

JOSEPH RISK

j0srisk@utexas.edu • (936) 647-8636 • LinkedIn.com/in/JosephRisk

EDUCATION

The University of Texas at Austin	Bachelor of Business Administration Management Information Systems Minor: Entrepreneurship Overall GPA: 3.76	December 2022
--	---	---------------

EXPERIENCE

Markel Corporation - <i>Surety Underwriting Intern</i> ; Austin, TX	June 2022 – August 2022
--	-------------------------

- Professional Internship at Fortune 300 to fulfill McCombs internship requirement
- Assisted Contract Surety Underwriters in analysis of new and current contract accounts to determine bondability
- Assigned with a research project on the effects of inflation in the property & casualty insurance industry
- Effectively digitized and consolidated paper copies of commercial bonds throughout the last 20 years

Frontier Extraction Services - <i>Founding Partner</i> ; Lincoln, NE	January 2020 – January 2022
---	-----------------------------

- Managed the opening of one of Nebraska's first Industrial hemp processing facilities
- Corresponded with local officials to ensure compliance with licensing and regulations
- Spearheaded lab facility research, development, and planning
- Experience with short path distillation and ethanol-based cannabis extraction procedures

Neutrino Web Design - <i>Founder</i> ; The Woodlands, TX	June 2017 - Present
---	---------------------

- Consults with small business owners to design and create online websites
- Develops and manages multiple E-Commerce storefronts
- Decreasing clients operating costs with in-house web hosting solutions

Outback Steakhouse - <i>Take Out Server</i> ; Conroe, TX	November 2017 - August 2018
---	-----------------------------

- Established effective telecommunication skills taking and processing orders
- Became proficient operating multiple Point-of-Sale systems
- Trained incoming staff members to corporate procedures and practices

LEADERSHIP EXPERIENCE AND ACTIVITIES

Moody College Communications Council - <i>Outreach Committee Member</i>	Spring 2020
--	-------------

- Authorized and proposed new student policy for the Moody College and the University
- Involved in Outreach Committee linking students in Moody together through multiple community events

HONORS

• University Honors (4 semesters)	Fall 2021
	Fall 2020
	Spring 2019
	Fall 2018
• Best in Conroe: Web Design	Fall 2018

ADDITIONAL INFORMATION

Computer Skills: Python, Basic R, SQL, HTML, CSS, ASP.NET, WordPress, Google Analytics, Docker, Unifi, Photoshop, MS Excel, Word, PowerPoint

Certifications: Google Fundamentals of Digital Marketing (in progress)

Interests: Cars, Overlanding, Skiing, College Football, Homelabbing, and Networking

Work Eligibility: Eligible to work in the U.S. with no restrictions