



# CLARIFYING TERMS

**SYRACUSE UNIVERSITY**  
School of Information Studies



# POLICY

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# CLARIFYING TERMS

Policy

Law

Regulation

Guidelines



# POLICY

## Two options:

- Corporate: an organizational-level document that describes acceptable methods and behaviors; the manner in which the organization operates
- Government: a statement of a governments plans and intentions related to a particular cause

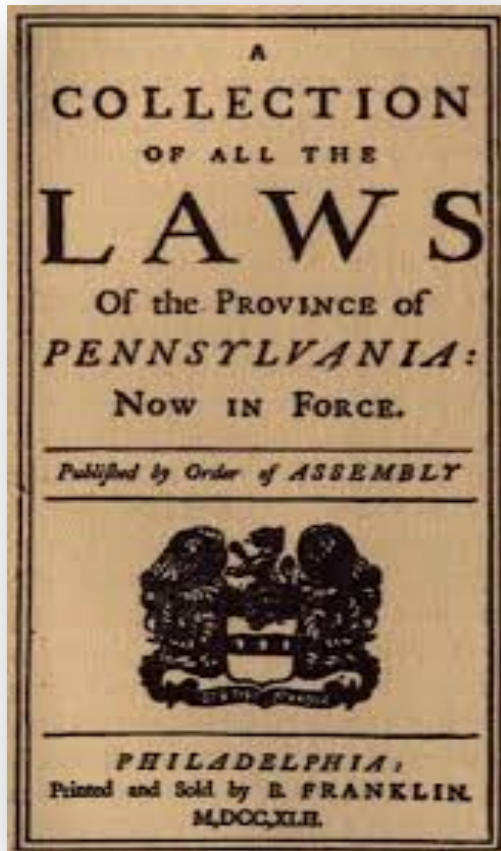


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# LAW



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Laws are a recognized system of rules that govern the citizens of a country and are enforced by an official government entity through penalties. Laws are made collectively by the legislative branch.

# REGULATION

A rule or directive to carry a specific piece of legislation that is enforced by a regulatory agency.



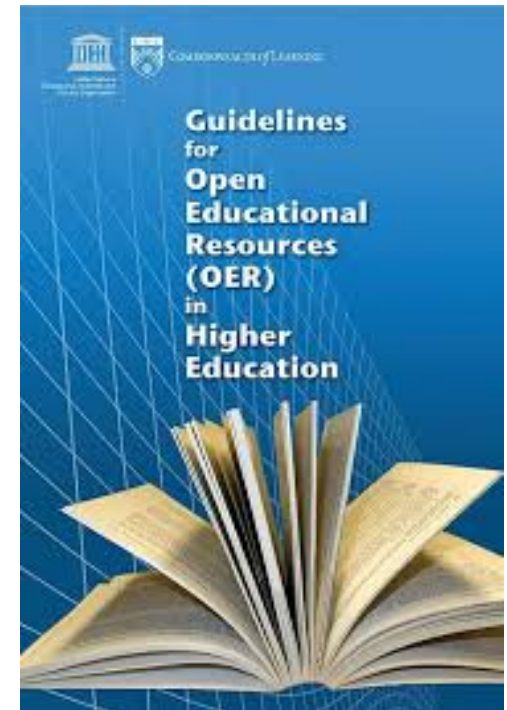
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# GUIDELINES

Rules of behavior that are developed to describe best practices, to clarify principles, and to resolve conflicts with the objective of achieving a goal



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# A DEFINITION

Information policy entails laws, regulations, rules, and guidelines related to the information cycle that help us achieve a societal goal.