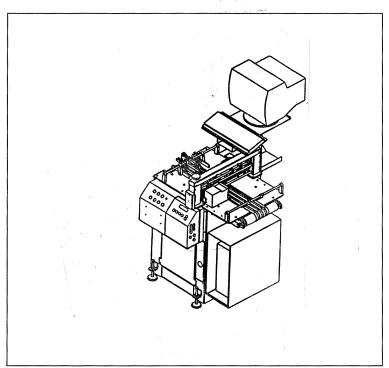
# Kirk-Rudy, Inc. Instruction and Parts Manual KR319B Winkjet



Manufactured by Kirk-Rudy, Inc.

Before using this machine, all operators must study this manual to understand and follow the <u>safety warnings and instructions</u>. Keep these instructions with the machine for future reference. If you have any questions, contact your local Kirk-Rudy, Inc. Distributor.

10000-319B REV. 2 3/04/03



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NOTE: FIGURES AND DIAGRAMS ARE NOT INCLUDED IN PAGE NUMBERS.

## 1 Important Safety Instructions

Usage for other purposes may lead to unsafe condition.

## SAVE THESE INSTRUCTIONS. Read all instructions before using this product.



# WARNING

- \* NEVER OPERATE THE MACHINE WITHOUT ALL GUARDS OR SAFETY DEVICES IN PLACE.
- \* ALWAYS TURN POWER OFF WHEN MAKING ADJUSTMENTS.
- \* ALWAYS DISCONNECT THE POWER SUPPLY BEFORE ANY MAINTENANCE OR SERVICE WORK.
- \* NEVER START THE MACHINE WITHOUT FIRST CHECKING ALL PERSONNEL ARE CLEAR OF MOVING PARTS.
- \* KEEP FINGERS CLEAR OF ALL MOVING PARTS.
- \* NEVER REMOVE THE PRODUCT FROM THE MACHINE WHILE MACHINE IS RUNNING.
- \* SHOULD MISFED PRODUCT JAM THE MACHINE AND STOP IT FROM RUNNING, ALWAYS PRESS THE STOP BUTTON BEFORE CLEARING PRODUCT. IF THE STOP BUTTON IS NOT PRESSED AND THE JAM IS CLEARED, THE MACHINE WILL BEGIN RUNNING.
- \* IT IS NOT RECOMMENDED THAT LOOSE CLOTHING, JEWELRY AND LONG HAIR BE WORN WHILE OPERATING THIS MACHINERY.
- \* ALWAYS USE AN EXPERIENCED ELECTRICIAN WHEN TROUBLE-SHOOTING ELECTRICAL PROBLEMS.
- \* CHANGES OR MODIFICATIONS TO THIS UNIT NOT EXPRESSLY APPROVED BY THE PARTY RESPONSIBLE FOR COMPLIANCE COULD VOID THE USER'S AUTHORITY TO OPERATE THE EQUIPMENT.

# 2 SPECIFICATIONS

## **ELECTRICAL**

110 VAC, 50/60Hz, Single Phase, 15 amp

PHYSICAL SIZE	<b>ENGLISH</b>	<u>METRIC</u>
Length:	32.25"	82 cm
Width:	29.44"	75 cm
Height: (TABLETOP)	33.5"	85 cm
Weight		

Weight:

Shipping:

## **PRODUCTS**

Minimum Size: 3"W X 5"L Maximum Size 15" W X 9" L

<sup>\*</sup>Limited print area

## 3 INSTALLATION

## 3.1 UNCRATING AND UNPACKING



## WARNING

Read and follow all Safety Instructions in Section 1, Page 3 before proceeding.

The machinery is crated. Remove machines and all packaging from crates. <u>Note:</u> Some boxes are located inside the base cabinet.

**Note:** A forklift should be used to lift machine form pallet.

The Base is mounted on rollers.

#### 3.2 ACCESSORIES AND SPARE PARTS

The accessories and spare parts are packaged and located inside the base cabinet. The box should be opened and checked against the enclosed packing list.

## 3.3 ASSEMBLY OF BASE

NOTE: Read all Safety and Operating Instructions contained in this manual before beginning operation and assembly.

