

Julie Harrison

Classically trained and educated Sr. Technical Recriter with HR background

Katy, TX - Email me on Indeed: [indeed.com/r/Julie-Harrison/2aa703804dde9be1](https://www.indeed.com/r/Julie-Harrison/2aa703804dde9be1)

- 10+ years success as a results oriented member of the recruiting teams for various IT Consulting Companies in Houston, TX, mostly focused on the Energy industry (upstream, downstream, trading, and retail)
- Key member of team responsible for full life cycle recruiting of full-time, special class/temporary/part-time, and contract employees for both domestic and international placements on staff supplementation/augmentation, projects, and product assignments as well as corporate staff.
- Specialized skills in the Just-In-Time recruiting model and has excellent experience with vendor relationship management, knowledge of multiple ATS, immigration laws, and college recruiting.
- Experience with off-shore recruiting relationships out of Manila, Philippines and Mumbai, India
- HR Manager Experience
- Account management/client relations and training

WORK EXPERIENCE

HR Manager .

OpenLink Financial, LLC - Houston, TX - July 2012 to Present

OpenLink provides decision support software solutions for transaction lifecycle management. This encompasses financial and physical cross-asset trading, risk management, related operations processing, and portfolio management for commodity, energy, and financial services markets and industries globally.

Report directly to the VP of HR and the Executive VP for Americas Energy Group. Responsibilities include all regional HR and Recruiting functions for 250 employees in Texas and Oklahoma including managing corporate, professional services, product development groups, strategic services, R&D, college recruiting, intern programs, employee training/education, new employee orientations, retention plans, corporate culture, and resource management. In addition, perform the duties of HR responsible for Immigration, FMLA, LOA, Payroll, Compensation reviews, Performance evaluations, retention/contingency planning, vendor management, internal training programs, benefits management/training, and government reporting.

Sr. Corporate Recruiter/Account Rep.

Logica North America - Houston, TX - April 2008 to July 2012

Earned Employee Outstanding Performance Award in 2011 and Employee Diamond Award in 2010

Logica is a leading IT and business services company, employing 39,000 people across 36 countries. It provides business consulting, systems integration, and IT and business process outsourcing services. Logica works closely with its customers to release their potential - enabling change that increases their efficiency, accelerates growth and manages risk.

Member of the Talent Management Team for Logica North America, Inc. responsible for full life cycle recruiting for full-time, special class, and contract employees for both domestic and international placements on staff augmentation/supplementation, fixed bid and time and materials projects, and product assignments as well as corporate staff. Part of our recruiting strategy included specializing in Just-In-Time recruiting models and hiring to the bench for specialty skills/account management positions.

Client account management duties include direct relationship ownership of clients within the Oil and Gas vertical once established with sales team, weekly calls with global procurement offices within our clients, client

management lunches, direct responsibility for full life cycle placements into clients with and without assistance from sales team

- * Management of the first off-shore recruiting team model for Logia (beta program) - manage 2 off-shore recruiters in Manila, Philippines (2011-2012)

EEO/AA government reporting

- * Familiar with off-shore training, safety, and certification requirements, including HUET and TWIC procedures

Specialized in recruiting for the following: .Net Developers, SharePoint (all types), StreamInsight, OSI PI, Energy Components Consultants, Pipeline specialist, Trading specialist, Endur Developers, DBA's Middleware Developers, BI, Database Developers, Refinery Specialist, Upstream/Downstream IT Support Specialist, Off-shore Project Managers for Rig Support Projects, SAP PM Specialist, Sample Manager, Process Control Domain specialist, Network Engineers, Project/Program Managers, PMO, Business Analyst, Technical Analyst/Writers, Communication Specialist, Change Managers, Delivery Directors, Account Managers, Sales Representatives, Recruiters, C++ Developers, and Infrastructure PM specialist.

Assisted a variety of manufacturing, telecom, and O&G clients

- * Ability to handle very heavy work flow demands: approximate number of open requisitions at any time 25-40 full time roles (all technical IT/Engineering/PM roles related to the O&G industry)

- * Vendor Management -relationship management and negotiations with multiple vendors both in the US and abroad (65+ active/approved vendor relationships)

Corporate Recruiter

Sogeti USA LLC - Houston, TX - April 2007 to April 2008

Earned Sogeti 2007 Elite Club Award for achievements as the #2 Recruiter in the entire company

Sogeti USA is a full service consulting company specializing in a wide variety of offerings including .net developers (C#, ASP.Net, VB.Net, and BizTalk/SharePoint Specialists), C++, Java/J2EE, Package Selection Specialists, Business Analysts/Project Manager, Business Intelligence solutions (data modeling, data mining, DBA, data warehouse specialists, Informatica, Cognos, Performance Point, SQL Server, SSRS, SSIS, SSAS, and Oracle), testers, and SAP.

As a Corporate Recruiter for Sogeti USA in their Houston office, responsibilities included full life cycle recruiting for all IT staff and contract positions and internal support (sales, administrative, finance.)

Responsibilities Include:

- * Recruited candidates through cold call recruiting, internet, employee referrals, networking, outplacement agencies, and employment agencies.

- * Responsible for job board postings and monitoring and entered candidates into applicant tracking systems (iCIMS, SharePoint, and Outlook.)

- * Develop and lead college recruiting that involved multiple schools in Texas and Louisiana.

- * Involved in assisting corporate office with general HR/administrative functions.

Office Manager/Recruiter Houston Office

Sogeti USA, LLC - Houston, TX - September 1999 to March 2007

Software Architects was a custom application development company purchased by Sogeti USA, LLC in April 2007. As the Houston Office Manager, responsible for all recruiting events (full-time hires ranging from college graduates to experienced hires for IT and administrative/sales positions), marketing/sales/recruiting events, internal company events, accounting/collections for all Houston clients, timecard management of all 75 employees, procurement and vendor management, and assisting the sales team as needed at vendor events.

Responsibilities also included acting as the local HR liaison/representative and conducting new hire orientations, background checks, and answering benefits questions for the Houston employees. Through this position, managed a team of two - one recruiter and one administrative assistant and have several years of experience training administrative assistants and entry-level recruiters for the IT industry.

EDUCATION

Master of Business Administration

University of Houston Clear Lake

Bachelors in Behavior/Human Resource Management

University of North Texas

SKILLS

Microsoft Office Suite (Word, Excel, Power Point, Visio); SharePoint; Oracle, iRecruit, Jobvite, HRMDirect, iCIMS, Salesforce, MSDynamics, Applicant Tracking Systems

ADDITIONAL INFORMATION

TECHNICAL SKILLS

- * MS Office Suite, MS Visio, MS Project
- * SharePoint Administrator [...]
- * Applicant Tracking Systems (iCIMS and HRMDirect, Jobvite, iRecruit)
- * CRM (Sales Force and MS Dynamics)
- * HRIS - Oracle