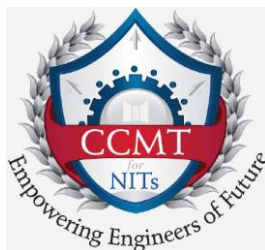


# **Centralized Counseling for M.Tech. / M.Arch. / M. Plan. /M. Des. Admissions 2016**

## **CCMT 2016**

### **Information Brochure**



Coordinating Institute  
**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA**  
**SURATHKAL-575 025**  
<http://ccmt.nic.in>

## IMPORTANT

### Undertaking by Each Candidate

- I have read all the guidelines available in the information brochure and on the CCMT-2016 website (<http://ccmt.nic.in>).
- I have read the eligibility conditions for respective programmes across all participating Institutes of CCMT-2016.
- I am aware and abide by **the special eligibility conditions** that are required for admission in some of the Institutes, as given in brochure, and would ensure that I fulfill all such conditions while selecting such programmes during choice-filling. I am aware that, my admission to allotted Institute/ University will be CANCELLED if I do not satisfy the special eligibility criteria of the allotted Institute/ University, as mentioned in the Brochure.
- I undertake that, I shall provide only authentic information. If any information given by me is found incorrect at any point of time, my admission/ candidature will automatically **stand CANCELLED without any further reference and I will be liable for all the consequences.**
- I am aware that, after the last date of registration, I would not be able to change any information that I have entered during the online registration. In case it is found incorrect later at any stage, my candidature would be cancelled and my registration fee would stand forfeited.
- I am aware that, I have to pay the requisite fee and lock the choices for complete registration.
- I undertake that, I will take printout of my complete application including filled-choices and check the details carefully. I also understand that, in no case any grievance OR complaint shall be entertained at any later stage throughout the complete process of Counseling.

**Contact us:****Vice-Chairperson****Technical & Implementation Committee, CCMT 2016**

National Institute of Technology Karnataka Surathkal

Mangalore – 575 025 (Karnataka).

Phone: (+91) -824-2473003, 2473099

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## About CCMT

Centralized Counseling for M.Tech./ M.Arch./ M.Plan./M.Des. (CCMT) is a convenient platform for the students to apply for M.Tech./ M.Arch./ M.Plan./M.Des. programmes, based on their GATE score of years 2015 and 2016, in 30 NITs and reputed Centrally Funded Technical Institutions namely Central University of Rajasthan, Institute of Technology Guru Ghasidas Vishwavidyalaya, Bilaspur, ABV-IIITM Gwalior, IIITDM Jabalpur, IIIT Allahabad, Sant Longowal Institute of Engineering and Technology (SLIET) Longowal, Indian Institute of Engineering Science and Technology (IIEST) Shibpur, National Institute of Foundry and Forge Technology (NIFFT) Ranchi, School of Planning and Architecture (SPA) Vijayawada, PEC University of Technology, Chandigarh and IIITD&M Kancheepuram. This centralized system has replaced the older system, wherein students had to apply individually to various Institutes and go to every Institute for appearing in interview/counseling. The older system caused a lot of difficulties to students such as filling multiple applications, travelling long distances to various Institutes across the country and missing some Institutes due to overlapping admission dates. Centralized counseling has provided a system wherein the students can fill one online application form from their homes and apply to all programmes in all the participating institutions to which they are eligible. The overall convenience of students has been enormously increased due to centralized counseling.

The CCMT was successfully organized by NIT Rourkela in the year 2015. This year, CCMT is being organized by NITK, Surathkal. Three new participating Institutes namely PEC University of Technology, Chandigarh, IIITD&M Kancheepuram and NIT Uttarakhand have joined in the centralized counseling.

### **New features of CCMT 2016**

- Fresh registration is required for National Spot Round (NSR) with an advance deposit of Rs.42,000/- (OC/OB) or Rs.11,500/- (SC/ST/PwD), which is not refundable on allotment of seat.
- New applicants are allowed to register for NSR.
- Candidates are not required to visit RC for document verification and locking of choices during NSR.

**List of Abbreviations/ Short Forms**

S. No.	Abbreviations/Short Forms	Description
1.	GN/OC/OP	General/Open Category
2.	OB/OBC	Other Backward Classes
3.	NC/NCL	Non Creamy Layer
4.	SC/ST	Schedule Caste/ Schedule Tribe
5.	CCMT	Centralized Counseling for M.Tech./M.Arch./M.Plan./M.Des. Admissions
6.	PwD	Persons with disability
7.	RC	Reporting Centre
8.	HC	Help Centre
9.	PI	Participating Institute
10.	IS	Internal Sliding
11.	NSR	National Spot Round
12.	PRN	GATE Registration Id
13.	DVC	Document Verification Certificate

**TYPES OF FEES COLLECTED:**

Registration Fee	Non-refundable collateral fee collected for participating in CCMT allotment process
Seat Acceptance Fee	Fee collected when the candidate accepts the seat allotted to her/him. This is a part of Institute fee, which will be later adjusted against the finally allotted Institute's admission fee
Seat Confirmation Fee	Fee collected when the candidate confirms her/his acceptance of the finally allotted seat. This is a part of Institute fee, which will be later adjusted against the finally allotted Institute's admission fee
NSR Participation Fee	Fee collected during the NSR round to be adjusted against the Institute fee upon allotment of a seat.
NSR Fee	NSR Participation fee + Registration fee

## 1. Introduction

Centralized Counseling for M.Tech. / M.Arch./ M.Plan./M.Des. admissions (CCMT) 2016 is an on-line admission process for all National Institutes of Technologies (NITs) and several other Centrally Funded Technical Institutes viz. Central University of Rajasthan, Institute of Technology Guru Ghasidas Vishwavidyalaya, Bilaspur, ABV-IIITM Gwalior, IIITDM Jabalpur, IIIT Allahabad, Sant Longowal Institute of Engineering and Technology (SLIET) Longowal, Indian Institute of Engineering Science and Technology (IIST) Shibpur, National Institute of Foundry and Forge Technology (NIFFT) Ranchi, School of Planning and Architecture (SPA) Vijayawada, PEC University of Technology, Chandigarh and IIITD&M Kancheepuram. These are the premier institutions of the country, under the aegis of Ministry of HRD, Government of India, for imparting world class technical education. As decided by the Core Committee, Counseling for centralized admission to postgraduate programs in all these Institutes will be starting from 2<sup>nd</sup> week of April, 2016. CCMT will coordinate admission to PG programmes in engineering, technology and architecture in respect of above mentioned Institutes hereinafter called '**Participating Institutes**' (PIs).

Important features of the admission procedure, admission schedule, list of reporting centers (RC), list of Participating Institutes (PIs), seat distribution and eligibility matrix of the participating Institutes, academic calendar and fee structure of participating Institutes, fee refund rules, and contact addresses etc. are given in this brochure. Candidates are advised to read this brochure carefully and visit the website <http://ccmt.nic.in> regularly for updates and other details regarding the entire online admission process.

The counseling process consists of three stages:

**A. Online Registration, Choice Filling and Locking of Choices:** In this process, all candidates eligible for central counseling should register themselves by paying the requisite registration fee for counseling through the CCMT website during the specified period given in the Schedule (Section 5.7) from the places convenient to them. During the registration process, candidate needs to pay the registration fee online using the SBI MOPS (Net Banking/ Credit Card/Debit Card or through e-Challan), during the specified period given in the Schedule (Section 5.7). After registration fee payment, the candidate will be able to exercise their programme choices across all Participating Institutes on CCMT website using the Internet during specified period given in the Schedule (Section 5.7). Candidate may take assistance of the Help Centers (<http://ccmt.nic.in> → Reporting Centers and Help Centers) for registration and choice filling.

