## **Knowledge Base**



## View and Edit Assets

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## View and Edit Assets

To see your list of assets, navigate to **Inventory & Assets**, and **View/Edit Assets** page.



All your assets will be shown in the list, showing their origin and the number of instances of each asset class.

Note, for fixed assets sourced from Xero, the name of the asset shown on this page will be the "Asset Type" from Xero.

To see individual instances of these asset types:

- Click on the row of the asset, then
- Click on Instances tab

Next: Importing and Exporting Asset Data.