1. Locate machine in final location and mount the (4) 4" leveling screws and pads on the corners of the machine.

## 4 OPERATING INSTRUCTIONS

#### 4.1 BASE – ELECTRICAL OPERATION

#### 4.1.1 OVERVIEW OPERATOR CONTROLS



## **WARNING**

Read and follow all Safety Instructions in Section 1, Page 3 before proceeding.

The following controls are located on the operator side of the feeder base. (FIG. 1 & 2)

Main Power Off Button (red, white circle, yellow plate): Pressing this button cuts the power to the entire machine. Twist to unlatch.

<u>Main Power On Button:</u> When this two-position switch is depressed, source voltage is supplied to the electrical panel and button will light up. This will make all of the switches on the electrical control panel active.

<u>Stop Button (red plate)</u>: Machine operation can be manually stopped by depressing the stop button on the operator panel. Twist to unlatch.

<u>Jog Button (black)</u>: The machine can be inched or jogged by depressing and releasing this button. The machine will continue to cycle if this button is held depressed.

<u>Start Button (green)</u>: Continuous machine operation is achieved by depressing this button momentarily and releasing.

<u>Speed Control, Table Conveyor:</u> The knob controls the speed of the belts on the table. This speed should be set slightly greater than the feeder speed. Turn knob clockwise to increase belt speed, counterclockwise to decrease.

<u>Feeder Stop Switch:</u> When this two-position switch is depressed the feeder portion of the machine will turn off. The feeder that is controlled is dependent on the position of the 319B mode switch. The rest of the machine past the feeder will continue to operate.

Printer Switch: On/Off switch for Winkjet Printer.

## 4.1.2 PLUG INTERFACES

WINKJET CONTROLLER OUTPUT SIGNALS

Plug Description	Plug Type
Winkjet controller interface Plugs (see figure #1)	
Winkjet/319B	8-Pin
Encoder	9-Pin
Product Beamswitch	4-pin
Stop In	2-pin Turck
Power Supply Plugs:	
120 Vac, 8 Amp	Standard 120VAC Outlet
Stop Plug:	
Conveyor Stop: Contact Closure	Male 3-Pin Twist Stop Out Socket

<u>Conveyor Speed Up:</u> The conveyor speed up/stacker cycle output signal is used for two different functions depending on which machine is placed inline with the 319. The conveyor speed up is used to control speed up on a shingle conveyor for address breaks. The amount of time for the speed up is determined by the Winkjet controller.

Feeder Stop: The feeder stop function is used to stop the shuttle motor at the end of a run.

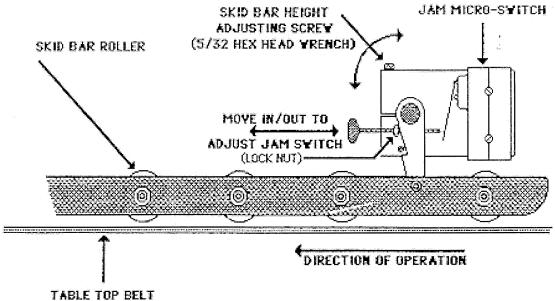
#### **Side Guides:**

Position side guides to within 1/8" of mailing piece as it is propelled across entire tabletop. Rotate the two knurled hand knobs at each end of the side guides and rotate ½ turn counterclockwise to allow movement of guides--to lock, rotate knobs clockwise while twisting with slight pressure. Each side guide can be pivoted left to right by loosening the allen screws in side guide mounting blocks-when pivoted the guide will raise and allow clearance between table belts and label head pressure rollers. (Caution: Do not position guides directly over table belt(s) or label head pressure roller(s). The guide mounting screws can be left slightly loose for faster set-up when guide movement is required.

#### 4.2 SKID BAR

The skid bar rides on top of the product to help transport the mailing piece across the tabletop. The skid bar should be placed over one of the tabletop belts for best results. To move the skid bars locate and loosen the 1/8" hex head set screws in the lock collars on the right-hand side of the machine. The left-hand side of the machine has a lock collar and a skid bar block that is held in place with a 5/32" hex head screw. The KR215B is furnished with one skid bar, and is not needed when running small pieces such as cards or envelopes but can be installed when running large or heavy product.

Attached to one end of the skid bars is a "jam detector switch" on certain machines. This switch, when properly set, will stop the machine when a jam or double feed occurs.



