

Bobby Stone

Project Manager - KAI Texas

Miramar, FL - Email me on Indeed: [indeed.com/r/Bobby-Stone/339b08ce666d8e9f](https://www.indeed.com/r/Bobby-Stone/339b08ce666d8e9f)

Experienced professional with the ability to manage mid to large sized complex, multi-discipline projects. I hold myself to the highest professional standards, and have developed those unique skills critical to making an immediate contribution to your organization. I have been afforded opportunities to work on interesting and challenging projects and have therefore successfully built a portfolio of both building construction and renovation

projects which include:

Pre-Construction Services Permitting
Design Review and Approval Construction Administration
Contract Procurement Project Close-out
Bidding Post Construction Issue Resolution

I have developed considerable experience in program management as both Project Manager and Sr. Architect roles on K-12, Higher Education, Governmental & Municipal projects. Additionally, I have supervised and managed projects as Program Manager, Owner's Representative and Construction Administrator.

WORK EXPERIENCE

Project Manager

KAI Texas - Dallas, TX - March 2017 to Present

Representing KAI Texas as the primary contact between the firm, owner, and contractors during the construction phase and is responsible for managing all aspects of multiple projects from pre-construction to substantial completion and project closeout.

- Manage construction administration activities on projects.
- Contract deliverables, plans, and specifications.
- Perform field verifications with architects as needed.
- Conduct thorough pre-construction specification and drawing reviews to identify engineering alternatives, unclear or absent information, code compliance concerns, or construction method quality and scheduling concerns.
- Review and process shop drawings and submittals.
- Monitor project for construction document compliance.
- Initiate document revisions and project reviews.
- Record changes to contract documents.
- Perform quality control throughout project life cycle.
- Prepare field observation reports, including photographs, to document each site visit.
- Establish project procedures, problem solving activities, budget reviews, and certification as Needed.
- Respond to RFIs and document.
- Process change order requests promptly and convert to change orders as necessary.
- Process pay applications.
- Receive and distribute test reports.
- Communicate with contractors as needed.
- Serve as liaison between owner(s) and contractor(s).
- Attend all agency inspections.

- Prepare punch-list and manage close out procedures.

Project Manager

GARZA PROGRAM MANAGEMENT, Dallas, Texas 2/2015-2/2017

(assigned to Jacobs/Pegasus, Garza PM JV, DISD 2015 Bond Program),

Project Manager

- Project Design & Construction Management, Cost Estimation, Facilities Management support for the school district. Scope-To-Budget. Bidding. Permitting.
- Claims Resolution. Community & Client Relations.
- Review and sign-off of project expenditures, including construction pay applications.
- Ensure that design and construction documents complied with project requirements. Construction administration. Value Engineering. Furniture procurement & move coordination. Construction environmental management.
- Budgets. Project Design & Construction Management & Administration. Bidding. Permitting. Construction Support management. Project Closeout.
- Review and sign-off of project expenditures, including construction pay applications.

Projects and Accomplishments

- Dallas Independent School District - BP509 Hydronic Conversions to South Oak Cliff High School (\$3.6 M); S. Jackson Elementary (\$2.2 M); Science Lab Conversion at S. Zumwalt MS (\$0.4 M).
- BP516 Hydronic Conversions to TC Marsh Middle School (\$4.3 M), J. Ireland Elementary (\$2.7 M), Science Lab Conversion at R. Hill Middle School (\$0.5 M).
- TC Marsh Middle School Roofing project (\$1.8 M).
- JOC I & II projects - SOC HS Interior (\$0.4 M); SOC HS Mechanical (\$0.5 M); Marsh MS Interior (\$0.4 M).
- BP504 Hydronic Conversions to Lincoln High School Annex (\$2.9 M), G. Spruce High School (\$4.7 M).
- BP512 Hydronic Conversions to Samuell High School Annex (\$3.9 M); Carter High School (\$2.9 M).

ADE Project Manager

DFW International Airport - December 2013 to February 2015

Project Design & Construction Management. Ensure design and construction documents comply with DFW Airport design criteria, codes and regulations. Coordination with FAA, TSA, DPS, Dept. of Homeland Security and Customs & Border Protection.

- Construction contract procurement and vendor management. Value Engineering. Furniture procurement & coordination. Stakeholder & Client Relations.

Projects and Accomplishments

- Terminal D A380 Jet Bridge Project (\$4.5 M); DPS Weapons Display Room (\$9.0 K); Southgate US Postal Office (\$2.2 M); Terminal E Satellite Movement of SIDA Walls (\$.88 M);

Project Manager

URS Corporation - Pegasus, Texas, US - October 2008 to January 2013

Pegasus Texas Construction LLC, Dallas, Texas 10/2008-1/2013

(assigned to Pegasus / URS JV, COD Park & Recreation Dallas Bond Program),

Project Manager

- Budgets. Project Design & Construction Management & Administration. Bidding. Permitting.
- Review and sign-off on project expenditures, including construction pay applications.
- Ensure design and construction documents comply with City of Dallas, Park and Recreation

Department requirements. Value Engineering. Furniture procurement & move coordination
. Construction environmental management. Community & Client Relations.

