

Virginia Kitchen

Foothill Ranch, CA - Email me on Indeed: [indeed.com/r/Virginia-Kitchen/4a95d869e17d40fb](https://www.indeed.com/r/Virginia-Kitchen/4a95d869e17d40fb)

A strong team member, exceeds goals and maintains excellence in work quality regardless of difficulty of task. Constantly thinking of new ways of improving work flow and efficiency, and have previously introduced suggestions for optimization that were later implemented in the workplace. I have been sought after to help train new team members on the floor, and am recognized for the quality and consistency of my work.

WORK EXPERIENCE

Freelance / Indie Game Developer

Freelance / Independent - Irvine, CA - January 2017 to Present

Currently working on a personal project with a small team of developers. I have been utilizing the Unity game engine and developing a plethora of skills needed to excel in the gaming industry. Over the course of five months have learned 5 separate animation programs including Adobe Animate and Spine, and is developing a fundamental understanding of programming languages with Assembly and C# through the use of online tools and self teaching.

CSR - Customer Service Representative

MEDXM - Santa Ana, CA - March 2016 to December 2016

A strong member on my team, exceeds goals while maintaining excellence in call quality in addition to being relied upon to work in the most difficult areas. Constantly seeks new ways of improving work flow and efficiency, I've introduced suggestions for optimization that were later implemented in my team. Regularly asked to help train new team members on the floor, and recognized for the quality and consistency of my work.

Dispatcher - Certified Cox Contractor

D&T Global Communications RSM, CA - Irvine, CA - August 2014 to August 2015

Dispatcher

Took charge in high stress situations, handled high call volumes involving an understanding of technical detail work in the cable industry. Oversaw 22 technicians ensuring they arrived to their assigned jobs for the day, and wrote daily reports on several data metrics using Microsoft office suite.

Game Adviser

GameStop Mission Viejo, CA - June 2010 to August 2014

Shared in depth product knowledge with customers and made personal recommendations for video games based on their expressed preferences. Maintained friendly and professional customer interactions while developing rapport quickly with most customers. Customer facing role that included cash handling, maintaining work space, and inventory.

EDUCATION

General Education

Saddleback College - Mission Viejo, CA
August 2010 to May 2014

SKILLS

Microsoft Office Suite (7 years), Photoshop (4 years), Unity (1 year), Spine (1 year), Microsoft Excel (7 years), Data Entry (1 year), Cashier (4 years), Customer Service (7 years), C# (Less than 1 year), ToonBoom (Less than 1 year), Adobe Creative Suite (2 years), Drawing (10+ years), Creative Writing (2 years), Spriter (Less than 1 year), Audacity (Less than 1 year), Autodesk Maya (Less than 1 year)

LINKS

<https://www.linkedin.com/in/virginia-kitchen-a1bb18112>

ADDITIONAL INFORMATION

Portfolio can be accessed at <https://www.behance.net/kitchenvirba5c>