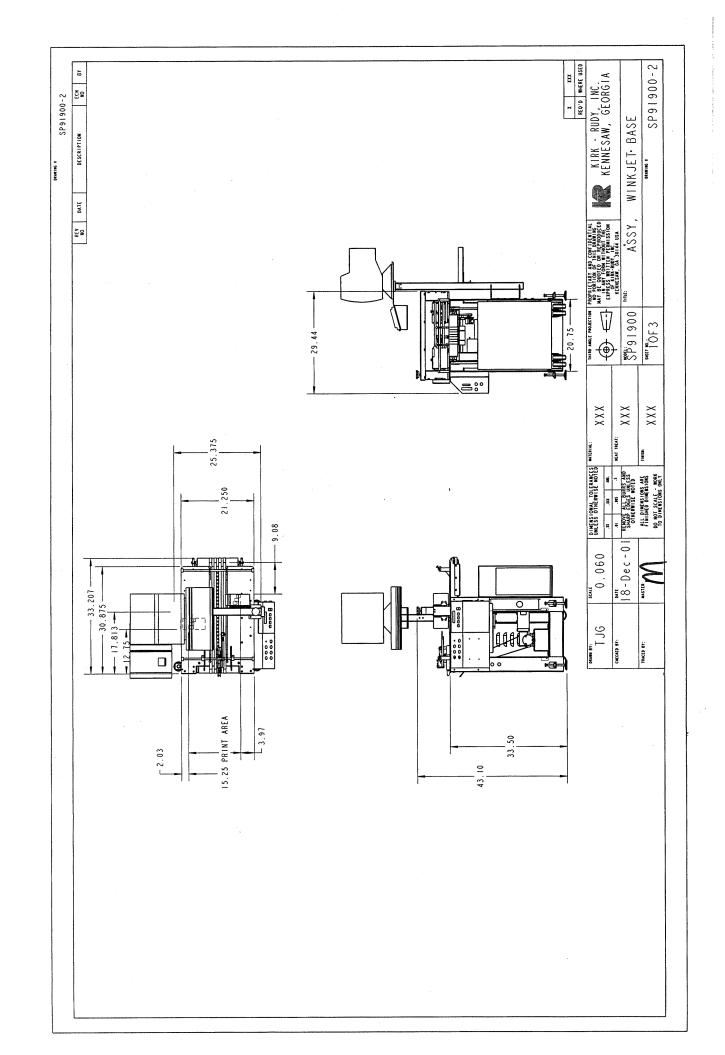
To set the skid bar, rotate the machine until a mailing piece is under the skid bar. Loosen the 5/32" hex head screw on the skid bar block. Adjust until the skid bar is resting on the mailing piece and the skid bar rollers rotate as the product is transported. Lock in place with the 5/32" hex head screw.

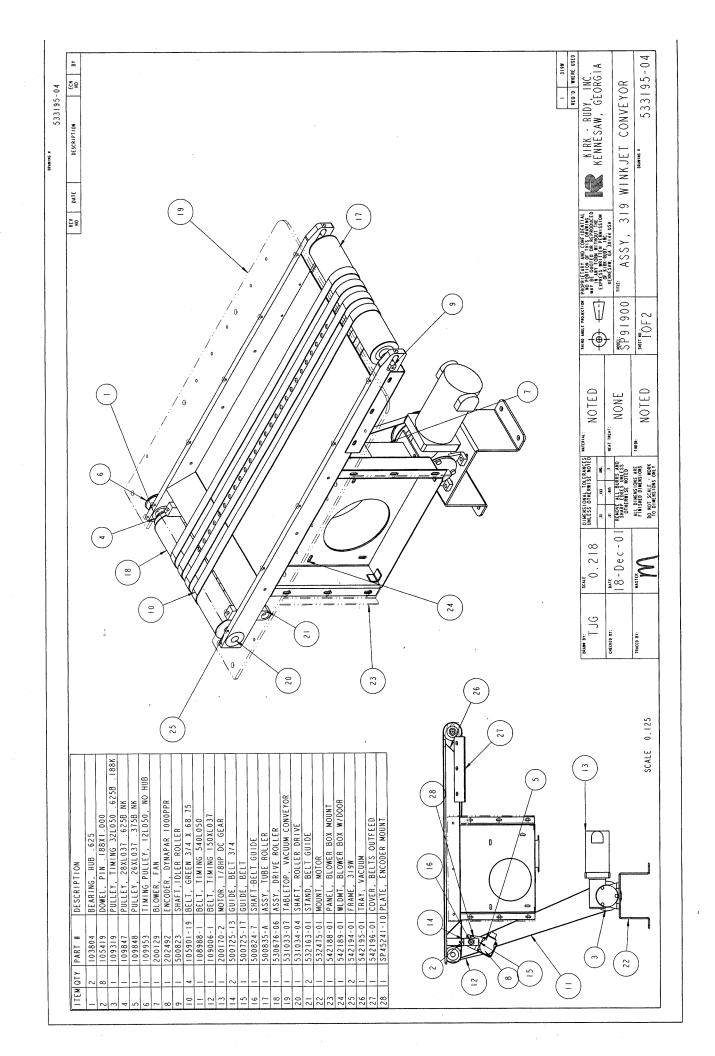
The jam switch is adjusted by loosening the lock nut, moving the adjustment knob in or out and tightening the lock nut. The microswitch should disengage and stop the machine when a jam or double feed occurs.

