



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**
ZA
TIER-G

DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ¹³	12 ¹⁵	12:00-8:30 AM				4:00-4:30 PM	405	406	
12:30- 1:00 AM	12 ⁴⁵	12 ⁴⁶	8:30- 9:00 AM				4:30-5:00 PM	432	432	
1:00-1:30 AM	1 ⁴⁴	1 ⁴⁵	9:00-9:30 AM				5:00 -5:30 PM	505	506	
1:30-2:00 AM	1 ⁵³	1 ⁵⁴	9:30-10:00 AM				5:30-6:00 PM	536	536	
2:00-2:30 AM	2 ¹⁹	2 ²⁰	10:00-10:30 AM				6:00-6:30 PM	601	601	
2:30-3:00 AM	2 ³⁴	2 ³⁷	10:30-11:00 AM				6:30-7:00 PM	634	634	
3:00-3:30 AM	3 ⁰⁹	3 ¹¹	11:00-11:30 AM				7:00-7:30 PM	701	701	
3:30-4:00 AM	3 ³⁵	3 ³⁶	11:30-12:00 AM				7:30-8:00 PM	734	734	
4:00-4:30 AM	4 ²³	4 ²⁴	12:00-12:30 PM				8:00-8:30 PM	800	801	
4:30-5:00 AM	4 ⁴⁴	4 ⁴⁵	12:30- 1:00 PM				8:30- 9:00 PM	835	835	
5:00-5:30 AM	5 ⁰⁹	5 ¹¹	1:00-1:30 PM				9:00-9:30 PM	903	903	
5:30-6:00 AM	5 ⁴⁰	5 ⁴¹	1:30-2:00 PM				9:30-10:00 PM	936	935	
6:00-6:30 AM	6 ²¹	6 ²²	2:00-2:30 PM				10:00-10:30 PM	1006	1007	
6:30-7:00 AM	6 ³⁴	6 ³⁵	2:30-3:00 PM				10:30-11:00 PM	1032	1032	
7:00-7:30 AM	701	702	3:00-3:30 PM				11:00-11:30 PM	1106	1106	
7:30-8:00 AM	732	733	3:30-4:00 PM				11:30-12:00 PM	1134	1134	

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____

EFTA00019767



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-H



DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ¹⁵	12 ¹⁷		00-8:30 AM				4:00-4:30 PM	406	407	
12:30- 1:00 AM	12 ⁴⁰	12 ⁴⁷		30- 9:00 AM				4:30-5:00 PM	430	431	
1:00-1:30 AM	1 ¹⁵	1 ⁴⁰		00-9:30 AM				5:00 -5:30 PM	507	508	
1:30-2:00 AM	1 ⁵⁴	1 ⁵⁵		30-10:00 AM				5:30-6:00 PM	537	538	
2:00-2:30 AM	2 ²⁰	2 ²¹		0:00-10:30 AM				6:00-6:30 PM	600	600	
2:30-3:00 AM	2 ³⁷	2 ³⁸		0:30-11:00 AM				6:30-7:00 PM	635	635	
3:00-3:30 AM	3 ¹¹	3 ¹³		1:00-11:30 AM				7:00-7:30 PM	700	700	
3:30-4:00 AM	3 ³⁸	3 ³⁹		1:30-12:00 AM				7:30-8:00 PM	735	735	
4:00-4:30 AM	4 ²⁴	4 ²⁵		2:00-12:30 PM				8:00-8:30 PM	800	800	
4:30-5:00 AM	4 ⁴⁵	4 ⁴⁶		2:30- 1:00 PM				8:30- 9:00 PM	836	834	
5:00 -5:30 AM	5 ¹¹	5 ¹³		3:00-1:30 PM				9:00-9:30 PM	902	902	
5:30-6:00 AM	5 ⁴¹	5 ⁴²		3:30-2:00 PM				9:30-10:00 PM	936	936	
6:00-6:30 AM	6 ²⁰	6 ²¹		4:00-2:30 PM				10:00-10:30 PM	10 ⁰⁸	1009	
6:30-7:00 AM	6 ³⁵	6 ³⁶		3:00-3:00 PM				10:30-11:00 PM	1031	1031	
7:00-7:30 AM	7 ⁰⁰	7 ⁰⁰		4:00-3:30 PM				11:00-11:30 PM	1107	1107	
7:30-8:00 AM	7 ³¹	7 ³²		3:30-4:00 PM				11:30-12:00 PM	1131	1131	

