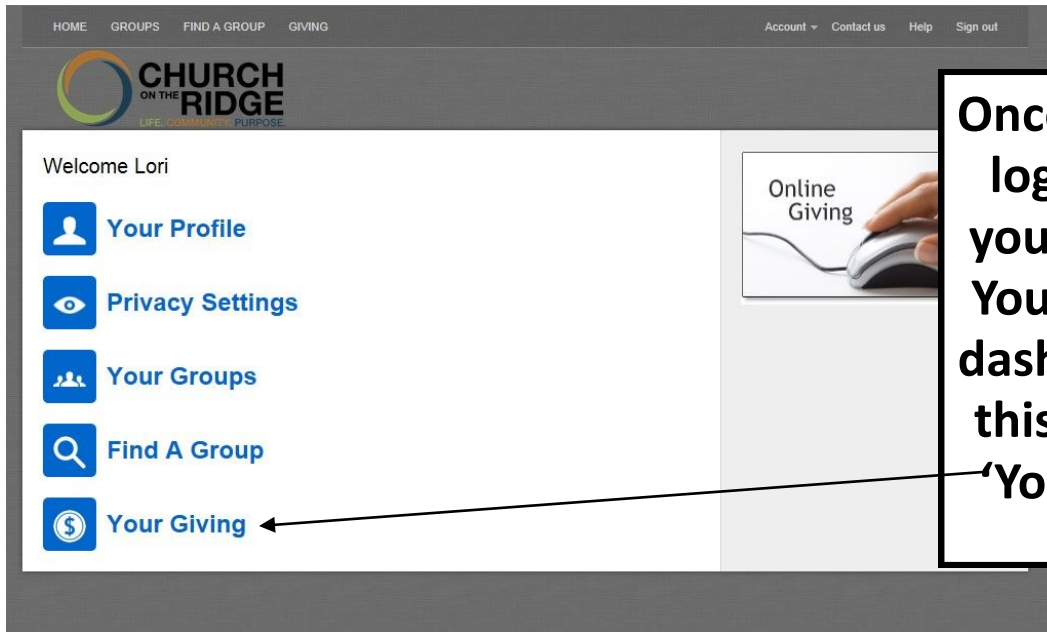
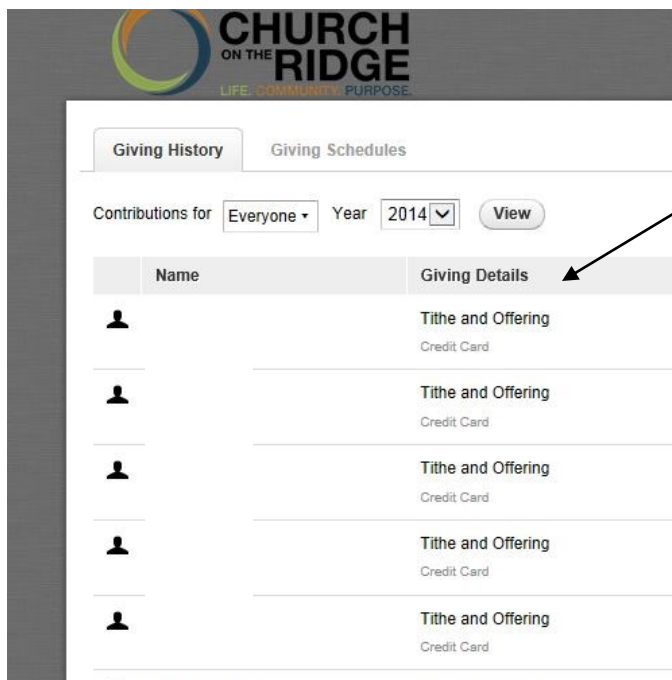


# Online Giving



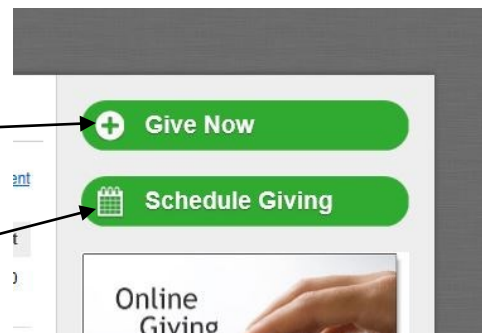
Once you have logged in to your account. You will see a dashboard like this. Click on 'Your Giving'



If you have contributed in the last 2 calendar years, you will see a list of contributions here.

To make a contribution, click 'Give Now'.

To schedule a future contribution, click 'Schedule Giving'.



# For 'Give Now' OR 'Schedule Giving'

Where to Give  
Choose which causes to support

Please specify where you would like to give.

Give to...

+

Add another

Choose where you would like to contribute.  
Ex. Tithe and Offering, Compassion, or Mission Trips

Give to...

Tithe and Offering

+

Add another

Total \$0.00

Give to...

Cambodia Trip

Cambodia-Calvert, Jan

+

Add another

Total \$0.00

Missions giving can be specified by  
person and contributes to their  
personal fundraising goal!

You can add additional  
contributions to the  
same transaction by  
clicking 'Add another'

Your combined contribution  
amount will total automatically

Give to...

Building Fund

Cambodia Trip

Cambodia-Calvert, Jan

+

Add another

Total \$200.00

## For Scheduled Giving, select occurrence & schedule.

The screenshot shows the 'Giving Schedule' step of a donation process. The 'Giving Schedule' tab is selected and circled. Below it, the question 'How often would you like to give?' is followed by radio button options: 'Once', 'Monthly' (selected), 'Twice monthly — 1st & 16th', 'Weekly', and 'Every two weeks'. To the right, the 'Begins \*' section has dropdown menus for day, month, and year, and an 'Ends' checkbox. A 'Continue >>' button is at the bottom right, with a callout box pointing to it that says 'Select Continue'. On the right side, the 'SCHEDULE DETAILS' section shows 'Attributed to Lori Riffe', a payment of '\$100.00' for 'Tithe and Offering', and a 'Total' of '\$100.00' with an 'Edit' link.

## Next, choose your Payment Method and enter account info.

The screenshot shows the 'Payment Method' step. At the top, it asks 'I would like to give by' with radio button options for 'Personal check' (selected) and 'Credit card'. Below are input fields for 'Phone number \*', 'Routing number \*', and 'Account number \*'. A note states: 'Note: Electronic charges can only be made through personal checking accounts. Please don't use a business account.' To the right, there is a graphic of a check with 'Routing #' and 'Account #' labels. A 'Continue >>' button is at the bottom right, with a callout box pointing to it that says 'Select Continue'. A '<< Back' link is at the bottom left.

**You will be asked to review & confirm before submitting.**

✓ Your payment was successfully processed. Thank you for your contribution.

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