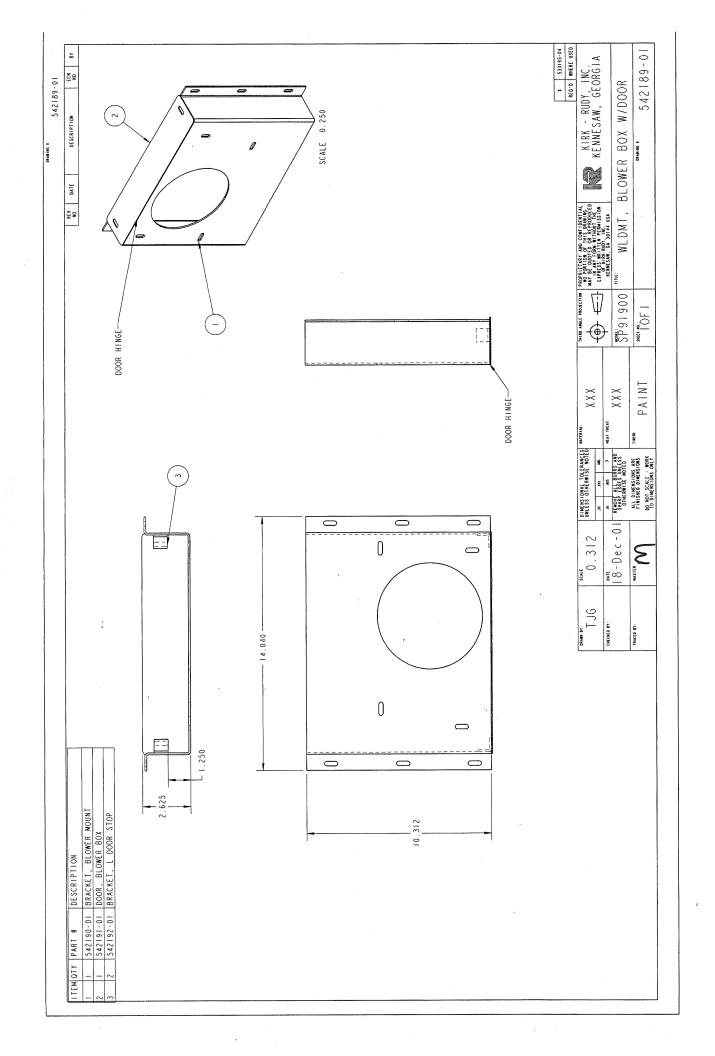
NOTE: The machine will not run if the jam switch is not set properly (see Section 4.2).

