

FIRSTNAME LASTNAME
YOUR ADDRESS
CITY, STATE, ZIP CODE

MONTH/DAY/YEAR

Judge NAME OF JUDGE
ADDRESS OF COURTROOM
CITY, STATE, ZIP CODE

RE: Retraction of LIST INFRACTION ticket number NUMBER

Dear Judge NAME OF JUDGE,

This letter is a formal request to appeal a speeding ticket I received on DATE. My name and address are above and the ticket number is NUMBER.

The license plate of my car is NUMBER. I received the ticket on Name of Street for LIST INFRACTION. I AGREE OR DISAGREE I WAS OR WAS NOT LIST INFRACTION and that the officer SHOULD OR SHOULDN'T have given me the ticket.

Next you must challenge the ticket and/or defend your claim. You should make a rhetorical appeal to strengthen your challenge. The types of rhetorical appeals are logos(logic), ethos(character or ethics), pathos(emotion), and kairos(uniqueness of the situation). If you are disputing the ticket and claiming it was not warranted you should also provide evidence.

EXAMPLE OF LOGOS APPEAL:

I received a parking ticket on Monday, stating that I was parked in a street cleaning zone. I have understood that the city does not clean the streets on public holidays, and this was Christmas. I have parked

in the same place on Monday several times and was not given a ticket, so I don't understand why I was given one this time. I would like to contest this parking ticket because I think it was made in error.

EXAMPLE OF ETHOS APPEAL:

This is my first speeding ticket as I am a very careful driver. I am sorry for having driven too fast and would never have done so if I had seen the new speed limit sign. I humbly request that the ticket be retracted because it will cause my insurance premium to be raised, which I cannot afford.

EXAMPLE OF PATHOS APPEAL:

My younger brother and I are orphans, and I am raising him on my salary alone. I am willing to enroll in a defensive driving course if this will help with my request.

EXAMPLE OF KAIROS APPEAL:

"I have driven that street for 15 years and was not aware the speed limit had been lowered. The new speed limit sign is not easy to see as it is partially covered by the sign of a local restaurant. I have enclosed a photograph of the sign."

Thank you for taking the time to consider my request to have the speeding ticket retracted. I can be reached at PHONE NUMBER or at EMAIL ADDRESS.

Sincerely,

SIGNATURE OF DRIVER

PRINTED NAME OF DRIVER

List of Enclosures: EVIDENCE