

JOSHUA JOSEPH MICHAEL

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Marital status: Single

Nationality: Tanzanian

GOALS/OBJECTIVES

I am a hardworking team player, result oriented, active, and committed to delivering and submitting assignments within time. I have high adaptability capacity and I am ready to discharge my duties most honestly, diligently, and with high level of integrity.

I am a dedicated IT professional with a strong background pursued a Bachelor of Science in Business Information Technology. My career goal is to continue advancing my skills in software development, system administration, and ERP solutions while also exploring other IT-related areas such as data analysis, system administration. I am highly adaptable and committed to delivering efficient and innovative solutions that enhance business processes. With a keen interest in problem-solving and a proactive approach, I aim to contribute to the success of organization by leveraging my technical expertise and a continuous learning mindset. I thrive in dynamic environments and am eager to take on new challenges that offer opportunities for professional growth and innovation across various IT domains.

WORK EXPERIENCE

MARCH 2024 – PRESENT Frappe/ERPNext Developer AAKVATECH LIMITED – DAR ES SALAAM

- Developing, customizing, and implementing ERPNext solutions to meet business requirements.
- Writing custom scripts, creating custom fields, and configuring workflows within ERPNext.
- Collaborating with cross-functional teams to design and implement ERPNext modules for various business functions.
- Troubleshooting and resolving ERPNext-related issues and providing ongoing support to end-users.
- Conducting training sessions for users to ensure effective utilization of ERPNext features.

August 2023 – February 2024 Data Entry Intern GLOBAL EDUCATION LINK LIMITED - DAR ES SALAAM

- Entered, updated, and maintained data in various systems, ensuring accuracy and consistency.
- Assisted in organizing and managing large datasets related to educational records.
- Provided support to the team by ensuring data integrity and resolving discrepancies.
- Conducted basic data analysis to provide insights and reports for management.
- Keep detailed records of project activities and decisions.

NOVEMBER 2022 - JULY 2023 Project Developer (Final Year Project) UNIVERSITY OF DAR ES SALAAM

- Developed an "Online Course Assessment" system to automate and streamline the evaluation process of university courses.
- Collaborated with faculty member to gather requirements and ensure the system meets the needs of different departments.
- Implemented features to enhance data collection, analysis, and reporting on course performance.
- Utilized programming languages and tools such as programming languages used, Php, JavaScript, HTML and CSS to develop the system.

BARIADI TOWN COUNCIL (JULY 2022 – SEPTEMBER 2022) COAST REGIONAL COMMISSIONER OFFICER (JULY 2021 – SEPTEMBER 2021) IT INTERN

- Gained exposure to various IT techniques, including system troubleshooting and network maintenance.
- Assisted in the configuration and installation of software and hardware components.
- Supported the IT team in resolving technical issues and providing helpdesk support.
- Performed maintenance tasks on PC, networks and mobile devices.
- Explained technical information to non-technical individuals in clear term to promote better understanding.
- Create a detailed project plan, including tasks, timelines and resources allocation.
- Data management by storing, retrieve, analyze and ensure efficiency use of data.

EDUCATION

OCTOBER 2023

Certificate of Bachelor Degree in Business Information Technology,

UNIVERSITY OF DAR ES SALAAM

JULY 2020

Advanced Certificate of Secondary Education,

KIBITI HIGH SCHOOL

NOVEMBER 2017

Certificate of Secondary Education,

MWANDOYA SECONDARY SCHOOL

SEPTEMBER 2013

Primary Education,

MUUNGANO PRIMARY SCHOOL

ADDITIONAL COURSE & SKILLS

- **EACOP MOOC:**

A digital training path on mathematics, science and oil industry conducted by EACOP Tanzania.

Completed on 05th August, 2023.

- **YOUTH TEAMUP PROGRAMME:**

Global Impact Project (GIP) participation coordinated by Constructor University Bremen GGMBH.

Completed on 10th June 2024.

SOFT SKILLS

Project Management skills

Communication skills

Web Development skills

Business Management skills

Software and Hardware Computer management

LANGUAGE SKILLS

- **SWAHILI LANGUAGE,**
Excellent in writing and speaking.
- **ENGLISH LANGUAGE,**
Very good in writing and speaking.

REFEREES

1. DR. MERCY MBISE

Head of Computer Science and Engineering Department,
College of Information and Communication technologies,
University of Dar es Salaam

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2. EMMANUEL MWANDIGA

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3. PENDO MASUKE TUNGE

Peasant, Home Mother,

Meatu – Simiyu

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