**B. Online Seat Allotment, Seat Acceptance fee deposit and Personal Reporting at a Reporting Center:** Candidates will be offered seats based on their choices in the order of merit (see - Rules for deciding merit) over multiple rounds of allotment-process. Candidates who are allotted a seat (i.e. offered admission) will have to deposit seat acceptance fee (Rs 20,000) using SBI MOPS (Net banking / credit card/ debit card or through e-Challan), and then personally report to any one of the 'Reporting Centers' (<http://ccmt.nic.in> → Reporting Centers and Help Centers) as per the schedule given in the brochure during the specified time frames, failing which their admission will be **cancelled**. Candidates have to produce their original documents for verification, submit photocopy of documents and proof of the Seat Acceptance Fee payment to mark their acceptance of the offer of seat and exercise "WILLINGNESS CHANGE" (described later). On satisfactory verification of all relevant documents and having paid the Seat Acceptance Fee, candidate will be issued a Document Verification Certificate (DVC).

**C. Getting Admitted to 'Allotted Institute':** All the candidates who have been allotted seats and reported at any RC during any of the three rounds (i.e. 1st, 2nd, or 3rd round) have to complete the provisional seat confirmation process by paying seat confirmation fee (Rs 10,000) from own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) as per the schedule given in Section 5.7. The balance fees with respect to allotted Institute have to be paid to the respective allotted Institute at the time of admission. For the actual Institute fee please refer to the respective Institute website. After paying

the seat confirmation fee, the students can download the Provisional Seat Confirmation letter from the CCMT website before the last date as per the schedule given in Section 5.7. The candidates may then directly proceed to the respective allotted Institutes with the original documents (as mentioned in Section 6.4.1), Document Verification Certificate (DVC) signed by the RC officials and the provisional seat confirmation letter downloaded from CCMT website for taking the final admission and attending the classes as per the academic calendar of the respective Institute. The candidates are advised to look at the website of the allotted Institute from time to time for updated information related to the Institute fee/starting of classes etc. at the allotted Institute. For the candidates who are allotted seats in NSR, the detailed process is given in Section 7.4.

In case of any dispute arising out of the counseling process up to the final allocation of Institution and / or programme, the decision of Chairperson, CCMT-2016 shall be final. The jurisdiction for legal disputes, if any, will be limited to the High Court of Karnataka at Bengaluru only.

For smooth and flawless admission procedure, it is advised that candidates should carefully follow the admission procedure given in this brochure. The procedure offers enough flexibility at every round of allotment and candidates are supposed to cooperate by not prolonging their final decision on admission after seat allotment. This will facilitate in catering to the needs of larger number of candidates seeking admission through CCMT.

**This counselling is not for candidates seeking admission to Sponsored and Part Time seats. They should contact the respective Participating Institutes for the admission.**

## **2. Eligibility Requirements**

For a candidate to be eligible for M. Tech. / M. Arch. /M. Plan. /M. Des. programme:

- Must have a valid GATE Score in the year 2015 or 2016.
- In qualifying degree the candidates should have passed and secured atleast 6.5 CGPA (on a 10-point scale) or 60% for OC/OB, whereas 6.0 CGPA (on a 10-point scale) or 55% in case of SC/ST/PwD candidates. The above mentioned CGPA/Percentage should be awarded by a recognized University/Institute.
- In case, result of qualifying degree is awaited, provisional admission is permitted to a student subject to meeting above minimum qualifying degree requirements latest by **September 15, 2016**. In these cases, all exams should have been completed by **July 15, 2016** with NO backlog papers. A certificate to that effect and Mark sheet/Grade card till pre-final semester should be submitted at the Reporting Centre during document verification.
- Conversion from CGPA to percentage or vice versa given by individual Institute will not be considered/ allowed.
- For every programme eligibility is defined based on certain combinations of degree-disciplines and GATE papers. For the seat matrix and eligibility matrix please refer to <http://ccmt.nic.in>, it provides number of seats available under different category in each programme.
- For certain programmes in some Institutes, special eligibility criteria are applicable (**given in <http://ccmt.nic.in> → Special Eligibility Conditions**). Eligibility against these requirements shall not be checked during registration process. **Candidates are required to ensure that they fulfill all such requirements before filling and applying for such programmes as their choices. Candidate will be solely responsible for checking of these requirements; CCMT 2016 will not entertain any**



**claims arising out of failure on part of candidate applying without ensuring compliance of their candidature.**

### **3. Rules for Seat Allotment**

- Merit list will be prepared on the basis of GATE score.
- To resolve and determine inter-se-merit of candidates having same GATE score, following criterion will be used in the stated order of preference.
  1. Candidates having GATE score in 2015 will be given preference over candidates having score of 2016.
  2. If year of GATE score is same, then preference will be given to that candidate who has obtained higher GATE marks out of 100.
  3. In highly unlikely event of their GATE marks out of 100 and the year of GATE score being the same, then preference will be based on Random Tie Breaking Rank Generation.
- Seat allotment is based on the Merit list and availability of seat as per filled Choice according to GoI Reservation norms.

### **4. Reservation of Seats**

Seats are reserved for various categories of candidates as per the Government of India norms. For seat matrix please refer to <http://ccmt.nic.in>.

### **5. Admission Process Overview**

This section provides only a broad overview of the stages involved in the counseling and admission process.

#### **5.1 Pre-allotment steps**

Candidates are strongly advised to read the **instructions** available on CCMT website for registration process and choice filling/locking process before proceeding with the actual registration process.

- The registration fee is Rs.1500/- for SC/ST/PwD and Rs.2000/- for OC/OB, payable only by SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI). The registration fee is non-refundable and would not be adjusted towards any other fee.
- Candidates are advised to check their eligibility for various programmes very carefully.
- All eligible candidates will have to register and fill their choices ONLINE during the specified period given in the Schedule (**Section 5.7**) on CCMT website <http://ccmt.nic.in> to be considered for seat allotment.
- All candidates must carefully enter the correct and verifiable personal information during online registration.
- Candidates must read carefully all terms & conditions before clicking on the “I agree” check box.
- During the choice filling period, the candidates are free to change, reorder, delete and add their choices of programmes / Institutes as per their preference, till they lock their choices or till the last date of choice filling.
- **Candidate must ensure themselves that they are fully eligible and satisfy the special eligibility conditions (given in <http://ccmt.nic.in> → Special Eligibility Conditions) for a particular programme before filling up that programme in the list of preferred choices. CCMT/allotted Institute is not responsible for cancellation of their seat allotment/admission due to non-fulfillment of eligibility criteria.**
- All the candidates must lock their final choices by 23:59hrs of **May 16, 2016 (Monday)**.
- Candidates will not be able to unlock their choices once their choices are **locked**.
- If candidates fail to explicitly lock their choices by 23:59hrs of **May 16, 2016**, their last saved choices will be automatically locked. Candidates are therefore strongly advised to lock their choices

themselves. **Candidates who have not filled even one choice would lose their chance to get admission as their applications would not be processed further.**

- Candidates must take printout of their registration form and locked choices. This printout, which also mentions the terms and conditions agreed by the candidates has to be signed and submitted at the time of reporting.
- Registered candidates who do not fill any choice or fail to save them cannot be considered for seat allotment and admission.
- **If the information submitted by the candidate is found to be fraudulent, incorrect or untrue at any stage (even after provisional admission), the seat allotted (if any) will be cancelled without any further reference. Moreover, such candidate may no longer be considered eligible for admission and will also be liable for legal action.**

