

Date: Thursday, September 13th 2018

Time: 4:00 - 5:00

Location: Howard B. Waltz Music Library Room N280

Meeting Goal: Introductions and discuss questions pertaining to the project proposal.

Meeting Agenda / Questions

Introductions:

- Meet and Greet

Review Proposal:

- Limitations due to IP
- Is the goal for the project a data pipeline?

Discuss Resources and Standards:

- What kind of compute resources can they provide?
 - Do we need to procure resources?
 - Are you open to a cloud solution like AWS?
- Which version control platform do you prefer or are we able to use?
 - Can we establish a private github repository or something similar?
- Documentation standards?
 - Can you provide details on the Visa Wiki?

Data Questions:

- What database platform do you prefer?
 - The proposal indicates MongoDB
- Do we have a data collection phase or is it already available?
- Assuming the data has already been collected:
 - What types of data normalization , standardization, and dimensionality reduction have been done?
 - Is the data labeled?
- What types of fraud will we need to detect?
- What is a good example of fraud?

Logistics going forward:

- For remote meetings, is there a preferred application you would like to use?
 - Will Skype work?
- How frequently would you like to meet?
 - Weekly? Biweekly?
 - in person? Remotely?
- What form of group communication works best for you?
 - Slack, Email, Other?