# 5 PARTS LISTS AND DIAGRAMS

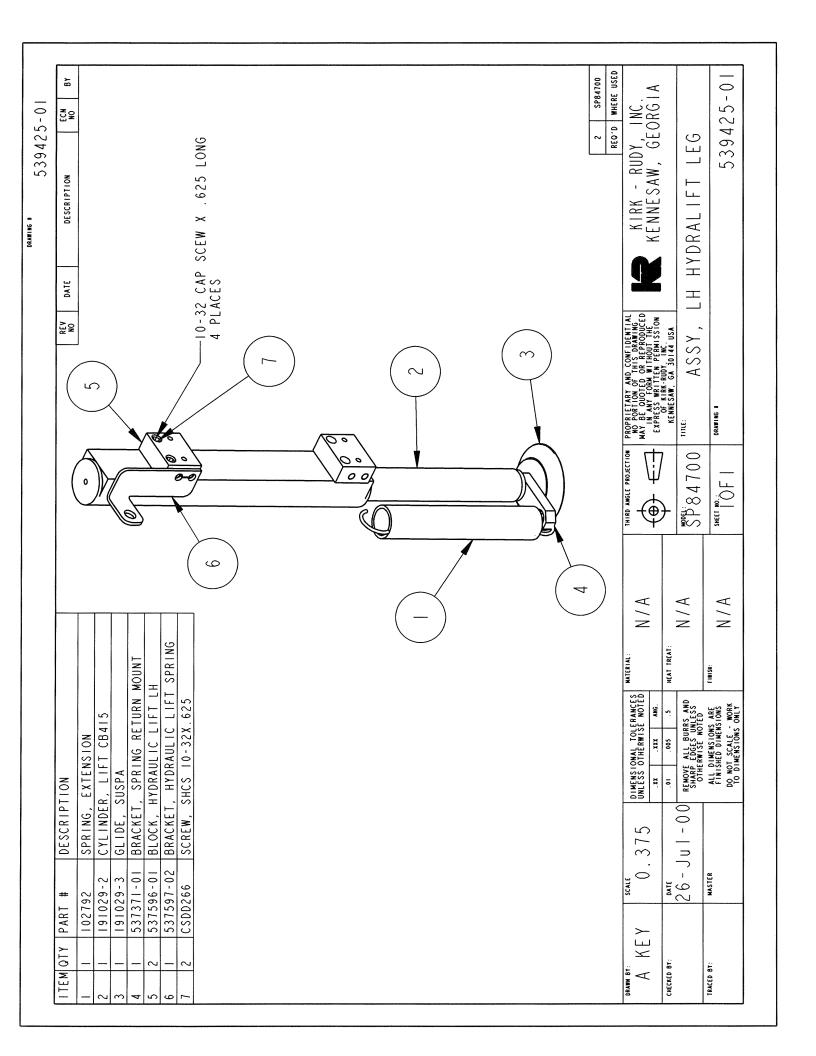
his section contains the entire mechanical bill of materials and assembly drawings.	





