

Jackie Lutz

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[Linkedin](#)

Education

B.A. in English, expected Fall 2023

University of Massachusetts, Amherst MA

Current GPA: 3.721

Minors/Certificates

- Minor in Information Technology (IT) - In progress
- Certificate in Professional Writing and Technical Communication (PWTC) - In progress

Awards/Honors

- Dean's List Honors (Spring 2020, Spring 2021, Fall 2021)
 - Earned Girl Scouts Gold, Silver, and Bronze Awards
 - Chancellor's Award
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Skills

- Digital Design and Art (Adobe Photoshop, Adobe Illustrator, and other editing softwares)
 - HTML & CSS
 - Web/Digital Accessibility
 - Microsoft Excel, Word, Powerpoint
 - Google Spreadsheets, Docs, Slides
 - Organization and Time Management
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Work/Volunteer Experience

- I currently work for UMass Dining in the campus center
 - I created my own tutoring and babysitting hybrid program
 - For three summers, I've worked at Graydon Pool in Ridgewood, NJ as a cashier/security
 - Volunteered for multiple years at my town's Summer Music Academy
 - Created my own art and design business online through Instagram and DeviantART
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Hobbies

- Music: I play the clarinet, the saxophone, and percussion. I am in the UMass Minuteman Marching Band
- Tau Beta Sigma: I am the secretary of TBS, an honorary band service sorority. I send out important emails and documents for our service campaigns, and organize trips