

Jade Phan

Garland, Texas, 75044; (469)388-8719 Jaydfan@gmail.com

[linkedin.com/in/phanjade](https://www.linkedin.com/in/phanjade)

EDUCATION EXPERIENCE

The University of Texas at Dallas

May 2025

Bachelor of Science, Healthcare Management

GPA: 3.5

PROFESSIONAL EXPERIENCE

Tokyo Hana Sushi & Hibachi Restaurant Rowlett, Tx

Server

- Ensured optimal guest experience by suggesting food and drinks, cleanliness, and transmitting orders to bar and kitchen.
- Assisted host or hostess by answering phone calls, taking to-go orders, and greeting customers.
- Performed food preparation, such as assembling salads and appetizers.
- Maintain cleanliness standards in the restaurant.

ACADEMIC PROJECT EXPERIENCE

Chemical Pollution, NATS

November 2021 – December 2021

- Led a five-person research team to establish a solution for Chemical pollution
- Analyzed a series of documents and articles
- Presented the solution to a large group of students

ORGANIZATIONS, COMPETITIONS, AND LEADERSHIP EXPERIENCE

Vietnamese Student Association University of Texas at Dallas– *Philanthropy*

May 2022

- Organized volunteering events for members
- Worked with the team to provide a great experience to all members

Vietnamese Alliance Youth Southwest, Psalm Alliance Church – *Youth Leader*

June 2017

- Spread the gospel by delivering God's message every Sunday
- Help individuals enrich themselves in the word of god through team-building games and lead others to the path of grace.
- Strive to help others develop their faith in God

ADDITIONAL INFORMATION

Technical: Microsoft Office, CPR Certified, Dental Assistant Certified

Languages: English and Vietnamese

Eligibility: US Citizen, Eligible to work in the US for internships and full-time with no restrictions