Projects and Accomplishments

- Kidd Springs Recreation Center Renovation & Addition (\$1.3 M); Cummings Recreation Center Renovation & Addition (\$1.7M); Samuel Grand Recreation Center Renovation & Addition (\$1.6 M); Hamilton Park Improvements; Willie B Johnson Recreation Center Renovation (\$1.3 M).
- Samuel Grand Tennis Center (\$1.1M); Westmoreland Park Pavilion (\$1.1 M); Lakeland Hill Park Pavilion (\$.5 M).

- Fireside Park New Playground, Lighting & Erosion Control; Tietze Park Trail; Oak Cliff Founders Park New Trail & Parking; Lawnview Park New Playground; Woodland Springs Park Playground Addition; Fruitdale Park Playground Replacement; Seaton Park New Trail; JJ Lemon Park Playground Replacement; Ricketts Branch Park Playground Replacement.

Project Manager/ Sr. Architect

LOPEZGARCIA GROUP & URS Corporation - Dallas, TX - May 2003 to October 2008

Dallas, Texas 5/2003-10/2008

(assigned to Jacobs/Pegasus JV, DISD 2003 Bond Program),

Project Manager/ Sr. Architect

- Project Design & Construction Management, Cost Estimation, Facilities Management support for school district. Scope-To-Budget. Bidding. Permitting.
- Claims Resolution. Community & Client Relations.
- Review and sign-off of project expenditures, including construction pay applications.
- Ensure that design and construction documents complied with project requirements.
- Construction administration. Value Engineering. Furniture procurement & move coordination. Construction environmental management.

Projects and Accomplishments

- Dallas Independent School District - BP030 New Rosemont Primary School (\$10.6 M).
- BP038 Renovation & Addition to LV Stockard Middle School, Lida Hooe Elementary, Lenore Hall Elementary School, G Peabody Elementary School (\$9.1 M).
- BP039 Addition & Renovation to W. H. Adamson High School (\$7.6 M).
- BP077 S Tasby Middle School & Jack Lowe Sr. Elementary School (\$24.4 M).
- BP013B Frazier ES & Kiest ES (\$4.8 M); BP013C J Ireland ES & W. Blair ES (\$4.5 M).
- M. Luna Food Service Facility (\$32.5 M).

Project Manager/Architect

Total Program Management - Hurst, TX - 1998 to 2003

Project Manager/Associate Architect/CAD

K-12 Design, inc - Keller, TX - 1996 to 1998

Project Manager/Architect

Total Program Management - Keller, TX - 1995 to 1996

Architect/CAD

KVG Gideon Toal, Inc - Dallas, TX - 1994 to 1995

CAD Manager

The PB/MK Team - Dallas, TX - 1991 to 1994

PB/MK Structural Group)

Architect/CAD Designer/Draftsman

CRSS , Inc - Dallas, TX - 1989 to 1991

Architect/CAD

Project Architect

Haywood Jordan McCowan - Dallas, TX - 1984 to 1989

Intern Architect

Stanley Jackson & Associates - Dallas, TX - 1982 to 1984

SKILLS

AIA (Less than 1 year), AutoCAD (Less than 1 year), Budgets. (4 years), Permitting. (10+ years), procurement (10+ years)

LINKS

<http://linkedin.com/in/bobby-stone-18568623>

ADDITIONAL INFORMATION**Key Strengths:**

- Demonstrated ability to multi-task, establish priorities and meet deadlines.
- Ability to track progress of projects against goals, objectives, timelines, and budgets, and generate reports on status.
- Provides sound solutions to design and construction related issues.
- Extensive knowledge of construction methods and materials, costing, scheduling and estimating.
- Current with industry technology and standards. Extensive knowledge of local and state building codes and permitting processes.
- Strong knowledge of procurement of construction services, contract award & buy-out, RFI process, AIA industry standard documents, exhibits and production of contract documents.
- Ability to administer relevant aspects of a formal quality control program.
- High level of leadership skills. Able to Self-Manage and adapt to new situations.
- Able to express a high level of verbal and written communication with internal and external customers. Professional demeanor. Communicates effectively in written and oral presentations.
- Excellent computer skills and the ability to learn new software. Familiar with MS Project and other scheduling software.
- Provides exceptional and personal services to all clients. Committed to continuously improving the quality and value of the services provided.

Skills: • Primavera P6 PPM /scheduling software

- MS Project, Prolog
- MS Office Suite (Word, Excel, Outlook, Power Point)
- Bluebeam Revu & Vu
- AutoCAD
- Architectural Photography