



SADDLEBACK COLLEGE
STUDENT FINANCIAL ASSISTANCE AND SCHOLARSHIP OFFICE

INDEPENDENT STUDENT VERIFICATION WORKSHEET 2019 – 2020

Your application for financial aid was selected for review by the U.S. Department of Education in a process called verification. We will compare information from your FAFSA with student and /or spouse 2017 Federal tax transcripts, and this verification worksheet. In accordance with federal law, Saddleback College must request this information from you before awarding federal aid. If there are differences between your FAFSA application and these documents, we will electronically correct your FAFSA.

What You Should Do

1. If you (or your spouse, if you are married) are tax filers, obtain a 2017 IRS Tax Return Transcript for yourself, and/or your spouse. The Financial Aid Office cannot accept preparer's copies of the required tax documents. You may obtain an IRS Tax Return Transcript online at www.irs.gov/Individuals/Get-Transcript or by phone at 1-800-908-9946. Make sure you request an IRS Tax Return Transcript and NOT an IRS Tax Account Transcript.

Important Note: If you used the IRS Data Retrieval tool to transfer your IRS income data into your FAFSA, you may not have to submit the IRS Tax Return Transcript.

2. Complete all sections of this worksheet – you must sign the certification (Section D) on page 2 of the worksheet.

3. Submit the completed worksheet, tax return transcripts, and any other required documents to the Student Financial Assistance and Scholarship Office at your college.

Failure to submit all documents requested may result in the delay or cancellation of any potential financial aid.

A. Student Information

Student Name _____

Student ID # _____

Phone Number _____

Date of Birth _____

B. Independent Student's Household Information

Number of Household Members: List below the people in the student's household. Include:

- **Yourself**
- **Your spouse**, if you are married.
- **Your children**, if any, if you will provide more than half of their support from July 1, 2019, through June 30, 2020, or if the child would be required to provide your information if they were completing a FAFSA for 2019–2020. Include children who meet either of these standards, even if they do not live with you.
- **Other people if they now live with you** and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.

Name	Age	Relationship to Student	Name of College Attending (between July 2019, June 30, 2020)
		Student/Self	Saddleback College

Number in College: Include above the name of the college or other eligible postsecondary educational institution (trade school, etc.) attended at least half time by any household member who will be enrolled in a degree, diploma, or certificate program any time between July 1, 2019, and June 30, 2020.

C. STUDENT/SPOUSE 2017 INCOME INFORMATION (check only one box below)

- 1. TAX RETURN FILERS—Important Note:** If the student filed, or will file, an amended 2017 IRS tax return, the student must contact the financial aid office before completing this section.

_____ Check here if you and/or your spouse have used IRS Data Retrieval Tool in FAFSA on the Web to transfer your 2017 IRS income information into your FAFSA. The student's school will use the IRS information that was transferred in the verification process.

_____ I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, **and am attaching 2017 IRS tax return transcript(s).**

- 2. TAX RETURN NONFILERS:** Complete this section if the student and spouse will not file and are not required to file a 2017 income tax return with the IRS.

_____ The student and spouse was not employed and had no income earned from work in 2017. You must submit a verification of non-filing letter obtained from the IRS, dated on or after 10/1/2018.

_____ Check here if the student earned income from wages in 2017, but did NOT file and is NOT required to file a 2017 IRS Tax Return. List every employer even if the employer did not issue an IRS W-2 form. Submit a Wage and Income Transcript along with verification of non-filing letter obtained from the IRS, dated on or after 10/1/2018.

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2017
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>
Total Amount of Income Earned From Work		\$

D. Signature and Certification

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional. **Warning: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

Student's Signature _____ Date _____

Spouse's Signature _____ Date _____