

Greeshma Raj

Quality Assurance Analyst - Polaris Management Solutions

New Brunswick, NJ - Email me on Indeed: [indeed.com/r/Greeshma-Raj/c91ad9795a3f2b3b](https://www.indeed.com/r/Greeshma-Raj/c91ad9795a3f2b3b)

- More than 3 years of professional experience as a Quality Assurance Analyst in SaaS environment.
- Passionate about quality and motivated to deliver efficiently, work independently and execute against goals and objectives.
- Experience working in both Agile as well as Waterfall SDLC.
- Possess a sound understanding of standard operation procedures, processes and policies involved with testing.
- Effective leader, team player, quick learner, multi-tasker and motivator.
- Excellent communication skills and sound documentation skills.
- Testing experience in centralized database systems involved with Master data handling.
- Very particular about meeting budget, scope and deadlines.

Willing to relocate to: Mason, MI - Ann Arbor, MI - Detroit, MI

Sponsorship required to work in the US

WORK EXPERIENCE

Quality Assurance Analyst

Polaris Management Solutions - New York, NY - August 2015 to Present

- Dealt with multiple projects both as a Lead as well as Analyst and responsible for management and handling of Offshore Projects which includes providing thorough estimates and Test plan at every phase of Agile SDLC.
- Dealt with identifying risks well in advance to minimize risk affecting quality, schedule, budget and scope.
- Worked and coordinated with on/off shore functional and development team to refine functional design specifications, provide effective mitigation plans in order to abide with the Project schedule.
- Authored test project deliverables including test plans, test cases and scenarios, regression suits, RTM, test status reports and test cycle summary documents.
- Tracked and managed bugs with the help of TFS/ Jira and re-executed test cases to ensure resolution prior product delivery.
- Effectively performed user acceptance, performance, boundary, compatibility, cross-browser, functionality and usability testing.
- Mapped test cases to business requirements and technical design to ensure complete test coverage.
- Provided and updated test scripts and maintained a library of scripts for future use.
- Certified Subject Matter Expert for Product controlling Grant/Request Management System.
- Responsible to certify onshore/offshore resources on the RMS Product.
- Responsible for new hire knowledge transfer for Grant Management System.
- Worked with the Product team to enhance and the current product based on Client demand.
- Experienced in testing API Interfaces and Inbound/Outbound file interfaces.
- Involved with Data Migration testing from legacy system to Grant Management System.
- Initiated transition from manual to automation testing, involved with the associated research.

Quality Assurance Analyst

EC Infosystems, Long Island - New York, NY - June 2014 to August 2015

Devised and debugged test cases in the test environment of the product-Utilibill to verify specific new functionalities.

- Performed manual acceptance testing of incorrect code snippets and corrected by the Programming team.
- Tested deployment of new reports and proper functioning of the underlying performance requirements.
- Performed API testing using SoapUI.
- Provided training to new recruits about the Utilibill system aiming at rapid knowledge transfer.

Graduate Assistant, Office of Financial Operations

NYU School - Brooklyn, NY - April 2013 to May 2014

Handled day-to-day activities -Accounts Payable, deposits, verifying checks and online data entry for cash flow details.

- Reconciled web payments, accounts payable, cash flow management reports and generated reimbursement reports.

Tutor

Wisdom Mart - August 2012 to December 2012

- Tutored more than 50 students of SAT and GRE students for Analytical Writing, Verbal and Quantitative Reasoning.
- Guided TOEFL students to improve their scores in English reading, writing, speaking.

EDUCATION

Master of Science in Computer Science

NYU Tandon School of Engineering - Brooklyn, NY

January 2013 to December 2014

Bachelor of Technology in Computer Science

Mahatma Gandhi University (MLMCE)

September 2008 to August 2012

SKILLS

.NET (Less than 1 year), Android (Less than 1 year), ASP (Less than 1 year), Asp.net (Less than 1 year), Jira (1 year)

ADDITIONAL INFORMATION

TECHNICAL SKILLS:

- Programming Languages - C#(Asp.net), C, C++, Java Scripting Languages -- Javascript, HTML, PHP.
- Operating Systems - Windows, Android, Mac. IDE - Eclipse, Visual Studio.
- Database Systems - SQL Server 2000, 2005, Oracle.
- Bug tracking system - TFS, Jira+Zephyr

LEADERSHIP:

- Fun Committee Lead at Polaris, responsible for organizing events for fellow employees.
- Student Coordinator, GISA: Managed a team of 10 volunteers in organizing events like Rand De, Junoon, etc.
- Coordinating head, Annual Cultural and Technical Festival, MGU: Coordinated with cultural heads of other Colleges

Student Coordinator, Job Placement Cell, MGU: Invited and coordinated the HR departments of different

companies.