MORNING WATCH OPERATIONS LIEUTENANT	
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DAY WATCH OPERATIONS LIEUTENANT	
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EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____

EFTA00019768



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**

**ZA
TIER-J**



DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ⁰⁹	12 ¹¹		00-8:30 AM	8 ⁰⁷	8 ⁰⁸		00-4:30 PM	4 ⁰³	4 ⁰³	
12:30- 1:00 AM	12 ¹³	12 ¹⁴		00- 9:00 AM	8 ³⁹	8 ⁴⁰		00-5:00 PM	4 ³⁴	4 ³⁵	
1:00-1:30 AM	1 ¹²	1 ¹³		00-9:30 AM	9 ⁰⁶	9 ⁰⁷		00 -5:30 PM	5 ⁰²	5 ⁰³	
1:30-2:00 AM	1 ⁵¹	1 ⁵²		00-10:00 AM	9 ⁰⁴	9 ⁰⁵		00-6:00 PM	5 ³¹	5 ³⁴	
2:00-2:30 AM	2 ¹⁷	2 ¹⁸		00-10:30 AM	10 ¹⁵	10 ¹⁶		00-6:30 PM	6 ⁰³	6 ⁰³	
2:30-3:00 AM	2 ³⁴	2 ³⁵		00-11:00 AM	10 ³³	10 ³⁴		00-7:00 PM	6 ³²	6 ³²	
3:00-3:30 AM	3 ⁰⁵	3 ⁰⁷		00-11:30 AM	11 ⁰³	11 ⁰⁴		00-7:30 PM	7 ⁰³	7 ⁰⁴	
3:30-4:00 AM	3 ³³	3 ³⁴		00-12:00 AM	11 ³³	11 ⁴⁴		00-8:00 PM	7 ³²	7 ³²	
4:00-4:30 AM	4 ²¹	4 ²²		00-12:30 PM	12 ⁰⁵	12 ⁰⁶		00-8:30 PM	8 ⁰⁵	8 ⁰⁶	
4:30-5:00 AM	4 ⁴²	4 ⁴³		00-1:00 PM	12 ³⁸	12 ³⁹		00-9:00 PM	8 ³²	8 ³³	
5:00 -5:30 AM	5 ⁰⁵	5 ⁰⁷		00-1:30 PM	10 ⁷	1 ⁰⁷		00-9:30 PM	9 ⁰⁵	9 ⁰⁵	
5:30-6:00 AM	5 ³⁸	5 ³⁹		00-2:00 PM	15 ⁵	15 ⁶		00-10:00 PM	9 ³¹	9 ³²	
6:00-6:30 AM	6 ²³	6 ²⁴		00-2:30 PM	10 ²	10 ²		00-10:30 PM	10 ⁰²	10 ⁰²	
6:30-7:00 AM	6 ³²	6 ³³		00-3:00 PM	2 ³⁸	2 ³⁹		00-11:00 PM	10 ³⁵	10 ³⁵	
7:00-7:30 AM	7 ⁰⁴	7 ⁰⁴		00-3:30 PM	3 ⁰⁶	3 ⁰⁷		00-11:30 PM	11 ⁰³	11 ⁰⁴	
7:30-8:00 AM	7 ³⁹			00-4:00 PM	3 ²³	3 ²⁴		00-12:00 PM	11 ³⁶	11 ³⁶	

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. Observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



