

INGRAM MICRO SERVICES LTD

Registered No. 03591124

Directors' report

The directors present their report and financial statements for the year ended 31 December 2020. The financial statements are prepared to a cut-off date of the last Saturday of the calendar year. For the year ended 31 December 2020 this resulted in a reporting period of 53 weeks to 2 January 2021 (2019: 52 weeks to 28 December 2019).

Results and dividends

The profit for the period after taxation amounted to £3,450,000 (2019 – profit of £4,189,000). The directors do not recommend a final dividend (2019 – £nil).

Directors

The directors who served the company during the period and up to the date of signing these financial statements were as follows:

K Coleman

K Everaet

K Mees – resigned 8 February 2021

A Oudshoorn – appointed 8 February 2021

Directors' liabilities

Directors' and officers' liability insurance has been renewed by the company during the period.

Disabled employees

The company gives full consideration to applications for employment from disabled persons where the requirements of the job can be adequately fulfilled by a disabled person.

Where existing employees become disabled it is the company's policy wherever possible to provide continuing employment under normal terms and conditions and to provide training and career development and promotion to disabled employees wherever appropriate.

Employee involvement

During the year, the policy of providing employees with information about the company has been continued. Regular meetings are held between local management and employees to allow a free flow of information and ideas.

SECR reporting

The Companies Act 2006 Regulations 2018 introduced requirements on streamlined energy and carbon reporting (SECR) for large unquoted companies to disclose their annual energy use and greenhouse gas emissions, and related information.

Greenhouse Gas (GHG) emissions

In line with the Greenhouse Gas Protocol (GHG) Corporate Accounting and Reporting Standard, Ingram Micro Services Limited has been engaged in a process aimed at reducing our energy and greenhouse gas emissions.

Ingram Micro Services Limited currently maintain both scope 1 and 2 emissions, which are generated from our Norwich, Manchester and Enfield sites. Further, we have emissions from transport: minibuses, company vehicles and "grey fleet" (personal cars used for business purposes).

Ingram Micro Services Limited is currently devising a strategy to reduce our carbon footprint significantly including:

- Purchasing energy efficient equipment where appropriate in our site locations,
- Engaging with customers to reduce single use plastic where possible,
- Adopting behavioural change measures where possible.

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We have a longstanding commitment to tackling climate change. Our calculated carbon footprint for our current financial year is 722 tCO₂e, whilst energy consumption was 2,985 MWh.

Methodology

We have reported all our emission sources under the Companies Act 2006 (Strategic Report and Director's Reports) Regulations 2013 as required. We have calculated and reported our emissions in line with the GHG Protocol Corporate Accounting and Reporting Standard (revised edition) and emission factors from the UK Government's GHG Conversion Factors for Company Reporting 2020.

The reporting period is the financial year 2020, the same as that covered by the Annual Report and Financial Statements. The boundaries of the GHG inventory are defined using the operational control approach. In general, the emissions reported are the same as those which would be reported based on a financial control boundary. Emissions for previous years are retrospectively adjusted as and when more accurate data is provided.

2020 emissions

- Scope 1 (gas and oil) - 223 Tonnes CO₂ equivalent (tCO₂e)
- Scope 2 (electricity) - 499 Tonnes CO₂ equivalent (tCO₂e)
- Total - 722 tCO₂e

Scope 1 and scope 2 carbon intensity 6.54 tCO₂e/£m

Efficiency measures undertaken

- Replaced aging office equipment with energy-efficient products,
- Expanded video conferencing and online meetings (as opposed to F2F meetings).
- Replacing old halogen, T8 and inefficient lamps with low-energy LED's.
- Upgrading lighting circuits to sensor operated.
- Upgrading to new boilers where applicable.

Objectives for 2021

- Reduce our baseline electricity consumption by 11%.
- Lighting: Continue to evolve and install low energy lighting across our building portfolio.
- Continual review of existing office equipment and company policies.
- Reviewing supply contracts to determine feasibility of renewable energy,
- Implementation and assessment of the Energy Savings Opportunity Scheme (ESOS)

Ingram Micro Services Limited will report on progress within our next set of financial statements.

Disclosure of information in the strategic report

The Strategic report includes the following disclosures that would otherwise have been included in the Directors' report:

- Business review (including key performance indicators);
- Principal risks and uncertainties (including risk management policies and objectives); and
- Section 172 statement.