



Adobe InDesign Training Courses Sydney, Melbourne, Brisbane and Canberra

InDesign Advanced | Course Overview

COURSE DESCRIPTION

The powerful and abundant features of Adobe InDesign are often under utilised or even overseen! Learning about features such as Quick Apply for super fast formatting text, images or objects will save most users 20 to 30 minutes a day, a potential annual time saving of 68 hours! Similarly, understanding the power of GREP could help turn a full day or more of editing into a 5 minute job! Especially with the latest versions – InDesign CC and InDesign CS6, you can more efficiently design and edit page layouts for print and screen, faster and easier than ever. Use the new Adaptive Design Tools to easily repurpose layouts to look great on a variety of pages sizes, orientations, or devices. Other recent InDesign productivity improvements include time-savers such as the split window, Content Collector tools, grayscale preview, easy access to recently used fonts, and more.



PREREQUISITES

Students should have either completed the InDesign Essentials course or be confident with InDesign's print publishing procedures, such as using Master Pages, creating and editing Paragraph and Character Styles and working with images. **An InDesign assessment is available if you are unsure of your InDesign user level.**

~~\$900~~ **\$770** (+GST)
2 DAYS | 9-4:30PM

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Training Centre

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*Conditions apply

Premium training for visual communication

Providing quality training since 1989 to the publishing, design, marketing, print and web industries. Join us in Sydney, Brisbane, Canberra & Melbourne.



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Course outline

ADVANCED CHARACTER & PARAGRAPH STYLES

Styles for Character & Paragraph text Overview
Loading Styles
Clearing Overrides
Next Styles
Creating Nested Styles
Using Nested Line Styles
Grep Styles
Importing Word Styles
Using Quick Apply
Customising Quick Apply settings

WORKING WITH TEXT

Master Text Frame
Text Frame Options
Paragraph Rules
Convert Text to Outlines
Type on a Path

LONG DOCUMENTS / BOOKS / TABLE OF CONTENTS / INDEXES

Autoflow
Sectioning & Numbering
Building a Book
The Book Panel
Controlling Page Numbering in a Book
Exporting, Printing and Synchronizing a Book
The Master Document
Table of Contents using Styles
Rebuilding TOCs
Introduction to indexing

FIND & CHANGE

Find and Change Spelling
Find and Change Character Formatting
Search Options
Saving Search Queries

GREP

Using GREP to remove unwanted characters and spacings
Using GREP to format repetitive categories of text

USING LIBRARIES

Creating and Saving Libraries

Adding and Naming items
Re-using Library items
Library Options
Creating and Using Snippets

QR CODES

Generating QR codes in InDesign
Modifying and testing QR codes

ADVANCED TEXT WRAP

Contour Text Wrap Options
Editing a Text Wrap
Master Page Text Wrap
Using a Photoshop Path

CONDITIONAL TEXT

Creating Conditions
Applying Conditions
Creating Condition Sets

DATA MERGE

Setting up the Data
Setting up the Template
Setting Criteria and adding Data Fields
Merging the Data
Data Merge Layout Options
Updating your Data
Previewing your Merge

INTERACTIVE DOCUMENTS

Creating Hyperlinks
Creating Bookmarks
Creating Buttons & Rollover States
Adding Audio & Video
Adding Page Transitions
Creating Basic Animation
Using Motion Presets
Export to Interactive PDF, SWF and FLA

TABLES

Converting Text to a Table
Importing a Table from Word or Excel
Pasting a Table
Adding Table Headers and Footers
Resizing Cells and Tables
Table and Cell Styles

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BRIDGE

- Mini Bridge
- Creating a Contact Sheet

ADVANCED MASTER PAGES

- Shortcuts for Working with and Navigating Pages
- Multiple Master Pages and Based on Master
- Shuffling Pages
- Creating Island Spreads
- Creating Different Sized Pages
- Overriding Master Items
- Removing Local Overrides
- Enable Layout Adjustment

INLINE FRAMES AND ANCHORED OBJECTS

- Creating an Inline Frame
- Inline Frames and Leading
- Creating Hanging Side Heads
- Creating Above Line Objects
- Creating Anchored Objects

OBJECT STYLES

- Creating Object Styles
- Setting a Default Object Style
- Applying Object Styles
- Clearing Local Formatting
- Breaking the Style link

OBJECT LAYER OPTIONS

- Importing Illustrator and Photoshop Layers
- Showing Layers
- Layer Comps
- Update Link Options

WORKING WITH CLIPPING PATHS

- Benefits of Using Clipping Paths
- Selecting an Existing Clipping Path
- Creating a Clipping Path
- Convert Clipping Path to Frame

KULER

- The Kuler Panel
- Base Colours
- Creating Colour Sets
- Add Themes to Swatches

DRAWING

- Points and Paths
- Controlling Handles and Adjusting Curve Points
- Using the Pen Tool
- Opening and Closing Paths
- Compound Paths
- Using Pathfinder

PRINTING TRANSPARENCY

- The Flattener
- Transparency Tricks
- Creating a Flattener Preset
- Raster / Vector Balance
- Line Art & Text Resolution
- Gradient & Mesh Resolution
- Convert All Text to Outlines
- Applying Flattener Presets
- Flattener Preview

SEPARATIONS PREVIEW

- The Separations Preview Panel
- Ink Limit
- Previewing Overprinting
- Preflight & Package
- Preflight Panel Overview
- Defining a Preflight Profile
- Performing a Preflight Check
- Embedding Preflight Profiles
- Preflight Reports and Fixing Errors
- Preflight Options
- Packaging your File
- Document Installed Fonts
- Updating Missing Images

EXPORTING TO PDF, IDML, XHTML & EPUBS

- Exporting for Print or Screen
- Compression Options
- Advanced Options
- Adding Security
- Defining a PDF Export Preset
- Export to IDML

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