
JACK CAREY

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EDUCATION

Bachelor of Science: Computer Science, Expected in 05/2027

Duke University - Durham, NC

- 3.586 GPA
- Concentration in AI and ML
- Minor: Theater Studies
- Activities: Pi Kappa Alpha Head Social Chair, Duke University Improv Senior Member, Hoof 'n' Horn Member and Performer, Creator Lab Member
- Study Abroad: University of Sydney, Computer Science, Fall 2025

PROFESSIONAL SUMMARY

Developed strong customer service and organizational skills in property rental environment, adept at managing multiple tasks and resolving customer issues effectively. Demonstrated ability to use rental management software and maintain detailed records, ensuring smooth operations. Seeking to transition into artificial intelligence field, leveraging these transferrable skills to make positive impact.

SKILLS

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|-----------------------|--------------------------|
| • Machine learning | • TensorFlow proficiency |
| • PyTorch proficiency | • HTML/CSS Coding |
| • Customer service | • Python |
| • Keras library | • Git proficiency |

EXPERIENCE

Rental Assistant, 05/2025 - 07/2025

Lake Berryessa Boat and Jet Ski Rental – Napa, CA

- Increased customer satisfaction by providing exceptional service and addressing concerns promptly.
- Maintained records of rental transactions, ensuring accuracy and adherence to regulations.

- Utilized property management software effectively for tracking rent payments and managing customer information accurately.
- Educated customers on rental equipment operation, safety, and liability.

Golf Cart Attendant, 05/2024 - 08/2024

Napa Valley Country Club – Napa, CA

- Ensured timely availability of carts for customers by promptly preparing and staging them prior to tee times.
- Prepared golf carts daily by stocking pencils, tees, scorecards, and towels.
- Contributed to a positive atmosphere by fostering friendly interactions between staff and guests.
- Assisted golf club members by carrying clubs from range to cart and setting stations with required balls.