BACK-END

<u>Admin *one only*</u>

- ✓ Unique access link
- ✓ Username/Password

<u>FEATURES</u>

<u>WELCOME LOGIN PAGE</u>

Admin to be able to ADD and EDIT the following to display on Welcome login page

- ✓ To add/edit a 5 character Site Code .eg ZNH01 to display on top right corner of screen
- ✓ To add/edit a 9 character Application version e.g v1.052024 to display on top right of screen
  - ✓ To add/delete LOGO for welcome page above LOGIN feature

<u>USER LOGIN</u>

Admin able to create

- ✓ Username/Password

<u>USERS PERMISSIONS</u>

- ✓ Users to have 3-tier access permissions
  - ✓ Permission 1 – Add/Edit All features
- ✓ Permission 2 - Search/view/Print (All Features)
- ✓ Permission 3 – Add/Edit (Member +Joint Member details/Stand Number/Latlong/Size only)

- ✓ Able to set 3-Tier access permissions for different Users

<u>Time and Date</u>
- ✓ Able to Setup / Update Time and Date

<u>BackUp Files</u>

- ✓ Able to perform Data BackUp offline

<u>Form Details</u>

- ✓ Add/Edit Logo for Forms
- ✓ Add/Edit Watermark on the Forms
- ✓ Add/Edit Organization Name ,Contact tel /Address details on the Forms

<u>Auto Generated Numbers on the Forms</u>

- ✓ The following forms should have auto created reference numbers and should begin with *site code * with unique reference numbers
  - ✓ New Entry – Personal
  - ✓ New Entry - Business
  - ✓ Recommendations - Personal

✓ Recommendations - Business
✓ Recommendations - General

Form Fields

✓ Feature to be able to Edit field Descriptions

Form Dropdown Names

✓ Feature to be able to Edit /Add Dropdown names

DROPDOWN DESCRIPTIONS

Gender - MALE/FEMALE

Disabilities – YES/NO
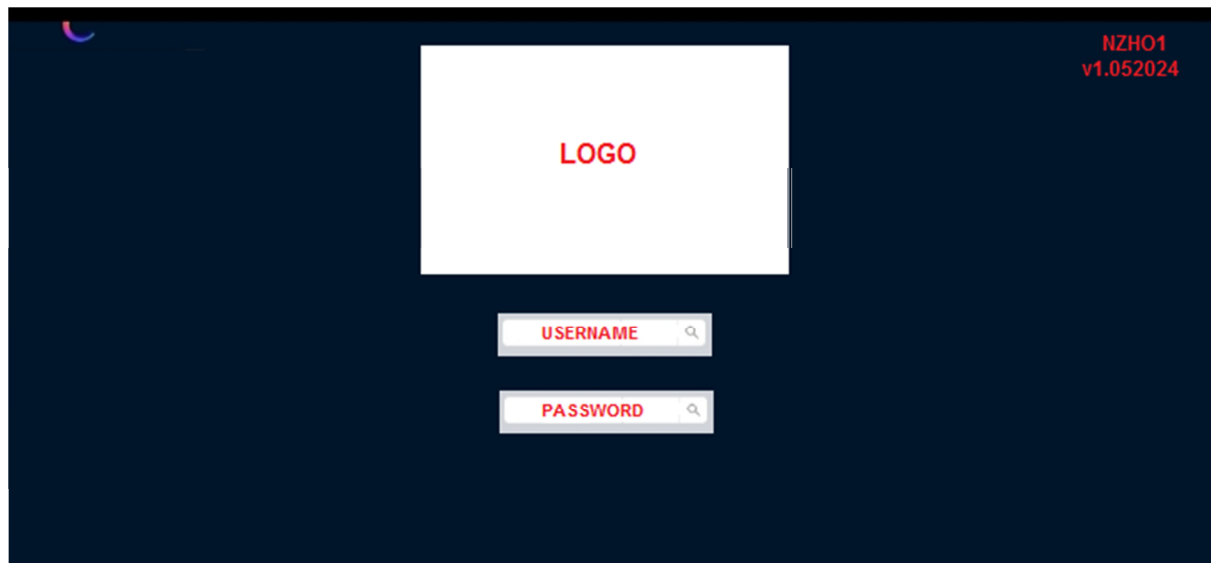
Land Use – RESIDENTIAL/BUSINESS

Business Type – As follows;

✓ Student Accomodation	✓ Hair Saloon	✓ Timber Yard
✓ Bottle Store	✓ Hardware	✓ Tarven
✓ Bus Depot	✓ GuestHouse	✓ Taxi Rank
✓ Butchery	✓ Hospital	✓ Truck Stop
✓ Brickyard	✓ Market	✓ Truck Depot
✓ Clinic	✓ Mechanic Shop	✓ Public Sec School
✓ Creche	✓ Mortuary	✓ Public Prim School
✓ Carwash	✓ Restaurant	✓ Private Comb School
✓ Church	✓ Rental Accomodation	✓ Private Prim School
✓ Community Project	✓ Rental Offices	✓ Private Sec School
✓ College	✓ Rental Shops	✓ Diesel Depot
✓ Event Park	✓ Retail Centre	✓ Other
✓ General Store	✓ Resort	
✓ Farm – Crop	✓ Sand and Stone Yard	
✓ Farm - Livestock	✓ Stall Vegetable	
✓ Filling Station	✓ Spaza Shop	
✓ Food Stall	✓ Supermarkert	
✓ Factory – Steel	✓ Surgery	
✓ Factory – Clothes	✓ Sign Board	
✓ Factory – Timber	✓ Sports Ground	
✓ Factory - Stones		
✓ Funeral Parlour		

