

FinTech Law - additional course information

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Organizational matters

- The form of this course is a seminar (pol. *konwersatorium*).
- This material is available at <https://github.com/j4kub5/dydaktyka>
- Make sure you know how to use MS Teams. MS Teams is available at: <https://teams.microsoft.com>

Questions (and other activity)

Every student can and should ask questions (both to the lecturer and to other students, if they are giving a presentation). After asking a question (or other activity), please fill out the form below on the same day that the class took place:

<https://forms.office.com/e/zYp73mS5sM>

Failure to complete the question form will result in the question not being counted as student activity.

Course credit conditions:

- activity (weight 50%) - based on questions saved in the form
- presentation (weight 50%) - quality assesment
- exam [test] (if the above conditions are not met or a student is interested in a higher grade)
- attendance is mandatory; two absences are allowed (each absence exceeding two absences lowers the grade to the next lower grade)

Grading scale

- < 55% — 2,0 (neg.)
- >= 55% — 3,0
- >= 65% — 3,5
- >= 75% — 4,0
- >= 85% — 4,5
- >= 95% — 5,0

Attendance

- Attendance form is available at <https://forms.office.com/e/rDKUfQhKgN>
- **IMPORTANT:** always remember to fill in the attendance form

Office hours

<https://www.uni.lodz.pl/pracownicy/jakub-szczerbowski>

Survey

In order to improve the quality of my teaching, I conduct a continuous anonymous and optional survey that anyone can fill out:

<https://forms.office.com/e/Vbw0eG6F5T>

The survey can be filled out multiple times during the semester.

Presentations (35-40 min.)

Presentation Guidelines

- Presentation Structure and Duration
 - Presentations should be well planned, don't exceed your time
 - Use PowerPoint or an equivalent software for slides
- Citation and Sources
 - Properly cite all sources used in the presentation
 - Include a bibliography or reference slide at the end

- AI Integration

- Utilize AI tools in the presentation process
 - Document how AI was used (e.g., for research, slide design, content generation)

- File Sharing and Naming Convention

- Share presentations on the Teams channel before you present
 - Follow the naming convention:

YYYY-MM-DD_StudentName1_ShortTitle.[pdf|pptx|...]

- Slide Design Guidelines

- Use a consistent theme and color scheme
 - Limit text on slides (6-7 lines maximum per slide)
 - Include relevant visuals to support key points

- Delivery

- Practice the presentation to ensure proper timing
 - Prepare to answer questions from the audience

- Resources

- "How to Speak" by Patrick Winston: https://youtu.be/Unzc731iCUY?si=L8sySY03IKsI_WTv