## **5.2 Seat Allotment and Reporting**

- The seat allotment in any round will be displayed on the website <http://ccmt.nic.in> as per schedule given in Section 5.7. Individual allotment letters will NOT be sent to the candidates.
- All the candidates who get an allotment will have to report in person at any one of the Reporting Centers (<http://ccmt.nic.in> → Reporting Centers and Help Centers) within the scheduled time frame, **failing which their seat allotment shall stand cancelled.** They will not be considered for further rounds of seat allotment, except that they may be considered for the National Spot Round (NSR).
- Candidates will have to produce valid GATE Score Card and all other relevant certificates/documents in original (as mentioned in Section 6.4.1) for verification. One set photocopies of all such documents together with signed printout of registration form with locked choices, reporting form, proof of fee payment and **Provisional Seat Allotment Letter** downloaded from the CCMT website should be available with the candidate at the time of reporting to the Reporting Center.
- Before coming to Reporting Center, the candidates have to pay the Seat Acceptance Fee (Rs.20,000/- for all Categories) using their own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI). Proof of payment of Seat Acceptance Fee (Rs.20,000/- for all Categories) is to be produced at the time of reporting.
- During reporting period, candidate is given the provision of specifying his willingness, viz. **Floating, Sliding and Freezing.**
  - **Floating:** implies the candidate's willingness to be considered for all the higher preferred choices across the Institutes for further rounds of seat allotment.
  - **Sliding:** implies the candidate's willingness to be considered for all higher preferred choices within the Institute allotted to her/him during further rounds of seat allotment.
  - **Freezing:** implies the candidate's willingness to accept and remain with the programme and the Institute allotted to her/him.
- If the allotted seat is of 'higher preferred choice' for a candidate who has specified her/his willingness as Floating/Sliding then, she/he will compulsorily forfeit the claim on the seat allotted to her/him in the earlier rounds.
- A Document Verification Certificate (DVC) will be issued to the candidates at the Reporting Center after verification of all documents.
- **Some of the Institutes and programmes have additional restrictions on qualifications, age and professional experience (given in <http://ccmt.nic.in> → Special Eligibility Conditions). Candidates are advised to ensure that they satisfy all the additional criteria before they fill-in their choices for these programmes / Institutes. CCMT will not be responsible for any errors / misjudgments made by the candidates.**
- Candidate who has paid the seat acceptance fee during any of the first three rounds of allotment and opts for **Freezing/Sliding** willingness can confirm the provisional allotment of seat by paying the Seat Confirmation Fee (Rs.10, 000/- for all Categories) using their own computer through SBI MOPS (i.e.,

Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) during the prescribed period given in Section 5.7 and can download the Provisional Seat Confirmation letter. Please note that failing to pay the Seat Confirmation Fee during the prescribed period as per Section 5.7, the admission will be cancelled and will not be considered for Internal Sliding.

- For changing the willingness the candidate should approach the same Reporting Center in round 2 and round 3.
- Candidates should approach the same Reporting Center to withdraw from the CCMT counseling process.
- Candidates who have paid the Seat Confirmation Fee and opted for **Sliding** at the end of Round 3 are only considered for the Internal Sliding.
- In Internal Sliding, the candidates are considered for the allotment of their higher preferred choice in the allotted Institute.
- NSR will be conducted after Internal Sliding. The eligible candidates who were not allotted a seat and Fresh applicants are eligible to apply for NSR. To be considered for NSR, all the interested candidates should apply afresh (Fresh Registration). **For more details, refer section 5.4**

### ***5.3 Reporting at RC during first three rounds***

When the seat is allotted to the candidate for the first time in any of the rounds, the candidate has to pay the Seat Acceptance Fee (Rs.20,000/- for all Categories) using their own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) before reporting at the Reporting Center. Proof of payment of Seat Acceptance Fee (Rs.20,000/- for all Categories) is to be produced at the time of reporting.

#### **Round 1:**

During the first round of allotment, the candidates can set their willingness to **Freezing/Floating/Sliding**. If the willingness is **Freezing** then, the candidate can confirm the provisional allotment of seat by paying the Seat Confirmation Fee (Rs.10,000/- for all Categories) using their own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) during the prescribed period given in Section 5.7 and can download the Provisional Seat Confirmation letter. Please note that failing to pay the Seat Confirmation Fee during the prescribed period as per Section 5.7, the allotted seat stands cancelled.

If the willingness is **Floating/Sliding**, candidate has to wait for probable allotment of preferred higher choices in the further rounds.

#### **Round 2:**

Candidates, who are reporting at the Reporting Center for the first time, can set their willingness to **Floating/Sliding/Freezing**. During the Round 1, candidates who have given the willingness as **Floating** or **Sliding**, may change their willingness from **Floating to Sliding**, or **Floating to Freezing** or **Sliding to Freezing** by reporting to the earlier reported RC. If the willingness is **Freezing** then, the candidate can confirm the provisional allotment of seat by paying the Seat Confirmation Fee (Rs.10,000/- for all Categories) using their own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) during the prescribed period given in Section 5.7 and can download the Provisional Seat Confirmation letter. Please note that failing to pay the Seat Confirmation Fee during the prescribed period as per Section 5.7, the seat allotment will be cancelled. If the willingness is **Floating/Sliding**, candidate has to wait for probable allotment of preferred higher choices in the Round 3.

### Round 3:

Candidates, who are reporting at the Reporting Center for the first time, can set their willingness to **Sliding/Freezing**. Note that candidates who have been allotted with a seat in any of the rounds has to pay the Seat Confirmation Fee (Rs.10,000/- for all Categories) using their own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) during the prescribed period given in Section 5.7 and can download the Provisional Seat Confirmation letter. Please note that failing to pay the Seat Confirmation Fee during the prescribed period as per Section 5.7, the seat allotment will be cancelled. At the end of Round 3, all **Floating** willingness if any, is automatically converted to **Sliding**.

Candidates who are not satisfied with the allotment but already paid the Seat Acceptance Fee Rs.20,000/- should report to the same Reporting Center for withdrawal of their seats. In case the Seat Confirmation Fee is paid and candidate does not report to the allotted Institute for admission within the specified period then, Seat Acceptance Fee and / or the Seat Confirmation Fee will be refunded upon the request of the candidate, after deducting Rs.1000/- towards processing fee by the CCMT Headquarters after the entire admission process is completed. All candidates, who withdraw their seat, forfeit all claims on the seat allotted to them. Withdrawal candidates can apply in NSR round as a fresh candidate by paying the NSR registration fee.

After the first three rounds of reporting is over, Internal Sliding will be done by CCMT for the students who have paid both the fees i.e. **Seat Acceptance Fee and the Seat Confirmation Fee**. Vacant seats will be displayed on CCMT website as per the Schedule given in Section 5.7.

### 5.4 National Sport Round (NSR)

- A *National Spot Round (NSR)* will be conducted after Internal Sliding by CCMT. Following candidates are eligible for NSR:
  - All eligible candidates, except those who have been considered in Internal Sliding
  - All eligible candidates who did not register during main counseling are also permitted for spot round.
- Vacant seats for NSR will be displayed on the CCMT website as per the schedule given in Section 5.7. Candidates willing to participate in NSR should register by paying NSR Fee of Rs.42,000/- for OC/OB (Rs. 40,000/- NSR Participation fee + Rs.2000/- Registration fee) or Rs.11,500/- for SC/ST/PwD (Rs. 10,000/- NSR Participation fee + Rs. 1500/- Registration fee) using their own computers through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) and enter the choices from the vacant seats. The Registration fee is non-refundable and would not be adjusted towards any other fee.
- Candidates are advised first to check their eligibility for various programmes very carefully.
- All eligible candidates for NSR will have to register and fill their choices ONLINE during the specified period given in the Schedule (**Section 5.7**) on CCMT website <http://ccmt.nic.in> to become eligible for seat allotment.
- All candidates must carefully enter the correct and verifiable personal information during online registration.
- Candidates must read carefully all terms & conditions before clicking on the “I agree” check box.
- During the choice filling period, the candidates are free to change, reorder, delete and add their choices of programmes / Institutes as per their preference, till they lock their choices or till the last date of choice filling.
- **Candidate must ensure themselves that they are fully eligible and satisfy the special eligibility conditions (given in <http://ccmt.nic.in> → Special Eligibility Conditions) for a particular programme before filling up that programme in the list of preferred choices. CCMT/allotted Institute is not**

