Cite Your Sources

Proper acknowledgment means you must cite your sources when the thoughts, ideas or materials did not come directly from you. Plagiarism either deliberately or inadvertently uses another person's exact words without quotation marks, uses another person's ideas or work without proper acknowledgment. APA stands for American Psychological Association and is a documentation style used to format essays and cite the sources used in your written work. Your paper should have a title page, running header and a separate references page. The essay should have 1 inch margins and the font should be 12-point Times New Roman and double-spaced. According to APA style, you must cite sources both within your paper and on a reference page at the end. APA has also been called the name-date system because it focuses on both the author and the date of publication.

Here's an example of an in-text citation. "Love is denied me!", Fleur, 1815, Page 568. This quotation comes from a work by Fleur, published in 1815, and found on page 568.

Special rules for poems: include line numbers instead of page or paragraph numbers. "And so, Tom awoke and we rose in the dark" – Blake, 2013, Line 21. Use slashes to signify line breaks in the poetry. "And so, he was quiet and that very night, / As Tom was a-sleeping, he had such a sight!" – Blake, 2013, Lines 9-10.

In addition, you will need to cite your sources on a reference page. For how to cite specific sources such as websites, articles and books, please refer to the APA section in the New Century Handbook or visit the OWL at Purdue for APA rules and examples.