SPECIAL HOUSING UNIT

**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-K**



SPECIAL HOUSING UNIT

DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ¹¹	12 ¹³		0-8:30 AM	8 ⁰⁹	8 ¹⁰		4:00-4:30 PM	4 ⁰⁴	4 ⁰⁴	
12:30- 1:00 AM	12 ⁴⁴	12 ⁴⁵		0- 9:00 AM	8 ²³	8 ²⁴		4:30-5:00 PM	4 ³³	4 ³³	
1:00-1:30 AM	1 ³	1 ⁴		0-9:30 AM	9 ⁰⁹	9 ¹⁰		5:00 -5:30 PM	5 ⁰⁴	5 ⁰⁴	
1:30-2:00 AM	1 ⁵²	1 ⁵³		0-10:00 AM	9 ²⁸	9 ²⁹		5:30-6:00 PM	5 ³⁵	5 ³⁵	
2:00-2:30 AM	2 ¹⁸	2 ¹⁹		0-10:30 AM	10 ¹⁰	10 ¹¹		6:00-6:30 PM	6 ⁰²	6 ⁰²	
2:30-3:00 AM	2 ³⁵	2 ³⁶		0-11:00 AM	10 ³⁹	10 ⁴⁰		6:30-7:00 PM	6 ³³	6 ³³	
3:00-3:30 AM	3 ⁰⁷	3 ⁰⁹		0-11:30 AM	11 ⁰⁸	11 ⁰⁹		7:00-7:30 PM	7 ⁰²	7 ⁰²	
3:30-4:00 AM	3 ³⁴	3 ³⁵		0-12:00 AM	11 ⁴⁰	11 ⁴¹		7:30-8:00 PM	7 ³³	7 ³³	
4:00-4:30 AM	4 ²²	4 ²³		0-12:30 PM	12 ¹⁶	12 ¹⁷		8:00-8:30 PM	8 ⁰³	8 ⁰⁴	
4:30-5:00 AM	4 ⁴³	4 ⁴⁴		0- 1:00 PM	12 ³⁰	12 ³¹		8:30- 9:00 PM	8 ³³	8 ³⁴	
5:00 -5:30 AM	5 ⁰⁷	5 ⁰⁹		0-1:30 PM	13 ⁰¹	10 ²		9:00-9:30 PM	9 ⁰⁴	9 ⁰⁴	
5:30-6:00 AM	5 ³⁷	5 ⁴⁰		0-2:00 PM	13 ³	13 ⁴		9:30-10:00 PM	9 ³³	9 ³⁴	
6:00-6:30 AM	6 ²²	6 ²³		0-2:30 PM	2 ⁰⁵	2 ⁰⁶		10:00-10:30 PM	10 ⁰³	10 ⁰⁴	
6:30-7:00 AM	6 ³³	6 ³⁴		0-3:00 PM	2 ³⁷	2 ³⁸		10:30-11:00 PM	10 ³³	10 ³⁴	
7:00-7:30 AM	7 ⁰³	7 ⁰³		0-3:30 PM	3 ⁰²	3 ⁰		11:00-11:30 PM	11 ⁰⁵	11 ⁰⁵	
7:30-8:00 AM	7 ³⁴	7 ³⁴		0-4:00 PM	3 ⁴¹	3 ⁴²		11:30-12:00 PM	11 ³⁵	11 ³⁵	

MORNING WATCH
OPERATIONS
LIEUTENANTDAY WATCH
OPERATIONS
LIEUTENANTEVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least two rounds. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. These observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