WELCOME PAGE

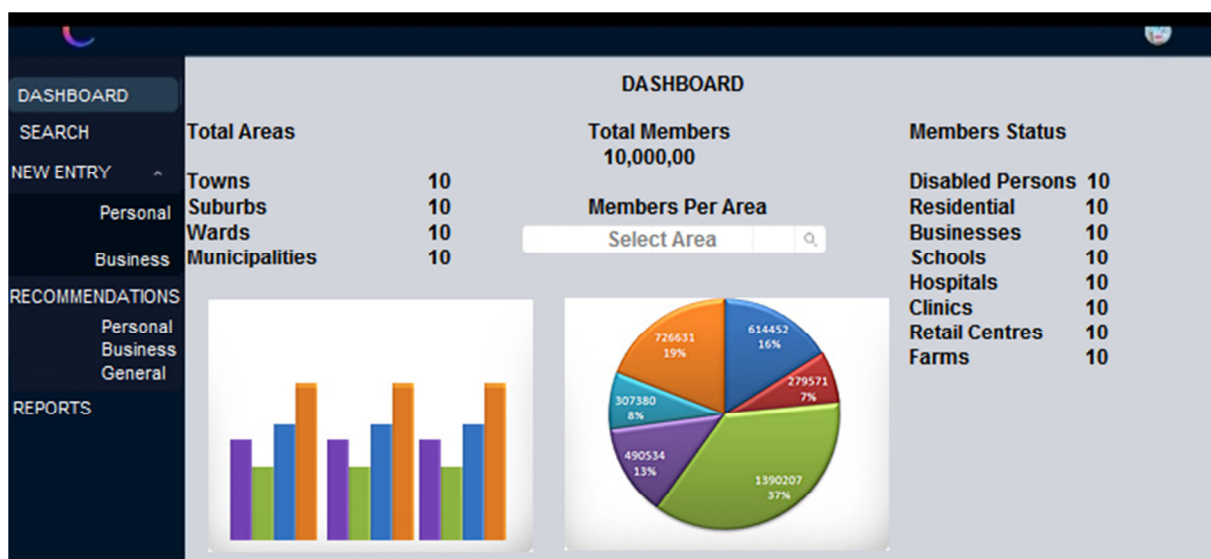Must display 5 character Site code on top right > Refer to Backend features

Must display 9 character Application Version on top right below site code > Refer to Backend features

Dashboard

Dashboard to include graph displaying to represent dashboard data .
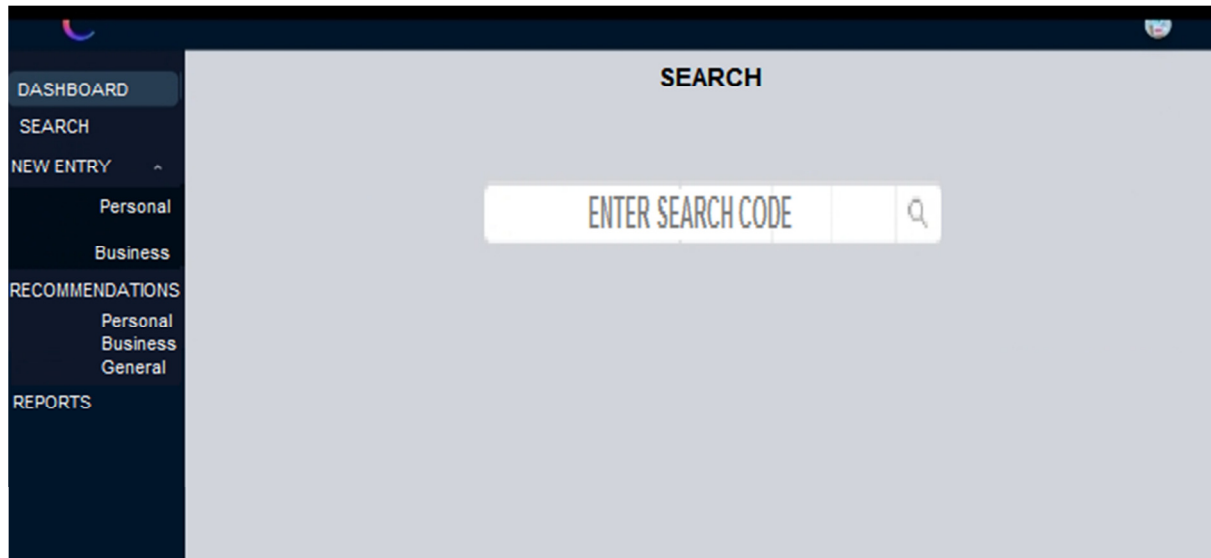
Use PIE or Graph to display data of all members (Residential/Business Type) category selected from "Members Per Area" field

Search feature

User should search data by using one of the following ;

- ✓ Personal ID number ,
- ✓ Business Registration number ,
- ✓ Stand number
- ✓ Reference number (Auto generated)

Recommendations

POA (Selection of Personal/Business)

- ✓ Personal

Feature to require personal ID number to pull data from New Entry Personal data then display members details on pre-typed document and make ready to print.

- ✓ Business

Feature to require personal ID number to pull data from New Entry Business data then display members details on pre-typed document and make ready to print Other Features functions

How User input data

1. User input mandatory information on required fields
2. System pulls data and display on Document preview in a pre-typed letter format with member details ,Current date , organization Logo ,Contact details , watermark and pre-typed letter text , signature details and empty square space for manual rubber stamp after document is printed.

Personal Forms
Form data to print out in a letter format with pre-type text (to provide sample)

Business

Form data to print out in a letter format with pre-type text (to provide sample)

General

User complete form as per sample below and system display data on pre-designed letter format document with auto created Reference number , Current date , organization Logo ,Contact details , watermark and text typed by the user and signature details added by the User.