

# Muhammad Waleed

## HR MANAGER

- Email me on Indeed: [indeed.com/r/Muhammad-Waleed/d8b63a2ee4e5e294](https://www.indeed.com/r/Muhammad-Waleed/d8b63a2ee4e5e294)

I am the student of Management & Business Administration. I am strongly ambitious to learn, grow and get success by fair and ethical means. Having extensive knowledge of HRM and team building and able to work with diverse workforce / cross functional team and able to develop feasibility reports.

SUBJECT To obtain a position for software and web development.

### WORK EXPERIENCE

#### HR MANAGER

XEBISOFT TECHNOLOGIES - 2014 to 2014

2014

As a team we worked on CRM (customer relationship management web application).

#### RESPONSIBILITIES

1. Reporting.
2. Short term planning.
3. Hiring.
4. Measure employee satisfaction and identify areas that require improvement.
5. Develop KPI's for front level employee as well as for executives.

### EDUCATION

#### BBA

Preston University

2015

#### certificate

Karachi University

2014

#### Education

APTECH

### ADDITIONAL INFORMATION

#### SKILLS & ABILITIES

- HTML 12%
- CSS 15%
- PHP / My SQL 25%
- .NET C# 75%
- VB 75%
- SQL server [2005, 2008] 45%
- ASP [studding] 25%
- JAVA 35%
- Expertise on MS Office [word, excel, power point] 2007 2010 2013