



Microsoft Ignite The Tour

Learn. Explore. Connect.





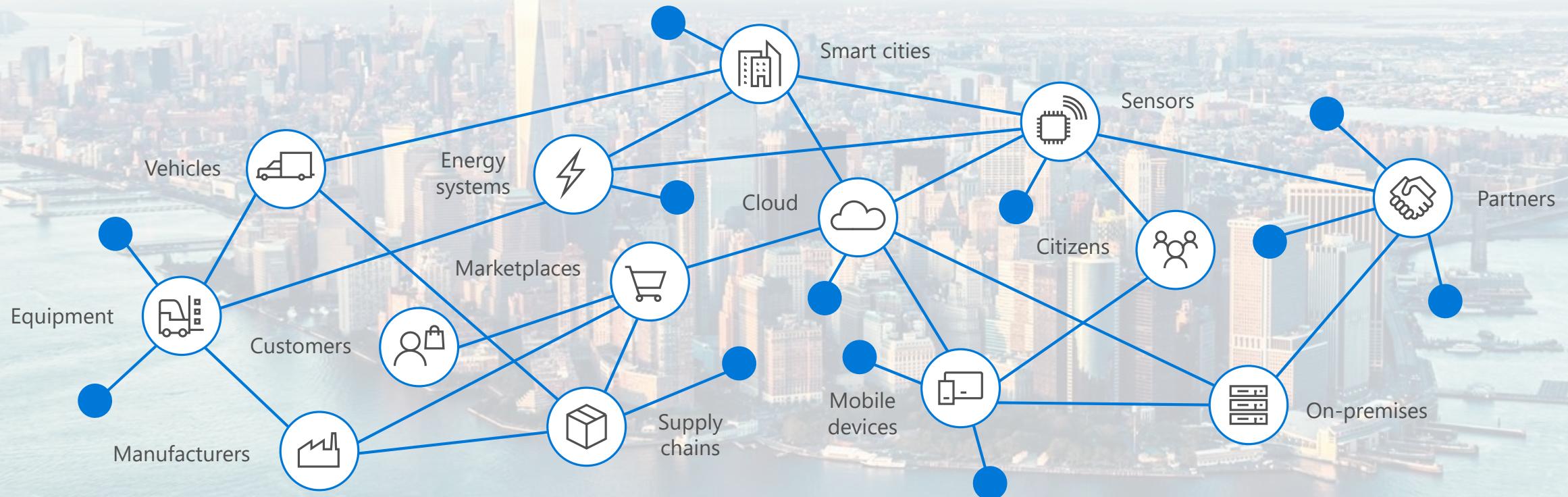
**Does your organization have a keep everything strategy?
Learn how to harness your data explosion with intelligent
information protection and governance**

Jaap Brasser
Cloud Architect
Rubrik

Raman Kalyan
Sr. Product Marketing Manager
Microsoft 365



Data is exploding across the digital estate



Hundreds of compliance controls Hundreds of vendors

GDPR

Privacy

Anomaly detection

Breach notification

Data loss prevention

Information governance

Archiving

Data classification

Auditing

Information protection

Records management

Supervision

Encryption

Compliance management

Access management

Fraud prevention

Actions of a trusted partner

**BUSINESSES AND USERS
ARE GOING TO
EMBRACE TECHNOLOGY
ONLY IF THEY CAN**

We do not engineer back doors for governments into our products



Satya Nadella

We do not share business customer data with our advertiser-supported services, nor do we mine it for marketing or advertising

We extended GDPR data subject rights to all consumers worldwide

Customers own any patents and industrial design rights that result from our shared innovation work

We do not provide any government with the ability to break encryption, nor do we provide any government with encryption keys

We proactively collaborate with customers and regulators



Challenges to compliance



215+ updates per day from 900 regulatory bodies



163 zettabytes of data a year will be created by 2025



Cost of compliance continues to increase year over year

Integrated tools leveraging intelligence to reduce risk



Simplify assessment of compliance risk and posture with actionable insights



Integrated protection and governance of sensitive data across devices, apps and cloud services

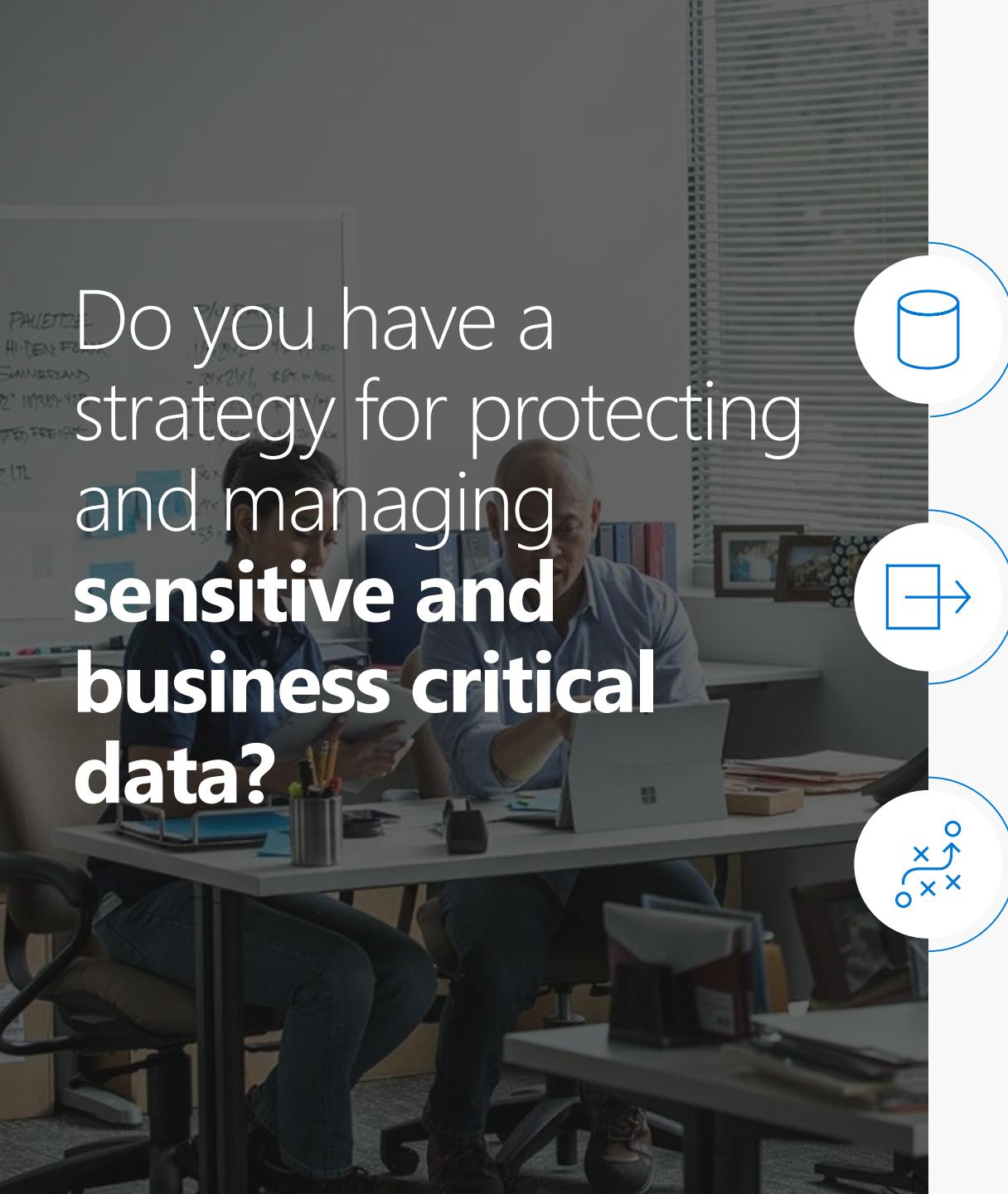


Intelligently respond to data discovery requests by leveraging AI to find the most relevant data





Information Protection & Governance



Do you have a strategy for protecting and managing **sensitive and business critical data?**



Do you know where your business critical and sensitive data resides and what is being done with it?

Do you have control of this data as it travels inside and outside of your organization?

Are you using multiple solutions to classify, label, and protect this data?

Information Protection & Governance

Comprehensive policies to protect and govern your most important data – throughout its lifecycle



Unified approach to discover, classify & label



Automatically apply policy-based actions

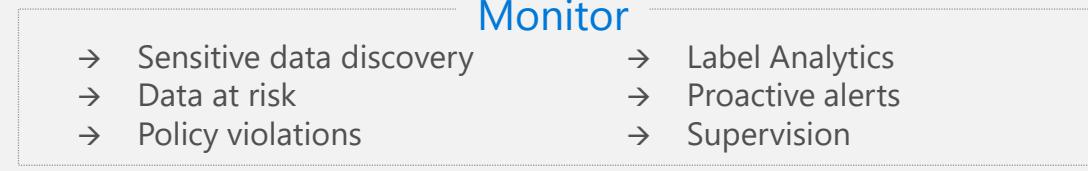
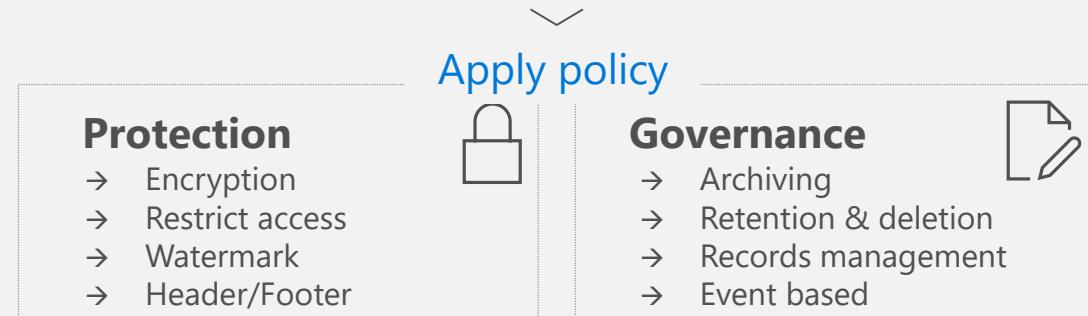


Proactive monitoring to identify risks



Broad coverage across locations and applications

Data growing at exponential rate



Devices



Apps



Cloud services



On-premises



ISVs, 3rd-party

Comprehensive set of capabilities

AZURE INFORMATION PROTECTION

Classify, label & protect files – beyond Office 365, including on-premises & hybrid

MICROSOFT CLOUD APP SECURITY

Visibility into 15k+ cloud apps, data access & usage, potential abuse

OFFICE 365 DATA LOSS PREVENTION

Prevent data loss across Exchange Online, SharePoint Online, OneDrive for Business

OFFICE 365 MESSAGE ENCRYPTION

Send encrypted emails in Office 365 to anyone inside or outside of the company

WINDOWS INFORMATION PROTECTION

Separate personal vs. work data on Windows 10 devices, prevent work data from traveling to non-work locations

OFFICE 365 ADVANCED DATA GOVERNANCE

Apply retention and deletion policies to sensitive and important data in Office 365



MICROSOFT INFORMATION PROTECTION

Discover | Classify | Protect | Monitor

CONDITIONAL ACCESS

Control access to files based on policy, such as identity, machine configuration, geo location

OFFICE APPS

Protect sensitive information while working in Excel, Word, PowerPoint, Outlook

SHAREPOINT & GROUPS

Protect files in libraries and lists

AZURE SECURITY CENTER INFORMATION PROTECTION

Classify & label sensitive structured data in Azure SQL, SQL Server and other Azure repositories

SDK FOR PARTNER ECOSYSTEM & ISVs

Enable ISVs to consume labels, apply protection

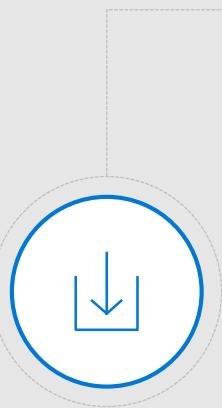
ADOBEPDFs

Natively view and protect PDFs on Adobe Acrobat Reader

How does Microsoft 365 approach data governance throughout the lifecycle?

