

Jade Kay

Washington, DC, 202-487-1866, jadekay61@gmail.com

Education

Hampton University
Hampton, Virginia
GPA: 3.61

Bachelor of Science in Health Science Minor in Psychology, May 2025
Concentration in Policy and Administration

Work Experience

Bridges to Healthcare Technology, UnitedHealth Group

June 2024 – Present

Carnegie Mellon University, Summer Undergraduate Research Experience – Pittsburgh, Pennsylvania

- Used the coding program RStudio in order to compute real data and research related to health
- Learned about statistical graphics & visualization, data engineering, and data mining

Global Technology, Business Analyst

June 2023 – August 2023

Bank of America - Charlotte, NC

- Exported and analyzed data from different program websites and placed them into excel sheets.
- Converted data into pivot tables to be more digestible for the customer to read.

Jr. Programmer in Training

June 2023 - August 2022

SW Design School, K-12 Coders - Washington, DC

- Attended daily morning meetings.
- Project Managed a coding game and learned and coded different types of games each week.

Clerical Support

June 2022 – August 2022

Macys - Arlington, VA

- Merchandised product on the floor
- Helped rang up customers and give suggestions on jewelry pieces.

Assistant Leader

June 2022 - August 2022

SW Design School, K-12 Coders - Washington, DC

- Attended daily morning meetings.
- Learned and coded different types of games each week that you are eventually able to play if coding is completed correctly.

Smart Hustle Intern

June 2021 – August 2021

Youth Entrepreneur Institute 2021, Washington, DC

- Completed assignments that consisted of creating our own pitch, business logo, deciding what our business was going to be called, and what we were going to be selling in our business with marketing aspects
- The end of the job required us to create a commercial that would be selling our product to be considered for a grant

Fashion Enrichment Fellow

June 2020 – July 2020

Sew N Know Fashion Enrichment Fellowship, Washington, DC

- Attended daily morning meetings and completed daily task by watching a video and completed the guided notes that went along with the video.
- These assignments consisted of creating our own shoes, creating our own hats, and making our own shirts.

Volunteer Experience

Volunteer

YH Thomas Community Center, Hampton, VA

- Occupying and interacting with the children at the community center by engaging in different games and activities with them.
- Also being an interactive role model for the children

Volunteer

Prince George's County Department of Social Services, Prince George's County, MD

- Made phone calls to residents that reside in foster homes in reach of encouraging them to vote in the upcoming election.
- Educated the residents to be informed on the importance of voting especially since they were young citizens.

Volunteer

Barnard Elementary School, Washington, DC

- Interacted with children in the afterschool program.
- Kept the children occupied with activities and games.

Extracurriculars Activities

Quintessence Executive Council

Diversity, Equity, and Inclusion Representative

September 2023 - Present

Hampton University, Hampton, VA

- Leadership
- Community Service Events
- Fundraising

Sister to Sister HU

September 2023 - Present

Hampton University, Hampton, VA

- Community Service Events
- Mentoring

Black Girls Vote, Executive Board

August 2023 - Present

Hampton University, Hampton, VA

- Community Service Events
- Activism for voting

Black Girls In White Coats

August 2022 – Present

Hampton University, Hampton, VA

- Community Service Events
- Fundraising Committee

G.I.R.L Inc.

August 2023 - Present

Hampton University, Hampton, VA

- Community Service Events
- Mentoring

SKILLS

Proficient in Microsoft Word and PowerPoint

Microsoft Office Specialist Certified

Great with working in teams

Time Management

AWARDS, HONORS, AND SCHOLARSHIPS

Theresa A Thomas Memorial Scholarship

Bank of America, 2022 Fall Igniting Career Diversity & Inclusion Summit

Dean's List - Hampton University (Fall 2021, Spring 2022, Fall 2022, Spring 2023, Fall 2023, Spring 2024)

Character Scholarship

College Board Opportunity Scholarship

DCSAA United Bank Scholarship
Great Young Society II Scholarship