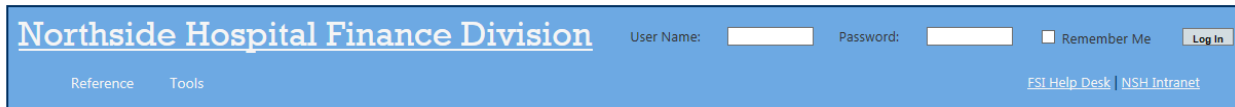


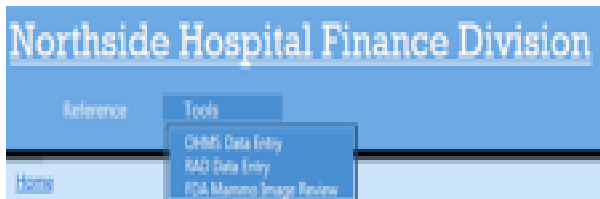
FDA Mammography Image Review Tool Instructions

To get to the Northside Hospital Finance Division Homepage: Go to Intranet, Select Information Sources from the list across the top of the page, Select Revenue Cycle Website from the drop down list, Select Systems from the list across the top of the page, Select Cash Bag Tracking and Automation Tool. This will bring you to the Northside Hospital Finance Division webpage.

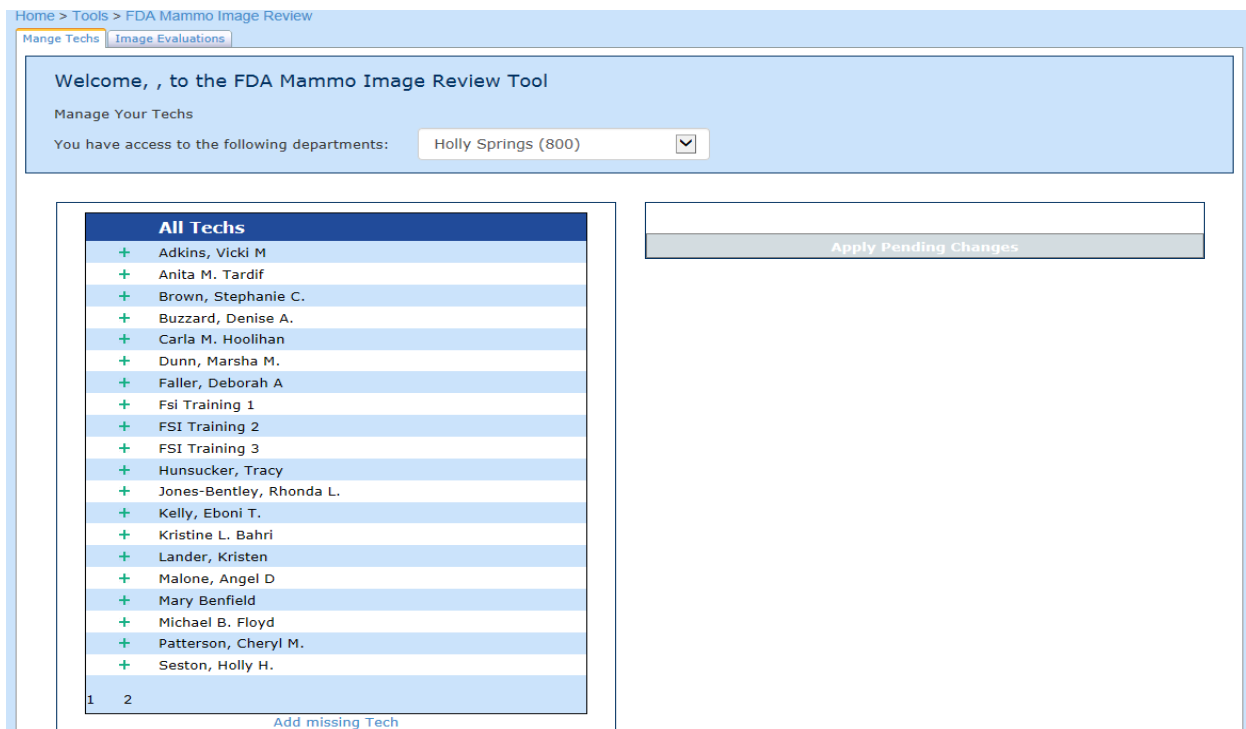
If you are not automatically logged in, enter your IS security login that you use to sign in to your computer.



Once you are logged in, Go to Tools and select FDA Mammo Image Review



On the first tab called “Manage Techs” you will choose your department and the mammography technologists that you will be reporting on. If your technologists do not show on the list, you will click on the ‘Add missing Tech’ option seen at the bottom of the list.



All Techs	
+	Adkins, Vicki M
+	Anita M. Tardif
+	Brown, Stephanie C.
+	Buzzard, Denise A.
+	Carla M. Hoolihan
+	Dunn, Marsha M.
+	Faller, Deborah A
+	FSI Training 1
+	FSI Training 2
+	FSI Training 3
+	Hunsucker, Tracy
+	Jones-Bentley, Rhonda L.
+	Kelly, Eboni T.
+	Kristine L. Bahri
+	Lander, Kristen
+	Malone, Angel D
+	Mary Benfield
+	Michael B. Floyd
+	Patterson, Cheryl M.
+	Seston, Holly H.

