JACEY HALLOCK
Full Stack Web Developer

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https://www.github.com/jaceyh

SKILLS

Attention to Detail
Problem Solving
Critical Thinking
Excellent Verbal & Written
 Communication Skills
Collaboration with Peers &
 Across Disciplines
Time Management
Enthusiastic & Quick Learner
Flexibility
Adaptability
Conscientiousness
High Motivation
Solution Focus

TOOLS

HTML	MongoDB
CSS & SCSS	Express
JavaScript	React.js
Python	Node.js
JSON	PostgreSQL
command line	jQuery
git & version	React
control	Bootstrap

EDUCATION

CareerFoundry
 Full Stack Web Development
 Program
 Aug 2023 (Expected)
 Introduction to Frontend
 Development
 Dec 2022

The University of Pennsylvania
 Certificate in Applied Positive
 Psychology
 Dec 2021
 Post Baccalaureate Studies
 Jan 2019 – May 2022

The Pennsylvania State University
 B.S. Secondary Education
 Dec 2012

PROJECTS

Movie Database App, CareerFoundry   Feb 2023 – Jun 2023
- Created a complete server-side component of a movies web application by building a non-relational database using MongoDB, modeling the business logic layer with Mongoose, routing requests with Express, implementing authentication and authorization, and deploying it via Heroku in a Node.js runtime environment which resulted in a clean and secure REST API containing movie data
- Designed a responsive single page application with routing, several interface views, and clean user interactions using React.js and React Bootstrap for users to register user accounts, access the movie database, and create and edit favorite movies lists

Pokédex – JavaScript App, CareerFoundry   Dec 2022 – Jan 2023
- Built a web application using HTML, CSS, and JavaScript that queries an opensource Pokémon API and allows users to view data points in detail
- Utilized AJAX and asynchronous functions, designed complex UI elements manually and later optimized by applying Bootstrap to ensure a functional and visually appealing user experience

To-Do List App, CareerFoundry   Jan 2023
- Designed a simple and effective web application using jQuery that allows users to add items to a to-do list, cross items out, and change the order of the items in the list

PROFESSIONAL EXPERIENCE

Interim Program Manager, University of Pennsylvania   Jun 2023 - Sept 2022
- Managed academic and non-academic functions for students, faculty, and staff in the Teaching, Learning, & Leadership Division of Penn Graduate School of Education
- Managed recruitment and admissions for 5 graduate programs by implementing best practices and creating an application review pipeline to meet faculty, staff, and applicant needs and timelines which successfully resulted in exceeding admitted student targets
- Served as primary point of contact for 190 active students by proactively providing important information and guidance through the requisite processes to ensure appropriate enrollment and completion of coursework and degree milestones
- Collaborated with the Office of Student Services to resolve exceptional student issues with appropriate outcomes to guarantee students' degree completion

Program & Grants Coordinator, University of Pennsylvania   May 2020 – Nov 2022
- Supported Program Manager in coordinating academic and non-academic functions for students, faculty, and staff within 5 graduate programs
- Designed an application review process to meet the needs of faculty, staff, and applicants resulting in successfully processing over 300 applications and ultimately exceeding admitted student targets
- Supported faculty's University and grant funded programs by completing all purchasing, reimbursements, travel and event arrangements, and human resource payments while maintaining thorough and accurate reporting ensuring budgets were maintained and audits were passed