Troubleshooting Guide

This section outlines common problems you might encounter while completing the tasks, along with possible causes and suggested fixes.

Problem: Dropdown list not appearing

Possible causes:

- · Data validation not applied to the correct column
- · Column was selected after entering values

Fix:

- · Select the column again
- Go to Data > Data validation
- Make sure "List of items" is selected and the values are entered correctly

Problem: "#REF!" error in IMPORTRANGE

Possible causes:

- · Access not granted to the source sheet
- · Sheet name or range is incorrect

Fix:

- · Paste the IMPORTRANGE formula alone in any blank cell
- · Click "Allow access" when prompted
- Double-check the sheet name and range (e.g. Sheet1!A2:D)

Problem: Pie chart shows wrong categories

Possible causes:

- · Label and data ranges are mismatched
- · Empty or inconsistent category cells

Fix:

- Check that your label range (e.g. C2:C) matches your data range (e.g. D2:D)
- · Remove any blank or misspelled categories

Problem: Conditional formatting highlights everything

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Possible causes:

- · Formula applies to the wrong range
- · Row references include the header

Fix:

- Make sure the formatting range starts from row 2, not row 1
- Check that your formula uses relative references (e.g., B2 not B\$2)

Problem: Circular dependency error

Possible causes:

· You entered a formula in a cell that's part of the formula's own output range

Fix:

- · Move the formula to a cell outside the table it's operating on
- · Avoid pasting formulas into the middle of dynamic data blocks

Problem: Only one import shows in merged table

Possible causes:

- · One of the IMPORTRANGE calls has a silent error
- · The stacking formula is inside an area it tries to overwrite

Fix:

- Test each IMPORTRANGE formula individually first
- Place the QUERY formula far below the imported ranges to avoid overlap

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Problem: Filter not working as expected

Possible causes:

· Filter column contains inconsistent or misspelled values

Fix:

- · Check for extra spaces or typos in the "Status" or "Category" columns
- Use the dropdowns created with data validation to enforce consistency