**responsible for cancellation of their seat allotment/admission due to non fulfillment of eligibility criteria.**

- All the candidates must lock their final choices by 23.59 hrs of **July 8, 2016 (Friday)**.
- Candidates will not be able to unlock their choices once these are locked.
- If candidates fail to explicitly lock their choices by 23.59 hrs of **July 8, 2016 (Friday)**, their last saved choices will be automatically locked. Candidates are therefore strongly advised to lock their choices themselves. **Candidates who have not filled even one choice would lose their chance to get admission as their applications would not be processed further.**
- Candidates must take printout of their registration form and locked choices. This printout, which also mentions the terms and conditions agreed by the candidates, has to be signed and submitted at the time of reporting for final admission to the respective Institutes as per the schedule given in Section 5.7
- Registered candidates who do not fill any choice or fail to save them cannot be considered for seat allotment and admission.
- **If the information submitted by any candidate is found to be fraudulent, incorrect or untrue at any stage (even after provisional admission), the seat allotted (if any) will be cancelled without any further reference. Moreover, such candidate may no longer be considered eligible for admission and will also be liable for legal action.**
- **All the above steps are mandatory in order to participate in spot round even for those candidates who have already registered and submitted choices in the previous rounds. Earlier registration and filled choices now becomes null and void.**
- Only those candidates who have successfully registered after paying **NSR fee**, filled and locked the choices will be considered for National Spot Round of seat allotment.
- Seat Allotment rules will be the same as that of earlier Rounds.
- After the seat allotment, the result will be published on the CCMT portal. Candidate can download the Provisional Seat Allotment Letter and report to the allotted Institute. Candidates are advised to report to the allotted Institute with the Provisional Seat Allotment Letter and all other relevant certificates/documents in original (as mentioned in Section 6.4.1) for admission.
- **Once seat is allotted, there will be no REFUND of NSR Participation Fee.** If seat is not allotted, NSR Participation fee will be refunded by CCMT Headquarters later on.

Note: Candidates, who have not registered online during the specified period or not filled even a single choice before the last date of the registration as per the schedule given in Section 5.7, are not eligible for NSR.

The following flow diagram shows the overall allotment process discussed above:

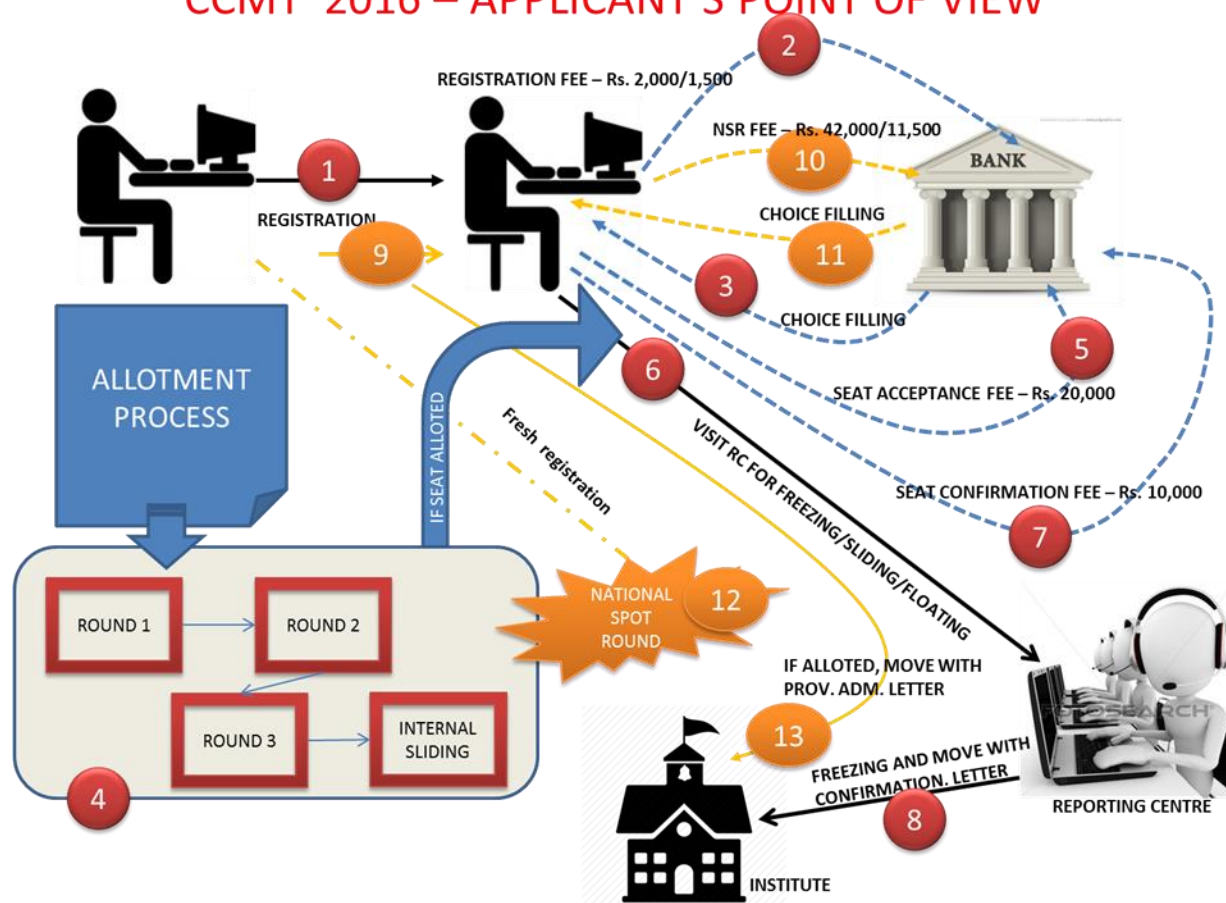
In the flow diagram, the components/steps marked **red** are pertaining to Round 1, 2, 3 and IS related activities; the components/steps marked **orange** are pertaining to NSR related activities. The sequence of steps (1 to 14) indicates the actual flow of the process.

Steps:

1. Registration: Candidate need to provide the essential information like – GATE related information, Qualification related information, Bank related information.
2. Registration Fee: Candidate need to pay Rs. 2000/Rs. 1500 (in the case of SC/ST/PwD), which is non-refundable. This step will allow the candidate to perform choice filling.
3. Choice Filling: Candidate is shown the possible 'Institute → Department → Programme' grouping based on the essential information provided by the candidate. Candidate need to specify the prioritized choice list.
4. Allotment process – Involves Round 1, Round 2, Round 3 and Internal Sliding (IS) in that order.

5. If seat is allotted, then candidate need to pay Seat Acceptance Fee (Rs. 20,000).
6. Candidate (for whom the seat is allotted) needs to visit RC to specify his willingness, Floating/Sliding/Freezing.
7. If willingness option is Freezing, candidate need to pay Rs. 10,000 towards Seat Confirmation Fee and can download the Provisional Admission Letter. Note that all the candidates for whom the seats are allotted need to pay Seat Confirmation Fee by the end of Round 3.
8. With option set Freezing, the candidate can physically visit the Institute for admission in stipulated period with Provisional Admission Letter.
9. During NSR round, the candidate has to the registration as specified in Step 1.
10. Candidate need to pay Rs. 42000/Rs. 11500 (in the case of SC/ST/PwD), which is non-refundable in case of seat allotment. This step will allow the candidate to perform choice filling.
11. Choice Filling: This step is same as Step 3.
12. Seat Allotment Process (NSR) – Same as in Round 1/ Round 2/Round 3/IS.
13. Candidate can visit the allotted Institute with the Provisional Admission Letter in stipulated period.

