

Name	Owen Fulton								
Project Team	Lockheed Martin 2								
	Date								
Task	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar	20-Mar	21-Mar	Week Total	
Lecture								0	
								0	
Team Meting	1	0.5		1				2.5	
Sponsor Meeting		1						1	
Multithreading					1		3	4	
Sim Team Meeting	1		1	1		1		4	
								0	
								0	
								0	
								0	
Daily Total	2	1.5	1	2	1	1	3	11.5	
<i>Work is tracked in hours spent.</i>									
<i>Total hours per week should be 12-16.</i>									
<i>Tasks align with the project plan</i>									
<i>Tasks will appear and fall off with each successive week</i>									
<i>Fill this sheet out each week - keep for your records and submit a copy to your TA</i>									
<i>If you are spending more than about 10 minutes per week filling this out, you are probably overthinking</i>									
<i>It is intended both as an accountability tool and as validation for your estimates</i>									