EFTA00019770



SPECIAL HOUSING UNIT

**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
M-TIER**



SPECIAL HOUSING UNIT

DATE: 08/08/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ⁰⁷	12 ⁰⁹		0-8:30 AM	8 ⁰⁵	8 ⁰⁶		4:00-4:30 PM	4 ⁰²	4 ⁰²	
12:30- 1:00 AM	12 ⁴²	12 ⁴³		0- 9:00 AM	8 ²¹	8 ³⁴		4:30-5:00 PM	4 ³⁵	4 ³⁶	
1:00-1:30 AM	1 ¹¹	1 ¹²		0-9:30 AM	9 ⁰⁷	9 ⁰⁸		5:00 -5:30 PM	5 ⁰¹	5 ⁰¹	
1:30-2:00 AM	1 ⁵⁰	1 ⁵¹		0-10:00 AM	8 ⁴¹	8 ⁴²		5:30-6:00 PM	5 ³²	5 ³³	
2:00-2:30 AM	2 ¹⁶	2 ¹⁷		0-10:30 AM	10 ¹⁶	10 ¹⁷		6:00-6:30 PM	6 ⁰⁴	6 ⁰⁴	
2:30-3:00 AM	2 ³³	2 ³⁴		30-11:00 AM	10 ⁴⁴	10 ⁴⁵		6:30-7:00 PM	6 ³¹	6 ³¹	
3:00-3:30 AM	3 ⁰²	3 ⁰⁵		00-11:30 AM	11 ⁰⁶	11 ⁰²		7:00-7:30 PM	7 ⁰⁵	7 ⁰⁵	
3:30-4:00 AM	3 ³²	3 ³³		30-12:00 AM	11 ³¹	11 ³²		7:30-8:00 PM	7 ³¹	7 ³¹	
4:00-4:30 AM	4 ²⁰	4 ²¹		00-12:30 PM	12 ⁰³	12 ⁰⁴		8:00-8:30 PM	8 ⁰⁷	8 ⁰⁷	
4:30-5:00 AM	4 ⁴¹	4 ⁴²		30- 1:00 PM	12 ³⁵	12 ³⁶		8:30- 9:00 PM	8 ³¹	8 ³²	
5:00 -5:30 AM	5 ⁰³	5 ⁰⁵		0-1:30 PM	1 ⁰⁷	1 ⁰⁸		9:00-9:30 PM	9 ⁰⁶	9 ⁰⁶	
5:30-6:00 AM	5 ³⁷	5 ³⁹		0-2:00 PM	1 ³⁵	1 ⁴⁰		9:30-10:00 PM	9 ³¹	9 ³¹	
6:00-6:30 AM	6 ²⁴	6 ²⁵		0-2:30 PM	2 ⁴⁴	2 ⁴²		10:00-10:30 PM	10 ⁰¹	10 ⁰²	
6:30-7:00 AM	6 ³¹	6 ³²		0-3:00 PM	2 ³³	2 ³⁴		10:30-11:00 PM	10 ³⁶	10 ³⁷	
7:00-7:30 AM	7 ⁰⁵	7 ⁰⁵		0-3:30 PM	3 ⁰⁵	3 ⁰⁶		11:00-11:30 PM	11 ⁰¹	11 ⁰²	
7:30-8:00 AM	7 ³⁶	7 ³⁶		0-4:00 PM	3 ⁷	3 ³⁸		11:30-12:00 PM	11 ³⁸	11 ³⁸	

MORNING WATCH OPERATIONS LIEUTENANT	
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DAY WATCH OPERATIONS LIEUTENANT	
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EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice. Rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

EFTA00019771



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
L-TIER
DATE: 08/08/2019**

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ⁰⁵	12 ⁰⁷		0 AM	8 ⁰¹	8 ⁰²		4:00-4:30 PM	4 ⁰¹	4 ⁰¹	
12:30- 1:00 AM	12 ⁴¹	12 ⁴²		00 AM	8 ³¹	8 ³²		4:30-5:00 PM	4 ³¹	4 ³²	
1:00-1:30 AM	1 ¹⁰	1 ¹¹		0 AM	9 ⁰¹	9 ⁰²		5:00 -5:30 PM	5 ⁰⁰	5 ⁰⁰	
1:30-2:00 AM	1 ⁴⁹	1 ⁵⁰		00 AM	9 ³¹	9 ³²		5:30-6:00 PM	5 ³¹	5 ³¹	
2:00-2:30 AM	2 ¹⁵	2 ¹⁶		0:30 AM	10 ¹²	10 ¹²		6:00-6:30 PM	6 ⁰⁵	6 ⁰⁵	
2:30-3:00 AM	2 ³²	2 ³³		1:00 AM	10 ³¹	10 ³²		6:30-7:00 PM	6 ³⁰	6 ³⁰	
3:00-3:30 AM	3 ⁰⁰	3 ⁰²		1:30 AM	11 ⁰¹	11 ⁰²		7:00-7:30 PM	7 ⁰⁶	7 ⁰⁷	
3:30-4:00 AM	3 ³⁰	3 ³²		2:00 AM	11 ³¹	11 ³²		7:30-8:00 PM	7 ³⁰	7 ³⁰	
4:00-4:30 AM	4 ¹⁹	4 ²⁰		2:30 PM	12 ⁰¹	12 ⁰²		8:00-8:30 PM	8 ⁰⁸	8 ⁰⁸	
4:30-5:00 AM	4 ⁴⁰	4 ⁴¹		3:00 PM	12 ³¹	12 ³²		8:30- 9:00 PM	8 ³⁰	8 ³⁰	
5:00 -5:30 AM	5 ⁰¹	5 ⁰³		3:30 PM	1 ⁰¹	1 ⁰²		9:00-9:30 PM	9 ⁰¹	9 ⁰¹	
5:30-6:00 AM	5 ³⁶	5 ³⁷		4:00 PM	1 ³¹	1 ³²		9:30-10:00 PM	9 ³⁰	9 ³⁰	
6:00-6:30 AM	6 ²⁵	6 ²⁶		4:30 PM	2 ⁰¹	2 ⁰²		10:00-10:30 PM	10 ⁰⁰	10 ⁰⁰	
6:30-7:00 AM	6 ³⁰	6 ³¹		5:00 PM	2 ³¹	2 ³²		10:30-11:00 PM	10 ³⁸	10 ³⁹	
7:00-7:30 AM	7 ⁰⁵	7 ⁰⁶		5:30 PM	3 ⁰⁰	3 ⁰¹		11:00-11:30 PM	11 ⁰⁰	11 ⁰⁰	
7:30-8:00 AM	7 ³⁷	7 ³⁷		6:00 PM				11:30-12:00 PM	11 ³⁹	11 ³⁹	

