## **Knowledge Base**



## **Introduction to HR Management**

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## Introduction

In Gojee, the HR Management module allows you to add, view and edit your workers (staff and contractors) and the roles they can perform (professions).

You can choose to schedule your staff onto tasks, track or record time for your employees, and view and manage timesheets (which are linked to Xero for your employees).

To get started, Add Employees & Contractors.