

Jack McDowell

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LinkedIn: [linkedin.com/in/mcdowelljack](https://www.linkedin.com/in/mcdowelljack) | Portfolio: jacksworkspace.com | GitHub: github.com/jackmcdowell

Technical Skills

- Proficient in PHP, JavaScript, HTML, CSS, MySQL.
- Experienced managing UNIX servers and LAMP deployments and cPanel webhosts.
- Proficient in Git version control systems and GitHub.
- Familiar with Saas, Java, Ruby and Ruby on Rails.
- Experienced administrating social media platforms such as Facebook and Twitter.
- Over 6 years of experience managing LAMP webservers and CMS platforms (Moodle and WordPress).

Research & Writing Experience

- Regular opinion column on political and economic issues that affect Hispanic people in the United States and abroad published by USA Hispanic Press, in Spanish.
- Experience crafting messages to communicate ideas and engage a target audience.
- Extensive experience writing and editing research papers and articles in English and Spanish.
- Proficient in various editing styles such as Chicago, MLA and APSA.
- Experienced with statistical software such as SPSS and STATA.
- Over 2 years of editing experience and 5 years of teaching experience.

Language Skills

- Native speaker of English and Spanish with excellent written and oral skills in both languages.

Education

CERTIFICATE | APRIL 2015 | TREEHOUSE INC.

- Focus: Front-End Web Development, Web Design, PHP Development, Rails Development, Ruby, Java and WordPress

M.A. | JUNE 2012 | UNIVERSITY OF OREGON

- Major: Political Science
- Focus: International Relations & Political Theory
- Related coursework: Identity Politics, International Finance & Political Economy

B.A. | DECEMBER 2007 | SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA

- Majors: English Literature & Spanish as a Heritage Speaker with honors
- Minors: International Affairs & Non-Western History

CERTIFICATE | DECEMBER 2007 | SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA

- Focus: Latin American Studies

Experience

EDITOR IN CHIEF | USA HISPANIC PRESS | JANUARY 2013 - CURRENT

- Managing our team of editors and writers.
- Managing our online presence and platform.
- Working to enlarge our reader base through social media, which now exceeds 39 thousand followers on Facebook and 5 thousand followers on Twitter.
- Improving the website's SEO rankings.
- Improving our website's design and user experience.

CONSULTANT | INTERNATIONAL BACCALAUREATE | OCTOBER 2014 - CURRENT

- Working in teams and individually to create and polish training workshops for teachers.
- Preparing and translating materials to communicate the IB mission and train IB teachers.
- Familiar with the IB programmes, specific terminology and key documents in English and Spanish.
Communicating with teachers, program coordinators and staff in order to help them fulfill the IB mission.

EDITOR | USA HISPANIC PRESS | SEPTEMBER 2013 – DECEMBER 2014

- Researching current events and supervising our team of writers.
- Editing opinion columns and translating materials for publication.
- Writing articles about political and economic issues in Latin America and the US.

GRADUATE TEACHING FELLOW | UNIVERSITY OF OREGON | SEPTEMBER 2008 – JUNE 2013

- Research related to public policy issues, including environmental and political campaign issues.
- Teaching classes on American policy, foreign policy issues and theory.

LITERATURE TEACHER | COLEGIO RIVERSIDE | JANUARY 2008 – SEPTEMBER 2008

- Taught juniors and seniors IGCSE literature (International Cambridge exams).

CONSULTANT | INTERNATIONAL BACCALAUREATE | JANUARY 2007 – DECEMBER 2011

- Designed and deployed the online learning website for the International Baccalaureate to train volunteers.
- Communicated with students (teachers) to ensure their successful online learning.
- Extensive backend work setting up and maintaining the platform (Linux, PHP, MySQL, Moodle).
- This novel approach allowed the IB to train their volunteers electronically producing tremendous savings.

SPANISH DEPARTMENT ASSISTANT | SLIPPERY ROCK UNIVERSITY | AUGUST 2006 – DECEMBER 2007

- Teaching Spanish Conversation.
- Prepared annual survey and report evaluating the success of the department.

WRITING CENTER TUTOR | SLIPPERY ROCK UNIVERSITY | JANUARY 2007 – DECEMBER 2007

- Teaching students writing skills, in particular essay planning and grammar.