After clicking 'Add missing Tech' you will get pop up box shown below. Enter the employee's user ID and choose Submit. NOTE: If you do not click submit it will not populate the employee in the list.

Add User

Employee UserLogin:

Don't know UserLogin?

Once a technologist is seen on the main list you can click the + sign next to the name to add it to the list on the left and click on 'Apply Pending Changes'.

All Techs	
+	Adkins, Vicki M
+	Anita M. Tardif
+	Brown, Stephanie C.
+	Buzzard, Denise A.
+	Carla M. Hoolihan
+	Dunn, Marsha M.
+	Faller, Deborah A

Your Techs	
-	Seston, Holly H.

After adding all technologists to your technologist list for your center, select the "Image Evaluations" tab. Select your department and the technologists you selected will appear below. Select a name and click on the box that says 'Create new Accession for xxxx'.

Home > Tools > FDA Mammo Image Review

Manage Techs
Image Evaluations

Filter Techs by departments: Holly Springs (800) ▼

Filter Techs by Name:

Your Techs
Lander, Kristen
Seston, Holly H.

The page below will open. Enter the Accession ID (Accession number of the exam the technologist was reviewed for), Department and Date the Image Review was completed. Then check either Yes or No for image quality.
NOTE: Every accession number the technologist is reviewed for is a new entry.

Northside Hospital Breast Imaging Peer Review
This form is only utilized for Peer Review of Mammograms in order to comply with FDA and MQSA Equip initiative to assure compliance with standards for clinical image quality.

Accession ID:

Person Being Reviewed:

Department where Imaging was performed:

Date of Image Review:

Were the Images acceptable?

3

Yes, images are of acceptable quality.

✓

No, image quality is not acceptable.

When you check No, the page will expand to show the options below. If there is an issue, pick the position and the reason indicated by the Radiologist and choose Yes. NOTE: If you choose yes for "Other", you must add comments.

✓

No, image quality is not acceptable.

	Left CC	Right CC	Left ML	Right ML	Left Other	Right Other
Positioning	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Inadequate Tissue	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Motion	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Compression	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Contrast	Yes <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Artifacts	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Sharpness	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Other	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
	<input type="text"/>	comments <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Technical Recall	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>

You will then select the corrective action seen below which acknowledges you had the technologist sign and date the paper form from the Radiologist. At a later date, if further corrective action is needed for a technologist, it will be determined and entered by the Mammography Coordinator.

Corrective Action Taken:

?

Problems reviewed with technologist; make sure to sign and date form.

If you would like to add additional comments, you can do so in the comment section and then choose Submit.

Comments:

Submit

If the Image Quality was acceptable for the technologist you are entering information for, select the Yes option, enter any optional comments and choose Submit.

Accession ID:

5555555

Person Being Reviewed:

Lander, Kristen

Department where Imaging was performed:

Select Department ☒

Date of Image Review:

Were the Images acceptable?

☒ Yes, images are of acceptable quality.

☐ No, image quality is not acceptable.

Comments:

Submit

If you need to go back to update an entry for a technologist, you will select the technologist name on the left and it will show all accession numbers entered for that technologist. Select the accession number from the list on the right that you want to update and it will pull up the accession number below.

Mange Technologists
Image Evaluations

Filter Technologists by departments:

East Cobb (789)

Filter Technologists by Name:

Your Technologists

Donna S. Murphy

Stephanie N. Helton

Fiscal Year	Fiscal Month	Exam Issue	Issue Count
2018	3	Positioning	3
2018	3	Sharpness	2
2018	3	Technical Recall	2

Create new Accession for Stephanie N. Helton

Existing Accession IDs for Stephanie N. Helton:

Accession Number	Dept	Review Date	Date Entered	Last Updated
6593285	East Cobb (789)	Dec 16, 2017	12/27/2017 1:55:30 PM	12/27/2017 1:55:30 PM
986541	East Cobb (789)	Dec 25, 2017	12/27/2017 1:54:33 PM	12/27/2017 1:58:51 PM
654236	East Cobb (789)	Dec 20, 2017	12/27/2017 1:54:00 PM	12/27/2017 1:56:57 PM
896541	East Cobb (789)	Dec 14, 2017	12/27/2017 1:53:38 PM	12/27/2017 1:53:38 PM

Northside Hospital Breast Imaging Peer Review
This form is only utilized for Peer Review of Mammograms in order to comply with FDA and MQSA Equip initiative to assure compliance with standards for clinical image quality.

Accession ID:

6593285

Person Being Reviewed:

Stephanie N. Helton

Department where Imaging was performed:

East Cobb (789)

Date of Image Review:

12/16/2017 12:00:00

Were the Images acceptable?

Each time you are finished either updating an existing accession number or creating a new accession number, choose Submit to finish that entry.