MORNING WATCH OPERATIONS LIEUTENANT	
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DAY WATCH OPERATIONS LIEUTENANT

EVENING WATCH OPERATIONS LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. It must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



SPECIAL HOUSING UNIT



SPECIAL HOUSING UNIT

**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**

ZB

DATE: 8/8/19

TIME RAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:00	12:30		8:00-8:30 AM	8:25	8:27		4:00-4:30 PM	4:00	4:05	
12:30- 1:00 AM	12:30	12:53		8:30- 9:00 AM	8:46	8:46		4:30-5:00 PM	4:33	4:37	
1:00-1:30 AM	1:00	1:03		9:00-9:30 AM	9:12	9:14		5:00 -5:30 PM	5:08	5:10	
1:30-2:00 AM	1:30	1:33		9:30-10:00 AM	9:50	9:52		5:30-6:00 PM	5:37	5:34	
2:00-2:30 AM	2:00	2:03		10:00-10:30 AM	10:17	10:19		6:00-6:30 PM	6:05	6:05	
2:30-3:00 AM	2:30	2:33		10:30-11:00 AM	10:41	10:43		6:30-7:00 PM	6:34	6:38	
3:00-3:30 AM	3:00	3:03		11:00-11:30 AM	11:22	11:24		7:00-7:30 PM	7:07	7:09	
3:30-4:00 AM	3:30	3:30		11:30-12:00 AM	11:44	11:46		7:30-8:00 PM	7:35	7:36	
4:00-4:30 AM	4:00	4:03		12:00-12:30 PM	12:26	12:28		8:00-8:30 PM	8:02	8:04	
4:30-5:00 AM	4:30	4:33		12:30- 1:00 PM	12:40	12:42		8:30- 9:00 PM	8:30	8:32	
5:00 -5:30 AM	5:00	5:03		1:00-1:30 PM	1:11	1:13		9:00-9:30 PM	9:08	9:09	
5:30-6:00 AM	5:30	5:33		1:30-2:00 PM	1:37	1:39		9:30-10:00 PM	9:37	9:40	
6:00-6:30 AM	6:00	6:03		2:00-2:30 PM	2:09	2:11		10:00-10:30 PM	10:01	10:05	
6:30-7:00 AM	6:30	6:33		2:30-3:00 PM	2:50	2:51		10:30-11:00 PM	10:34	10:36	
7:00-7:30 AM	7:00	7:03		3:00-3:30 PM	3:23	3:25		11:00-11:30 PM	11:10	11:13	
7:30-8:00 AM	7:30	7:22		3:30-4:00 PM	3:39			11:30-12:00 PM	11:44	11:47	

MORNING WATCH
OPERATIONS
LIEUTENANTDAY WATCH
OPERATIONS
LIEUTENANTEVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____

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