>8</b>	03 Aug 2016	Submission of Cabinet Memorandum on Medium Term Fiscal Framework, Budget Options & Indicative MTBF Financial Ceilings.	Draft Cab Memo Budget Options & Indicative ceilings & MTFF	DBD
<b>9</b>	19 Aug 2016	Budget Call Circular with Approved Ceilings sent to TWGs and Ministries.	Budget Call Circular	DBD
<b>10</b>	31 Aug 2016	Priority areas submitted to PIC Force Secretariat by TWG Chairpersons for consideration	Priority areas submitted	TWGs Chairpersons
<b>11</b>	5 - 23 Sept 2016	Budget Pitso	Budget Pitso	MFDP
<b>12</b>	19 Sep 2016	Submission of Revenue & Expenditure Budget Estimates	Estimates	MDAs
<b>13</b>	03 Oct 2016	Budget /Project Review Timetable issued to ministries.	Budget /Project Review Timetable Circular	DBD
<b>14</b>	10 Oct 2016	Estimates Committee meetings Timetable to ministries.	Estimates Committee meetings Timetable Circular	DBD
<b>15</b>	10 - 21 Oct 2016	Budget (Revenue & Revenue)/Project Review meetings with Ministries.	Budget Estimates	MDAs
<b>16</b>	17 – 28 Oct 2016	Updated Macroeconomic Fiscal aggregates finalized for feeding into the Budget Speech.	Updated Macroeconomic Fiscal aggregate table	EFPD
<b>17</b>	04 Nov 2016	Briefing Estimates Committee on Budget Proposals for 2017/2018.	Estimates Committee Briefing Meetings	Manpower, Project / Exp. Review and TERC Sub-Committees