## CCMT 2016 – APPLICANT’S POINT OF VIEW



### 5.5 e-Challan payment process guidelines

**Payment must be made as per schedule in section 5.7.** CCMT will not be responsible for any payments made after the due date.

For making payment through e-Challan, the guidelines are as follows:

- The candidate needs to take print out of e-Challan form and make payment of the fee, in order to proceed with the counselling process. The last date of depositing the fee by e-Challan is given in Schedule (Section 5.7).
- Candidates can pay the fee at any SBI branch.
- e-Challan form can be generated by the system only once for a given type of fee.
- In case the candidate generates the e-Challan form using the system, but do not make payment, their application process will be incomplete.

### ***5.6 Jurisdiction***

In case of any dispute arising out of the counseling process at any stage up to the final allocation of institution and / or programme, the decision of Chairman, CCMT-2016 shall be final. The jurisdiction for legal disputes, if any, will be limited to High Court of Karnataka at Bengaluru only.



### 5.7 Important Dates (Tentative Schedule)

Sl. No	Activities	Date	Day
1	Advertisement	08 April 2016	Friday
2	Availability of CCMT 2016 website	01 April 2016	Friday
3	Online registration starts	11 April 2016	Monday
4	Start date of online choice filling	11 April 2016	Monday
5	Last date of online registration and fee payment (Rs. 2000/- for OC/OB and Rs. 1500/- for SC/ST/PwD)	16 May 2016 (till 11:59 PM)	Monday
6	Last date of online choice filling	19 May 2016 (till 11:59 PM)	Thursday
7	Locking of Choices	16 - 19 May 2016 (till 11:59 PM)	Monday - Thursday
8	Automatic locking of choices	19 May 2016 (at 11:59 PM)	Thursday
9	1 <sup>st</sup> Round of allotment	29 May 2016	Sunday
10	Payment of Seat Acceptance fee of Rs.20,000/- through Net Banking or Debit Card or Credit Card from own computer, OR through e-challan at any SBI branch followed by reporting at any Reporting Centre after 1 <sup>st</sup> round of allotment	30 May - 02 June 2016	Monday-Thursday
11	2 <sup>nd</sup> Round of allotment	06 June 2016	Monday
12	Seat Acceptance fee of Rs.20,000/- through Net Banking or Debit Card or Credit Card from own computer, OR through e-challan at any SBI branch followed by reporting at any Reporting Centre after 2 <sup>nd</sup> round of allotment	07-10 June 2016	Tuesday-Friday
13	3 <sup>rd</sup> Round of allotment	19 June 2016	Sunday
14	Seat Acceptance fee of Rs.20,000/- through Net Banking or Debit Card or Credit Card from own computer, OR through e-challan at any SBI branch followed by reporting at any Reporting Centre after 3 <sup>rd</sup> round of allotment	20-23 June 2016	Monday -Thursday
15	Payment of <b>Provisional Admission Confirmation Fee of Rs.10,000/-</b> through Net Banking or Debit Card or Credit Card from own computer, OR through e-challan at any SBI branch	24-30 June 2016	Friday-Thursday
16	Sliding result declaration	03 July 2016	Sunday
17	Vacancy declaration	03 July 2016	Sunday
18	Fresh registration for National Spot Round (NSR)	04- 07 July 2016	Monday-Thursday
19	Payment of <b>NSR Fee, Rs.42,000/-</b> for OC/OB ( <b>Rs 40,000/-NSR Participation Fee+ Rs 2000/- Registration Fee</b> ) and <b>Rs.11,500/-</b> for SC/ST/PwD ( <b>Rs10,000/-NSR Participation Fee+ Rs 1500/-Registration Fee</b> ) through Net Banking or Debit Card or Credit Card from own computer, or through e-challan at any SBI branch	04- 07 July 2016	Monday-Thursday
20	Choice filling for National Spot Round (NSR)	04- 08 July 2016	Monday-Friday
21	Locking of choices for NSR	08 July 2016	Friday
22	NSR seat allotment	11 July 2016	Monday
23	Physical Reporting to the Allotted Institute for Admission	18-22 July 2016	Monday - Friday
24	Classes start	Classes begin as per the respective Institute's Calendar	



*Note – 1) Withdrawal of Seats are applicable in all the three rounds, i.e. Round-1, Round-2 and Round-3.*

*2) Dates mentioned above are tentative and may be changed due to unavoidable circumstances, if any. Candidates are advised to regularly check CCMT website for updates.*

## **6. Admission Process**

The admission process broadly involves the following five stages:

- (i) Online registration, choice filling and locking of choices
- (ii) Online seat allotment
- (iii) Payment of Seat Acceptance Fee
- (iv) Reporting at RC after paying the Seat Acceptance Fee
- (v) Payment of Seat Confirmation Fee, Institute's Balance Fee and Joining the allotted Institute
- (vi) Report at the allotted Institute and pay the Institute balance fee as per the allotted Institute fee

### **6.1 Online Registration, Choice Filling and Locking of choices**

In this stage, all candidates declared 'eligible' on the basis of GATE 2015 or 2016 result are required to register online (<http://ccmt.nic.in>) from any place convenient to them. Arrangement of Help Centers has been made at most of the Participating Institutes and some selected cities for guiding the candidates. Candidates may seek guidance at these Institutes during working hours (normally 9.00 AM to 5.00 PM) and complete their registration, choice filling and locking of choices. The list of these Institutes is given in <http://ccmt.nic.in> → **Reporting Centers and Help Centers**. During this stage, all the registered candidates are required to exercise their choices of programmes and Institutes in order of their preference for these programmes / Institutes. The detailed procedure is as follows:

1. The procedure for exercising choices and seeking pertinent information is guided through appropriate messages and tabs on the computer screen.
2. As per the eligibility of the candidate, available programmes related to Institute and Department will be displayed. **However, it must be noted that some programs offered at some of the Institutions have special eligibility criteria. These are not taken into account while the list of choices are displayed to the candidate at the CCMT portal.** It would be the responsibility of the candidate to ensure that she/he fulfills all the necessary eligibility conditions including Special eligibility Conditions of the M.Tech./M.Arch./M.Plan./M.Des. programme before choice filling. They are advised to go through the brochure (eligibility and special eligibility conditions) or seek information from individual Institute's website or by contacting Institutes themselves regarding eligibilities conditions of their programmes.
3. Candidate can fill in as many choices in the **order of preference** as she/he wishes from the list of available programmes.
4. Candidates are permitted, if they so desire, to change or re-order their choices, delete earlier choices and add new choices any number of times until they lock their final choices. Choices should be positively locked by the closing date given in the schedule (Section 5.7).
5. If a candidate does not fill even a single choice before the last date of registration, she/he will not be allowed to participate in the counseling process.

**Note:** Candidates are strongly advised to proceed with the registration and choice filling/locking of choices **only after** reading the 'Information Brochure'.

### **6.2 Online Seat Allotment**

During this step, the choices submitted by the candidate will be processed and seat will be allotted in the order of merit (as per rules of allotment) on the basis of the locked choices. The allotment result will be available on the CCMT website: <http://ccmt.nic.in>. **Individual allotment letters will not be sent to the candidates.** Candidates are required to take a printout of the allotment details (provisional seat allotment letter) from CCMT website which has to be produced at the time of reporting. Candidates who are allotted seats will have to personally report to any one of the RC (<http://ccmt.nic.in> → Reporting Centers and Help Centers) as per the schedule given in Section 5.7, along-with printout of their provisional allotment letter and the documents mentioned in Section 6.4.1.

