

Warren Ford

Transition Representative for Proposed Project Awards - Computer Sciences Corporation

Falls Church, VA - Email me on Indeed: [indeed.com/r/Warren-Ford/3af738e90981dab4](https://www.indeed.com/r/Warren-Ford/3af738e90981dab4)

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Project Manager

Computer Sciences Corporation - Washington, DC - January 2006 to Present

Metropolitan Area

Transition Representative for Proposed Project Awards

Computer Sciences Corporation - McLean, VA - April 2014 to April 2016

- Prepared preliminary project scheduled based on original proposal documents
- Participated in scheduled pre-announcement meetings

Deputy Transition Manager

Computer Sciences Corporation - December 2013 to April 2014

- Provided Operations support to Transition Manager for FDIC Transition
- Interacted with Program Management and Client Management during Transition period providing meeting status updates including scheduling, documentation of meetings and action item status,
- Lead POC between Transition Managers, Task leads, Project Scheduler(s), Technical Transition Manager, Discovery Personnel and Project Transition Manager
- Supported staffing requirements including recruiting Transition Team members, preparation of on-boarding new and incumbent personnel, training facility set-up, I9 and citizenship verification,
- Active participant in presentation preparations for FDIC client, CSC staff, CSC Management and CSC Executive Management
- Managed and conducted morning and evening Transition (Plan of the Day) POD and End of Day (EOD) status meetings during Transition
- Managed 3110 Fairview Park requirements for Transition staffing access requirements and CSC badge processing staging for new hire FDIC badge processing as well as day one welcome, orientation, and FDIC staging for new hires
- Reviewed and validated hour utilization reports as reported on weekly basis

Project Manager

Computer Sciences Corporation - August 2013 to December 2013

North American Public Sector, Real Estate

- Identify multiple program office requirements for relocation
- Prepare RFPs for infrastructure cable restoration and new location program needs
- Conduct weekly status meetings with NPS groups supporting relocation
- Attend weekly Real Estate Project status updates from this specific project
- Primary POC with Real Estate PM, CSC SDM, Program PM
- Managed infrastructure support and build-out of Largo facility including vendor support, desktop support, telephone support, vendor communications support and video conference relocation

- Successful relocation of 400 plus CSC personnel over one weekend with no disruption to voice and data services

Project Manager, RUP Portal Transition

Computer Sciences Corporation - June 2013 to August 2013

- On-site Project Team support for transition to new vendor
- Prepare shutdown procedures after transition
- Manage CSC Engineers supporting Transition activities
- Attend daily and weekly new vendor transition status meetings

Project Manager, Transition Proposal Preparation

Computer Sciences Corporation - January 2013 to June 2013

- JPL Proposal Preparation
- OCELOT Proposal Preparation
- FDIC Transition Proposal Preparation

Project Manager

Computer Sciences Corporation - October 2012 to December 2012

- Assessed Requirements for data center relocation from current office environment to secured data center environment
- Reviewed current environment for hardware, software, communications, and network for relocation to new data center facility
- Prepared and presented time table for relocation for data center
- Identified costs for relocation
- Prepared findings and present to Senior CSC Management for approval for relocation.
- Pending Business Case approval, project is currently on hold.

Project Manager

Computer Sciences Corporation - March 2012 to September 2012

US Agency for International Development

- Provided leadership for software applications for agency during data center migration from Washington, DC, to new facility in Miami Florida,
- Assisted Project Manager with daily status meetings and provided Management Leadership during off hour migrations
- Prepared and distributed communications to stakeholders prior to and during multiple phases of software migrations
- Maintained deliverable documentation during three month migration
- Provided leadership to documentation technical writers during final phases of project.

Desk Operations Manager

Computer Sciences Corporation - July 2010 to February 2012

- Managed day-to-day desktop support team supporting 12,000 clients in multiple sites throughout the USA - full time and contractor support personnel
- Interacted with client Management ensuring current SLA agreements were maintained
- Provided project management support during summer inter projects ensuring normal business requirements were not impacted during increased workstation installations and de-installations at the end of the summer period

- Worked with Senior CSC Management team members to improve client support and reduce cost impact to CSC - assisted with the re-deployment of staff activities to better utilize staffing from remote sites supporting clients where heavier client population exists
- Supported client Management team during multiple disaster recovery tests
- Managed dedicated team that supported Senior client Management - separate task outside existing contract that generated additional revenue for CSC
- Managed hire and removal of technical staff as required
- Monitored project team(s) for desktop requirements during renovation projects and during agency office relocations within existing space
- Supported agency desktop support during downsizing of less utilized office space facilities.

