



# M JAAMI RUSHDI

## Curriculum Vitae

### OBJECTIVE

Dedicated and hard-working professional with a strong team-oriented approach. Leveraging a solid educational background, I initially pursued a career in hospitality management. Transitioning into the software development industry, I now bring a unique perspective and expertise in frontend development, enhancing my ability to contribute meaningfully to meet the organizational goals.

My main goals are to indulge myself more in Software Development by collaborating with peers in the same area, deepen my knowledge in various technologies, understand how the industry works and become a respected professional in the field.

### CONTACT

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#### LINKEDIN:

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#### ADDRESS:

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Mawatha, Nugegoda

#### EMAIL:

[jaamirushdi@gmail.com](mailto:jaamirushdi@gmail.com)

#### FREECODECAMP:

[freecodecamp.org/fccc0653a3f-18f2-4659-a938-jaamirushdi](https://freecodecamp.org/fccc0653a3f-18f2-4659-a938-jaamirushdi)

### EDUCATION

#### ✓ INTERNATIONAL HIGHER DIPLOMA IN SOFTWARE DEVELOPMENT

IDM Nations Campus (Buckinghamshire New University affiliated), Colombo 04  
JULY 2022 – JULY 2024

#### Course Areas of Knowledge

End-user applications, web design & development, system analysis (networking concepts), mobile systems (database design concepts), object-oriented programming, open source OS (mathematics for computing), quality systems, data analysis & design, human-computer interface, IT management, visual programming & development, software engineering, web application & development, E-Business development, distributed systems & software testing, computer science

#### ✓ RESPONSIVE WEB DESIGN CERTIFICATION

FreeCodeCamp  
JULY 2023

Responsive web design includes flexible layouts, media queries for different devices, fluid images, touch-friendly elements, readable typography, condensed navigation, performance optimization, cross-browser compatibility, and user testing. It ensures a seamless user experience across various screen sizes and devices.

## HOBBIES

- ✚ Fitness / weightlifting
- ✚ Athletics (Running & stamina training)
- ✚ Futsal

## LANGUAGES

English	100%
Sinhala	75%
Tamil	55%
Arabic	25%

## PROJECT PORTFOLIO

- ✚ GitHub link to my self-built Football Club website

(<https://jaami2002.github.io/football-club-website/>)

- ✚ GitHub link to my self-built Football Club website root folder

(<https://github.com/jaami2002/football-club-website>)

- ✓ **ADVANCED DIPLOMA IN HOSITALITY MANAGEMENT**  
Australasian Academy (Evolution Hospitality Institute Sydney affiliated). Colombo 7  
APRIL 2020 – SEPTEMBER 2020

### Course Areas of Knowledge

Human Resources/ Work health safety/ Marketing/ Finance/ Business plan/ Hospitality services/ Managing physical assets

- ✓ **THE FUNDAMENTALS OF DIGITAL MARKETING CERTIFICATION**  
The Open University, Google Digital Garage  
MAY 2020

### Course Areas of Knowledge

Analytics and data insights, business strategies, content marketing, display advertising, e-commerce, e-mail marketing, local marketing, mobile marketing, Search engine marketing search engine optimization, social media marketing, video marketing & web optimization

- ✓ **DIPLOMA IN HOSITALITY MANAGEMENT**  
Australasian Academy (Evolution Hospitality Institute Sydney affiliated). Colombo 7  
OCTOBER 2019 - APRIL 2020

### Course Areas of Knowledge

Customer service / Work health safety / Business relationships / Work operations / staffing / Budgeting / Managing conflict / Regulations in hospitality

- ✓ **CERTIFICATE LEVEL 3 IN HOSITALITY MANAGEMENT**  
Australasian Academy (Evolution Hospitality Institute Sydney affiliated). Colombo 7  
APRIL 2019 – OCTOBER 2019

