



## **Mission Trip Mobilization**

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### **PACKET 3: DEPARTURE**

*UPDATED: May 9, 2013*

**"How beautiful on the mountains are the feet of those who bring Good News, who proclaim peace, who bring good tidings, who proclaim salvation..."**  
**Isaiah 52:7**

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# Before You Go

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## PASSPORT

All North Americans traveling to Haiti are required to have a passport for entry in to Haiti. Make sure that you pack your passport somewhere safe, yet accessible, to show when entering and exiting Haiti. Bring two photocopies of your passport in the rare event that your passport is lost.

## MEDICAL KIT

It can be beneficial to bring a small medical kit in your carry-on. Items recommended are Chloroquine, any prescription medicines you are taking, Band-Aids, first-aid ointment, diarrhea medication, cold tablets, ibuprofen, insect-bite medication, and prescription antibiotic such as Cipro, Bactrim, or Flagyl.

## INSECTS

Extra-strength insect repellents and insecticide sprays are useful for repelling mosquitoes and spraying sleeping quarters. Be sure to place this in your checked baggage.

## EMERGENCY

The following are emergency contact numbers to use in case of **travel emergencies**. All other inquiries please call the US Office during normal business hours. *\*See Country Codes note at the bottom-right of the page.*

Jessica Woodall (US)... (239) 989-4487

Drew Garrison (US)... (405) 922-1056

Elizabeth Billingslea (Haiti) ...(509) 3162-4312

Marc Lubin (Haiti) ... (509) 3408-6171

### On Your Day of Travel

Please call Jessica Woodall's cell phone (239) 989-4487, if there are any changes/delays in your itinerary.

### Once in Haiti

If you have an issue at the airport, please call Elizabeth Billingslea's cell phone (509) 3162-4312.

## PERSONAL PACKING LIST

- Passport
- Flashlight
- Personal size water bottle (*1-quart that can be used all week is recommended*)
- Hat
- Sunglasses
- Old outfit for working/painting
- Church-appropriate outfit (*see Dress Code*)
- Pair of comfortable shoes
- Pair of sandals
- Small fan
- Journal, pen and bible
- Women - three skirts past knees
- Camera, film, batteries
- Toiletries (*toothbrush, toothpaste, soap, shampoo*)
- Towels & washcloths
- Sunscreen
- Insect repellent
- Snacks (*Clif bars*)
- Anti-diarrhea medicine
- \$1 and small bills (*souvenirs*)
- Work gloves
- Plastic mattress covers (*optional*)
- Mosquito nets (*optional*)

# Arrival Flight

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When travelling into Port au Prince, you will be asked to fill out a Customs Declaration Form (white) and an Immigration Form (green). You will need to fill out these forms with a blue or black ink pen. The forms will ask for our Mission of Hope address, listed below:

**Mission of Hope, 777 Route National #1, Titanyen, Haiti (509) 2-513-4909**

## IMMIGRATION

PAP is the international airport located in Port au Prince, Haiti. When you arrive at PAP, you will walk off the plane and make your way to the immigration stations. At the immigration department, you will be asked for your passport and immigration form. If you did not get an immigration form on the plane, you can get one at the service counter. To insure a smooth transition through the immigration line, please have your passport and completed immigration form readily available for the Immigration Officer. The Immigration Officer will give you your passport and the bottom portion of your Immigration Form (green) back to you.

**IMPORTANT!** Keep the returned portion of the Immigration Form (green stub) with your passport and place them in a safe location. **You will need both of these to leave the country.**

## BAGGAGE CLAIM

Once you pass through immigration, you will turn right and follow the walkway around to the stairs/escalators, walk downstairs and arrive in baggage claim. If you need carts for your team's luggage, you can purchase them for \$2 USD. You may be approached several times by airport employees seeking to help you. If you do not need assistance, kindly tell them "No Merci" (Mare-See) which means "No, thank you". Please keep your group together in one area and assign two or three people to get the luggage off the carousel for the whole team. In some cases, the luggage will have already been pulled off and will be lined up in the large open area. We recommend tagging your team's luggage in a unique way for easy identification. For example, tie the same color ribbon on each luggage handle. Once your team has secured its luggage, you can head to the customs checkpoint.

## CUSTOMS

Once you have secured your luggage, you will head to the Customs Checkpoint. Please have your completed Customs Form (white) readily available for the Customs Agent. The Customs Agent will take the form from you and then clear you to leave the airport.

When you pass through customs, you will exit the airport through the exit doors. Once you exit the building, start looking for our MOH Staff Member "Bobby", who will be waiting just inside or outside of the exit doors. He will escort you out of the area and to the MOH vehicle. If your team has utilized airport assistance for help with baggage, be willing to tip \$1-2 USD per bag. **Please note: Do not give any money directly to those helping you. Wait until you arrive to our MOH staff member, give the money to him, and HE will then tip the appropriate amount.** Once you arrive to the MOH vehicle, another MOH staff member that speaks English will be waiting for you with either a Mission of Hope t-shirt or sign. He will then escort you to the vehicle and assist you in loading your luggage. Bobby and

MOH driving staff are the only people you should give tip money to, and they will distribute it appropriately.