In-place, suite-wide and built-in

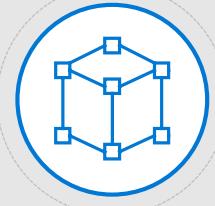
Common Questions



Import

"We're all in with Office 365 to manage our data. Make it easy for us to bring in our legacy data into your cloud"

Director, Healthcare Supplier



Govern

"We need a modern records management system that empowers users with modern collaboration tools while supporting our ability to meet regulatory requirements for records management"

Director, Oil and Gas Records Management



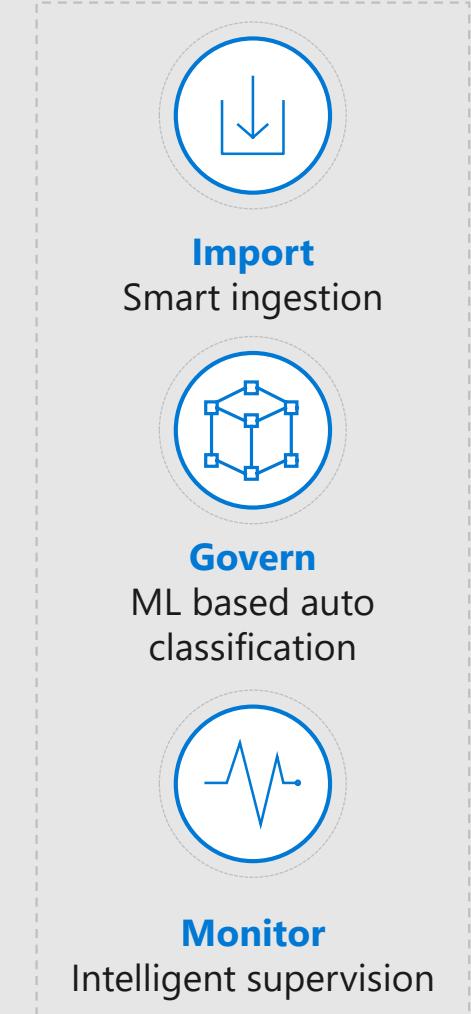
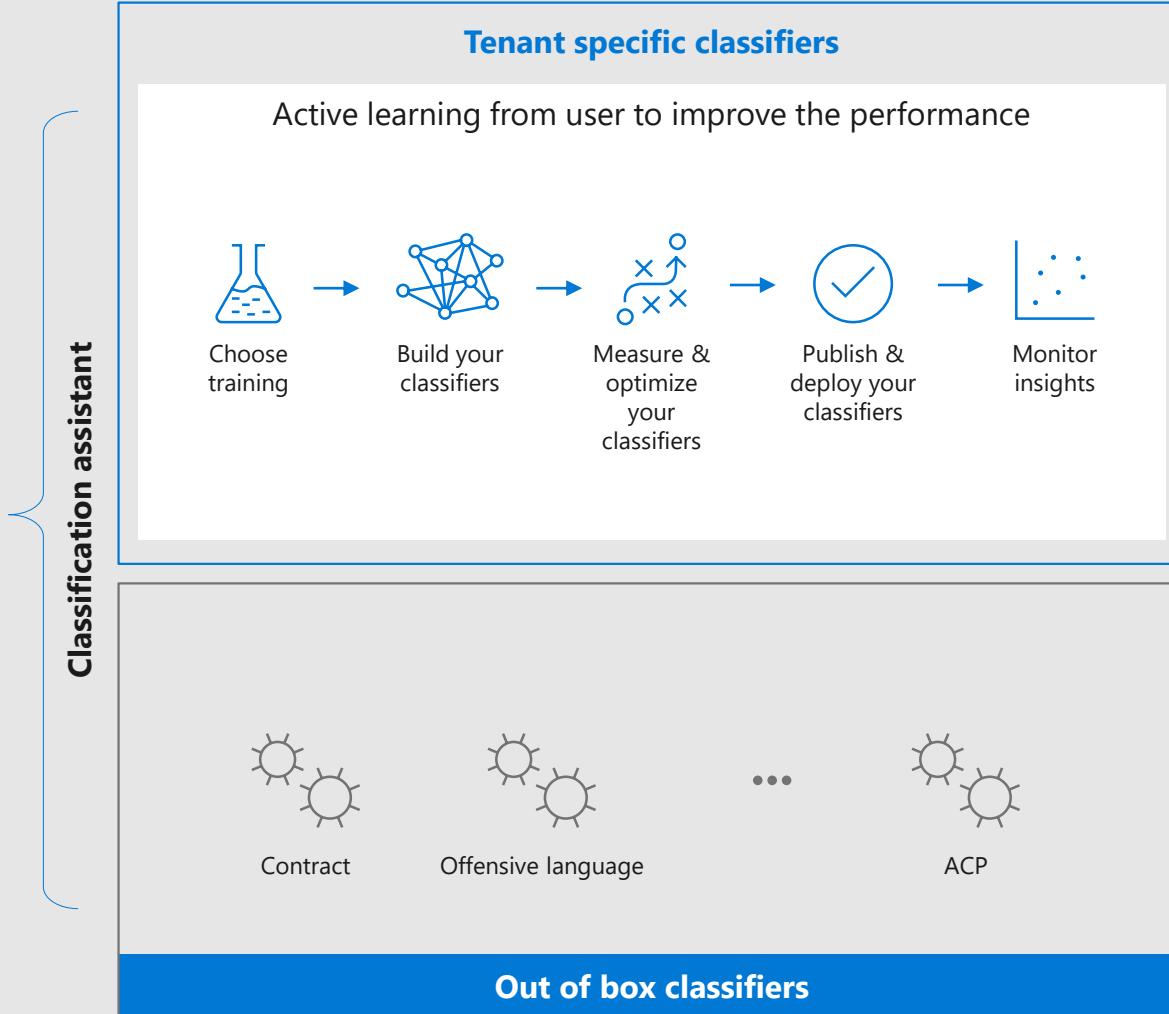
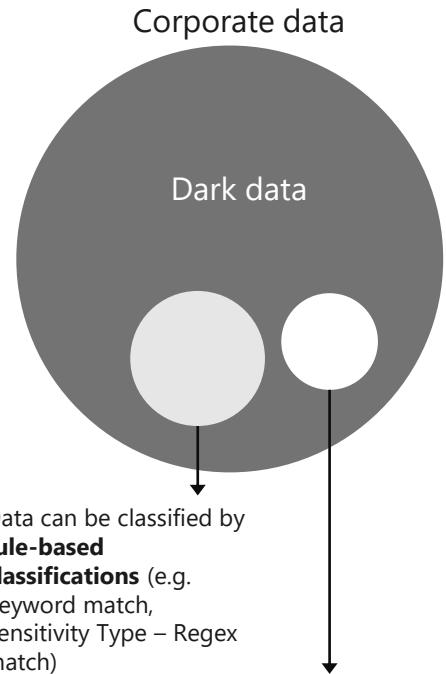
Monitor

"Our supervision staff must systematically review messages across communication types for compliance supervision and provide evidence to meet regulatory inquiries"

Director, FinServ Compliance

Our vision to harness intelligence across Data Governance

Most of corporates has most of their Data is still in the “**Dark**”



Data Governance

Archiving, Retention, Deletion, Manual labels



Auto-expanding Archive

Enable auto-expanding archive to enable large email archives for power users



Retention and Deletion policies

Establish org-wide, group or location specific retention and deletion policies based on created or modified dates



Labels with policies

Create and publish labels with policies to end users for application in email and SharePoint, and manually declare items as a record

The screenshot shows the Microsoft Office 365 Security & Compliance center's Data governance toolbox. The dashboard includes the following sections:

- Data governance toolbox:** A summary of data governance, stating it's about classifying content, retaining it as long as needed, and getting rid of it when not needed. It includes links to "Open the data governance toolbox" and "Create a policy".
- Classify your data:** A table showing how labels were applied:
 - Applied by users: 21% (43 labels)
 - Auto-applied by admin: 79% (159 labels)
 - Labels classified as records: 29% (59 labels)
 - Not classified as records: 71% (143 labels)
- Top 5 labels:** A list of top retention policies:
 - 1 day retention and disposition: 114
 - Contract Label as Record - 5 year retention: 56
 - PII Retention Policy: 20
 - Confidential: 5
 - Personal Financial PII: 3
- Top label users/policies:** A list including "Contract Label as a Record - 5 years".
- Labels trend over the past 90 days:** A chart showing a recent trend.
- Recommended for you:** A sidebar with three cards:
 - Import data into Office 365**: Have data in your servers that's not being protected by our security & compliance features? Import it into Office 365. Includes a "Create an import job" button.
 - Let users classify their own content**: Includes a note about a label policy named "Default Data Classification Policy".
 - The label policy 'Default Data Classification Policy' will publish the following labels so users can apply them to their email and docs:** Transitory, Work in Progress, and Business Record. You can manage this policy on the Retention page.

Advanced Data Governance

Auto-label, Disposition, Event Based Policies, Label Analytics, Supervision and more



Auto-classify and label with policies

Use 120+ sensitive data types, keyword/ query based, content types or events to classify data and apply policies, auto-classify as a record



Label Analytics & disposition

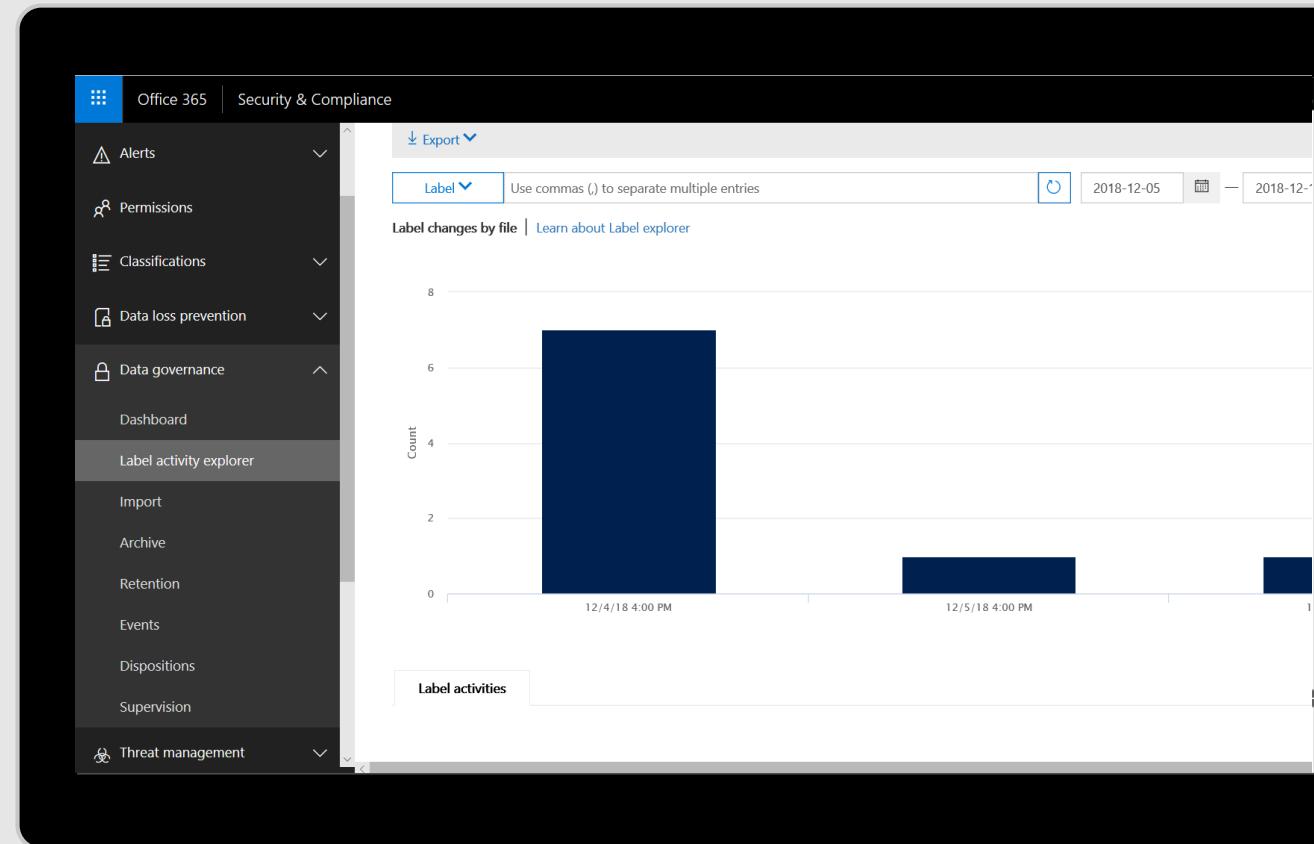
Investigate and validate how and when labels are being applied in your organization

Defensibly dispose of content after disposition review



Supervision

Monitor communications to meet regulatory compliance or internal policies using keywords, random sample percentage, and multiple communications modalities



Modern Records Management Benefits

Records Manager/IT Admin



Manageability

- ✓ File plan management
- ✓ Import and export labels



Automation

- ✓ Event-based retention
- ✓ Auto-classification of records



Analytics and Intelligence

- ✓ Labels activity explorer

Information Worker



Seamless collaboration

- ✓ Applies to: Sites, Teams, Outlook



Built-in records management

- ✓ Declare/undeclare records
- ✓ Regulatory record



Interoperability

- ✓ Auto-label based on Metadata and Content Type

quick look to get you up to speed



Office 365 | Security & Compliance

Home > Labe

Sensitivity Retention

Retention

Sensitivity labels are used to classify email messages, documents, sites, and more. When a label is applied (automatically or by the user), the content or site is protected based on the settings you choose. For example, you can create labels that encrypt files, add content marking, and control user access to specific sites. [Learn more about sensitivity labels](#)

+ Create a label

Publish labels

Refresh

Search



<input type="checkbox"/>	Display name	Created by	Last modified	
<input type="checkbox"/>	Personal	MOD Administrator	Dec 3, 2018	...
<input type="checkbox"/>	Public	MOD Administrator	Dec 3, 2018	...
<input type="checkbox"/>	General	MOD Administrator	Dec 3, 2018	...
<input type="checkbox"/>	+ Confidential	MOD Administrator	Dec 3, 2018	...
<input type="checkbox"/>	+ Highly Confidential	MOD Administrator	Dec 3, 2018	...
<input type="checkbox"/>	Credit Card Data	MOD Administrator	Dec 3, 2018	...
<input type="checkbox"/>	Social Security Numbers	MOD Administrator	Dec 3, 2018	...

