

# Crystal Fauntleroy

New Castle, DE - Email me on Indeed: [indeed.com/r/Crystal-Fauntleroy/0df7760708650912](https://www.indeed.com/r/Crystal-Fauntleroy/0df7760708650912)

Authorized to work in the US for any employer

## WORK EXPERIENCE

### **Project Manager**

Computer Science Corp - Newark, DE - February 1998 to August 2016

#### IT Project Manager

Experienced IT professional relied upon to deliver solid results in challenging work environments. Customer centered, approachable leader adept at effectively utilizing multiple project management methodologies & best practices to deliver value to clients.

## SKILLS SUMMARY

- Project Planning and Oversight • Cross Functional Management
- Requirements Management • Team Leadership & Collaboration
- Customer Relationship Management • Systems Migration
- Budget & Financial Controls • Microsoft Office
- Change Management
- File/Print Management • Tools & Process Improvement

## KEY PROJECTS

- Managed a host of (WAP) wireless network projects which involved the installation and configuration of a wireless solution for multiple sites across DuPont.
- Led the global migration of 1,100 print devices at 70 sites in 20 different countries, while coordinating with multiple vendors.
- Manage the file and print solution for the DuPont account. This involves printer moves, adds, refreshes, and total site implementations. Also managed and coordinated the DAZEL and SAP printing solution.
- Manage, diagnose, troubleshoot, and provide recommendations for resolution to ongoing issues relating to DuPont's global printing environment.
- Manage several server migration and installations project that included the installation of VM guest host servers, separation of Production from Pre-Production servers and cloning of virtual memory servers.
- Lead project that involved 50 plus servers that require (virtual/physical) commission and decommission.

## PERFESSIONAL EXPERIENCE

Computer Sciences Corporation  
Newark, DE

Infrastructure Project Manager 2001 – Present

- Managed application and infrastructure projects, with budgets ranging from \$500K - \$1 Million, from initiation through implementation, utilizing local and off-shore resources.
- Created and published detailed schedules, milestones for global implementation projects within the PMO organization. Gathered requirements, ran project kick-off meetings, and managed project inter-dependencies.
- Developed and monitored project/program plans, and adjust resources and priorities accordingly.

- Organized and coordinated resources (staff, vendors and consultants), within a matrix organization, across one or more projects.
- Worked with Service and Technical contacts to analyze project challenges presented and make recommendations for corrective actions.
- Managed project communication and reporting to clients and upper management.
- Led infrastructure projects involving wireless LAN, printers, and servers.

## EDUCATION

### **Associate in Computer Application and Network Administration**

New Horizons Computer Learning Center - Philadelphia, PA

1997 to 1998

### **Sociology / Criminal Justice**

Virginia State University - Petersburg, VA

1988 to 1992

## SKILLS

Microsoft Office (10+ years), Project Management (10+ years)