

SAINT MARY'S COLLEGE - OFFICE OF THE REGISTRAR
(925) 631-4214-phone (925) 376-8339-fax

PETITION TO AUDIT A COURSE

Matriculated students with a "B" average may audit one course each term in addition to the regular class load. Students in the Continuing Education (Part-Time) Program may audit any courses within their prescribed enrollment limits. Students may audit only those courses which have adequate space and facilities to accommodate them, with permission of the instructor. However, not all courses nor all subject matter fields lend themselves to being audited. AN AUDITOR IS NOT REQUIRED TO PARTICIPATE ACTIVELY IN COURSE WORK NOR TAKE EXAMINATIONS and therefore does not receive credit. Students have an audited course included on the permanent record—with the mark "Z" for audit—and pay the indicated fee. **Students who have taken a course as an audit will not be able to take that same course again for credit.**

Student's Name (Please Print)	ID#
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I request to audit the following course:

TERM _____	COURSE _____	Dept. _____	Course# _____	Section _____
		/		
Student's Signature _____		Instructor's Signature _____		

FOR OFFICE USE ONLY:

Graduate Program (\$80 per unit) _____
Matriculated Undergraduate (\$80) _____

Business Office Approval _____