

Bianca Serrano

Quality Inspector and Footwear Development- Oakley, INC

Santa Ana, CA - Email me on Indeed: [indeed.com/r/Bianca-Serrano/3ff12a9ac83766e3](https://www.indeed.com/r/Bianca-Serrano/3ff12a9ac83766e3)

Authorized to work in the US for any employer

WORK EXPERIENCE

Quality Inspector

Oakley, INC - Foothill Ranch, CA - March 2013 to Present

- Maintains quality standards by approving incoming materials, in-process production, and finished products.
- Read blueprints and specifications. Monitor operations to ensure that they meet production standards.
- Inspect, test, or measure materials or products being produced
- Communicating required adjustments to production supervisor and returning products for re-work.
- Documents inspection results by completing reports into database.
- Maintains safe and healthy work environment by following standards and procedures; complying with legal regulations
- Stays updated with knowledge on quality news by participating in educational opportunities; reading technical publications and attending monthly webinars.

Footwear Developer

- Engaged in creative idea generation, material selection and construction, material sourcing, and product testing
- Communicated closely with footwear factories, merchandising, and design to develop team's requests on initial designs and concept
- Refine product's construction and fit
- Negotiated pricing with material suppliers and factories
- Matrix system log in record per season; colors, pricing, vendor info, materials

Apparel, Footwear & Accessory Fit and Field Coordinator

- Plan, prepare, execute and analyze testing for performance categories in apparel, footwear, and accessories.
- Identify key testing objectives and provide required data to improve product performance.
- Document, organize and summarize fit and wear testing results and other pertinent findings
- Identifies and manages fit and wear testing partners.
- Recruit a full range of testers; gathered full body measurements and placed new testers in proper database per sizing.
- Aware of recent fashion trends and innovative technology

Apparel, Footwear & Accessory Laboratory Technician

- Cross-Trained on laboratory procedures as well as industry testing and standards (AATCC, SATRA, ASTM)
- Completed textile, footwear, accessory testing (Raw Materials thru End Use)
- Maintained workflow and reviewed laboratory practices to ensure teamwork was utilized and lab calibrations were met.
- Ensured proper use of sensitive testing equipment
- Provided detailed reports for engineers to help determine whether a fabric could be approved and used for production purposes.

Administrative Assistant

Oakley Inc - Foothill Ranch, CA - March 2013 to Present

Administrative Assistant

- Perform administrative and office support activities for multiple supervisors.
- Maintain workflow by studying methods; implementing cost reductions, and developing reporting procedures.
- Create and revise systems and procedures by analyzing operating practices, recordkeeping systems, forms control, office layout, and budgetary and personnel requirements; implementing changes.
- Resolve administrative problems by coordinating preparation of reports, analyzing data, and identifying solutions.
- Provide information by answering questions and requests from directors and other groups.
- Maintain supplies inventory by checking stock to determine inventory level, anticipating needed supplies, placing and expediting orders for supplies; verifying receipt of supplies.
- Maintain professional and technical knowledge by attending team meetings and establishing personal networks.

Sales Counselor

LA Fitness - Tustin, CA - January 2013 to March 2013

- Membership Sales- Call and invite potential members to join the gym. Outdoor advertising at local stores and distributing flyers
- Front Desk Assistant- Greet members, scan in memberships and assist with any payments or questions about the gym.

Cashier/Sales Associate/Merchandiser

Tilly's - Orange, CA - June 2011 to November 2012

- Cashier- In charge of front counter; cleaning up, organizing backpacks and jewelry, greeting customers, checkout line
- Customer Service- On the sales floor greeting and assisting customers, assisting with fitting rooms
- Merchandising- Shipment entry, mark downs, dress mannequins based on trends for the seasons.
- Sales- Maintained a sales quota per day.

EDUCATION

Associates in process

Orange Coast College - Costa Mesa, CA

August 2010 to Present

High School Diploma

Segerstrom Fundamental High School - Santa Ana, CA

June 2010

ADDITIONAL INFORMATION

KEY STRENGTHS

Well-organized and highly productive, great people skills, creative; willing to learn new processes, excellent work ethics, flexible, enjoy challenging situations. My customer service and communication skills will allow me to contribute to the team immediately.

COMPUTER SKILLS /LANGUAGE

- Microsoft
 - Excel
 - PowerPoint
 - Adobe-PDF
 - Matrix; Database System
-
- English/Spanish