## 7785 Guest Speaker Written Summary Guidelines

The IRIM seminar series brings guest speakers of various backgrounds from across the country to Georgia Tech. The seminar time coincides with the 7785 lectures, and we will be scheduled to attend the seminar instead of lecture on the days for which guest speakers are scheduled. Following the presentation, please submit a 1-2 page reflection on the talk. Over the course of the semester, you must submit n-2 writeups for full credit, where n is the total number of presentations. Each writeup should be submitted within 10 days of the speaker's presentation.

The writeup should address the following:

## **Research Summary**

Describe one (or more) of the research problems the speaker's work addresses.

What is the novel approach or innovative idea behind the speaker's solution to the above?

## Critique the speaker's presentation style

Presentations are one of the key ways in which we share our ideas and results, and build our reputations as researchers. The guest lectures serve as examples of (mostly good) talks. What were positive aspects of the presentation that you would like to emulate next time you give a research talk? Be as detailed as possible.

What were the weaknesses in the speaker's presentation style? If you found your mind wandering part way through the talk, can you tell why you lost interest in the talk? Be as detailed as possible.

## Grading:

Submissions that lack sufficient depth or detail will be returned to you for revision. Example statements to avoid:

Avoid: "The speaker's work did not seem interesting or innovative".

A better phrasing would be: "The speaker presented work on X, which seems highly related to Y by Author\_Z. The differences appear to be..."

Avoid: "The speaker's work focused on robot navigation."

This statement is too broad, navigation is a *huge* subarea. What particular technical problem did the work address?