You will then be transported to the MOH campus. The campus is approximately 20 miles north from PAP. Depending on the time of day, the trip can take anywhere from an hour to an hour and a half.

## Departure Flight

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On the day of your departure, a vehicle will be parked in front of the guest house for you to load your luggage. You will leave for the airport approximately 3 hours before your flight departs the PAP airport. Please have your luggage packed and ready to go before then.

**IMPORTANT!** Have your passport and immigration tag (green stub) with you before you leave MOH. Please let us know if you have lost either before you leave our campus.

## PAP AIRPORT DROP-OFF

An MOH driver will transport you to the airport. You will be dropped off at the front of the airport.

**Note:** *The same locals that wanted to help take your bags to your vehicle when you arrived to Haiti will want to assist you with your bags into the airport. They are there to work and can be helpful. If you want their help, please be prepared to tip them.*

You will need to show your passport before you will be allowed to enter the airport. Once inside the airport, your bags will be screened by PAP airport officials. When you get through the initial security check point, you will then proceed to your airline's counter to check your bags and get your boarding papers.

## CUSTOMS

After you check in with your airline, you will proceed to customs where you will show them your passport and immigration tag (green stub). When you pass through customs, you will proceed to another security checkpoint. At this checkpoint, you will be asked for your boarding pass. Everyone will be patted down at this checkpoint.

**Note:** *You cannot have any liquids at this checkpoint.*

When you clear security, you will go through an additional security checkpoint for the airlines. Once through, this is where you will wait for your plane. If you have time, there are vendors upstairs where you can purchase food and drinks. They accept cash and credit cards.

## FLIGHT HOME

On the flight back to the states, you will be given a Customs Form (always white) to make any declarations for items you purchased in Haiti and are bringing back to the states.

# Dress Code

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Haiti's culture is one where someone can easily offend another by wearing an inappropriate outfit. Our pastors have requested that, in order to respect the culture and be most effective in ministry, we abide by the following dress code. Our staff on the ground reserves the right to ask you to change if you do not comply. We thank you for your understanding!

## WOMEN

**Skirts** – We recommend bringing 2-4 skirts. Skirts must come to your knees. The longer the skirt – the better! You will need to wear a skirt for church on Sunday mornings and Tuesday nights. You will also need to wear a skirt for at least 2 days of ministry time in the villages. Leggings can be worn under a skirt, but please keep in mind that the skirt will still need to come to your knees.

**Shorts** – We recommend bringing 1-2 pairs of shorts. Shorts must also come to your knees. Shorts that are mid-thigh will not work! You will be able to wear shorts for work projects days. Most work projects days teams will be working with paint, so they should be shorts that you won't mind getting dirty.

**Pants/Capris** – These can replace shorts at any time but CANNOT replace skirts.

**Shirts** - We recommend bringing 4-6 t-shirts and 1 dress shirt. Light weight, breathable shirts are a great idea. Shirts must have sleeves, and shoulders, chest and back must be completely covered. No spaghetti straps are to be worn at any time. Just a friendly reminder that Haiti is hot! ☺ Headbands, sweatbands and hair ties are definitely recommended. Also keep in mind that you will sweat a lot, so white shirts that will become see-through are not the best idea.

**Bathing suits** –Swim suits either need to be one-pieces or tankinis.

**Shoes** – A durable sandal (i.e. Chacos, Tevas) is great for time out in the villages. You may want to bring a pair of close-toed shoes for work projects.

## MEN

**Shorts** – We recommend bringing 2-3 pairs of shorts. Athletic shorts can be worn for work projects. Khaki, cargo, hiking shorts can be worn for village ministry, however, no athletic shorts.

**Pants** – We recommend bringing 1-2 pairs of pants. Pants will need to be worn at church services on Sunday mornings and Tuesday nights. Nice jeans are acceptable, but dress pants are preferred.

**Shirts** – We recommend bringing 4-6 t-shirts. T-shirts can be worn for work projects as well as village time. Please keep in mind that work projects will most likely involve paint and village time will need to be simple, solid t-shirts. We recommend bringing 1-2 collared shirts for church services.

**Shoes** - A durable sandal (i.e. Chacos, Tevas) is great for time out in the villages. You may want to bring a pair of close-toed shoes for work projects. Close-toed shoes must be worn at church services.

**Bathing suits** – Longer swimming trunks are preferred. Please, no Speedos!

## MOH Campus and Port au Prince

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**PORT AU PRINCE  
CAMPUS**

**PAP TO MOH CAMPUS**

**MOH**



# Contacts & Emergency Numbers

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US Office.....(239) 791-8125  
Jessica Woodall (US).....(239) 989-4487  
Drew Garrison (US).....(405) 922-1056  
Elizabeth Billingslea (Haiti).....(509) 3162-4312  
Marc Lubin (Haiti).....(509) 3408-6171

## Country Codes:

To dial to Haiti from the US, you must first dial 011.

To dial the US from Haiti, you must first dial 001.

