

Knowledge Base



List of FAQs / FAQ - Xero

FAQ – Xero

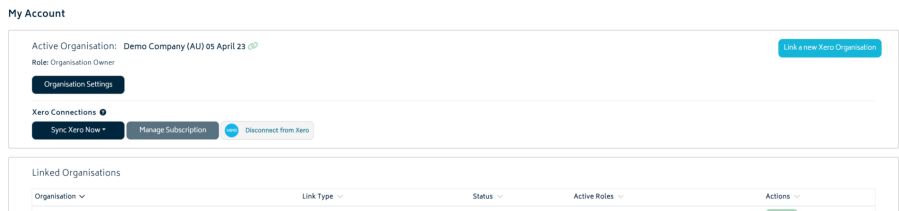
Last updated on March 26th, 2024

Basic Questions

Q: How do I connect a new Xero demo company?

A: To connect a new demo company, do the following:

- Reset your Xero demo company from within Xero.
- Click on *Link a new Xero Organisation* under the [My Account](#) page:



- Select the new demo organisation from the list:



Gojee wants access to:

Select another organisation ▼

Q Search

Demo Company (AU) 4 May 23

Already connected

Click "Allow Access".



Gojee wants access to:

Demo Company (AU) 4 May 23



Organisation data



Demo Company (AU) 4 May 23

View and manage your:

- Timesheets
- Business transactions
- Contacts

View your:

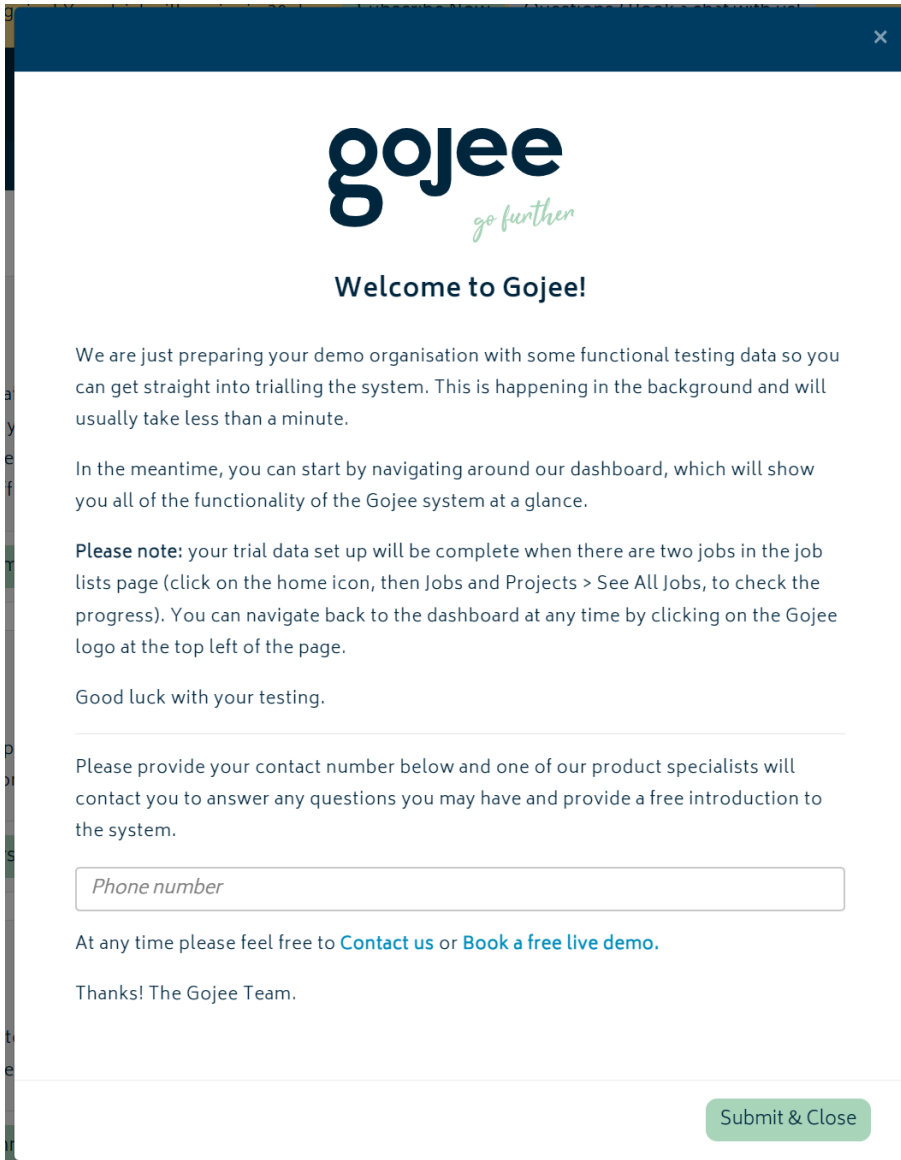
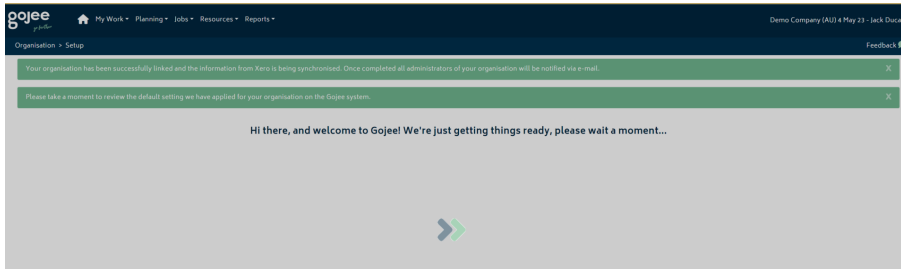
- Employees
- Payroll settings
- Organisation settings
- Fixed assets

By allowing access, you agree to the transfer of your data between Xero and this application in accordance with Xero's [Terms of use](#) and the application provider's terms of use and [privacy policy](#).

You can disconnect at any time by going to [Connected apps](#) in your Xero settings.

Allow access

Cancel



Enter your phone number, then hit “Submit and Close”. Your new demo company will now be linked to Gojee.

Importing and Exporting Inventory

Q: How I can export our current Gojee inventory items back to Xero?

A: Gojee’s inventory system is separate from Xero, so if you want to import items back into Xero you’ll need to [export Gojee’s inventory items as a CSV](#) and change the names of the columns. If you are using Excel, Calc, or a similar spreadsheet application this is not difficult. If your inventory items in Gojee have the same item codes as they do in Xero, you can paste the columns from the Gojee export into the

example CSV from Xero.

	A	
1	item code	name
2	NN038	Necklace
3	NN039	Necklace
4	NN040	Necklace
5	NN041	Necklace
6		Necklace
7		Necklace
8		Necklace
9		Necklace
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		NN054
20		

If you have different item codes, you can use your spreadsheet application to sort the rows and then do batch fill operations on groups of cells in order to fill in the correct item codes.

Next: [Back to Knowledge Base](#).