### **6.2.1 Seat Allotment Procedure**

Seat allotment will be done in three rounds. In the *Round 1*, all the available seats will be allotted and the result indicating the allotted PARTICIPATING INSTITUTE with the Specialization will be available on the website. In the *Round 2* and *Round 3*, seats will be allotted against the available vacancies in the respective rounds, and the results will be available on the web site. In the *Round 2* and *Round 3*, **no fresh choice filling** will be permitted; registered candidates will not be allowed to alter or resubmit their choices. If the candidate's willingness is **Freezing**, then the allotted seat will be retained throughout the subsequent Rounds. If the candidate's willingness is **Sliding/Floating** then the present seat will be retained until higher choice is allotted in the subsequent *Round 2 / Round 3*. In *Round 2 / Round 3*, if a candidate is allotted her/his higher preference, her/his earlier allotted seat would be available for allotment to subsequent candidates in the merit list.

### **6.2.2 Withdrawal from Allotment Process**

If a candidate wishes to withdraw from allotment process, she/he should report to the same RC in which she/he has reported earlier. The candidate should deposit the Provisional Seat Allotment Letter, proof of fee payment and Document Verification Certificate (DVC) with duly filled Withdrawal form during the reporting period of first three rounds. After the allotted seat is cancelled, the candidate cannot participate in further rounds of counseling process, except as fresh applicants in NSR. If a candidate withdraws her/his allotted seat after taking final admission, she/he has to get the refund from the same Institute in which she/he has taken admission; the refund would be as per the norms of the admitted PARTICIPATING INSTITUTE.

### **6.2.3 Cancellation due to non-fulfillment of Essential Requirements**

- a. If a candidate fails to satisfy the minimum educational qualifications prescribed, her/his allotted seat shall automatically stand cancelled and such candidate will not be considered for seat allotment in subsequent rounds, if any. Candidates for whom the result of qualifying degree is awaited may take part in the counseling process; however they would have to compulsorily produce the result of their qualifying degree and should fulfill minimum educational qualifications latest by September 15, 2016, failing which their admission would automatically stand cancelled. If any provisionally admitted student (whose result is awaited) will not be able to submit her/his qualifying degree certificate and mark-sheets by the last date (September 15, 2016), the fee will be refunded as per the allotted Institute norms.
- b. If a candidate fails to produce appropriate category certificates her/his allotment will stand cancelled. However, in such cases, if eligible, she/he may be considered for allotment in further rounds, as per their changed category.

### **6.3 Payment of Seat Acceptance fee**

Seat Acceptance fee of Rs.20, 000/- has to be paid using own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) before reporting at the reporting center.

No other modes are permitted. The candidate has to report at the RC along with the provisional seat allotment letter downloaded from the CCMT website, proof of fee payment and the relevant documents as mentioned in Section 6.4.1.

#### **6.4 Reporting at RC after paying the Seat Acceptance Fee**

Candidates who are allotted seats for the first time in any of the first three rounds, must report to any of the RCs (given in <http://ccmt.nic.in> → Reporting Centers and Help Centers) within the scheduled dates of that specific round for document verification and for specifying the willingness, failing which their allotment will be cancelled. Generally, the reporting time for all the RCs is 9.00 AM to 5.00 PM.

##### **6.4.1 Documents Verification**

Candidate should carry the following documents at the time of reporting at the RC:

- i. Printout of the Registration form and the locked choices.
- ii. Provisional Seat Allotment letter downloaded from the CCMT website
- iii. Original GATE score card (2015 or 2016)
- iv. Photo ID proof as per Govt. of India norms
- v. Original Birth certificate issued by competent authority/Class X (High School) Board Certificate as proof of date of birth
- vi. Original Mark sheet of Class XII
- vii. Original Grade/Mark sheets of qualifying examination for all semesters
- viii. Original Degree/ Provisional certificate, if degree is completed
- ix. Original Certificate of category (OBC/SC/ST), if applicable, as per Government of India, issued by the competent authority. Refer "<http://ccmt.nic.in> → Formats for Certificates" for formats. In case of OBC category, the certificate must be issued on or after April 1, 2016. Note that the candidates submitting caste certificate (SC/ST/OBC) issued by Maharashtra State are required to produce original caste validity certificate issued by the competent authority of Maharashtra State, at time of reporting at the RC
- x. Undertaking by the candidate regarding OBC status in the required format (<http://ccmt.nic.in> → Formats for Certificates)
- xi. Original Certificate for Persons with Disabilities (PwD), if applicable, issued by the competent authority (Refer "<http://ccmt.nic.in> → Formats for Certificates" for format)
- xii. Proof of payment of Seat Acceptance fee of Rs. 20,000/- for first three rounds
- xiii. Original Migration certificate of last Institute/ University attended
- xiv. Three color passport size photograph
- xv. Original Conduct Certificate from head of the institution last attended
- xvi. Original Transfer certificate from the head of the institution last attended
- xvii. Original Course completion certificate from the Head of the University/Institute in case result is awaited
- xviii. One set of self-attested photocopy of all the original documents

**Note: If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director of the graduating Institute, will be required during the verification of documents. The certificates listed under xiii, xv and xvi if not available at the time of reporting to RC, then they have to produce the same at the time of admission to the allotted Institutes as per those Institutes norms.**

In addition to the above documents verification, the RC will also check the special eligibility conditions if any, for the seat which is allotted to the candidates.

#### 6.4.1.1 Verification of Credentials

If the personal data viz., category, subcategory, qualifying degree, programme of qualifying degree, GATE subject and GATE qualifying year submitted by the candidate during the registration of online application is found to be **wrong** at the time of verification of the original documents, her/his seat allotment is liable to be cancelled.

#### 6.4.1.2 Norms for Updating Candidate's Personal Data

Any update in the candidate's category from OC to SC/ST/OB, SC to ST, ST to SC, OB to SC/ST, SC/ST to OB, SC to SCPwD, ST to STPwD, OB to OBPwD and OC to OCPwD **shall not be permitted under any circumstances**.

However, after obtaining an undertaking from the candidate, her/his personal data may be updated in the following ways during the reporting period. This may lead to cancellation of presently allotted seat, if allotted on the basis of data being changed or the candidate may not be considered for the allotment process.

- i. Category can be updated from (SC/ST/OB) to OC, if the candidate is not able to produce the valid category certificate, but vice versa is not allowed.
- ii. Category can be updated from (SCPwD / STPwD / OBPwD / OCPwD) to (SC/ST/OB/OC) respectively, if the candidate is not able to produce the valid PwD certificate, but vice versa is not allowed.

Based on the updated data, if the candidate is eligible, she/he will be allowed only for the next rounds of seat allotment for the available vacant seats based on her/his choices. **No** fresh choice filling will be permitted at this stage under any circumstance.

#### 6.4.2 Exercising Options Pertaining to Higher Preferred Choices

Candidates are required to exercise one of the following willingness when they report to the RC:

- **Floating**, if they wish to be considered in the next round for all of their higher preferred choices (i.e. across the Institutes).
- **Sliding**, if they wish to be considered in the next round for their higher preferred choices only within the Institute allotted to them.
- **Freezing**, if they are satisfied with the currently allotted seat and not interested in their higher preferred choices in the subsequent round(s).

Candidates, who have been already allotted a seat in any of the *rounds*, can change their willingness as per the following table during the **reporting at RC**. Only the following changes in willingness are permitted:

**Willingness Permitted:**

From	To
Floating	Sliding
Floating	Freezing
Sliding	Freezing

For the change in willingness, candidates will have to approach the **RC**. The procedure for reporting to the RC for exercising the change in willingness is explained in **Section 6.4.4**.

#### 6.4.3 Document Verification Certificate (DVC)

Whenever a candidate is allotted a seat for the first time in any of the rounds, after completion of reporting formalities, a DVC will be issued. DVC shall indicate the personal details of the candidate, details of the Institution and programme allotted, details of seat acceptance fee and the willingness (**Floating** or **Sliding** or

**Freezing)** exercised by the candidate for subsequent rounds of allotment. The candidate should check all the entries in the DVC, sign and preserve the same for further reference.

