

Knowledge Base



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Export Gojee Data

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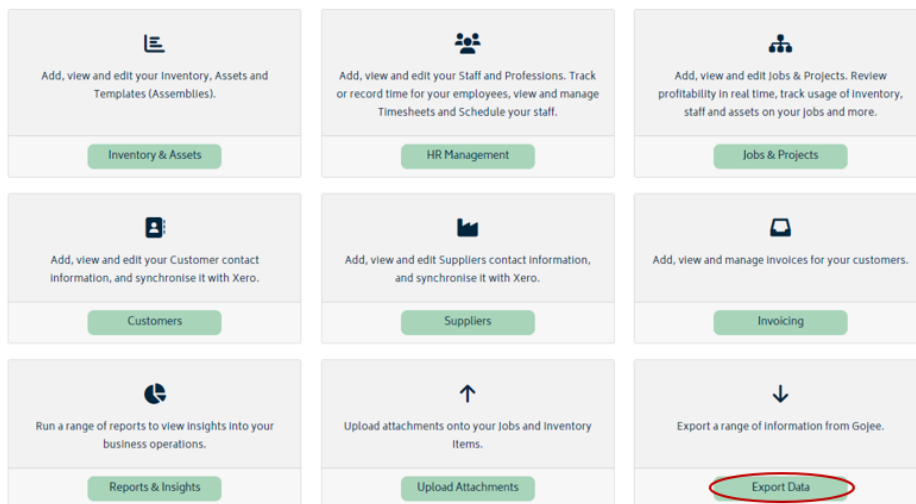
Export Data

The Export Data area of the dashboard allows you to easily download your Gojee data for the following resources into a CSV file:

- Inventory
- Assets
- Staff
- Professions

Everything is gathered in one location on the [home screen](#).

What would you like to do today?



This will open the Export Data page, where you can click the resource you'd like to download:

Export Data

Inventory

Assets

Staff

Professions

Back

The CSV file will be exported and downloaded directly from your browser.

Exporting from Individual Pages

This download functionality is also present on each page. It's listed under Actions > Export Items to CSV.

Add

Refresh

Actions ▾

Filters ▲

Import/Update Items

Export Items to CSV

Set Initial Quantities

Bulk Stock Adjustments

This is also where the import functionality is. For more information on this, see the relevant [Inventory](#) and [Assets](#) sections.

Next: [Back to Knowledge Base](#).

FAQ

[FAQ - Import and Export](#)