

EPISCOPAL DIOCESE OF ATLANTA

Confirmation Service Checklist

If your parish plans to participate in a Diocesan Confirmation service at the Cathedral of St. Philip, please read and follow these instructions:

1. The actual form “Persons Presented for Confirmation, Reception, or Reaffirmation” must be submitted to the Bishop’s Office at least **three weeks** before the Confirmation Service. You can email the completed form to rsvp@episcopalatlanta.org or fax to (404) 601-5330.

You can find the form on the second page of this document.

This form is maintained in the bishop’s office. It is also used to ensure sufficient seating for the confirmands and sponsors.

2. All Confirmands should **report to Child Hall** no later than 45 minutes prior to the start of the service. The bishop will also be available to sign certificates and registers.
3. **Please provide each candidate with a name tag.** Each confirmand should wear a name tag with his or her name clearly printed in black ink. The name tag should have one of the following letters written on the bottom right-hand corner: **C** – confirm, **R** – receive, **A** – re-affirm, or **B** - baptize.

Note: There will be a reception immediately following the service in Child Hall. Child care will NOT be provided during the service.



PRESENTED BY _____ PARISH/CITY _____

Duplicate page as necessary.