All the candidates, who have obtained DVC from the RC, should regularly visit the CCMT website for the status / up-gradation of their allotted seat in the further rounds of allotment. They should take a printout of the document indicating the new allotment if any, as available on the website.

#### **6.4.4 Change of Options at RC during each round**

Candidates, who have taken the provisional allotment in *Round 1*, can change their willingness during *Round 2* of reporting. For this purpose, candidates should personally report at the RC. Generally, the reporting time at all the Reporting Centers is 9.00 AM to 5.00 PM. The procedure for change of willingness is as follows:

- i. Candidates must submit the original DVC issued in *Round 1* by the RC.
- ii. Candidates must produce valid GATE Score card for verification.
- iii. Candidates should fill-in and sign the form for change of Willingness.
- iv. A new DVC with the modified 'WILLINGNESS' will be issued by the RC.

**Those who are not interested to change the 'WILLINGNESS' need not report at the RC. Their earlier specified 'WILLINGNESS' will be considered in the subsequent rounds of allotment.**

#### **6.4.5 Consequences of Not Reporting at the RC**

The candidates who are allotted seats in any of the rounds but do not report within the stipulated period to the RC will **lose their seats**. These candidates will not be considered for seat allotment in subsequent rounds except as fresh registrant for NSR.

#### **6.5 Payment of Seat Confirmation Fee**

Candidates has to pay the Seat Confirmation fees (Rs. 10,000/-) from own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) during the period mentioned in the Schedule (**Section 5.7**). Provisional Seat Confirmation Letter will be generated from CCMT website after payment of Seat Confirmation fee before the last date. Candidates should visit allotted Institute with original documents, DVC and Provisional Seat Confirmation letter for final admission.

### **7. Allotment Rounds**

There shall be three rounds of seat allotment in CCMT 2016, followed by Internal Sliding and then by National Spot Round (NSR).

#### **7.1 Round 1 of Allotment**

The seat allotment will be made as per the choices of the students and their GATE scores. The allotment result will be displayed on the CCMT website <http://ccmt.nic.in>. Candidates can view the seat allotment result through their login id. No separate allotment letters will be sent to the individual candidate.

The candidate who got a seat allotted during Round 1 should pay Rs.20,000/- as Seat Acceptance Fee from own computer through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI) and then report to any one of the RC of their choice during the period mentioned in the Schedule (**Section 5.7**), failing which her/his seat allotment shall automatically stand cancelled and she/he will not be considered for the subsequent rounds of allotment. The seat will be confirmed only after verification of the original documents (as mentioned in Section 6.4.1) and the payment of Seat Acceptance Fee. After the verification process is over at the RC, the students will be issued a DVC signed by the RC officials.

**The allotted seat stands cancelled, if the candidate fails to report at the RC within the stipulated period, and such candidates will not be considered in subsequent rounds.** The seats thus falling vacant will be considered for allotment in the subsequent rounds.

## 7.2 Round 2 of Allotment

There is no fresh registration and choice filling in this round. Candidates eligible for seat allotment in Round-2 fall into any one of the following groups:

- **Group-I:** Registered candidates who did not get any seat allotment in Round 1.
- **Group-II:** Registered candidates who were allotted seats in Round 1 and reported at the RC, but their allotted seats were cancelled due to non-fulfillment of eligibility criteria.
- **Group-III:** Registered candidates, who were allotted seats in Round1, reported at the RC and specified the 'willingness' for the subsequent rounds of counseling.
- **Group-IV:** Candidates, who were allotted seats in Round 1, reported at the RC and specified willingness as Freezing. **Their allotted seat will be retained in the same category or moved to the up-graded category.**

Candidates **Not Eligible** for seat allotment in Round 2 falls into any one of the following groups:

- **Not reported** at the RC after seat allotment in Round 1
- **Reported at the RC & Withdrawn** from counseling process
- Became **not eligible** due to non-conformity of documents

### Business Rule for Seat Allotment:

- Group-I: All the choices will be processed
- Group-II: All the choices will be processed
- Group-III: Only the higher preferred choices will be processed
- Group-IV: Only the previous allotted choices will be processed for category up-gradation.
- Candidates belonging to **Group I & II** who are allotted seats in this round shall personally report to **the RC** for provisional admission during the specified period, failing which their allotted seats stand cancelled. Reporting procedure will remain same as described in the earlier section.
- Candidates of **Group III** may get a seat of higher preferred choice or their previously allotted seat may remain unchanged. Those candidates need not report at **the reporting center** unless they desire a change in their willingness.
- For candidates of **Group IV**, previously allotted seats remain unchanged. Such candidates are not required to report at **the RC**.

## 7.3 Round 3 of Allotment

Business Rules for **Eligible candidates** and **Not Eligible candidates** for Round 3 of counseling will be same as described in the Round 2 of counseling.

Fresh allottee of Round 3 will report to any RC during the specified period for completion of Admission formalities. Reporting procedure will remain same as described in the earlier section.

All reported candidates of Round 1, 2 and 3 will finally pay the Seat Confirmation Fee Rs. 10,000/- online through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI), failing which their allotment will be cancelled and will not be considered for Internal Sliding .

## 7.4 National Spot Round (NSR) of Allotment

### Eligibility for NSR

- All eligible candidates, except those who have been considered in Internal Sliding
- All eligible candidates who did not register earlier

### Vacancy for NSR

The vacancies would include those available in all Participating Institutions after Internal Sliding.

### Outline of NSR of Counseling Process

All eligible candidates who desire to participate in the NSR should login to CCMT portal and complete the following activities from any place of convenience.

- Online Registration process is similar to the earlier registration
- Online Payment of NSR fee of **Rs. 42,000/-** for OC/OBC (Rs.40,000/- NSR Participation fee + Rs.2,000/- Registration fee) or Rs 11,500/- for SC/ST/PwD (Rs.10,000/- NSR Participation fee + Rs.1,500/- Registration fee) through SBI MOPS (i.e., Net banking/Credit Card / Debit Card or e-Challan at any branch of SBI)
- Online choice filling and locking of choices from anywhere
- Printing of locked choices

**All the above steps are mandatory in order to participate in NSR even for those candidates who have already registered and submitted choices in the previous rounds. Earlier registration and filled choices now become null and void.**

- Only those candidates who have successfully registered, paid NSR fee and filled choices are considered for NSR of seat allotment
- Candidates who get allotment in the NSR should get admitted to the allotted Institutes against the NSR of allotment as per schedule
- **Once seat is allotted, there will be no REFUND of NSR fee.** If seat is not allotted, only NSR Participation fee will be refunded by CCMT Headquarters later

### 8. Cancellation and Refund

Registration fee for participation in CCMT 2016 is Rs.2, 000/- (OC/OB) and Rs.1, 500/- (for SC/ST/PwD), which is neither refundable nor adjustable towards any fee.

Paid fee will be refunded after deduction of Rs 1,000/- by the CCMT Head Quarters under the following cases:

- i. Seat Acceptance fee paid, but not reported at the RC
- ii. Seat Acceptance fee paid, reported at the RC and upon cancelation of seat or withdrawal from the allotment process
- iii. Seat Acceptance and the Seat Confirmation fees paid, but not admitted

NSR Participation fee will be refunded by the CCMT Head Quarters if the seat is not allotted. However, there is no refund for the candidates who are allotted a seat but not admitted in NSR.

