

Chaka Williams

Technical Lead Analyst/Project Manager - Computer Sciences Corporation

Newark, DE - Email me on Indeed: [indeed.com/r/Chaka-Williams/e8227c1593edf6ea](https://www.indeed.com/r/Chaka-Williams/e8227c1593edf6ea)

Seeking an opportunity to apply experience in project management, systems analysis and business analysis in a challenging career environment where strong communication, project management, troubleshooting, and performance optimization skills can be effectively utilized.

WORK EXPERIENCE

Project Manager

Computer Sciences Corporation - Newark, DE - January 2014 to Present

Responsibilities

Led project to separate Lotus Notes environment from DuPont to Chemours. Managed numerous vendors and large budget. Project included implementing a new infrastructure, setting up network connectivity, integration with middleware and multi-tenant systems, migration and remediation of more than 800 applications. Managed a project team of 30+ members.

Project Change Management Lead

Computer Sciences Corporation - Newark, DE - June 2013 to January 2014

Responsibilities

Responsible for change management planning and activities for numerous projects. Lead the efforts for training and organizational readiness. Work with program managers to educate and assist project managers with business impact assessments, stakeholder analysis and communication planning.

Technical Lead Analyst/Project Manager

Computer Sciences Corporation - 2010 to June 2013

Responsible for documenting and maintaining requirements. Worked with the business to prioritize deliverables and manage project scope. Coordinated with end users and Quality Assurance groups to ensure products meet standards. Provide client facing support for application development work. Create system documentation for applications. Develop and maintain applications using Microsoft OLE integration, XML processing and server side SQL Queries.

Project Manager/IT Manager

Computer Sciences Corporation - 2005 to 2010

Led the execution of numerous projects utilizing local and off-shore resources. Created and managed project schedules and plans. Coordinated resource allocations and managed deliverables according to the plan. Created project definitions and budgets upwards of \$250,000. Worked with project team to identify project risks and create mitigation plans. Successfully tracked, prioritized, and managed project risks and issues and drove them to resolution. Provided project communication and reporting to clients and upper management. Managed external vendor support. Responsible for communicating status of projects to stakeholders and meeting client service level agreements. Performed annual performance reviews for staff of 15 employees.

Key Project Successes:

- Delivered projects within budget and time constraints
- Successfully managed the assignment of work to project resources
- Worked with QA to meet quality standards and ensure implementation of proper procedures and controls

- Successful management of change control process during projects
- Led project to deliver Sarbanes-Oxley compliance to a Fortune 500 client
- Managed effort to integrate two separate transactional systems

Technical Lead Analyst

Computer Sciences Corporation - 2000 to 2005

Developed and maintained complex software applications. Developed Project Documentation, Estimates, and Proposals (Statements of Work, Project Plans, etc). Provided end-user support and training. Worked with business partners to analyze business and IT requirements. Recommend effective use of information technology in replacing existing applications and creation of new applications to meet business needs.

Associate Principal Software Engineer

DecisionOne - 1996 to 2000

Responsible for developing and servicing Lotus Notes databases. Technical lead for all Notes development work. Designed databases for usage on the Web. Proficient using LotusScript language. Served as a Technical lead for Web application development for Intranet, Internet, and Extranet. Project Lead for DecisionOne's Client/Server AD-Hoc reporting system

Systems Analyst

J.P. Morgan Delaware - 1993 to 1996

Served as a System analyst and design trainee. Responsibilities included documenting business functions to aid with technical design and evaluating vendor products.

EDUCATION

Certificate in Project Management

University of Delaware

2010

Bachelor of Science in Accounting

University of Delaware

1993

SKILLS

Project Management, Project Definitions, SDLC, Budget Management, Business Analyst

CERTIFICATIONS/LICENSES

University of Delaware Certificate of Project Management

May 2013 to Present

ADDITIONAL INFORMATION

Skill Summary

Business Management

- Project Management
- Work Breakdown Structures
- Project Definitions

- Budget Management
- SDLC
- Client Interface
- Technical Management
- Managing Offshore Resources
- Logistics Management
- Requirements Definition

Competency Strengths

- Business Analyst
- Work Estimation/Planning
- Analytical
- Interpersonal skills
- Oral and Written Communications
- Flexibility, Coordination, and Organization
- Business Acumen
- Comfort around Higher Management

Technical Knowledge

- Microsoft Project
- Microsoft Excel
- SQL
- Application Web Development
- Application Development
- Software Systems Analysis & Design: Methods & Tools
- HTML
- JavaScript
- XML