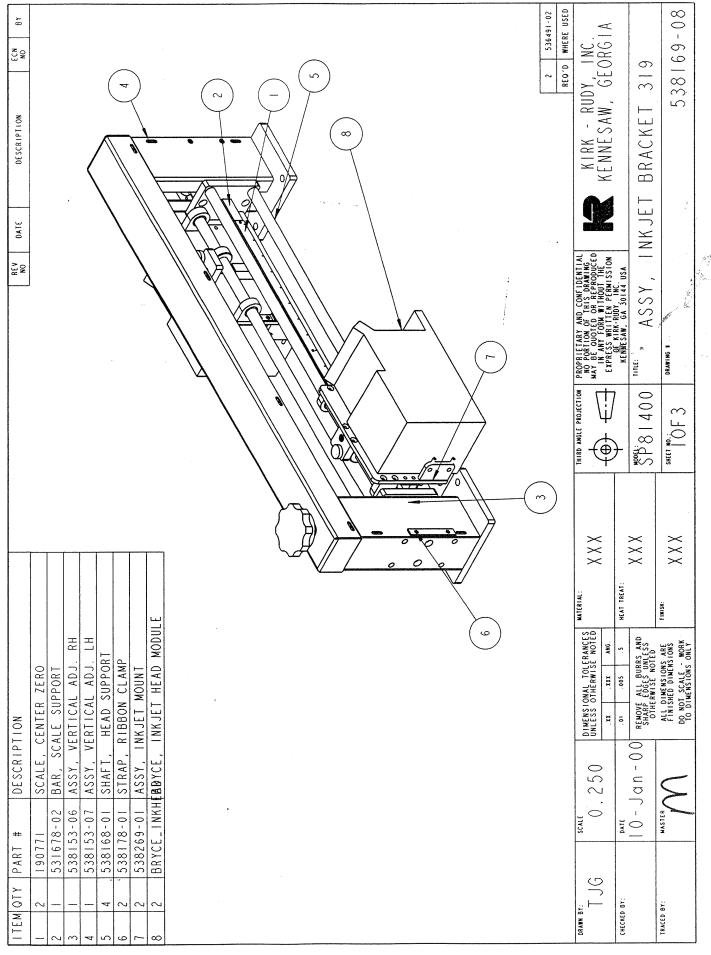


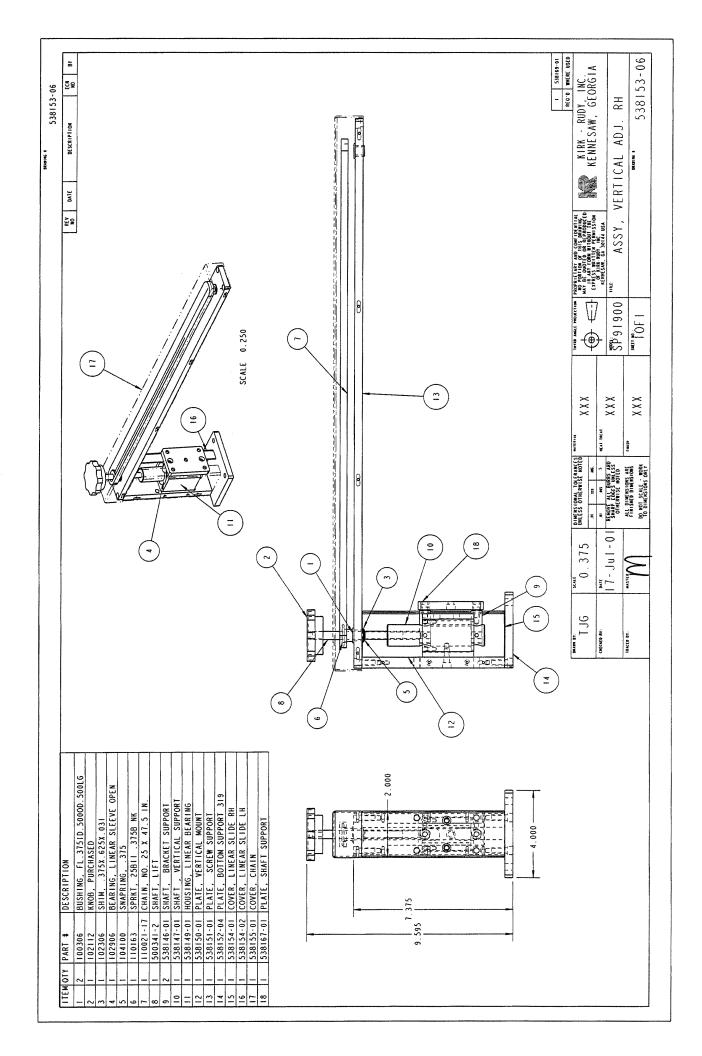
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# 6 APPENDIX

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## 8 WARRANTY AND SERVICE

#### WARRANTY

Warranty: Kirk-Rudy, Inc., warrants to the original retail purchaser that this product is free from defects in the material and workmanship, and agrees to repair or replace, at Kirk-Rudy's option, any defective product within (90) days from the date of purchase. This warranty is not transferable. It covers damage resulting from defects in material or workmanship, and it does not cover conditions or malfunctions resulting from normal wear, neglect, abuse or accident.

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**Limitation of Remedies:** If product is proven to be defective within the warranty period stated above, THE EXCLUSIVE REMEDY, AT KIRK-RUDY'S OPTION, SHALL BE TO REFUND THE PURCHASE PRICE OF OR TO REPAIR OR REPLACE THE DEFECTIVE PRODUCT, provided that the defective product is, at Kirk-Rudy's choice, returned immediately to Kirk-Rudy or authorized service representative designated by Kirk-Rudy, or made available at user's premises in a location suitable for servicing.

**Limitation of Liability:** Kirk-Rudy shall not otherwise be liable for any losses or damages, whether direct, indirect, special, incidental, or consequential, regardless of the legal or equitable theory asserted, including contract, negligence, warranty, or strict liability.

To obtain replacement parts and service, contact an Authorized Kirk-Rudy Dealer. Use Kirk-Rudy part numbers when ordering.

#### USE ONLY GENUINE KIRK-RUDY REPLACEMENT PARTS

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