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| **ELEMENT** | **CONTENT** |
| DEPARTMENT | BUS |
| AUTHOR (S) |  |
| COURSE NUMBER | **CIS 1080** |
| COURSE TITLE | **Introduction to Spreadsheets & Database Management** |
| SHORT TITLE | Intro Sprdsht/Db |
| COURSE LEVEL | 1000 |
| DATE CREATED |  |
| CHECKED/CHANGED | 6/6/2017 |
| PREREQUISITES |  |
| COREQUISITES |  |
| RESTRICTIONS |  |
| SPECIAL FEES | No |
| CREDITS | 2 |
| HOURS | 2 hours of lab per week |
| SEMESTER | Fall, Spring |
| COURSE DESCRIPTION | This course introduces the student to email, Web Services, and the internet, as well as spreadsheets and databases. Spreadsheet topics include all functions necessary to build a spreadsheet and create graphs. Database topics include the fundamentals of computer database design and management. |
| SUGGESTED TEXTS |  |
| OPTIONAL TEXTS |  |
| COURSE OUTCOMES |  |
| COURSE CONTENT |  |
| LAB/STUDIO OUTCOMES |  |
| LAB/STUDIO CONTENT |  |
| LECTURE CAPACITY |  |
| LAB CAPACITY | 18 |
| GRADED OR P/NP | Graded |
| EVALUATION |  |
| DELIVERY METHOD | Lab |
| ROOM REQUIREMENTS | Computer lab |
| AUTHOR’S NOTES |  |