### Course Areas of Knowledge

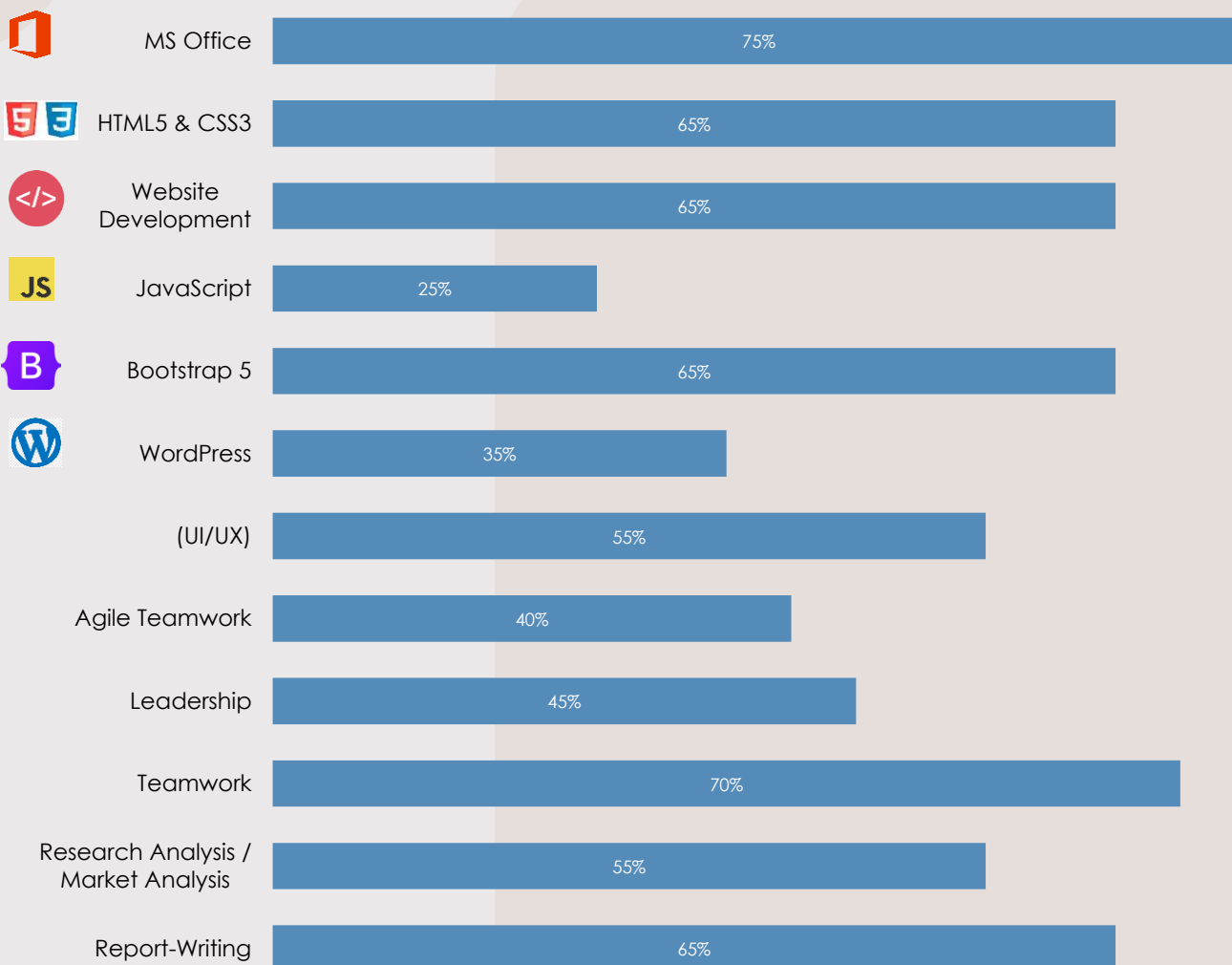
Customer service / Table service for F&B / Hospitality operations / Food safety / Food & Beverage / Housekeeping / Sustainability

- ✓ **G.C.E. ORDINARY LEVEL EXAMINATION**  
Sussex College, Nugegoda  
DECEMBER 2018

### Course Areas of Knowledge

English Language (A), Information & Communication Technology (C), Islam (C), Sinhala Language (S), Science (S), Mathematics (S), History (S), Appreciation of English literary texts (S), Business & accounting studies (S)

## SKILLS



## WORK EXPERIENCE

### All Rounder Front Desk Trainee Associate

Cinnamon Red Colombo

January 2022 – April 2022

- ✚ Handled cashiering related tasks (float balancing and reporting)
- ✚ Created room reservations for guests individually and groups
- ✚ Handled guest special requests in a timely manner
- ✚ Performed check—ins and Check—outs
- ✚ Handled the departure follow ups on a daily basis
- ✚ Handled guests complaints
- ✚ Performed regular audits
- ✚ Had the opportunity to provide mini training sessions for junior trainees in performing regular front office tasks
- ✚ Handled room discrepancy reports during departure follow ups
- ✚ Handled the telephone operator related tasks such as hotel inquiries, etc.