Feedback

← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Home Alerts Permissions Classifications Labels Label policies Sensitive info types Data loss prevention Data governance Threat management Mail flow Data privacy

New sensitivity label

Name & description

Encryption

Content marking

Endpoint data loss prevention

Review your settings

Name your label

The protection settings you choose for this label will be immediately enforced on the files, email messages or sites to which it's applied. Labeled files will be protected wherever they go, whether they're saved in the cloud or downloaded to a computer.

Label name * ⓘ

Enter a friendly name

Tooltip * ⓘ

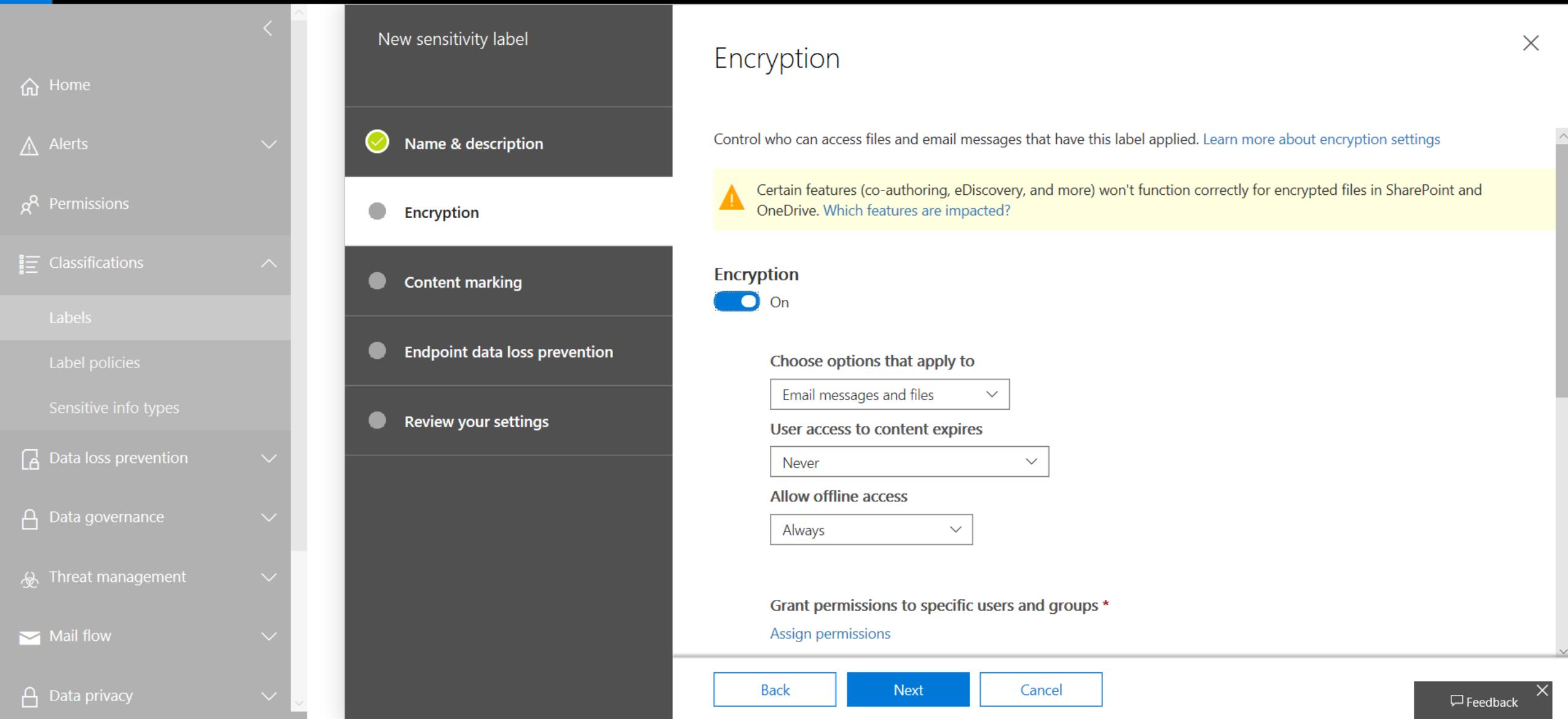
Enter text that helps users understand this label's purpose

Description ⓘ

Enter a description that's helpful for admins who will manage this label

Next Cancel

Feedback





Home > Label

Retention

Sensitivity

When published, labels appear in your users' apps, such as Outlook, SharePoint, and OneDrive. When a label is applied to email or docs (automatically or by the user), the content is retained based on the settings you chose. For example, you can create labels that retain content for a certain time or ones that simply delete content when it reaches a certain age. [Learn more about retention labels](#)

+ Create a label

 Publish labels

Auto-apply a label

Refresh

Search



<input type="checkbox"/> Name	Created by	Retention period	Last modified 
<input type="checkbox"/> Non-Disclosure Agreement Classification	MOD Administrator	Forever	December 4, 2018
<input type="checkbox"/> Employee contracts	MOD Administrator	4 days	December 3, 2018
<input type="checkbox"/> Business record	MOD Administrator	5 years	December 3, 2018
<input type="checkbox"/> Work in Progress	MOD Administrator	3 years	December 3, 2018
<input type="checkbox"/> Transitory	MOD Administrator	1 year	December 3, 2018
<input type="checkbox"/> 1 day retention and disposition	MOD Administrator	1 day	November 30, 2018
<input type="checkbox"/> Contract Label as Record - 5 year retention	MOD Administrator	7 years	November 29, 2018
<input type="checkbox"/> PII Retention Policy	Megan Bowen	7 years	October 17, 2018

Feedback



Office 365 | Security & Compliance

Create a label to help users classify their content.

- Name your label
 - Label settings
 - Review your settings

Name your label

Name *

Germany PII

Description for admins ⓘ

PII from Germany

Description for users

PII from Germany

Next

[Cancel](#)

← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Create a label to help users classify their content.

Name your label

Label settings

Review your settings

Label settings

When this label is applied to content...

Retain the content [i](#)

For this long... years [i](#)

What do you want to do after this time?

Delete the content automatically. [i](#)

Trigger a disposition review. [i](#)

Nothing. Leave the content as is. [i](#)

Don't retain the content. Just delete it if it's older than [i](#)

1 years [i](#)

Retain or delete the content based on [i](#)

Label classification

Use label to classify content as a "Record" [i](#)

