

Subject: Request for Salary Discussion

Dear Mr. Dhruv Arora,

I hope this email finds you well.

I am writing to kindly request a conversation regarding my current salary, considering my contributions and growth within JB Graphics as a graphic designer.

Over the past 2 years, I have had the privilege of contributing to brand redesign, marketing campaigns. My work has consistently focused on enhancing visual identity, improving client satisfaction, meeting tight deadlines. Additionally, I've taken on mentoring junior designers, streamlining design processes and introducing new tools/techniques.

Given my contributions and the evolving scope of my role, I believe it is an appropriate time to discuss an adjustment to my compensation. I am confident that my skills and dedication align with the value I bring to our projects and clients.

I would greatly appreciate the opportunity to meet at your convenience to discuss this further. Please let me know a suitable time for this conversation.

Thank you for your time and for the opportunity to grow and contribute to such inspiring work at JB Graphics. I look forward to continuing to deliver high-quality design solutions and supporting the success of our team.

Best regards,
Jack Bhabhor