Fobaz Rana

Project Manager - Two Minds Inc

Richmond, TX - Email me on Indeed: indeed.com/r/Fobaz-Rana/b4188984df5aa296

I am an enthusiastic and professional Graphic Designer, Computer Networking and
Technician. Who enjoys being part of, as well as leading, a successful and productive
team. I am quick to grasp new ideas, concepts and to develop innovative and creative
solutions to problems. I am able to work well on my own initiative and can demon-
strate the high levels of motivation required to meet the tightest of deadlines.
Even under significant pressure, I possess a strong ability to perform effectively.

WORK EXPERIENCE

Project Manager

Two Minds Inc   -   Houston, TX - January 2017 to Present

Working as a Project Manager responsible for all kind Mobile Application, Website,
Digital Signage and Social Media Marketing project. Working closely with Designing and Marketing team as
well as with client.

Art Director

Richmond Printing   -   Houston, TX - July 2016 to November 2016

Responsible for the Graphic Department, Prepress and IT Department.

Network Administrator

Halkin Sesi   -   Nicosia, CY - May 2007 to October 2015

-Responsible for site-to-site IPSec VPNs; ACLs on corporate and client firewalls; new
server deployment, routine backups; SAN management and maintenance, server
performance/uptime monitoring; VoIP administration; system upgrades including OS
patches and virus definition updates; failed hardware replacement; and power
monitoring and allocation.
-LAN/WAN installation, configuration, and support/IOS updates
(Cisco routers, switches, firewalls, concentrators).
-Configured routers between sites, IPSec LAN-to-LAN VPN tunnels.
-Implemented Symantec Endpoint protection and network monitoring solution for offices to ensure 99%
network uptime.
-Responsible for network documentation and weekly reports.
-Regularly provide either on-site or remote support to end users.
-Outstanding customer service skills and ability to successfully articulate solution
steps to customers of varying degrees of product knowledge and problem-solving
competency.
-Local Area Network hardware/software administration, design, installation and configuration.
-Help Desk, end-user Local Area Network Hardware/Software support, WebEx.

EDUCATION

Bachelor of Science in Information Technology in Information Technology

University of East   -   Hyderabad, ANDHRA PRADESH, IN