# John. D. Kelly

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#### **Personal Profile**

With over 20 years of IT industry experience, I have developed a strong background in IT operations, support, and management, working with various technologies and platforms such as Windows, Mac, Linux, Azure, O365, Intune, Teams, Sophos, Cisco Meraki, Hyper-V, and VMWare.

However, I have always been passionate about learning new tools and skills, and I have recently decided to pursue a career change to DevOps Engineering. To achieve this goal, I have invested in a self-funded DevOps Bootcamp, as well as numerous online resources such as Reddit, StackOverflow, books, and YouTube, to teach myself DevOps tools and principles such as Docker, Jira, and Vagrant. I am eager to apply my IT operations expertise and my DevOps knowledge to a challenging and rewarding role that allows me to grow and contribute to a dynamic and innovative organization.

#### **Self-teaching**

- Devops BootCamp
- Linux Administration
- AWS Solutions Architect (not yet started, but use AWS for my own personal inf)
- AWS Developer (same as above)
- Currently contemplating LFCS vs RHCSA

## **Employment History**

## 09/23 - Present

## Professional Development

Some of the projects I have built on my road to Devops Engineer include:

- Building java apps via Gradle & Maven, and pushing to docker contained Nexus Repos
- Building Docker image (NodeJS app connecting to MongoDB) via Dockerfile, pushing to Private Repo (DockerHub & AWS ECR), same image running through multiple containers via docker-compose
- Creating CI/CD (Jenkins) Pipeline (Freestyle, pipeline, Multibranch pipelines) for the NodeJS app
- Configuring Pipeline to trigger on SCM changes
- Testing & incremental Version changes via Pipelines
- Deploying Mongo app in K8 cluster
- Deploying Mosquito Message broker with K8 using config & secrets volumes
- Stateful services on K8 via Helm
- Deploying webapp via ECR to K8 Cluster
- Deploying Microservice in K8 w/ Prod & Security best practices
- Setup Prometheus in K8 Cluster
- Deployment of Microservices w/ HelmFile
- Automation of AWS Inf via Terraform
- Addition to previous CICD Pipeline with Terraform provisioning of AWS Inf

#### 11/19 - Present

## **Arkk Solutions**

## **IT Operations Manager**

- Manage & maintain all corporate devices (win 10, macBook, windows server 16 & iOS)
- Manage & maintain azure AD: MFA, groups (Security, distribution, o365 groups)
- Manage, maintaining Azure Sentinel
- Manage, maintaining & Auditing Intune, Defender Endpoint, O365 (Sharepoint, Teams, Onedrive & PowerBI)
- Configuration & maintenance of Intune policies & compliance's (controlled via Dynamic Grouping)
- Manage & maintain Teams calling (Resources, queues & policies)
- Manage & maintain Crowdstrike (detection & response, network quarantine, device control [usb block])
- Manage & maintain Zscaler: firewall rules, monitoring traffic, malware blocking
- Manage & maintain Heimdal (device management, patch management, whitelist & blacklist S/W & remote management)
- Manage & maintaining Jamf
- Manage S/W licensing: O365, Adobe, Figma, Miro & Axure
- Liaise with 3rd party suppliers

- Procure new hardware (pc's, laptops, ip phones)
- Consult on inter-departmental projects
- Induct new joiners on IT systems, and remove Leavers
- Asset management
- Policy creation & management

#### 03/19 - 11/19 Netstar MSP

## **Onsite IT Engineer**

- Supported multiple users in mixed environments (Windows, MAC & Linux [ubuntu])
- Managing & maintaining user accounts on O365 via web portal and or PowerShell;
- Manage & Maintaining Win Servers (2012, 2016) in terms of GPO editing and creating, Domain, Active Directory, etc;
- Manage, maintain & monitor Sophos for incidents;
- Managed & maintained Autotask
- Maintained email encryption & classification via Egrees
- Managed 3rd party licensing, such as Adobe, Egress, Zoom;
- Maintained site 2 site vpn
- Managed papercut
- Produced new joiner & leavers procedures
- Audited O365 & Sharepoint
- Audited & locked down 3rd party sharing (onedrive, google drive, Egnyte, Dropbox)
- Audited GPO
- Repaired & upgrade client hardware
- Mapped (manually) comms cabinet, this was due to unresponsive switch ports & possible switch swap I saw that the information gathered would be beneficial in case things went south.

