

Jack Mauro

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Personal Statement:

I am a Business Information Technology graduate from the University of Kent, passionate about bridging the gap between business and technology. Here I have strived to pursue my passion for the Technology Industry, computers and how they function. My academic journey has equipped me with a robust understanding of both technical and business concepts, and I am eager to apply my knowledge to real-world environments. My projects and coursework have sharpened my problem-solving skills and analytical thinking. I am excited to contribute to technological advancements and innovative business solutions.

Education:

University of Kent - Business Information Technology

Sept 2021 - June 2024

Grades - Overall 2:2 achieved

I've pursued a range of tech modules, including Database Systems, algorithms, Software and Web Development, fostering a comprehensive understanding of tech concepts. Additionally, I've explored business modules like Financial Accounting, Entrepreneurship, Contemporary Management, and Project Management, honing my business management and strategy.

Easthampstead Park Community School, Bracknell

Sept 2014 - July 2021

A-level/BTEC - IT (Distinction), Business (Distinction), Media (B)

GCSE - 8 GCSE grades 7 to 5, including English and Mathematics

Work Experience:

Assembly, Collater and Packer - Surelock McGill

July 2024 - Current

Involved in the manufacturing and engineering of high-security systems. Responsible for assembling, collating, and packing components to fulfil customer orders. Maintained a strong focus on quality, accuracy, and meeting delivery deadlines through both team and solo work.

Kitchen Assistant - Wetherspoons

June 2022 - Sept 2022, July 2024 - December 2024

preparing meals in a fast-paced kitchen environment, enhancing communication making meals efficiently as part of a team. As well as improving my time management and critical thinking under pressure.

General Assistant - Coral Reef Waterworld

June 2023 - October 2024

Maintained cleanliness and safety across the water park while assisting customers. Used my Level 3 Emergency First Aid qualification to respond quickly to incidents.

Retail Assistant - Primark

Feb 2020 - Aug 2021

Delivered excellent customer service on the shop floor and at tills, handling transactions and supporting day-to-day operations. Built my confidence in customer communication and multitasking in a fast-paced retail setting.

Other Experience:

Johnson and Johnson school programme

Sept 2018 - July 2021

For 3 years, I attended monthly development sessions and co-led a charity escape room event. Gained leadership, event planning, and teamwork experience.

National Citizen Service (NCS)

June 2019 - July 2019

I planned and supported a charity event for Guide Dogs. I managed internal communications, giving me the job of boosting team spirit and morale, as well as managing a temporary social media page.

Technical & Soft Skills

- **Coding Languages:** Java, JavaScript, HTML, CSS, C#, XML and more
- **Web Development:** Basic custom-coded websites and use of website builders like Wix and Webflow
- **Database Knowledge:** SQL, Firebase to store and manipulate data with queries.
- **Hardware:** Built and repaired PC's, by diagnosing and resolving technical issues involved with systems.
- **Software Tools:** Microsoft Office (Excel, Word, PowerPoint), Adobe Photoshop (advanced)
- **Other Skills:** Teamwork, leadership, creative problem-solving, critical thinking, customer service

Extracurricular Interests

- Played for the University of Kent's R6 Esports team
- Regularly play team sports like basketball and football
- Create coding and Photoshop projects in my free time
- Advanced Photoshop skills acknowledged in my media class allowed me to be a teaching assistant.
- Enjoy strategy-based games and puzzles like chess to strengthen problem-solving skills

References - available upon request