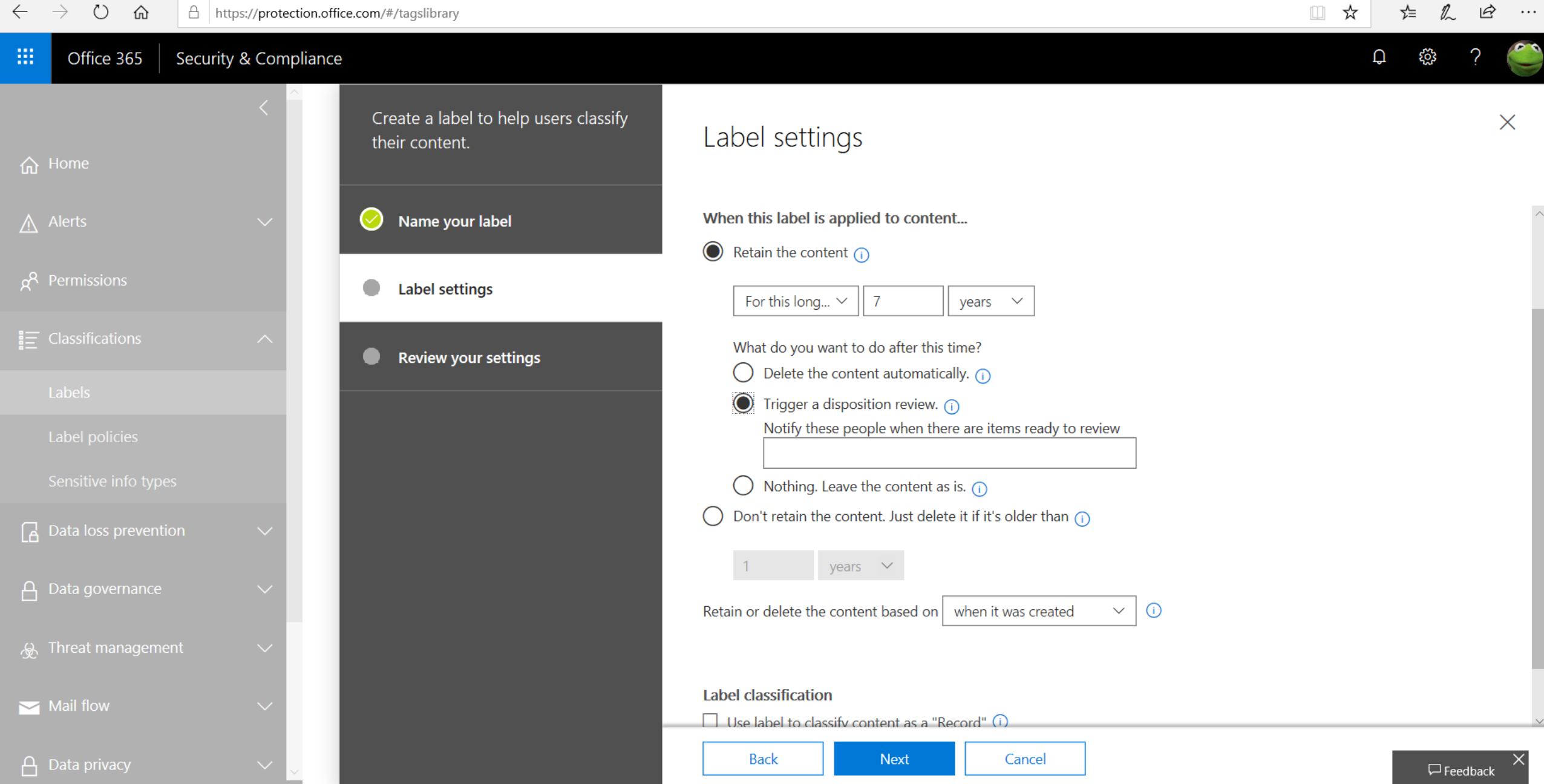
Back Next Cancel

Feedback



Type here to search

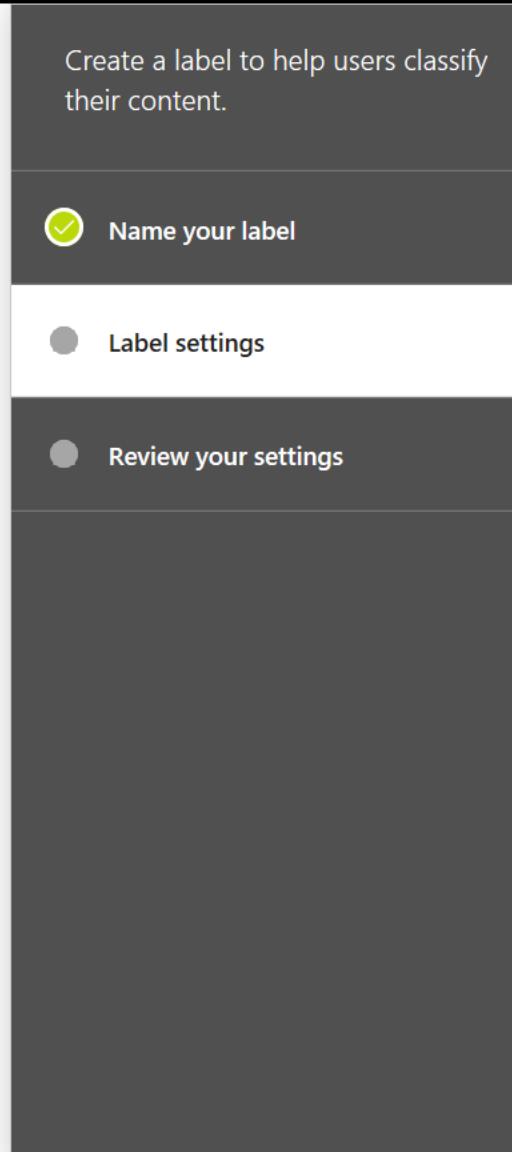
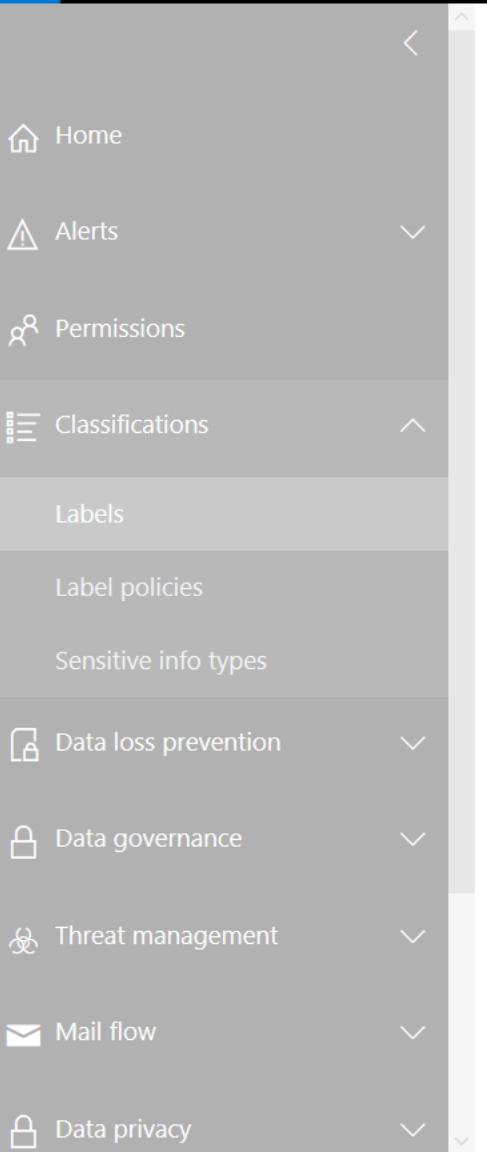






Office 365

Security & Compliance



Label settings

Retention



On

When this label is applied to content...

- Retain the content



- Don't retain the content. Just delete it if it's older than [1](#)



Retain or delete the content based on when it was created

Back

Nex

Cance



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Create a label to help users classify their content.

Name your label

Label settings

Review your settings

Label settings

WHEN THIS LABEL IS APPLIED TO CONTENT...

Retain the content ⓘ

For this long... 7 years

What do you want to do after this time?

Delete the content automatically. ⓘ

Trigger a disposition review. ⓘ

Nothing. Leave the content as is. ⓘ

Don't retain the content. Just delete it if it's older than ⓘ

1 years

Retain or delete the content based on

when it was created
when it was last modified
when it was labeled
an event

Label classification

Use label to classify content as a "Record" ⓘ

Back Next Cancel

Feedback



Type here to search



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Create a label to help users classify their content.

Name your label

Label settings

Review your settings

Label settings

WHEN THIS LABEL IS APPLIED TO CONTENT...

Retain the content ⓘ

For this long... 7 years

What do you want to do after this time?

Delete the content automatically. ⓘ

Trigger a disposition review. ⓘ

Nothing. Leave the content as is. ⓘ

Don't retain the content. Just delete it if it's older than 1 years

Retain or delete the content based on when it was created ⓘ

Label classification

Use label to classify content as a "Record" ⓘ

Back Next Cancel

Feedback



Type here to search



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Create a label to help users classify their content.

Name your label

Label settings

Review your settings

Review your settings

Name [Edit](#)
Germany PII

Description for admins [Edit](#)
PII from Germany

Description for users [Edit](#)
PII from Germany

Retention [Edit](#)
7 years
Retain only
Based on when it was created
Use label to classify content as a "Record"

Back [Create this label](#) Cancel

Feedback



Type here to search



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Home Alerts Permissions Classifications Labels Label policies Sensitive info types Data loss prevention Data governance Threat management Mail flow Data privacy

Labels - Security & Com

Labels

Sensitivity Retention

When published, labels appear in your users' apps, such as Outlook, SharePoint, and OneDrive. When based on the settings you chose. For example, you can create labels that retain content for a certain retention period.

+ Create a label Publish labels Auto-apply a label Refresh

Name	Created by
Germany PII	MOD Administrator
Non-Disclosure Agreement Classification	MOD Administrator
Employee contracts	MOD Administrator
Business record	MOD Administrator
Work in Progress	MOD Administrator
Transitory	MOD Administrator
1 day retention and disposition	MOD Administrator
Contract Label as Record - 5 year retention	MOD Administrator

Germany PII

Edit label Publish label Auto-apply a label Delete label

Name Germany PII

Description for admins PII from Germany Edit

Description for users PII from Germany Edit

Retention 7 years
Retain only
Based on when it was created
Use label to classify content as a "Record"

Close Feedback

Type here to search

3:30 AM 12/6/2018

Automatically apply a label – keywords

← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Home

Alerts

Permissions

Classifications

Labels

Label policies

Sensitive info types

Data loss prevention

Data governance

Threat management

Mail flow

Data privacy

Automatically apply a label to content

Choose label to auto-apply

Choose conditions

Name your policy

Locations

Review your settings

Name your policy

Name * ⓘ

NDA Content Type

Description

Enter a friendly description for your policy

Back Next Cancel

Feedback



 Home

! Alerts

Permissions

Data loss prevention

Data governance

Q Data privacy

Automatically apply a label to
content

- Choose label to auto-apply
 - Choose conditions
 - Name your policy

Location

- ### Review your settings

Choose locations

Status	Location	Include	Exclude
<input checked="" type="checkbox"/>	 Exchange email	All Choose recipients	None Exclude recipients
<input checked="" type="checkbox"/>	 SharePoint sites	All Choose sites	None Exclude sites
<input checked="" type="checkbox"/>	 OneDrive accounts	All Choose accounts	None Exclude accounts
<input checked="" type="checkbox"/>	 Office 365 groups	All Choose groups	None Exclude groups

Back

Nex

Cancer





Home > Label

Sensitivity | Retention

When published, labels appear in your users' apps, such as Outlook, SharePoint, and OneDrive. When a label is applied to email or docs (automatically or by the user), the content is retained based on the settings you chose. For example, you can create labels that retain content for a certain time or ones that simply delete content when it reaches a certain age. [Learn more about retention labels](#)

+ Create a label

Publish labels

Auto-apply a label

 Refresh

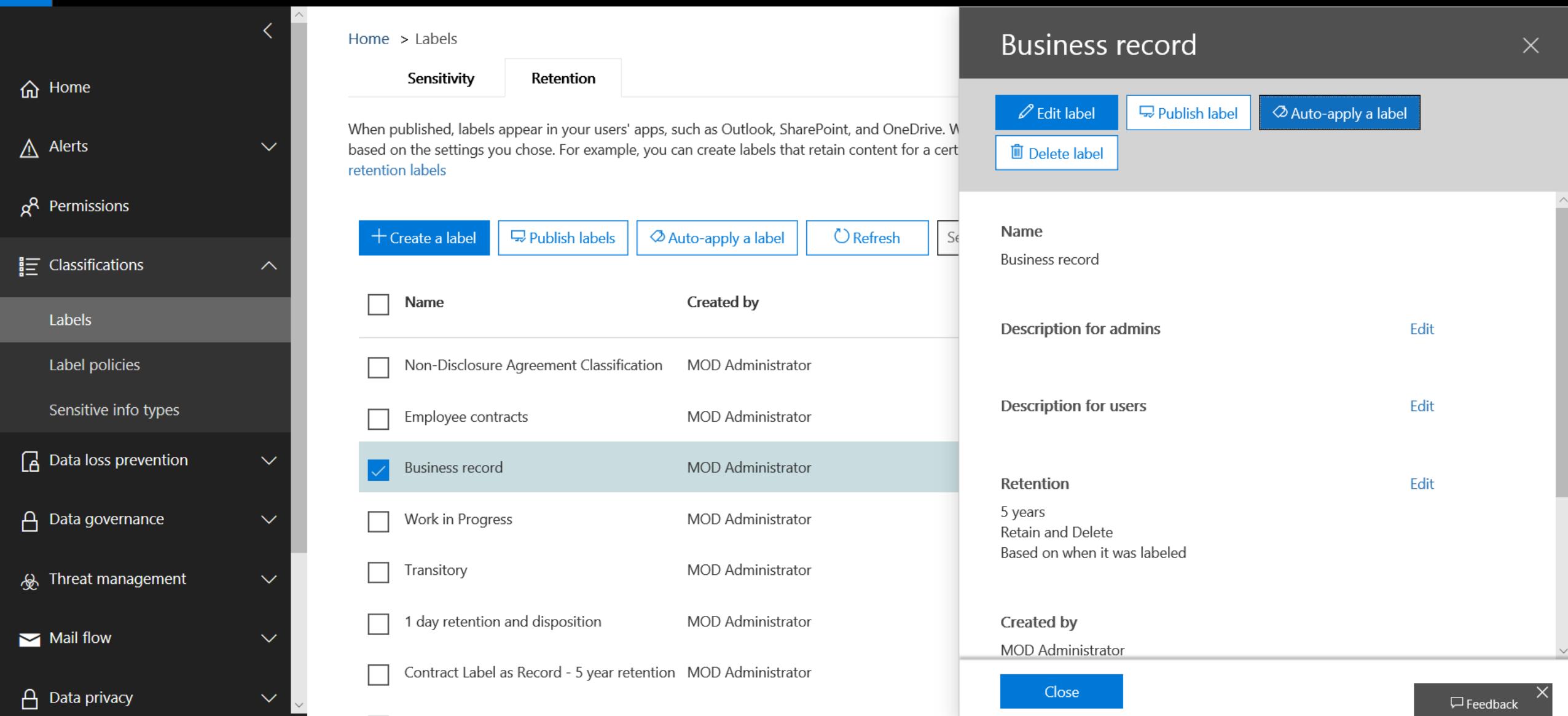
Search



Name	Created by	Retention period	Last modified
Non-Disclosure Agreement Classification	MOD Administrator	Forever	December 4, 2018
Employee contracts	MOD Administrator	4 days	December 3, 2018
Business record	MOD Administrator	5 years	December 3, 2018
Work in Progress	MOD Administrator	3 years	December 3, 2018
Transitory	MOD Administrator	1 year	December 3, 2018
1 day retention and disposition	MOD Administrator	1 day	November 30, 2018
Contract Label as Record - 5 year retention	MOD Administrator	7 years	November 29, 2018
DIL Retention Policy	Megan Bowen	7 years	October 17, 2018



Automatically apply a label – sensitive types



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Home

Alerts

Permissions

Classifications

Labels

Label policies

Sensitive info types

Data loss prevention

Data governance

Threat management

Mail flow

Data privacy

Automatically apply a label to content

Choose label to auto-apply

Choose conditions

Settings

Name your policy

Locations

Review your settings

Choose a label to auto-apply

We'll automatically apply this label to content in the locations you choose. Users will see the label applied to their content that matches your specified conditions. Note that you can't auto-apply labels that are classified as a record.

