Date: ds

Dear p1:

Good day!

As partial fulfillment of the requirements of the course**,** the following students will have their proposal defense on the the topic, “ RT” for the subject, **BET 3 Technical Research** to wit:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  | Course |  | Major |
| Member1 |  | Course1 |  | Major1 |
| Member2 |  | Course2 |  | Major2 |
| Member3 |  | Course3 |  | Major3 |
| Member4 |  | Course4 |  | Major4 |
| Member5 |  | Course5 |  | Major5 |

In connection to this, the students are inviting you as one of panel members to their proposal defense on DefenseDay at StartTime - EndTime

Please confirm below if you are willing to serve as one of the panel members.

Thank you.

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Very Truly Yours,

**DITHead**

Head, DIT

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|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Faculty Response: | a | Accept | d | Decline |  | Signature: |  | Date: | DateRes |

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| ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Live Signature Required |

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