CARER MANAGER PLUS SPRINT PLANNING NOTES

By Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

Sprint: Sprint 1

Date: 28/7/2022

Attended: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

Scrum Master: William Hu

Product Owner: CARER MANAGER PLUS

Development Team: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

1. **Goal**
   What is the aim that you are trying to achieve by running this sprint?

Our goal is to implement the tasks that have been assigned to us in the project at an appropriate pace

2. **Duration of the sprint**

   2 weeks

3. **What is the team's vision for this sprint?**
   Which items of the product backlog will be committed to sprint backlog and why?

   Product Backlog Items that will be committed to this sprint are CAP 8,9,10,12 and 13. These tasks have been given to us by the client and we therefore have to split between the members of the group

   The following features will be implemented as the basic functionality of the Carer Manager Plus website:

   CAP-8 – As a user, I want to be able to change my password so that I can update my password
   CAP-9 – As a user, I want to be able to add a new Company to the Systems Parameters table so that I can set up a stored procedure.
   CAP-10 – As a user, I want to be able to track the details of companies so that I can maintain the company reference forms
   CAP-12 - As a user, I want to be able to track the details of employees so that I can maintain the company reference forms
   CAP-13 - As a user, I want to be able to track the details of charge rates and day types so that I can maintain the company reference forms

What will the potentially shippable product look like in the end? What features will it have in its working form?

We will have some of the functionality of these tasks implemented. For Sprint One, we will have gotten a start on these tasks given to us by the clients which means the product will not be complete, but some features will be in working form. Features such as a form to input passwords, a form with relevant information needed for each task would have been implemented.

Sprint: Sprint 2

Date: 11/8/2022

Attended: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

Scrum Master: William Hu

Product Owner: CARER MANAGER PLUS

Development Team: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

1. **Goal**
   What is the aim that you are trying to achieve by running this sprint?

Our goal is to continue to implement the tasks that have been assigned to us in the project at an appropriate pace

2. **Duration of the sprint**

   2 weeks

3. **What is the team's vision for this sprint?**
   Which items of the product backlog will be committed to sprint backlog and why?

   Product Backlog Items that will be committed to this sprint are CAP 8,9,10,12 and 13. These tasks have been given to us by the client in sprint 1 and we therefore must continue working on these set tasks even though there isn't a due date.

   The following features will be implemented as the basic functionality of the Carer Manager Plus website:

   CAP-8 – As a user, I want to be able to change my password so that I can update my password
   CAP-9 – As a user, I want to be able to add a new Company to the Systems Parameters table so that I can set up a stored procedure.
   CAP-10 – As a user, I want to be able to track the details of companies so that I can maintain the company reference forms
   CAP-12 - As a user, I want to be able to track the details of employees so that I can maintain the company reference forms
   CAP-13 - As a user, I want to be able to track the details of charge rates and day types so that I can maintain the company reference forms

What will the potentially shippable product look like in the end? What features will it have in its working form?

We will have majority of the functionality of these tasks implemented. For Sprint two, we will have gotten a start on these tasks given to us by the clients already and have made a lot of progress in the tasks which means the product will not be far from completion, but some features will still not be in working form. Majority of features from the updating password form should be complete, company reference should be near complete, datagrid of company and employee details should be near complete and chargerate and day type datagrids should be mostly done.

Sprint: Sprint 3

Date: 25/8/2022

Attended: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

Scrum Master: William Hu

Product Owner: CARER MANAGER PLUS

Development Team: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

1. **Goal**
What is the aim that you are trying to achieve by running this sprint?

   Our goal is to continue to implement the tasks that have been assigned to us in the project and complete it towards the end of the sprint.

2. **Duration of the sprint**

   2 weeks

3. **What is the team's vision for this sprint?**
Which items of the product backlog will be committed to sprint backlog and why?

   Product Backlog Items that will be committed to this sprint are CAP 8,9,10,12 and 13. These tasks have been given to us by the client in sprint 1 and we therefore must continue working on these set   tasks even though there is not a due date.

   The following features will be implemented as the basic functionality of the Carer Manager Plus website:

   CAP-8 – As a user, I want to be able to change my password so that I can update my password
   CAP-9 – As a user, I want to be able to add a new Company to the Systems Parameters table so that I can set up a stored procedure.
   CAP-10 – As a user, I want to be able to track the details of companies so that I can maintain the company reference forms
   CAP-12 - As a user, I want to be able to track the details of employees so that I can maintain the company reference forms
   CAP-13 - As a user, I want to be able to track the details of charge rates and day types so that I can maintain the company reference forms

What will the potentially shippable product look like in the end? What features will it have in its working form?

Changing passwords CAP should be complete now as there was a lot of progress made on the tasks daily. Forms for adding new Companys, employees, charge rates and day types should be made in case an admin wants to add more details to the data grid columns. These tasks should be near the testing or be at the testing stage at this point since the last sprint almost had our tasks complete in the last sprint.

Sprint: Sprint 4

Date: 29/8/2022

Attended: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

Scrum Master: William Hu

Product Owner: CARER MANAGER PLUS

Development Team: Stanley Chum, William Hu, Jack Sydenham, Zhihao Zhong, Nadvi Karawita

1. **Goal**
   What is the aim that you are trying to achieve by running this sprint?

   Our goal is to complete the tasks that have been assigned from the clients and move onto the next tasks that have been waiting for us

2. **Duration of the sprint**

   2 weeks

3. **What is the team's vision for this sprint?**
   Which items of the product backlog will be committed to sprint backlog and why?

   Product Backlog Items that will be committed to this sprint are CAP 14, 15 and 16.These tasks have been given to us by the client in sprint 4 and therefore we need to attempt to complete the tasks before our deadline

   The following features will be implemented as the basic functionality of the Carer Manager Plus website:

   CAP-14 – As a user, I want to be able to select clients from an excel file so that I can populate them with the current list of Clients
   CAP-15 - As a user, I want to be able to select careres from an excel file so that I can populate them with the current list of Carers
   CAP-16 - As a user, I want to be able to select employees from an excel file so that I can populate them with the current list of employees

What will the potentially shippable product look like in the end? What features will it have in its working form?

All tasks from the previous sprint should now be complete so now we must implement a feature to import data from an excel file. The feature must allow data to be inserted into the backend from an excel file.