#### 02/17 - 03/19 Dolfin Financial Group

## Lead Support Engineer

- Providing 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> line IT support to all users (supporting multiple offices);
- Providing mentoring to junior staff on how to increase knowledge & productivity;
- Accurately logging and responding to support calls using the IT helpdesk system;
- Diagnosing and resolving all software and hardware;
- Ongoing management of Windows (XP, Vista, 7, 8, 8.1 & 10) / MAC (El Captain, Sierra, High Sierra & small amount with Mojave), iPhone and Android;
- · Troubleshooting trading applications, such as Bloomberg;
- Managing & maintaining user accounts on O365 via web portal and or PowerShell;
- Manage & Maintaining Win Servers (2012), in terms of GPO editing and creating, Domain, WSUS, Active Directory, etc;
- Managing & Maintaining VM's via Hyper-V, and I manage my own VM's at home with either VM ware or Virtual box (depending on the OS)
- Managing & maintaining internal Intranet & communication applications;
- Managing our Cisco Meraki MDM system to ensure all Corporate Devices stay both up to date with latest patches and are not being used inappropriately;
- Remotely wiping Corporate Devices if stolen (via Meraki)
- Ongoing management of all systems documentation & Procedures;
- Installing and configuring new equipment or software;
- Carrying out maintenance and administration on the Company's systems, including new installations or upgrades;
- Liaising with multiple HW/SW suppliers to ensure the smooth installation and running of systems,
- Taking ownership of projects based around corporate security and productivity;
- Manage & Maintain Access Control systems;
- Performed basic troubleshooting on Terminal services;
- Ensure Landlines & Corporate Mobiles are recording for compliance;
- Manage & maintain Zoom rooms, for screen sharing, conference and video calls;
- Manage & maintain the NUC's & iPads associated with the Zoom room application;
- Manage & Maintain Slack for internal communications (including: Private & Public Channels, and Shared channels)
- I also welcome new staff members with an IT induction, going through all applications and guiding them on tips & tricks with their new system(s) and Corporate Phones as well as ensuring they understand the acceptable use policies;
- Develop training guides for users on security Issues Such as: Common Cyber-attacks and

how to spot them, weak passwords vs strong password, Phishing techniques and how to spot them, etc.

- Developed User guides on using MACs, Tips & tricks within Windows, creating intranet pages, using iPhones & Android devices, Using Zoom rooms – conference & Video calls, and screen sharing;
- Manage, maintain & monitor F-Secure for incidents;
- Built knowledgebase for repeated System issues, guides on how to use software (Meraki, F-Secure, O365, Atlassian [Confluence]), Developed guides on PowerShell, Win Command, Linux Terminal, HTML Signatures (Design's);
- Managing and troubleshooting with SolarWinds, using remote login or command Prompt to solve user issues:
- Managing & maintaining Dolfin's Secure Printing application;
- Providing dedicated support to staff 24/7;
- Routinely work out of hours to help Admin team with events;

## <u>02/15 - 02/17</u> Westgroup Investments Limited

## **IT Support Engineer**

- Windows Server 2012R2 administration such as account creation and maintenance
- Basic administration of Microsoft Exchange Server 2010, 2013 to support company mailing systems with a distribution over Active Directory Services.
- Basic administration of Microsoft Office365
- Troubleshooting and resolution of issues encountered by employees in Windows 7, 8.1 and 10 desktop and MAC environments (*including: Yosmite and El Captain*)
- Administration of Active Directory, Group Policy, DNS and DHCP servers in the event a client gets locked out, enforcing password policies and disabling accounts after employees leave.
- Basic administration and maintenance of Cisco Routers and switches
- Initialization and backup of Smart Phones (including: Blackberry's, iphones, and Android)
- Installation and configuration of Wireless Access Points (Cisco, Netgear and Draytek)