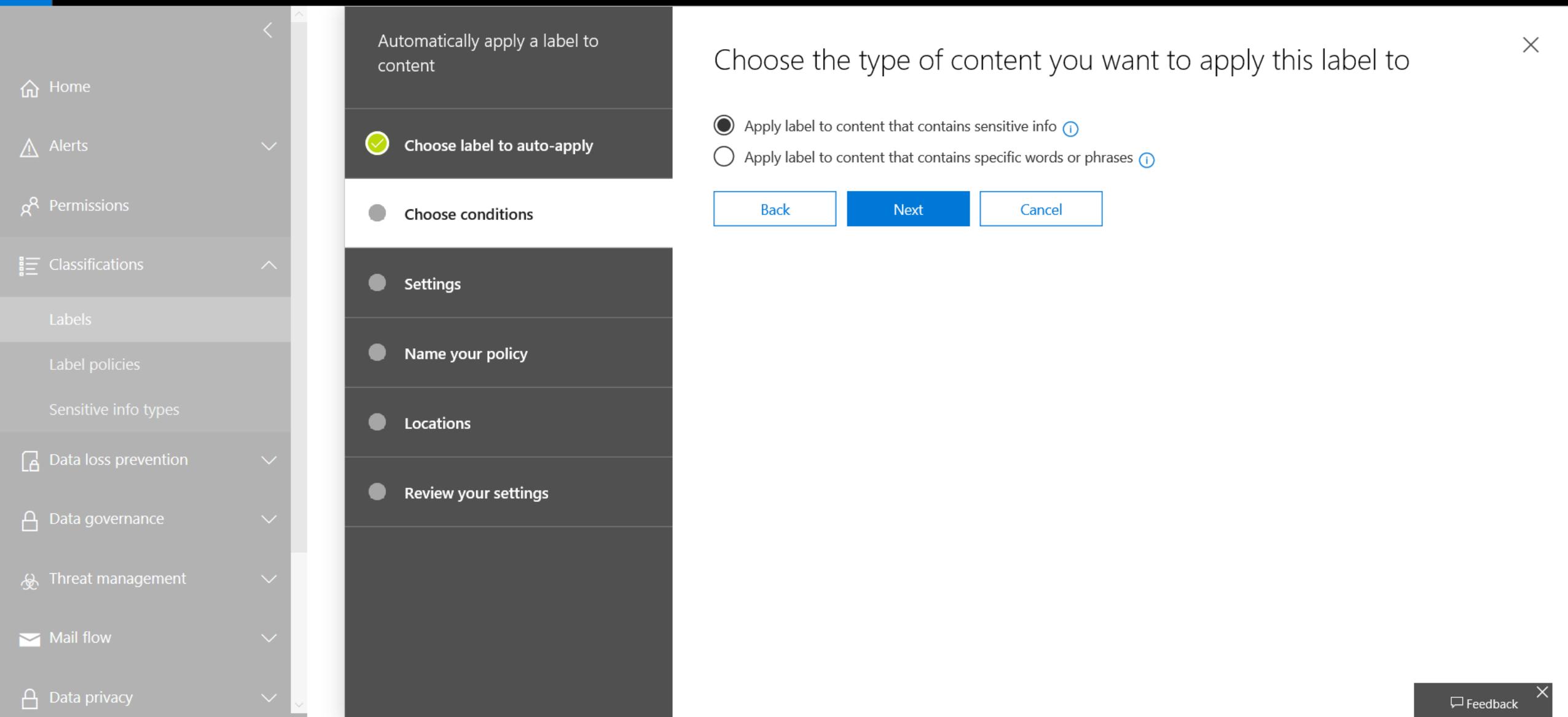
Label to auto-apply

Business record 5 years keep + delete

Edit

Next Cancel

Feedback



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Home

Alerts

Permissions

Classifications

Labels

Label policies

Sensitive info types

Data loss prevention

Data governance

Threat management

Mail flow

Data privacy

Automatically apply a label to content

Choose label to auto-apply

Choose conditions

Settings

Name your policy

Locations

Review your settings

Select from a template

Just tell us what kind of information you want to detect.

Search Show options for All countries or regions

Financial

Medical and health

Privacy

Custom

Australia Privacy Act

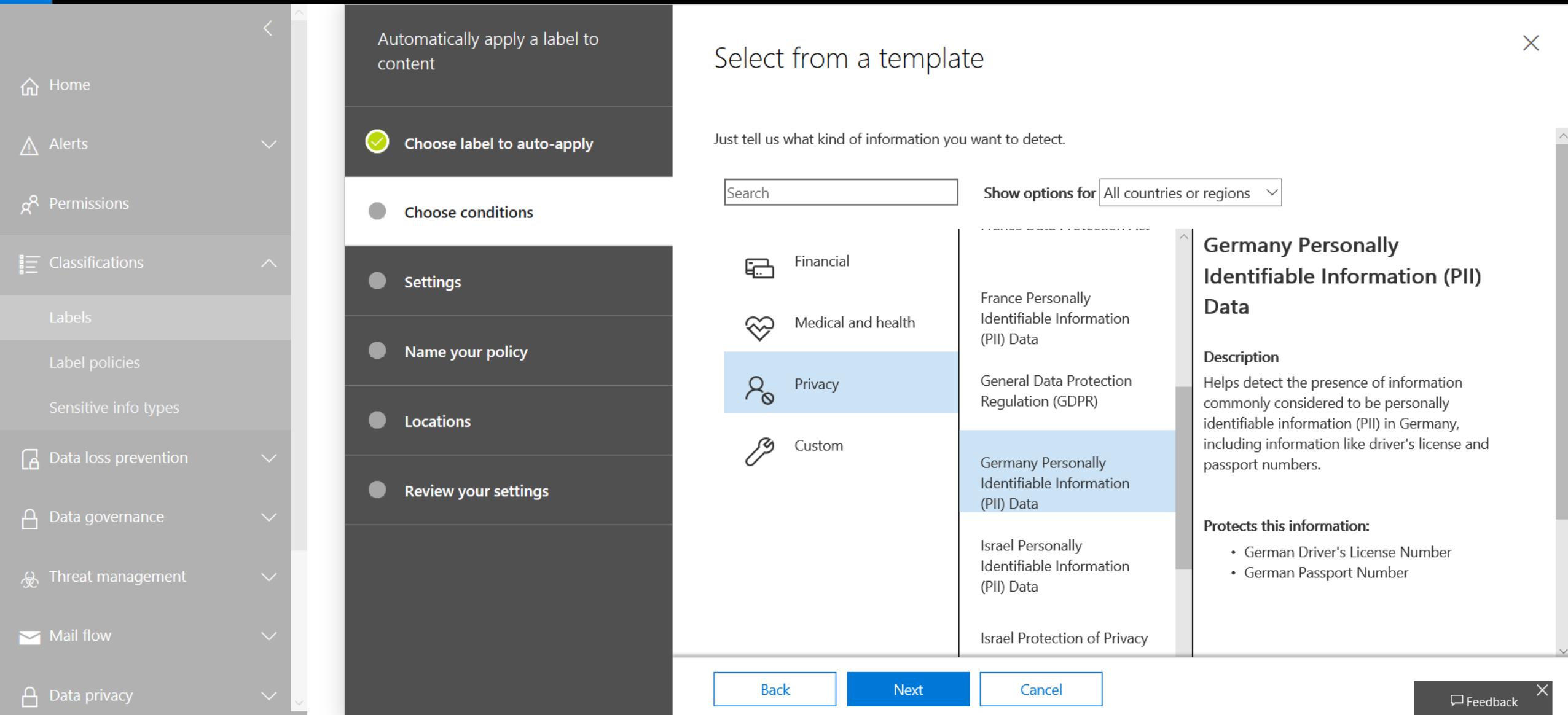
Australia Personally Identifiable Information (PII) Data

Canada Personally Identifiable Information (PII) Data

Canada Personal Information Protection Act (PIPA)

Canada Personal Information Protection Act (PIPEDA)

Back Next Cancel Feedback





Automatically apply a label to
content

- Choose label to auto-apply

-  Choose condition

- Setting

 Name your poli

Location

Review your settings

What kind of content do you want to detect ?

Select which types of data you want to detect so that the system can apply a label

Select the types you want to detect

Detect content that contains these information types:

German Driver's License Number

German Passport Number

 Edit

Apply this label

We'll apply "Business record" to content that matches the settings above.

Back

Nex

Cance



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Home

Alerts

Permissions

Classifications

Labels

Label policies

Sensitive info types

Data loss prevention

Data governance

Threat management

Mail flow

Data privacy

Automatically apply a label to content

- Choose label to auto-apply
- Choose conditions
- Settings

Name your policy

Name * i

Business Record

Description

Enter a friendly description for your policy

Back Next Cancel

Feedback

Type here to search

3:24 AM
12/6/2018



 Home

Alerts

Permissions

Data loss prevention

 Data governance

Threat management

 Mail flow

Data privacy

Automatically apply a label to
content

-  Choose label to auto-apply
 -  Choose conditions
 -  Settings
 -  Name your policy

Location

- ## Review your settings

Choose locations

We'll apply the label to content that's stored in the locations you choose.

- All locations. Includes content in Exchange email, OneDrive and SharePoint documents.
 - Let me choose specific locations.

Back

Next

Cance



← → ⌂ ⌂ https://protection.office.com/#/tagslibrary

Office 365 | Security & Compliance

Home

Alerts

Permissions

Classifications

Labels

Label policies

Sensitive info types

Data loss prevention

Data governance

Threat management

Mail flow

Data privacy

Automatically apply a label to content

- Choose label to auto-apply
- Choose conditions
- Settings
- Name your policy
- Locations

Review your settings

⚠ It will take up to 7 days to automatically apply the label to all items that match your conditions.

Policy name [Edit](#)
Business Record

Description [Edit](#)

Applies to content in these locations [Edit](#)
Exchange email
OneDrive accounts
SharePoint sites

Settings [Edit](#)
Detect content that contains sensitive info
Auto-apply label "Business record" to content in the locations you chose

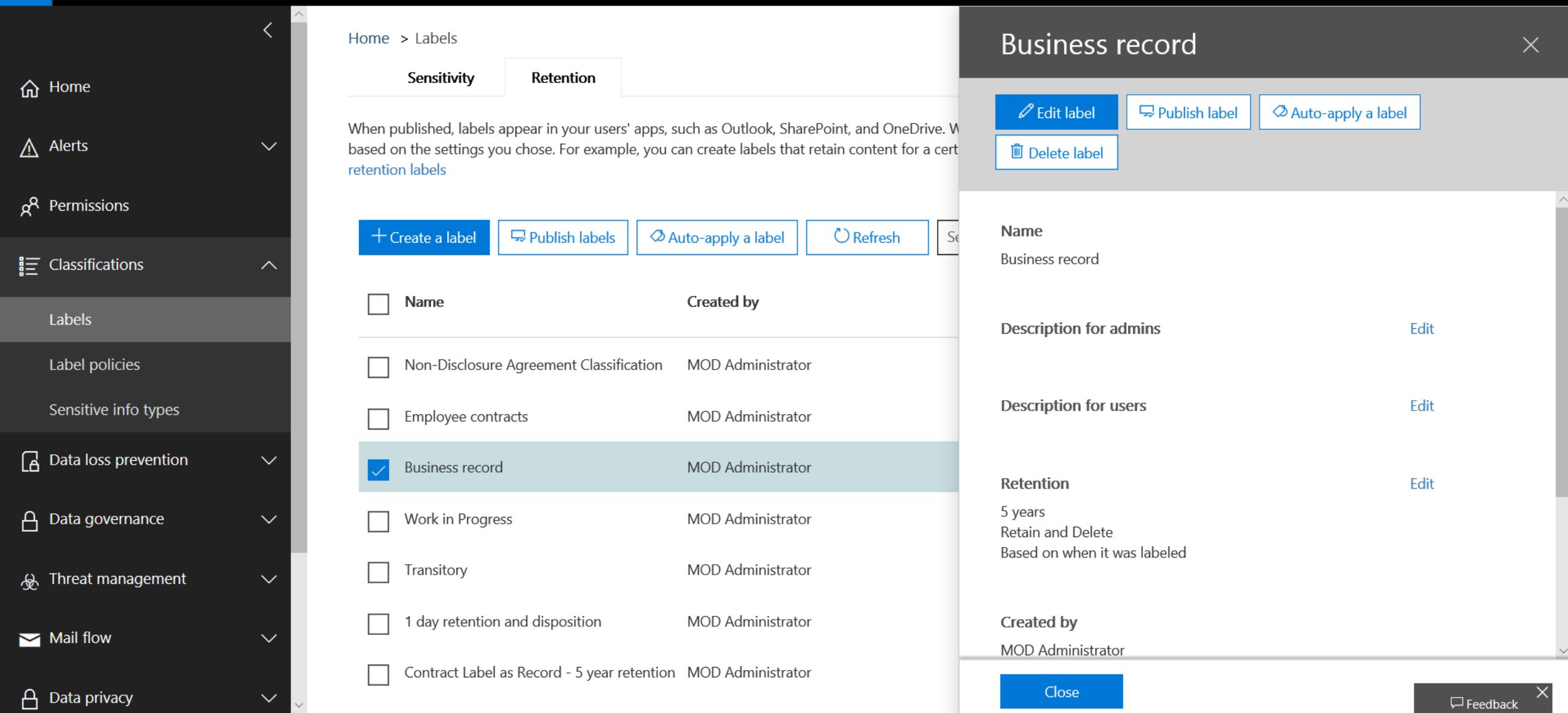
Back Auto-apply Cancel

Feedback



Type here to search





Publish a label for manual application



Publish labels so users can apply them to their content.

