

Charles Burkhart

Programmer / Analyst

Amelia, OH - Email me on Indeed: [indeed.com/r/Charles-Burkhart/438b7bdef36f0835](https://www.indeed.com/r/Charles-Burkhart/438b7bdef36f0835)

WORK EXPERIENCE

Programmer / Analyst

Western & Southern Financial Group - Cincinnati, OH - July 2008 to Present

Responsible for maintaining and updating Cobol programs related to the production of Columbus Life policy pages

- Coordinates installation of program updates with other teams
- Simultaneously supports multiple assignments while consistently meeting deadlines

Programmer Librarian

Western & Southern Financial Group - Cincinnati, OH - January 2007 to July 2008

Utilize organization skills to maintain program specs and plan file requests for multiple OT's as well as production test packets

- Update plan file and maintain master pull Easytrieve programs for OT's
- Build and maintain working relationships with Administrator programmers, technical service analysts, auditors, and help desk personnel
- Assumed role of PC support for the Administrator system

Production Mechanic

Senco Products - Cincinnati, OH - June 1996 to January 2007

Operate and maintain nail presses and collators

- Responsible for ensuring quality control standards are met

EDUCATION

Master of Business Administration

Thomas More College

2011 to 2013

Bachelor of Science in Business Informatics

Northern Kentucky University

August 2010

Business

University of Cincinnati

June 2002

Customer Service

Life Management Institute designation

SKILLS

COBOL, Easytrieve +, JCL, ISPF, TSO, Project Management, Microsoft Office, KT Problem Solving & Decision Making

ADDITIONAL INFORMATION

Member of Mensa