James Coons (James.coons@yahoo.com)
Quilogy (now Aspect)
Business Analyst   **www.quilogy.com**

Summary of Work at Quilogy

Business Intelligence Analyst on various team projects at *Quilogy* from 07/2008 to 01/2010 (now *Aspect*).

Human Resources System

Collaborated on a team to create a complex Human Resources System based on the client's paper-based system. Worked as Business Analyst, collaborating with programmer, technical architect and client(s) to design and coordinate the programming, workflows and custom services to achieve the desired results.

MicroSoft Amalga Data Conversion

Researched data sets for MicroSoft's Amalga Healthcare system; converted data sets into standard formats; imported data into their Amalga system; tested conversion accuracy, integrity and usefulness within Amalga system.

University Web Site Provisioning

Worked with client and Project Manager to design and develop a Web Site Provisioning System for a major Kentucky university. System was "programmed" using Nintex Workflow, which is a new workflow technology.

SharePoint Training Manual

Worked with Client (major University in Kentucky) to analyze their website and author a full-fledged training manual for it, including SharePoint and the website itself. The resulting manual was used to train teachers from several university branches, who in turn used the manuals to train the students at their own branches.

Nintex Workflow Training Manual

Learned new workflow software (Nintex Workflows) and authored a training manual for it. The resulting manual was used to teach 12 classes in which clients and co-workers were trained on the installation and usage of Nintex Workflows. Classes were taught both remotely and in a classroom environment.

Other Projects

Change Request System, Team Site Provisioning, Site Enhancements, Document Migration, Position Management System, Inventory System, Microsoft Certificat.ion System. Annual Update of Client Website (GLI), InfoPath Forms Design, Nintext Mentoring / Training, MicroSoft Amalga / SurfRider, Trade Show Demo for Nintex Worksflows 2007, Health Vault Demo.