- Choose labels to publish
 - Publish to users and groups
 - Name your policy
 - Review your settings

Choose labels to publish

Choose the labels you want to publish to your organization's apps so users can apply them to their content. If you don't see the labels you want, you'll be able to create one from scratch.

Publish these labels (1 label(s))

Business record 5 years keep + delete

Edit

Next

Cancer



Publish labels so users can apply them to their content.

- Choose labels to publish
 - Publish to users and groups
 - Name your policy

Review your settings

⚠ It will take up to 1 day for labels to appear to your users. Labels will appear in Outlook and Outlook web app only for mailboxes that have at least 10 MB of data.

Choose labels to publish

Edit

1 label(s) will be published (made available) so your users can classify their content

Business record 5 years keep + delete

Publish to users and groups

Edit

Exchange email

OneDrive accounts

SharePoint sites

Office 365 groups

Policy name

Edit

Label policy

Description

Edit

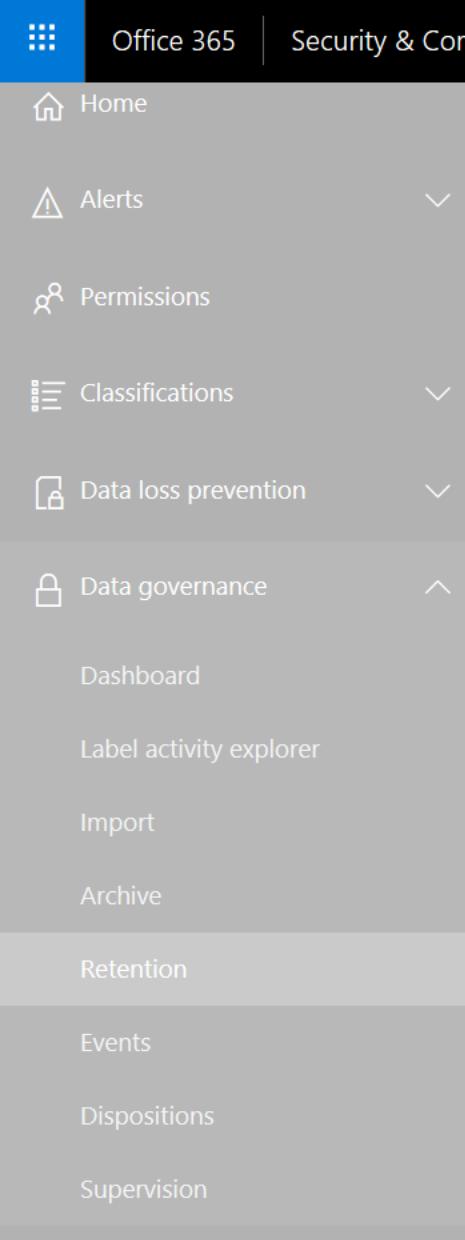
Ba

Publish labels

[Cancel](#)

1

Publish an org wide retention policy



Create a policy to retain what you want and get rid of what you don't.

Name your pol

Setting

Choose location

● Review your setting

Decide if you want to retain content, delete it, or both

Do you want to retain content?

Yes, I want to retain it 

For this long... ▾ 7 years ▾

Retain the content based on when it was created

Do you want us to delete it after this time?

Yes No

No, just delete content that's older than

1 years

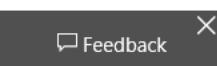
Need more options?

Use advanced retention settings

Back

Nex

Cancer



← → ⌂ ⌂ https://protection.office.com/#/retention

Office 365 | Security & Compliance

Create a policy to retain what you want and get rid of what you don't.

Name your policy

Settings

Choose locations

Review your settings

Choose locations

The policy will apply to content that's stored in the locations you choose.

Apply policy only to content in Exchange email, public folders, Office 365 groups, OneDrive and SharePoint documents.

Let me choose specific locations. [\(i\)](#)

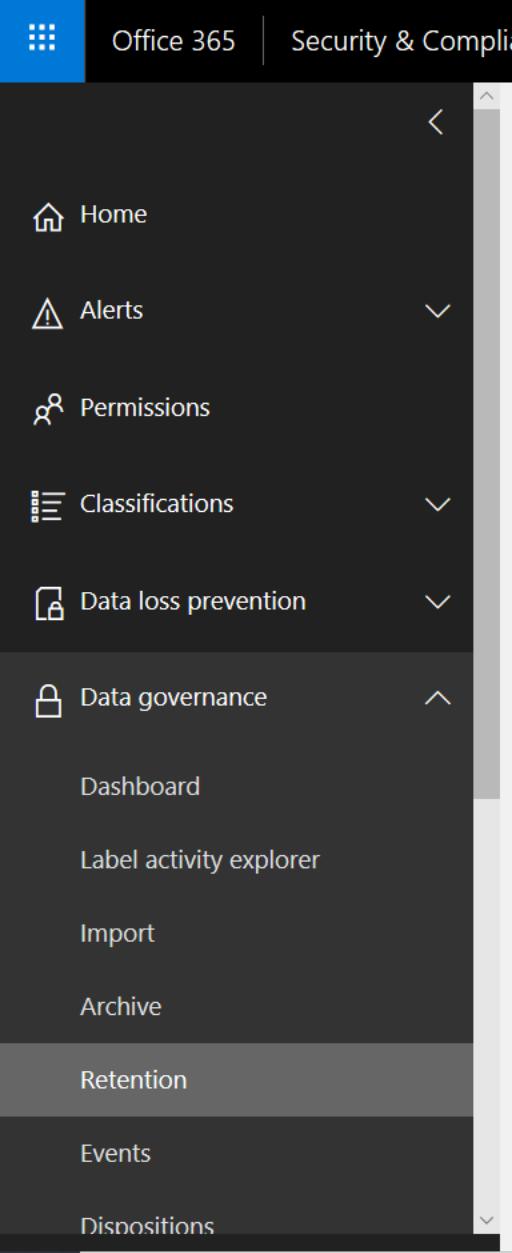
Status	Location	Include	Exclude
<input checked="" type="checkbox"/>	Exchange email	All Choose recipients	None Exclude recipients
<input checked="" type="checkbox"/>	SharePoint sites	All Choose sites	None Exclude sites
<input checked="" type="checkbox"/>	OneDrive accounts	All Choose accounts	None Exclude accounts

Back Next Cancel Feedback



Type here to search





you don't. [Learn more about retention](#)

Labels	Label policies
	Create labels to let users manually classify and retain their own content (email, docs, folders, and more). You can also auto-apply labels to specific content.
	
<a data-bbox="632 758 734 784" href="#">+ Create	<a data-bbox="839 758 952 784" href="#">Refresh
<input type="text"/> Search	
...	
<input type="checkbox"/> Name	Created by
<input checked="" type="checkbox"/> R&D Long Term Retention Policy	MOD Administrator
<input type="checkbox"/> Business Record	MOD Administrator
<input type="checkbox"/> NDA 1 day retention & disposition	MOD Administrator
<input type="checkbox"/> Non-Disclosure Agreement Classification	MOD Administrator
17 item(s) loaded.	

R&D Long Term Retention Policy

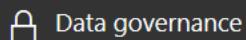
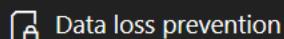
Dispositions



Office 365 | Security & Compliance



Permissions



Dashboard

Label activity explorer

Import

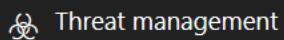
Archive

Retention

Events

Dispositions

Supervision



Home > Disposition

This page shows items from SharePoint, OneDrive, and sites for Office 365 groups that have reached their retention period. You can review each item, decide if you want to apply a different label to it, extend its retention period, or permanently delete it.

Type Documents ▾ Show Pending dispositions ▾ Search 

Author	Item	Title	Item type
<input checked="" type="checkbox"/>	alexw@m365x14514...	https://m365x14...	1422.jpg
<input checked="" type="checkbox"/>	alexw@m365x14514...	https://m365x14...	2018 - Contoso Earnings.pdf
<input type="checkbox"/>	alexw@m365x14514...	https://m365x14...	2018 - Contoso at Marketing... wmv
<input type="checkbox"/>	alexw@m365x14514...	https://m365x14...	2018 - Contoso Logo.ai
<input type="checkbox"/>	admin@m365x1451...	https://m365x14...	Bing Portfolio.xlsx
<input type="checkbox"/>	admin@m365x1451...	https://m365x14...	JanetS.jpg
<input type="checkbox"/>	admin@m365x1451...	https://m365x14...	Product Launch Marketing.p...
<input type="checkbox"/>	admin@m365x1451...	https://m365x14...	Information Where You Nee...
<input type="checkbox"/>	admin@m365x1451...	https://m365x14...	DavidL.jpg

50 item(s) loaded. More items available, scroll down to see more

Bulk actions

2 documents selected



Clos



Label Activity Explorer

Applying labels – SharePoint

PB

Project Berlin

Public group

Following

MOD Administrator

1 member

Search this site

+ New ⋮ Page details

Published

Edit

Home

Conversations

Documents

Notebook

Pages

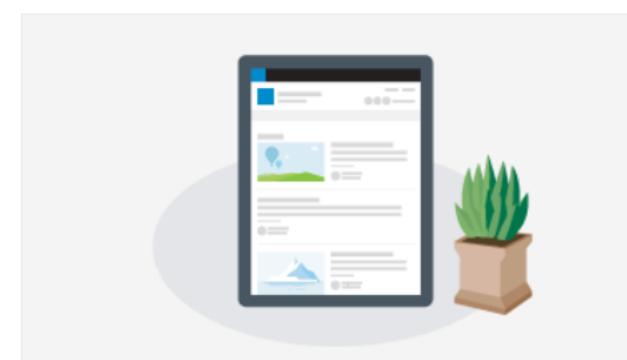
Site contents

Recycle bin

Edit

News

+ Add ⋮



Keep your team updated with News on your team site

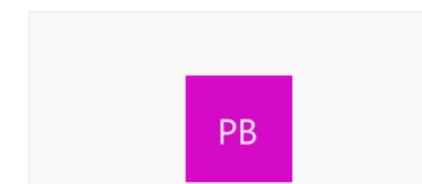
From the new team site home page you'll be able to quickly author a new News Post – a status update, trip r...

[Add News](#)

Quick links

[Learn about a team site](#)[Learn how to add a page](#)

Activity



Documents

[See all](#)

+ New ⋮ Upload ⋮ ⋯ All Documents ⋮

Name ⋮	Modified ⋮
--------	------------

Contract Standard.docx	November
------------------------	----------





 EDIT LINKS

Site Assets ▶ Settings

Home

Conversations

Documents

Noteb

Pages

Site content

List Information

Name: _____ Site Asses

Web Address: <https://m365x145147.sharepoint.com/sites/ProjectBerlin/SiteAssets/Forms/AllItems.aspx>

Description: Use this library to store files which are included on pages within this site, such as images on Wiki pages.

General Settings

Permissions and Management

Communications

- [List name, description and navigation](#)
 - [Versioning settings](#)
 - [Advanced settings](#)
 - [Validation settings](#)
 - [Column default value settings](#)
 - [Audience targeting settings](#)
 - [Rating settings](#)
 - [Form settings](#)
 - [Delete this document library](#)
 - [Permissions for this document library](#)
 - [Manage files which have no checked in version](#)
 - [Information Rights Management](#)
 - [Workflow Settings](#)
 - [Apply label to items in this list or library](#)
 - [Enterprise Metadata and Keywords Settings](#)

Columns

A column stores information about each document in the document library. The following columns are currently available in this document library.

Column (click to edit)	Type	Required
Title	Single line of text	
Created	Date and Time	
Modified	Date and Time	

https://m365x145147.sharepoint.com/sites/ProjectBerlin/_layouts/15>ListGeneralSettings.aspx?List=%7B68BB15F%2DD7C0%2D4EC4%2DB79B

ce 365



Settings › Apply Labe

[Home](#)

Conversations

Documents

Notebook

Pages

Site content

 EDIT LINKS

Apply a label to items in this library

The labels here are provided by your organization to help retain and protect important information. When applied, all items in this library will be subject to the label's settings. For example, if you apply a label that retains content for 1 year, all new items in this library will inherit the label and be retained for 1 year. You can also apply the label to items that already exist in the library.