## **F&B INTERN**

### **Shangri-La Colombo**

March 2021 – May 2021

- ✚ Performed regular table setups
- ✚ Handled special guest requests upon handling food orders
- ✚ Handled work health and safety related tasks
- ✚ Performed tasks related to guest cutlery, crockery, glassware sanitizing.
- ✚ Handled guest table clearance in a timely manner
- ✚ Performed tasks of handing out menus and explanation of the menu items and specials to the guests
- ✚ Handled tasks related to the dishwasher machine
- ✚ Handled guest complaints
- ✚ Performed tasks related to ambience arrangement

## **EXTRA-CURRICULAR ACTIVITIES**

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### **Deputy Games Prefect**

#### **Sussex College, Nugegoda**

2018

- ✚ Was in charge and supported the sports administration of the school.
- ✚ Represented the school as a deputy games prefect and took the responsibility of assisting the captain in guiding the students to perform well in the sports meets.
- ✚ Contributed to organizing the school's annual sports meet for the year 2018 along with the school's sports committee.

### **DEPUTY CAPTAIN OF HOUSE JUPITER OF THE SCHOOL'S INTER-HOUSE SPORTS MEET**

#### **Sussex College, Nugegoda**

2018

- ✚ Supported the house in house decorations and assisted in organizing the inter house sports meet
- ✚ Contributed to selecting athletes for specific track and field events for the sports meet of 2018.
- ✚ Participated in the opening ceremony of the school's annual sports meet in 2018 (Olympic Torch Lighting).

### **JUNIOR PREFECT**

#### **Sussex College, Nugegoda**

2018

- ✚ Contributed to maintaining and developing the school's discipline and behavior.
- ✚ Was in charge Of the school's bag checking terminals at the entrance
- ✚ Contributed to hosting various school events such as the Prize Giving event & concert for the year 2018.

## **DEPUTY HEAD OF THE SOUNDS & MULTIMEDIA UNIT**

**Sussex College, Nugegoda**

2017 – 2018

- ✚ Participated in the Special Task Force unit (STF) for the Prize Giving event & Concert for the year 2016.
- ✚ Held the responsibility of managing and hosting the morning religious observances/prayers.
- ✚ Held the responsibility of managing and organizing the morning assembly in the school

## **ACHIEVEMENTS**

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- ✚ Represented the school athletic team for the 2019/2018 Sri Jayawardenepura Divisional Athletic Meet (Year 2019 under 18 boys 1500m — 3rd place)
- ✚ Member of the Western Band of Sussex College Nugegoda
- ✚ 1st Place winner in Dictation- English Language competition for the year 2013
- ✚ 3rd Place winner in Essay Writing- English Language competition for the year 2013
- ✚ Subject prize winner for Islam
- ✚ Participated in running events at Inter house sports meet at Sussex College Nugegoda 2nd place in U18 Boys 800m, 1500m, 4x100m Relay race in 2018 & 400m in 2019 1st place in U18 Boys 800m, 1500m race, 4x400m, 4x100m relay in 2019
- ✚ Took part in the boys Karate at the Inter-house sports meet at
- ✚ Sussex College Nugegoda 2nd place in IJ17 & IJ18 (Kata & Kumite)
- ✚ Member of the cricket team at Sussex College Nugegoda
- ✚ Winning team at the Inter House Sports Meet in 2017 & 2018 and 2nd runner-up in 2019

I hereby declare that the information contained in this resume is in accordance with or to my knowledge.

**Jaami Rushdi**

## **REFERENCES**

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**Rauf Marfyne**

**Management & Academic Consultant at Etonegate, Sri Lanka**

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**Ranuri Dodangoda**

**Lecturer at Australasian Academy, Colombo 7**

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