

<b>Name</b>	<b>Owen Fulton</b>								
<b>Project Team</b>	<b>Lockheed Martin 2</b>								
	<b>Date</b>								
<b>Task</b>	<b>5-Oct</b>	<b>6-Oct</b>	<b>7-Oct</b>	<b>8-Oct</b>	<b>9-Oct</b>	<b>10-Oct</b>	<b>11-Oct</b>	<b>Week Total</b>	
Lecture	1.5							1.5	
Read/Study								0	
Team Meting	1			1				2	
Sponsor Meeting								0	
Retrieve Computer					5			5	
Planning for Lockheed Meeting				1				1	
Task ccccc								0	
Task xxxxxx								0	
Task yyyyy								0	
Task zzzzzz								0	
Daily Total	2.5	0	0	2	5	0	0	9.5	
<i>Work is tracked in hours spent.</i>									
<i>Total hours per week should be 12-16.</i>									
<i>Tasks align with the project plan</i>									
<i>Tasks will appear and fall off with each successive week</i>									
<i>Fill this sheet out each week - keep for your records and submit a copy to your TA</i>									
<i>If you are spending more than about 10 minutes per week filling this out, you are probably overthinking</i>									
<i>It is intended both as an accountability tool and as validation for your estimates</i>									