None

- 1 day retention and disposition (Retain for 1 days)
 - Business record (Retain for 5 years)
 - Confidential (Retain for 7 years)
 - Contract Label as Record - 5 year retention (Retain for 7 years)
 - Employee Records (Retain forever)
 - Personal Financial PII (Retain for 3 years)
 - Private (Retain for 5 years)
 - Public (Retain for 5 years)
 - Transitory (Delete after 1 years)
 - Work in Progress (Delete after 3 years)

Search this site



[Save](#)

[Cancel](#)



Project Berlin

Public group

★ Following



MOD Administrator

 1 member

 Search

Open Share Copy link Download Delete Flow Pin to top Move to

Home

Conversations

Documents

Notes

Pages

Site contents

Recycle bin

Edit

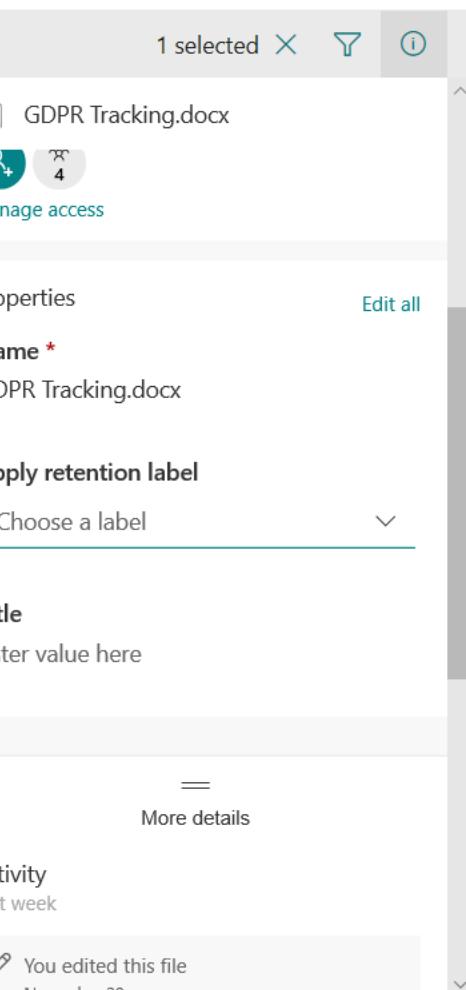
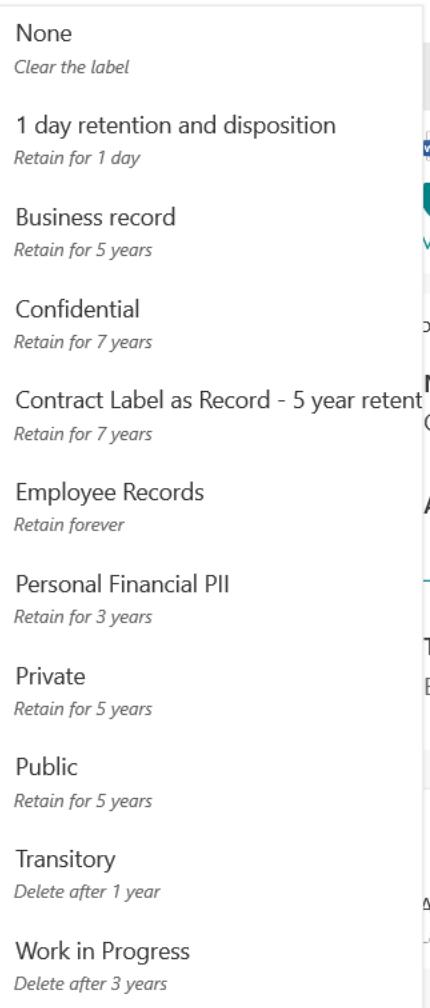


Communicate with your colleagues in real time by creating a Team for your Office 365 Group.

Create a Team

[Return to classic SharePoint](#)

File	Name	Last Modified	Owner	Created	
	Contract Standard11.docx	November 29	MOD Administrator	12/5/20	
	Contract Standard111.docx	November 29	MOD Administrator	12/5/20	
	Contract Standard12.docx	November 29	MOD Administrator	12/5/20	
	Contract Standard2.docx	November 29	MOD Administrator	12/5/20	
	Contract Standard21.docx	November 29	MOD Administrator	12/5/20	
	Contract Standard3.docx	November 29	MOD Administrator	12/5/20	
	GDPR Tracking.docx	:	November 29	MOD Administrator	12/5/20
	GDPR Tracking1.docx	November 29	MOD Administrator	12/5/20	
	GDPR Tracking11.docx	6 days ago	MOD Administrator	12/5/20	
	GDPR Tracking111.docx	6 days ago	MOD Administrator	12/5/20	
	GDPR Tracking12.docx	6 days ago	MOD Administrator	12/5/20	





Project Berlin

Public group



MOD Administrator

 1 member

 Search

Open Share Copy link Download Delete Flow Pin to top Move to Copy to Rename ...

Contract Standard11.docx

Contract Standard111.docx

Contract Standard12.docx

Contract Standard2.docx

Contract Standard21.docx

Contract Standard3.docx

GDPR Tracking.docx

GDPR Tracking1.docx

GDPR Tracking11.docx

GDPR Tracking111.docx

Open >

Preview OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Share OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Copy link

Download OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Delete OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Flow >

Pin to top OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Move to OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Copy to OD Administrator 12/6/2018 5:51 AM Contract Label as Record

Rename

Version history OD Administrator 12/5/2018 1:55 AM PII Retention Policy

Alert me OD Administrator 12/5/2018 1:55 AM PII Retention Policy

More > OD Administrator 12/5/2018 1:55 AM PII Retention Policy

Details

GDPR Tracking.docx

Manage access

Properties

Name * GDPR Tracking.docx

Apply retention label

Contract Label as Record - 5 year retention

Title

Enter value here

More details

Activity

Last week

You edited this file November 29

Microsoft Teams

Communicate with your colleagues in real time by creating a Team for your Office 365 Group.

Create a Team

[Return to classic SharePoint](#)



Project Berlin

Public group



MOD Administrator

 1 member



 Following

Search

Open Share Copy link Download Delete Flow Pin to top Move to Copy to Rename ...

1 selected X Filter i

Home Conversations Documents Shared with us Notebook Pages Site contents Recycle bin Edit

Microsoft Teams ⓘ Communicate with your colleagues in real time by creating a Team for your Office 365 Group. Create a Team

Return to classic SharePoint

Contract Standard11.docx

Contract Standard111.docx

Contract Standard12.docx

Contract Standard2.docx

Contract Standard21.docx

Contract Standard3.docx

GDPR Tracking.docx

GDPR Tracking1.docx

GDPR Tracking11.docx

GDPR Tracking111.docx

Open >

Preview OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Share OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Copy link

Download OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Delete OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Flow >

Pin to top

Move to OD Administrator 12/5/2018 1:55 AM Contract Label as Record

Copy to OD Administrator 12/6/2018 5:51 AM Contract Label as Record

Rename

Version history OD Administrator 12/5/2018 1:55 AM PII Retention Policy

Alert me OD Administrator 12/5/2018 1:55 AM PII Retention Policy

More > OD Administrator 12/5/2018 1:55 AM PII Retention Policy

Details

GDPR Tracking.docx

Manage access

Properties

Name * GDPR Tracking.docx

Edit all

Apply retention label

Contract Label as Record - 5 year retention

Title

Enter value here

More details

Activity

Last week

You edited this file November 29

Applying labels – Outlook

https://outlook.office365.com/owa/?realm=M365x145147.onmicrosoft.com&exsvurl=1&ll-cc=1033&modurl=0

Office 365 Outlook

Search Mail and People New | D

Folders

- Favorites
- Inbox 54
- Drafts

MOD Administrator

Inbox 54

- Drafts
- Sent Items
- Deleted Items
- Archive
- Conversation History
- Junk Email
- Notes

In-Place Archive -MOD Admin

Supervision - All brokers

Supervision - Marketing Cam

Supervision - Finance team p

Groups

Video Production 1

Office 365 | Outlook

Inbox

Next: Market Segment P

MOD Administrator
An event-driven retention policy has been applied to this message.

It worked! Go to: https://

Office 365 Security
Items labeled as '1 day retention'

You're getting this mail to

Tuesday

MOD Administrator
An event-driven retention policy has been applied to this message.

It worked! Go to: https://

Older

Contoso Demo or
Updates from Finance and other groups 10/17/2018

Contoso Demo Updates from your Yammer groups 4 ...

Microsoft Outlook

Welcome to Exchange Unified Messaging 10/17/2018

Welcome to Exchange Unified Messaging To use your...

Microsoft Outlook

Welcome to Exchange Unified Messaging 10/17/2018

Welcome to Exchange Unified Messaging To use your...

Microsoft Outlook

Welcome to Exchange Unified Messaging 10/17/2018

Welcome to Exchange Unified Messaging To use your...

Archive policy

Personal 1 year move to archive (1 year)

Personal 5 year move to archive (5 years)

Personal never move to archive (Never)

✓ Use parent folder policy

Labels

- 1 day retention and disposition (1 day)
- 1 Week Delete (7 days)
- 1 Month Delete (1 month)
- 6 Month Delete (6 months)
- 1 Year Delete (1 year)
- Transitory (1 year)
- Personal Financial PII (3 years)
- Work in Progress (3 years)
- 5 Year Delete (5 years)
- Public (5 years)
- Private (5 years)
- Business record (5 years)
- Confidential (7 years)

other groups

Yammer <noreply@yammer.com>

Some content in this message has been blocked. To re-enable the blocked features, [click here](#).

This sender, [click here](#).

oso Demo

ates from your Yammer groups

ur groups have new activity

Finance

Megan Bowen – Oct 16 at 08:51AM

We will begin audits in a few weeks. Make sure your departments have the templates they need. #audittemplate [Go to conversation](#) >

[View 1 older reply](#)

Type here to search 6:34 AM 12/6/2018

An aerial photograph of a large offshore oil or gas production platform. The structure is multi-tiered with yellow superstructures and walkways, connected by a network of steel beams. A helipad with a prominent 'H' is visible on one of the upper levels. The platform is situated in a dark blue sea.

"We looked at Office 365 for our records and information governance needs three years ago, at that time no chance. We came back a year ago, and now we are making a big bet on Office 365 for our productivity and records management needs."

Vivek Bhatt
Design Authority
Group Records Management, Shell



A look ahead: Intelligent Supervision

Supervision update

Now including Teams, native Review, intelligent policies



Now including Microsoft Teams

Supervision expanding to include additional communications types such as chats and channel messages from Microsoft Teams



Native, in-place review

Now supervisors can review communications from a native review capability from a permissions back experience in the Security & Compliance Center



Intelligent classifiers and policies

Start to triage your communications with intelligent classifiers and policies to exclude or include certain domains, and other parameters

The screenshot shows the Microsoft Security & Compliance Center interface. On the left, a navigation menu includes options like Data loss prevention, Data governance, Dashboard, Label activity explorer, Import, Archive, Retention, Events, Dispositions, Supervision (which is selected), Threat management, Mail flow, Data privacy, Search & investigation, and Reports. The main area is titled 'Security & Compliance' and shows a step-by-step wizard for creating a policy:

- Create a policy to capture and review communications
- Name your policy** (highlighted with a green checkmark)
- Choose users to supervise
- Choose communications to review
- Specify percentage to review
- Choose reviewers
- Review your settings

Below this, there are sections for 'Supervised users' (listing NestorW and ResearchAndDevelopment) and 'Non supervised users'. At the bottom are 'Back', 'Next', and 'Cancel' buttons.

Contoso Security & Compliance

Data loss prevention

Data governance

Dashboard

Label activity explorer

Import

Archive

Retention

Events

Dispositions

Supervision

Threat management

Mail flow

Data privacy

Search & investigation

Home > Dashboard > Report Viewer - Security & Compliance

Supervision

Export View details table Filters

Show data for Loan office office monitoring Break down by Tag type

Total Compliant Non-Compliant Questionable Resolved

7.5
5
2.5
0

11/04 11/05 11/06 11/07 11/08 11/09 11/10 11/11 11/12 11/13 11/14

Date	Total	Compliant	Non-Compliant	Questionable	Resolved
11/04	0	0	0	0	0
11/05	7.5	0	2.5	2.5	0
11/06	0	0	0	0	0
11/07	0	0	0	0	0
11/08	0	0	0	0	0
11/09	0	0	0	0	0
11/10	0	0	0	0	0
11/11	0	0	0	0	0
11/12	0	0	0	0	0
11/13	7.5	0	2.5	2.5	0
11/14	0	0	0	0	0

[Data loss prevention](#) ▾[Data governance](#) ▾[Dashboard](#)[Label activity explorer](#)[Import](#)[Archive](#)[Retention](#)[Events](#)[Dispositions](#)[Supervision](#)[Threat management](#) ▾[Mail flow](#) ▾[Data privacy](#) ▾[Search & investigation](#) ▾[Reports](#) ▾[Home](#) > [Supervision](#)

Supervision lets you define policies that capture email and 3rd-party comm
Reviewers can then classify these communications, make sure they're comp
more about supervision

[+ Create](#)[⟳ Refresh](#)[Search](#)

Loan office office monitoring

[Open](#)[Edit policy](#)[Delete policy](#)**Policy name**

Loan office office monitoring

Description[Edit](#)**Status**

Active

Supervision mailbox

SupervisoryReview{b4679d85-d294-4554-9af9-043a130266f5}@M365x291009.onmicrosoft.com

To review communications in Outlook desktop, reviewers must first connect to this mailbox. [Learn more](#)

Users or groups to supervise[Edit](#)

productionline@M365x291009.onmicrosoft.com

Communications to review[Edit](#)[Close](#)

4 item(s) loaded.

