



# Payroll Deduction Request

Dear UMC Employee:

The UMC Charitable Foundation (UMCCF) is proud to offer an easy way to support a variety of charities and show that UMC employees care about their community and the promotion of UMC's corporate citizenship.

To request a payroll deduction, please complete the form below and submit to Clarice Olson in Payroll.

## UMCCF 2015 Payroll Deduction Request

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### Employee Information:

Name: \_\_\_\_\_ Employee # \_\_\_\_\_

Home Address: \_\_\_\_\_ Tel. \_\_\_\_\_

\_\_\_\_\_

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### Designation of Contribution:

☐ General Foundation Fund (Directors discretion on distribution of funds) % \_\_\_\_\_

☐ Specific Organization \_\_\_\_\_ % \_\_\_\_\_  
(see web site for options)

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### Amount of Yearly Contribution:

\$ \_\_\_\_\_

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### Method of Payment:

☐ One time charge

☐ Weekly payroll deduction: \$ \_\_\_\_\_ every week until \$ \_\_\_\_\_ is reached

☐ Weekly payroll deduction spread evenly throughout 2015 (starting next available payday and ending 12/31/15)

*At the end of each fiscal year you will receive a letter from the Foundation Officers thanking you for your generous donation.*

Can UMCCF use your name in marketing materials and the Foundation's website?

☐ Yes ☐ No