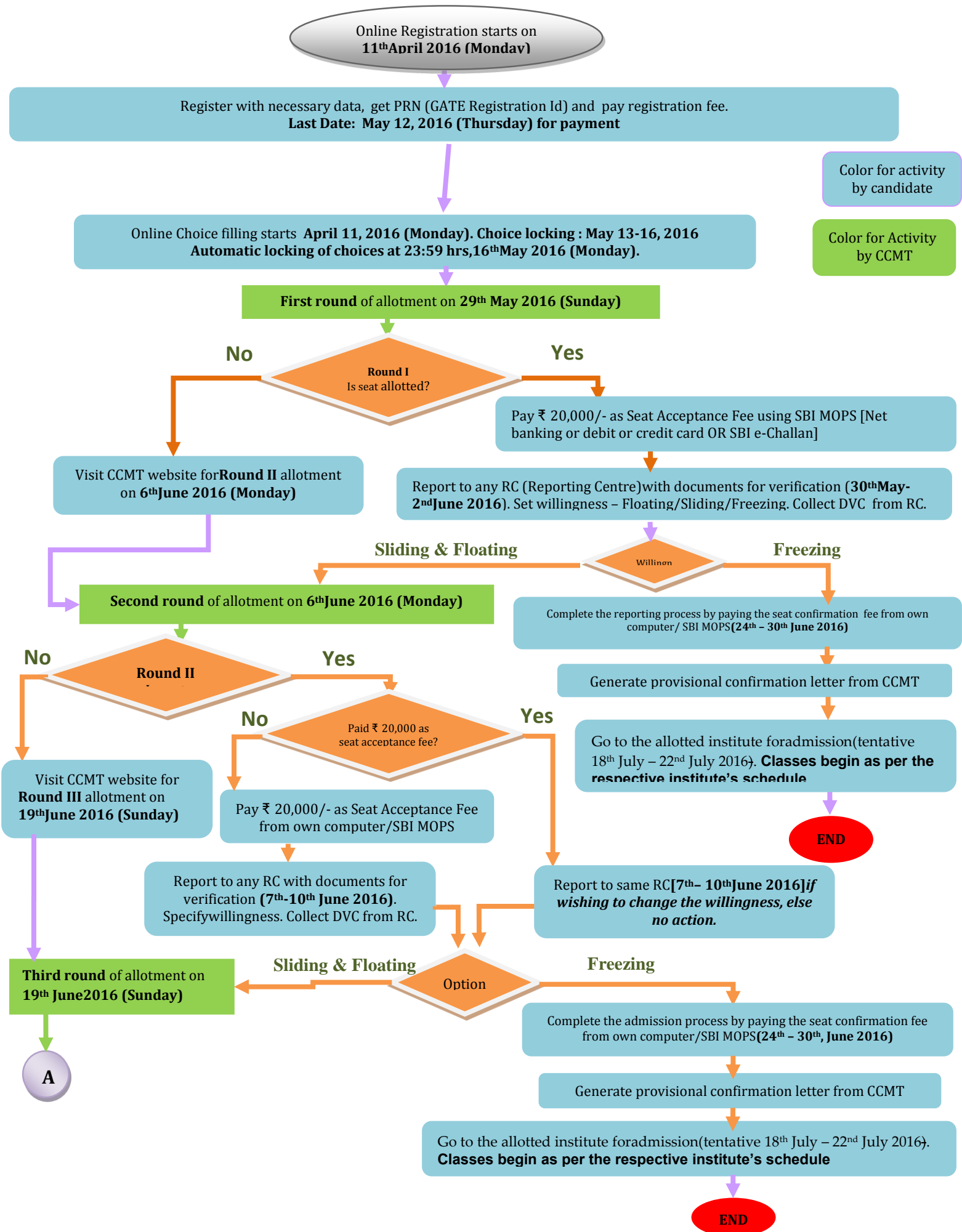
For cancellation of the allotted seat, the candidates have to report to same RC and apply in the prescribed format along with DVC and Provisional Seat Allotment Letter.

Refund will be made after the completion of the entire admission process.

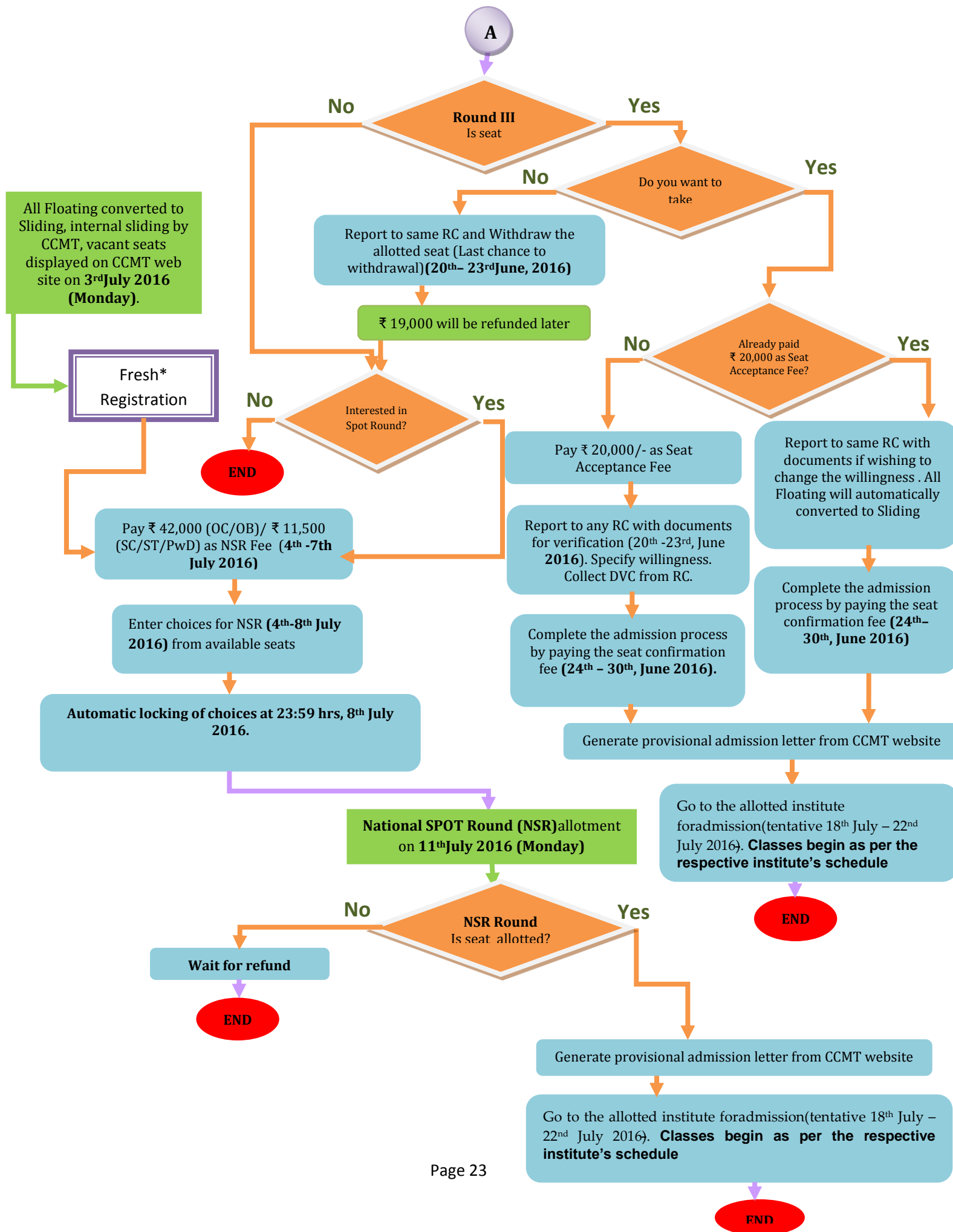
### Detailed Seat & eligibility Matrix

For details, please visit <http://ccmt.nic.in>

## 9. Admission Process Flow Chart







Fresh\*  
Registration

Registration starts on **4<sup>rd</sup> July 2016**  
**(Monday)**

Register with necessary data , get PRN (GATE Registration Id)  
**Last Date: 7<sup>th</sup> July, 2016 (Friday)**

**Contact us:**

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