Data loss prevention

Data governance

Dashboard

Label activity explorer

Import

Archive

Retention

Events

Dispositions

Supervision

Threat management

Mail flow

Data privacy

Search & investigation

Reports

Create a policy to capture and review communications

Name your policy

Choose users to supervise

Choose communications to review

Specify percentage to review

Choose reviewers

Review your settings

Whose communications do you want to supervise?

Supervised users

Choose the users and groups whose communications you want to supervise. Communications include content from both email and 3rd-party sources in your organization (like from Facebook or DropBox). [Learn how to import 3rd-party data into Office 365](#)

Add users or groups *

Users

Exchange email

Teams chats

NestorW

NestorW@M365x291009.OnMicrosoft.c...



Groups

Exchange email

Teams channels

ResearchAndDevelop... ResearchAndDevelopment@M365x291...

**Non supervised users**

If you chose a group to supervise, you can exclude specific users.

Add non supervised users

Users

Back

Next

Cancel

 Data loss prevention Data governance

Dashboard

Label activity explorer

Import

Archive

Retention

Events

Dispositions

Supervision

 Threat management Mail flow Data privacy Search & investigation Reports

Create a policy to capture and review communications

 Name your policy Choose users to supervise Choose communications to review Specify percentage to review Choose reviewers Review your settings

What communications do you want to review?

- Inbound. Sent to the users you chose to supervise from people not included in this policy.
- Outbound. Sent from the users you chose to supervise to people not included in this policy.
- Internal. Sent between the users or groups you identified in this policy.

 Add a condition ▾

Message is received from any of these domains

Message is not received from any of these domains

Message is sent to any of these domains

Message is not sent to any of these domains

Message is classified with any of these labels

Message is not classified with any of these labels

Message contains any of these words

Message contains none of these words

Attachment contains any of these words

Attachment contains none of these words

Attachment is any of these file types

Attachment is none of these file types

Message size is larger than

Message size is not larger than

Attachment is larger than

Attachment is not larger than

Back

Next

Cancel

- Data loss prevention
- Data governance
- Dashboard
- Label activity explorer
- Import
- Archive
- Retention
- Events
- Dispositions
- Supervision
- Threat management
- Mail flow
- Data privacy
- Search & investigation
- Reports

Create a policy to capture and review communications

 **Name your policy**

 **Choose users to supervise**

 Choose communications to review

 **Specify percentage to review**

 **Choose reviewers**

 **Review your settings**

Use advanced sensitive information condition

Content contains *

Any of these ▾

PII Identifiers 

Sensitive info type	Instance count	Match accuracy
	min max	min max
U.S. Social Security Number (SSN)	1 any	75 100
Drug Enforcement Agency (DEA) Number	1 any	85 100

Add ▾

and ▾

Any of these ▾

Medical Terms 

Sensitive info type	Instance count	Match accuracy
	min max	min max
International Classification of Diseases (ICD-9)	1 any	85 100
International Classification of Diseases (ICD-10)	1 any	85 100

Back

Next

Cancel

-  Data loss prevention
-  Data governance
- Dashboard
- Label activity explorer
- Import
- Archive
- Retention
- Events
- Dispositions
- Supervision
-  Threat management
-  Mail flow
-  Data privacy
-  Search & investigation
-  Reports

Create a policy to capture and review communications

 Name your policy

 Choose users to supervise

 Choose communications to review

 Specify percentage to review

 Choose reviewers

 Review your settings

What percentage of these communications should be reviewed? 

If you want to reduce the amount of content to review, specify a percentage. We'll randomly select that amount of content from the total that matched the conditions you chose.

10 %

Back

Next

Cancel

-  Data loss prevention
-  Data governance
- Dashboard
- Label activity explorer
- Import
- Archive
- Retention
- Events
- Dispositions
- Supervision
-  Threat management
-  Mail flow
-  Data privacy
-  Search & investigation
-  Reports

Create a policy to capture and review communications

 Name your policy

 Choose users to supervise

 Choose communications to review

 Specify percentage to review

 Choose reviewers

 Review your settings

Who should review these communications?

The users and groups you choose will use the Supervision app in Outlook or Outlook web app to examine the communications that are returned by this policy.

Reviewers *

LegalTeam@M365x291009.onmicrosoft.com 

Back

Next

Cancel

 Data loss prevention Data governance

Dashboard

Label activity explorer

Import

Archive

Retention

Events

Dispositions

Supervision

 Threat management Mail flow Data privacy Search & investigation Reports

Create a policy to capture and review communications

 Name your policy Choose users to supervise Choose communications to review Specify percentage to review Choose reviewers Review your settings

Review your settings

⚠ After the policy is created, the Supervision add-in will be automatically available to reviewers in Outlook web app. If they want to use Outlook desktop to review, they must run through [the steps in this topic](#).

Policy name [Edit](#)

HIPAA

Description [Edit](#)

Users or groups to supervise [Edit](#)

NestorW@M365x291009.OnMicrosoft.com
ResearchAndDevelopment@M365x291009.onmicrosoft.com

Exclude [Edit](#)

AlexW@M365x291009.OnMicrosoft.com

Communications to review [Edit](#)

Click Edit to view or change the communications to review

Percentage to review [Edit](#)

10%

Reviewers [Edit](#)

[Back](#)[Finish](#)[Cancel](#)

Supervision > Home



Loan office office monitoring

[Home](#) [Supervise](#) [Resolved items](#)

Review highlights this week	Users or groups supervised	Contents under supervision	Supervisors or review teams
18 Pending review items	 productionline@M365x291009.onmicrosoft.com	 Emails  Teams	 LegalTeam@M365x291009.onmicrosoft.com
1 Resolved items			

Supervision > Supervise

Loan office office monitoring

Home Supervise Resolved items

 Resolve

	Subject	Sender	Date
	Action require...	Microsoft Aze...	11/7/2018
<input checked="" type="checkbox"/>	Items labeled ...	Office 365 Sec...	11/7/2018
	Report extern...	Nestor Wilke ...	11/6/2018
	Your Azure AD...	Microsoft Aze...	11/5/2018
	Report extern...	Nestor Wilke ...	11/5/2018
	Report extern...	Nestor Wilke ...	11/5/2018
	Action require...	Microsoft Aze...	11/1/2018
	Report extern...	Nestor Wilke ...	11/1/2018
	Report extern...	Nestor Wilke ...	10/31/201...
	Admin-Report...	Nestor Wilke ...	10/30/201...
	Medium-sever...	Office365Alert...	10/29/201...
	Report extern...	Nestor Wilke ...	10/28/201...

18 item(s) loaded.

Items labeled as 'GDPR'     

File metadata

Native View

From: Office 365 Security & Compliance Center <no-reply@sharepointonline.com>
Sent on: Wednesday, November 7, 2018 10:09:39 AM
To: AlexW@M365x291009.OnMicrosoft.com
Subject: Items labeled as 'GDPR' are ready for disposition review .

You're getting this mail to let you know that some items with the 'GDPR' label applied are close to the end of their retention period and ready for your disposition review.

You can perform the review on the Dispositions page of the Office 365 Security & Compliance Center. [Go there now.](#)

Thanks,

The Office 365 Team

Review

Tag as

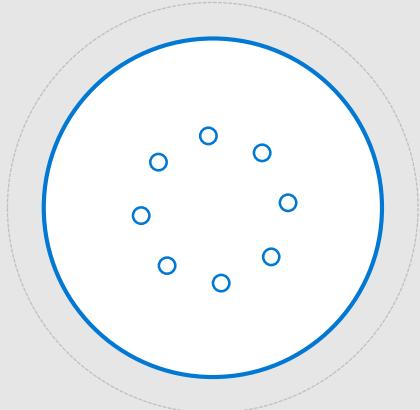
 Compliant Non-Compliant Questionable

Comment

Put your justification here...

 Save

Call to action



Enable Org. Wide
retention policies



Establish labels and
label policies



Validate data
governance strategy
in your organization

Additional resources – Records Management capabilities

Interactive guides and videos

- [Ignite 2018 On Demand sessions for Security & Compliance](#)
- [Interactive guide: Manage your content lifecycle with advanced data governance in Office 365](#)
- [How-to videos published by the O365 Data Governance team](#)

Support articles

- [Office 365 Security & Compliance Center](#)
- [Retention policies](#)
- [Retention labels and label policies](#)
- [Event-driven retention](#)
- [File plan manager \[in preview\]](#)
- [View label activity for documents](#)
- [Data governance reports](#)



Related Sessions

Capability	Sessions
Compliance Manager	THR2184 - Reduce your time and costs to manage data privacy and compliance using Compliance Manager BRK3114 - Manage your tenant's security and privacy settings, and protect your organization's data using Compliance Manager
Secure Score	THR2001 - How to get visibility into your security position with Microsoft Secure Score BRK3247 - Using Microsoft Secure Score to harden your security position
Search and DLP	THR2002 - Keeping your sensitive data secure in Office 365 with data loss prevention BRK3224 - Microsoft 365 Search Solutions: Legal eDiscovery and beyond
Microsoft Information Protection	BRK2006 - Use Microsoft Information Protection (MIP) to help protect your sensitive data everywhere, throughout its lifecycle BRK3002 - Understanding how Microsoft Information Protection capabilities work together to protect sensitive information across devices, apps, and services
Information governance strategy	BRK3223 - Data explosion in your organization? Harness intelligence to implement a comprehensive information governance strategy in your organization THR2383 - Comprehensive data governance and how to harness Microsoft 365 to respond to DSRs in GDPR

Compliance Capabilities in Office 365

		O365 BE/BP/E1	O365 E3	O365 E5
Core Compliance & Data Protection	Compliance Manager	●	●	●
	In-place Archiving	●	●	●
	Data Governance – manual labeling and retention/deletion policies	●	●	●
	eDiscovery Search	●	●	●
	Unlimited Archiving		●	●
	Litigation Hold & eDiscovery Export		●	●
	Data Loss Prevention		●	●
Advanced Compliance	Advanced eDiscovery			●
	Advanced Data Governance			●
	Customer Lockbox			●
	Privileged access management (PAM)			●
	Long term audit log retention			●
	Customer Key			●

M365 Data Governance & eDiscovery Features

Data Governance	E3	E5/ Advanced Compliance	E-discovery	E3	E5/ Advanced Compliance
Retention/Deletion policies	✓	✓	In-Place Preservation	✓	✓
Labels	✓	✓	Case Management	✓	✓
DLP	✓	✓	Search	✓	✓
Encryption	✓	✓	Export	✓	✓
Auto-Classification		✓	RMS Decryption	✓	✓
Intelligent Ingestion		✓	Native Export	✓	✓
Supervision		✓	Advanced Processing		✓
Anomalous Activity Alerts		✓	Email Threading		✓
Disposition		✓	Near Duplicate Identification		✓
Event Based Policies		✓	Themes		✓
Label Analytics		✓	Predictive Coding		✓
Coming soon: Machine Learning Classifiers		✓	Processed Export with Load File		✓
Coming soon: Regulatory record		✓	Search and Tagging		✓
Coming soon: Long-term audit log retention		✓	Coming soon: Custodian Management		✓
Coming soon: File Plan Manager		✓	Coming soon: Custodian Communications		✓
			Coming soon: Working Sets		✓
			Coming soon: Review and annotate		✓

Start using Microsoft 365 to accelerate modern compliance!

Assess

- Compliance Manager whitepaper <https://aka.ms/cmwhitepaper>

Protect

- Privileged Access Management <https://aka.ms/zerostandingaccesspamo365>
- No Standing Access Whitepaper <https://aka.ms/nostandingaccesswhitepaper>
- M365 Encryption Whitepaper <https://aka.ms/m365encryptionwhitepaper>
- Data Governance and GDPR Whitepaper <https://aka.ms/IgniteADGWhitepaper>
- Advanced Data Governance Interactive Guide <http://aka.ms/ADGInteractiveGuide>

Respond

- Advanced eDiscovery Whitepaper <https://aka.ms/IgniteAeDWhitepaper>
- Advanced eDiscovery Interactive Guide <http://aka.ms/AEDInteractiveGuide>