

Instruction to run the Search app

This francophone search app does a bulk search for francophones using downloaded csv or excel files from ReferenceUSA. The search is done behind the scene using forebears webservice to figure out the country where a person's first, last or both first and last names are from. Once the country is identified the app compares it to all french speaker countries on earth. Each name identified as coming from a french speaker countries is compiled into an excel file with all pieces of information necessary to be added in Online Territory Manager (OTM). This app DOES not add anything to OTM. The person doing the search has the responsibility to bulk load these addresses in OTM or confirm them and then load them into OTM. This app just compiles possible or probable francophone names from a bunch of all kinds of names belonging to a specific territory.

Note that the result from this search is based on forebears criteria.

Before you start

1. Install the app
2. Make sure you have an internet connection on the device the app is installed on. The search is done on forebears.io site. If you do not have internet access nothing will work.
3. The app uses csv or excel files downloaded from ReferenceUSA. The app needs to know where these files are saved at, in what folder. You will need to set the folder before running the search. You can do it by clicking "Set folder" or at your right top side of the screen, you will see an option "Drop Off Folder". Use that submenu to select your input folder.
4. Input files need to be in csv or xls format. Result.
5. The default search criteria is Last name. But you can still search by first name or both first and last name.
6. You can allow or remove duplicate addresses. The default option is to check for duplicate addresses
7. To start click on "Search francophones" after setting up the search input folder. Make sure files are added inside the folder you are searching. Create a subfolder if necessary to separate addresses from different territory. Do not point the program to the computer download folder - which contains a lot of files most of the time. It is advised to create a separate folder named after the territory you are searching and

8. Once a file is searched it's removed from the input location and another folder is created by the program called "FilesAlreadySearched". That's where already searched files are moved to.
9. The output file is named sortedFile_datetime.csv. It contains all the info needed to add the address into OTM.
10. SortedFile_datetime.csv can be bulk imported into Online Territory Manager once the addresses are confirmed or not.
11. A progress bar specifies the file name searched
12. The total of names searched and probable francophones found is specified at the end.

If you encounter any difficulty or have any suggestion, send me an email with the subject "RE: Address Search on forebears.io" to jackdossou@gmail.com