

Project Team Contract

Team Name:Gold Group

Date:09/28/2023

GOALS: What are our team goals for this project? What do we want to accomplish? What skills do we want to develop or refine?
Teams Goals: <ul style="list-style-type: none">- Achieve project milestones on times- Enhance communication and collaboration- Optimize efficiency and productivity for financial aid processes
EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.?
Expectations: <p>I expect for us to be active and take initiative in this project. All work will be divided equally and we will provide good quality work.</p>
POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations?
Rules: <ol style="list-style-type: none">1. Always communicate with each other2. Make sure we get the work done by any means necessary
CONSEQUENCES: How will we address non-performance in regard to these goals, expectations, policies and procedures?
1st Offense: Conversation as a group to discuss what's going on and why they are not participating 2nd Offense: If the behavior continues we will let the individual(s) know that this is the last time before they get kicked out 3rd Offense: Removed from group

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We share these goals and expectations, and agree to these policies, procedures, and consequences.

Ja'Chelle Johnson

Team member name

Jonathan Jean

Team member name

Ramsey Burls

Team member name

Team member name