#### 08/13-01/15 Ain't Nothin' But Blues Bar, London

#### **Head Bartender**

- Served up to 500 customers per day in a fast paced, busy helped develop my communication and excellent customer service skills.
- Being flexible and adaptable, often working different shift patterns and weekends at short notice.
- Responsible for creating weekly work schedule for bartenders.
- Responsible for making sure that all bar areas were exceptionally clean and all bartenders acted in a professional manner.
- Responsible for collecting all cash drawer reports at the end of the night.
- Routinely maintained CCTV and footage for chain of custody during incidents

#### 11/12-04/13 E-Lounge Cyber Cafe, Melbourne, Australia

## Cyber Cafe Administrator (Night shift - Part Time)

- Primary contact point for clients to identify problems and provide solutions and technical support.
- Performed installations and updates.
- Maintenance of all pc's and consoles.
- Responsible for collecting cash drawers and end of shift reports.
- Responsible for the purchasing of Console Cards and refreshments.
- Maintained VIP Gamers Area.
- Maintained membership card systems and loyalty system.

#### <u>05/12-11/12</u> Dodo Australia, Melbourne, Australia

## **IT Support**

- Gather customer's information and determine the issue by evaluating and analysing the symptoms.
- Diagnose and resolve technical hardware and software issues involving internet connectivity, email clients, IPTV, VOIP and more.
- Working within a TCP/IP network environment, including DHCP, DNS, Router & Switch (Cisco)

- Configurations.
- Configured and maintained Office 365.
- Troubleshoot Exchange 2012 (such as, adding addresses to safe list and creating new accounts).
- Troubleshooting of Windows (Win Vista and Win 7), and Mac Environments (Mountain Lion and Yosemite)
- Worked heavily with Windows Server 2012 and Active Directory.

# <u>05/11-12/11</u> Fast Move, Melbourne, Australia

#### **IT Support**

- Maintained a wide range of computer hardware, Including Dell Workstations and Laptops.
- Kept detailed logs and documentations on all hardware and software.
- Diagnosed connectivity, hardware and software issues.
- Configured and maintained Windows Server 2003 and Gmail accounts.
- Installed, configured and maintained GPRS equipment on all company vehicles.
- Installed and maintained CCTV systems for both property and Vehicle

### <u>07/06-04/11</u> Benton Property Holdings, Dublin, Ireland

## **Information Services Support Technician**

- Ensuring phones and internet were connected for each new client.
- Investigate specialist and complex IT support issues.
- Maintenance and security of workstations within Benton Head Office and Group subsidiary companies to ensure maximum efficiency and up-time.
- Developing the infrastructure and systems to meet the company's needs.
- Working within a TCP/IP network environment, including DHCP, DNS and ethernet.
- Configuring and managing backup & restore procedures.
- Creating ID cards and fobs for both commercial and residential tenants.
- Maintaining a wide range of computer hardware and software programmes.
- Identifying & reporting on the budgetary implications of IT projects and upgrades.
- Provide secondary support for LAN administration and Video Conferencing (Polycom).
- Documentation of all activity relating to system configurations, modifications and installations.
- Liaise with contractors in relation to office appliance, security and electrical installations.
- Protecting the security of all systems within the Benton Group of companies and compliance with Data Protection and other legislation.

# **Summary of Skills**

- 2<sup>nd</sup> & 3<sup>rd</sup> line Support
- Resolving in-depth queries and advanced technical issues
- Undertake problem Management to improve services
- Work within ITIL framework
- Building knowledge bases
- TCP / IP, DHCP, DNS troubleshooting
- Mentoring and handling escalations from junior technicians
- Create software & url filtering rules
- Policy creation
- IT Auditing

- Microsoft Office (including traders addins)
- Windows 7, 8, 8.1, 10, 2003, 2012, Linux (ubuntu) and MAC
- Handle Management of tickets and queries
- Manage 3<sup>rd</sup> Party relationships
- Installations, configurations, testing, bug replications, diagnostic Tools, training
- Hardware procurement and asset management
- Access Control via proximity card & readers
- Azure Management
- IT Budgeting
- Bloomberg Terminal & Reuters

#### **Interests**

I enjoy playing online games, hiking & working out

#### References

#### **Available on request**