Infrastructure Operations Manager

Computer Sciences Corporation - April 2009 to July 2010

Winner of 2010

NPS Outstanding New Employee

Environmental Protection Agency

- Managed CSC staff and contractor personnel supporting data and telecommunications Moves, Adds, and Changes (MAC) for 8,000 clients in Washing, DC area
- Managed communications project teams during office renovations - local and remote offices - ensuring project dates were met and adhered to budget guidelines
- Provided Management support during multiple voice and data communications projects for infrastructure improvements
- Ensured SLA requirements were adhered to for Infrastructure team as well as other service provider groups supporting EPA
- Managed hire and removal of technical staff as required.

Project Manager, Deployment

Computer Sciences Corporation - January 2006 to April 2009

KForce

- Managed the implementation of over 8,000 Avaya VoIP handsets for CSC for the EPA, in the Washington, DC, metropolitan area
- Led combined team of technicians and client staff during quality assurance during VoIP handset migrations
- Managed infrastructure team during communications cable installation for new building construction
- Interacted with communications vendors providing support for this project by conducting regular and required status meetings to ensuring assigned tasks were reviewed, completed and delivered in specified time frames- interaction with communications reduced the projected migration costs from existing carrier to newly selected carrier

Program Manager

NetCom Technologies, Inc - April 2002 to September 2005

- Managed on-site operations for NETCOM including Level 1, Level 2, cable infrastructure, and special project personnel
- Provided single point of contact for day-to-day operations and special projects ensuring timely response for requested tasks and problem resolutions, while monitoring existing processes to identify and improve cost savings to existing procedures
- Ensured timely submission for invoices for tasks completed and interacted with key client personnel ensuring timely resolution for payment.

- Attended and participated in multiple daily, weekly and monthly project and status meetings with client management ensuring timely completion of all supported projects and daily activities
- Provided project management support for infrastructure build-out for new data center facility
- Managed de-installation and reinstallation of communications cables within both data centers during multiple phase migration of data center
- Managed migration of ISDN telephone hardware to CISCO VoIP handsets to the desktop level.

Director

Synergy Networks, Inc - June 2000 to August 2001

Managed the daily Operation of the Premise Wiring Department for multiple Washington, DC, metropolitan area projects providing technical and management resources to full time and contract staff of over 40 personnel

Client Relations Manager for Strategic Accounts

- Provided management and technical direction for the implementation of premise wiring and communications hardware for Wide Area Network (WAN) projects for local and national locations

Client Relations Manager

ERAPMUS, Inc - December 1999 to May 2000

- Represented remote management team by providing second level on-site support for 300 personnel of a Washington, DC telephone based company
- Interacted with management and personnel from both organizations ensuring a positive and successful working relationship

Manager IT Operations and Client Services

Newbridge Networks, Inc - November 1994 to December 1999

- Managed the voice and data communications and Desktop Support units of the IT Department for 25 offices throughout North, Central, and South America
- Provided leadership for project management, problem resolution, client interface, career development, hiring, terminating, performance reviews and training
- Managed conversion and migration of Apple environment to WINTEL environment for infrastructure and desktop
- Managed the technology budget for above stated project
- Managed the infrastructure build-out for new facility that consolidated three sites into one consolidated site
- Managed the Y2K migration for sales offices in North, Central and South America
- Oversaw asset recovery during downsizing of offices deemed no longer viable to Newbridge.

leadership for project management

VanStar/ComputerLand - May 1992 to November 1994

May 1992 -November 1994

- Managed technical support personnel for installation of Windows PCs to Fannie Mae facilities within multiple Washington, DC sites
- Provided leadership for project management, problem resolution, client interface, career development, hiring, terminating, performance reviews and training.

Manager Desktop Deployment

Federal National Mortgage Association - May 1979 to May 1994

Winner of 1991

Presidents Quality Award Circle Award Winner

Managed Desktop Support technicians supporting installation of Windows PCs to Fannie Mae facilities within multiple Washington, DC sites.

- Provided lead support during the consolidation of multiple sites into a newly constructed facility adjacent to corporate headquarters

Data Communications Manger

- Managed the contractor support team for new data communications infrastructure additions for multiple site
- Managed the communications infrastructure build-out for West Coast Regional office during construction of a new facility
- Managed the desktop assets of workstations during the conversion from mainframe environment to personal computers for all USA sites

EDUCATION

Certificate

Computer Learning Center
May 1979

SKILLS

MS Office 2010 (10+ years)

AWARDS

President's Award

2010
Outstanding New Employee - Customer Service and project Management

ADDITIONAL INFORMATION

I am in the process of obtaining PMP. At present I have completed the classes required for testing.